

# Vida Charter School

## Finance Committee Meeting

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### Date and Time

Tuesday February 16, 2016 at 3:30 PM EST

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:30 PM</b>
Opening items			
<b>A. Record Attendance and Guests</b>			
<b>B. Call the Meeting to Order</b>			
<b>C. Approve Minutes</b>	Approve Minutes		5 m
<b>D. Call to Public</b>			2 m
<b>II. New Business</b>			<b>3:37 PM</b>
<b>A. Budget Draft #1</b>	FYI	Cynthia Maldonado	5 m
Ryan and Cynthia will present some preliminary figures regarding next year's budget.			
<b>B. December &amp; January Financials</b>	Discuss	Lynn Leonard	5 m
Please review and look for answers to the questions I sent out via email. Please also ask any questions you may have.			
<b>C. Enrollment and Attendance Update (Dec &amp; Jan)</b>	FYI	Naima McGowan	5 m
<b>D. Health &amp; Dental Insurance Renewal Options</b>	FYI	Naima McGowan	5 m
Insurance rates will be used to inform budget process. Admin should have some rough ideas about insurance rates for next year.			
<b>E. PCPCS or KAPCS Membership</b>	FYI	Cynthia Maldonado	5 m
Please consider if joining one of these organizations will benefit our organization moving forward.			

	Purpose	Presenter	Time
<b>III. Old Business/Updates</b>			<b>4:02 PM</b>
<b>A. Committed Funds - streamline</b>	FYI	Naima McGowan	5 m
Naima was to consult with Charter Choices to see what steps (if any) need to be taken to streamline duplicate/conflicting reserve fund resolutions. Please look for a recommendation from Naima in this regard.			
<b>B. PSERS Alternative: 403b Plan</b>	FYI	Naima McGowan	5 m
Administration was to consult with Ryan at Charter Choices to see how to create parity between employees receiving 403b vs. PSERS retirement benefits. Please look for a recommendation from admin on any next steps.			
<b>C. Removal of Modulares</b>	FYI	Naima McGowan	5 m
Please look for updates on the process of removing the modulares.			
<b>D. eRate and SHARS Report</b>	FYI	Naima McGowan	5 m
Please look for an update on resolving the loss of revenue from eRate and SHARS sources.			
<b>E. Lease Renewal Update</b>	FYI	Cynthia Maldonado	5 m
Cynthia will present any updates on the lease renewal process.			
<b>F. Progress on Financial Procedures Manual and Policy Organizing</b>	FYI	Naima McGowan	5 m
Admin continues to work on the manual and organizing policies. Please look for an update.			
<b>IV. Looking Ahead</b>			<b>4:32 PM</b>
<b>A. Budget Update including Personnel Budget Planning</b>	FYI	Cynthia Maldonado	5 m
<b>V. Closing Items</b>			<b>4:37 PM</b>
<b>A. Next meeting - March 21 @ 3:30</b>	FYI	Cynthia Maldonado	5 m
<b>B. Adjourn Meeting</b>	Vote		