APPROVED

Vida Charter School

Minutes

Academic Excellence Committee Meeting

Date and Time
Monday November 7, 2016 at 4:30 PM

Location
Vida Charter School

Committee Members Present
A. Kittelberger, C. Bowen, M. Davis

Committee Members Absent
L. Leonard

Guests Present
Chloe Ruff, Kaoru Miyazawa-conflict so not attending; providing input outside mtg

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Kittelberger called a meeting of the Academic Excellence Committee of Vida Charter School to order on Monday Nov 7, 2016 at 4:32 PM.

C. Approve Minutes

C. Bowen made a motion to approve minutes from the Academic Excellence Committee Meeting on 10-18-16 Academic Excellence Committee Meeting on 10-18-16.
M. Davis seconded the motion.
The committee **VOTED** unanimously to approve the motion.
AKittelberger corrected a typo in the September minutes per committee comment.

D. Public Comment

There was no public present at this meeting.

II. 2016-17 Committee Goals

A. Determine teacher satisfaction survey items.

The committee wrote an introduction for the survey and determined the December survey would be administered only to teachers and teacher assistants. The Spring survey will, as usual, include all staff and parents. A number of questions from the Spring 2016 survey were revised to provide more detailed, or targeted, feedback. The committee drew upon teacher satisfactions surveys used in research projects at Gettysburg College, include some from an article by Dagli (2012). CRuff can provide a detailed citation to any interested individuals. In the revision process, the committee discusses alternate words and agreed some alternates might be of use in future surveys: connection vs. care, citizenry vs. rules, recognized vs. praised.

B. Recommend draft survey text to the board of trustees

C. Bowen made a motion to submit the drafted survey items to the board for approval in the November 21, 2016 regular meeting.
M. Davis seconded the motion.
The committee **VOTED** unanimously to approve the motion.

C. Defining academic excellence

The committee did not have sufficient time to discuss ideas for defining academic excellence. The committee agreed to send AKittelberger notes about academic excellence by Friday. The committee will use the Vida comprehensive plan for reference in thinking about academic excellence so the definition is consistent with the plan.

III. Other Business

A. Updates on consultants invited to work with the academic committee in 2016-17

AKittelberger noted the status of consultant invites.

IV. Closing Items

A. Adjourn Meeting

C. Bowen made a motion to adjourn the meeting.
M. Davis seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:36 PM.

Respectfully Submitted,
A. Kittelberger