

# Vida Charter School

## Minutes

### Governance Committee Meeting

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**Date and Time**

Monday October 16, 2017 at 4:30 PM

**Location**

Meeting room, Vida charter school

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**Committee Members Present**

D. Marritz, J. Arnold, J. Brandauer

**Committee Members Absent**

R. Rahman

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**I. Opening Items****A. Record Attendance and Guests**

No members of the public were present.

**B. Call the Meeting to Order**

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Monday Oct 16, 2017 at 4:33 PM.

**C. Approve Minutes**

D. Marritz made a motion to approve minutes from the Governance Committee Meeting on 09-25-17 Governance Committee Meeting on 09-25-17.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**D. Public Comment****II. Governance****A. Draft board member manual**

Committee discussed strategies for maximizing access to policies by Vida staff/board and the public.

Committee discussed which policies need to be included in new board member manual.

#### **B. Replacement for upcoming board member departures**

The committee discussed skill sets of potential future committee and/or board members.

### **III. Other Business**

#### **A. Potential Truancy policy**

The committee discussed the draft for the truancy policy and voted unanimously to present this draft to the full board.

#### **B. Review other new/revised policies**

The committee discussed draft policies for:

- 1) Clearance Policy for Volunteers;
- 2) Public Participation in Board meetings; and
- 3) Volunteer policy

and voted unanimously to forward the drafts for clearance policy for volunteers and public participation in board meetings to the full board.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

D. Marritz made a motion to adjourn the meeting.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:28 PM.

Respectfully Submitted,

J. Brandauer