

# Vida Charter School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Monday September 25, 2017 at 4:30 PM

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#### Committee Members Present

D. Marritz, J. Arnold, J. Brandauer, R. Rahman

#### Committee Members Absent

*None*

#### Guests Present

J. Cann, Kathy Hewitt

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Monday Sep 25, 2017 at 4:31 PM.

#### C. Approve Minutes

J. Arnold made a motion to approve minutes from the Governance Committee Meeting on 08-28-17 Governance Committee Meeting on 08-28-17.

D. Marritz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### D. Public Comment

No members of the public were present.

### II. Governance

#### A.

### **Draft Board Member Manual**

Committee discussed the board member manual and assigned tasks.

### **B. Replacement for upcoming board member departures**

The committee discussed potential new board candidates and assigned individuals to reach out to them.

### **C. Quarterly Report**

J. Brandauer made a motion to forward the quarterly report to the full board for approval.

D. Marritz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **III. Other Business**

### **A. Potential Policy Governing Public Comments at Board Meetings**

Policy was not discussed. Committee discussed the importance of implementing several new policies this fall.

### **B. Board Retreat**

The committee discussed a brief outline of the upcoming board retreat on October 14.

## **IV. Closing Items**

### **A. Adjourn Meeting**

J. Brandauer made a motion to adjourn the meeting.

D. Marritz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,

J. Brandauer