

# Vida Charter School

## Finance Committee Meeting

**Date and Time**

Monday June 20, 2016 at 3:30 PM EDT

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:30 PM</b>
Opening items			
<b>A.</b> Record Attendance and Guests			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes	Lynn Leonard	5 m
 <b>II. New Business</b>			 <b>3:35 PM</b>
<b>A.</b> Call to Public	FYI		2 m
<b>B.</b> Enrollment Report (May) & Projected Enrollment for SY 2016-17	FYI	Naima McGowan	5 m
<b>C.</b> Lease Renewal Update	FYI		5 m
Cynthia will present any updates on the lease renewal process.			
<b>D.</b> Health and Dental Insurance Quotes for SY 2016-17 & Changing Broker of Record	Vote	Naima McGowan	5 m
<b>E.</b> Review Charter Choices Contract	Vote	Cynthia Maldonado	5 m
Our contract with CC is up for renewal. Please review the proposed contract and be prepared to vote to recommend for board approval. If you have suggestions or questions in advance, please ask them ahead of the meeting so we can prepare responses.			
<b>F.</b> Discuss Transition/Onboarding between Charter Choices and New Ex. Director	FYI	Cynthia Maldonado	5 m
Ryan will explain his plan to transition operations from old director to new director and steps to familiarize new director with Charter Choices.			
<b>G.</b> May Financials	Discuss	Lynn Leonard	5 m
Please review and be ready to discuss. Please also ask any questions you may have.			

	Purpose	Presenter	Time
<b>H. Approve Changing Committed Funds Designations</b>	Vote	Cynthia Maldonado	5 m
Ryan will discuss the need to change the designations of our committed funds to better reflect how we have and intend to use the reserved fund balance.			
<b>I. Discuss Monitoring Pay-as-you-Go contracts</b>	Discuss	Cynthia Maldonado	5 m
Cynthia and Ryan will present ideas on how the finance committee can better monitor and provide oversight of contracts which are on a pay-as-you-go plan.			
<b>J. Add "Review Staff Reappointment Letters" to Annual Finance Committee Calendar (April)</b>	FYI	Cynthia Maldonado	5 m
The finance committee needs a better way to provide oversight of staff salaries when reappointed. Ryan will present his idea on how to do so.			
<b>K. Streamline Bank Accounts</b>	FYI	Cynthia Maldonado	5 m
<b>L. Executive Director buyout of computer</b>	FYI	Cynthia Maldonado	5 m
<b>III. Old Business/Updates</b>			<b>4:32 PM</b>
<b>A. Review and Recommend Special Ed and Gifted Proposal for SY 2-16-17</b>	Vote	Cynthia Maldonado	5 m
Cynthia will present her ideas for special ed and gifted education next year.			
<b>B. Review Finance Committee Annual Goals &amp; Brainstorm Goals for SY 2016-17</b>	Discuss	Lynn Leonard	5 m
<b>C. Executive Session: Personnel matter related to budget</b>	FYI	Cynthia Maldonado	5 m
<b>IV. Looking Ahead</b>			<b>4:47 PM</b>
<b>A. Janitor Bids</b>	Discuss	Cynthia Maldonado	10 m
<b>V. Closing Items</b>			<b>4:57 PM</b>
<b>A. Next meeting - August 15 @ 3:30</b>	FYI	Lynn Leonard	5 m
<b>B. Adjourn Meeting</b>	Vote		