APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time
Monday December 19, 2016 at 4:30 PM

Location
Vida Charter School Eisenhower Building

Trustees Present
C. Bowen, D. Marritz, E. Diaz, J. Arnold, J. Brandauer, L. Leonard, M. Rosenberger, S. White

Trustees Absent
None

Trustees who arrived after the meeting opened
S. White

Ex Officio Members Present
M. Davis

Guests Present
Kathy Hewitt, Maribel Gonzalez, N. McGowan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Leonard called a meeting of the board of trustees of Vida Charter School to order on Monday Dec 19, 2016 at 4:31 PM.

C. Approve Minutes

C. Bowen made a motion to approve minutes from the Board Meeting on 11-21-16 Board Meeting on 11-21-16.
E. Diaz seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

J. Arnold made a motion to approve minutes from the Board Meeting on 12-05-16 Board Meeting on 12-05-16.
M. Rosenberger seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public comment

There were no comments from the public.

F. Director's report

II. Academic Excellence Committee

A. Academic Excellence Committee Meeting Update

B. Student Academic Progress Update

Maribel Gonzalez provided a data presentation showing student progress from Fall 2015 to Fall 2016. While the data showed initial growth in 2015, it also showed a slump mid-way through the year. The trend in 2016 indicates dramatic growth in reading and mathematics. Ms. Gonzalez attributed the improvement to Ms. Davis' strong leadership in creating a single-minded focus with the staff, as well as better curriculum and improved data-driven instructional practices.

III. Personnel

A. Review Staffing Needs for SY 2017-18

Ms. Davis presented some initial ideas to improve the efficiency and distribution of administrative duties. She proposed the creation of three leadership positions who would report directly to the Executive Director. These positions would be: Director of Operations, responsible for all operations such as HR, records, IT, finance, and buildings and grounds; Director of Education, responsible for curriculum, assessment, reporting, student achievement, and teaching coaching and development; and Director of Student Services, responsible for federal program compliance, intervention and specialist instruction, SPED and other supervisory duties. Ms. Davis may need to prioritize these three positions as the budget allows.
S. White arrived.

IV. Finance Committee

A. Begin Offering Transportation to/from Chambersburg

Vida is considering beginning to offer student transportation to/from Chambersburg in an effort to increase enrollment. After discussing the option with business advisors, this plan may need to wait until the cost can be offset by confirmed enrollment revenue.

B. Approve Monthly Financials

M. Rosenberger made a motion to approve the November 2016 financials.
C. Bowen seconded the motion.
The motion did not carry.
M. Rosenberger made a motion to approve the November 2016 monthly financials.
C. Bowen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
J. Arnold	Aye
D. Marritz	Aye
S. White	No
M. Rosenberger	Aye
L. Leonard	Aye
C. Bowen	Aye
E. Diaz	Aye
J. Brandauer	Aye

C. Finance Committee Meeting Update

D. Board Members discussions with Community Members

Sue White shared that Gettysburg Middle School is considering offering an after school Spanish immersion club for GASD middle school students. Engaged parents and administration are exploring ways to staff the club as well as ways to collaborate with Vida in an effort to support bilingualism and biculturalism at the Gettysburg Middle School.

V. Other Business

A. Plan Board Member School Visit Day

Lynn Leonard proposed January 24th as a possible board member come to school day since it coincides with an already scheduled visit from regional educational and political leaders.

B. Goals Monitoring

Lynn Leonard announced that all board and ED goals had been entered into BoardonTrack and all future goals monitoring could be done through the system, both at committee and board meetings.

VI. Closing Items

A. Looking Back & Looking Ahead

B. Adjourn Meeting

M. Rosenberger made a motion to adjourn the meeting.
D. Marritz seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
L. Leonard