

APPROVED

# Vida Charter School

## Minutes

### Governance Committee Meeting

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#### **Date and Time**

Monday November 21, 2016 at 4:30 PM

#### **Location**

Eisenhower Building 120 East Broadway

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#### **Committee Members Present**

D. Marritz, J. Arnold

#### **Committee Members Absent**

E. Diaz, M. Davis

#### **Guests Present**

Kathy Hewitt

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Monday Nov 21, 2016 at 4:40 PM.

#### **C. Approve Minutes**

J. Arnold made a motion to approve minutes from the Governance Committee Meeting on 10-24-16 Governance Committee Meeting on 10-24-16.

D. Marritz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **D. Public comment**

No public comment.

## **II. Governance**

### **A. Update on recruiting new board members**

- Don will find contact information for Rukhsana Rahman and provide contact information for Jenny Dumont.
- Jeanne will contact Jenny Dumont.
- Committee members are asked to generate new names for the list.
- The interview guide was distributed in preparation for any upcoming interviews.
- The most important quality of future candidates is their passion and interest in learning and supporting Vida.
- Will circulate the members - date of service - form to Board members for updates.

### **B. Skills Inventory Report**

We are still searching for this report.

### **C. Update on Quarterly Report**

It was submitted on November 1, 2016 and approved by the Board at its November 21, 2016 meeting.

### **D. Discuss additional goals added at the Board meeting on Oct. 24, 2016**

We will continue to work towards the three goals, which are:

1. Document and track board goals through BoardOnTrack.
2. Produce updated annual board and committee calendars.
3. Produce updated board member manual with member roles, tasks, and committee procedures.

## **III. Other Business**

### **A. Board Professional Development**

Professional Development will continue to send out emails regarding available webinars to enhance the effectiveness of committees and the full Board.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,

J. Arnold