

# Vida Charter School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Monday November 20, 2017 at 4:30 PM

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#### Committee Members Present

D. Marritz, J. Arnold, M. Davis

#### Committee Members Absent

*None*

#### Guests Present

J. Brandauer, Kathy Hewitt

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Monday Nov 20, 2017 at 4:32 PM.

#### C. Approve Minutes

D. Marritz made a motion to approve minutes from the Governance Committee Meeting on 10-16-17 Governance Committee Meeting on 10-16-17.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### D. Public Comment

No comments were made.

### II. Governance

#### A.

### **Review Board Member Manual**

The committee reviewed new orientation manual and discussed strategies to about how to best maintain and disseminate it

It was agreed that once approved, the manual ought to be updated and distributed by the Executive Director's office.

### **B. Updates on replacement for upcoming board member departures**

The committee discussed outreach to potential members.

### **C. Interview potential new board member**

A potential board member was interviewed by the committee.

## **III. Other Business**

### **A. Continue review of Volunteer policy**

The committee reviewed and edited existing volunteer policy drafts.

### **B. Review other new/revised policies**

## **IV. Closing Items**

### **A. Adjourn Meeting**

J. Arnold made a motion to adjourn the meeting.

D. Marritz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,

J. Brandauer

J. Arnold made a motion to adjourn the meeting.

D. Marritz seconded the motion.

The committee **VOTED** unanimously to approve the motion.