

# Vida Charter School

## Minutes

### Governance Committee Meeting

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**Date and Time**

Monday May 22, 2017 at 4:30 PM

**Location**

Eisenhower Building 120 East Broadway

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**Committee Members Present**

D. Marritz, J. Arnold, M. Davis

**Committee Members Absent**

E. Diaz

**Guests Present**

Kathy Hewitt

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Monday May 22, 2017 at 4:30 PM.

**C. Public Comment**

There was no public comment.

**D. Approve Minutes**

D. Marritz made a motion to approve minutes from the Governance Committee Meeting on 04-24-17 Governance Committee Meeting on 04-24-17.

M. Davis seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Board Member Manual**

The table of contents that will be used in the creation of the Board Member Manual was approved.

### **B. Update on recruiting new Board Members**

All board members were asked to continue to identify potential new board members.

## **III. Other Business**

### **A. Draft Grievance Policy**

Board members reviewed the draft policy as well as Oxford Area School District's policy which focuses on its employees and identifies a clear, three-step process. Martha will re-write the policy to reflect the appropriate Vida language and provide a clear explanation of policy violations and employee rights.

### **B. School Visitation Policy**

Upon reviewing the draft policy and a brief discussion, the committee agreed to move the policy forward for a reading to the June meeting agenda.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:20 PM.

Respectfully Submitted,  
J. Arnold