APPROVED

# Vida Charter School

# Minutes

## Governance Committee Meeting

**Date and Time**
Monday October 16, 2017 at 4:30 PM

**Location**
Meeting room, Vida charter school

**Committee Members Present**
D. Marritz, J. Arnold, J. Brandauer

**Committee Members Absent**
R. Rahman

**Ex Officio Members Present**
M. Davis

### I. Opening Items

#### A. Record Attendance and Guests

No members of the public were present.

#### B. Call the Meeting to Order

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Monday Oct 16, 2017 at 4:33 PM.

#### C. Approve Minutes

D. Marritz made a motion to approve minutes from the Governance Committee Meeting on 09-25-17 Governance Committee Meeting on 09-25-17.
J. Arnold seconded the motion.
The committee **VOTED** unanimously to approve the motion.

#### D. Public Comment

## II. Governance

### A. Draft board member manual

Committee discussed strategies for maximizing access to policies by Vida staff/board and the public.
Commmittee discussed which policies need to be included in new board member manual.

### B. Replacement for upcoming board member departures

The committee discussed skill sets of potential future committee and/or board members.

## III. Other Business

### A. Potential Truancy policy

The committee discussed the draft for the truancy policy and voted unanimously to present this draft the the full board.

### B. Review other new/revised policies

The committee discussed draft policies for:
1) Clearance Policy for Volunteers;
2) Public Participation in Board meetings; and
3) Volunteer policy

and voted unanimously to forward the drafts for clearance policy for volunteers and public participation in board meetings to the full board.

## IV. Closing Items

### A. Adjourn Meeting

D. Marritz made a motion to adjourn the meeting.
J. Arnold seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:28 PM.

Respectfully Submitted,
J. Brandauer