

Vida Charter School

Minutes

Governance Committee Meeting

Date and Time

Monday November 21, 2016 at 4:30 PM

Location

Eisenhower Building 120 East Broadway

Committee Members Present

D. Marritz, J. Arnold

Committee Members Absent

E. Diaz, M. Davis

Guests Present

Kathy Hewitt

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Monday Nov 21, 2016 at 4:40 PM.

C. Approve Minutes

J. Arnold made a motion to approve minutes from the Governance Committee Meeting on 10-24-16 Governance Committee Meeting on 10-24-16.

D. Marritz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Public comment

No public comment.

II. Governance

A. Update on recruiting new board members

- Don will find contact information for Rukhsana Rahman and provide contact information for Jenny Dumont.
- Jeanne will contact Jenny Dumont.
- Committee members are asked to generate new names for the list.
- The interview guide was distributed in preparation for any upcoming interviews.
- The most important quality of future candidates is their passion and interest in learning and supporting Vida.
- Will circulate the members - date of service - form to Board members for updates.

B. Skills Inventory Report

We are still searching for this report.

C. Update on Quarterly Report

It was submitted on November 1, 2016 and approved by the Board at its November 21, 2016 meeting.

D. Discuss additional goals added at the Board meeting on Oct. 24, 2016

We will continue to work towards the three goals, which are:

1. Document and track board goals through BoardOnTrack.
2. Produce updated annual board and committee calendars.
3. Produce updated board member manual with member roles, tasks, and committee procedures.

III. Other Business

A. Board Professional Development

Professional Development will continue to send out emails regarding available webinars to enhance the effectiveness of committees and the full Board.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,

J. Arnold