

Vida Charter School

Board Meeting

Date and Time

Tuesday February 2, 2016 at 6:30 PM EST

Location

Vida Charter School Gymnasium

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Susan White	1 m
Approve minutes for Board Meeting on December 14, 2015			
D. Announcement of executive session		Amanda Kittelberger	1 m
E. Announcement of Kathy Cuniffe Peña resignation from board of trustees	Vote	Susan White	5 m
Suggest appointment of Josef Brandauer to governance to co-chair committee with Cindy Bowen. Make motion to amend agenda - for vote on this change - if received favorably.			
F. March 28 board meeting-CHANGE of date needed	Vote	Amanda Kittelberger	3 m
This board meeting conflicts with a school holiday. Proposed change of meeting to Tuesday, March 29, 2016			
G. Director's report		Cynthia Maldonado	10 m
To include update on advisory circle. To include update on Comprehensive Plan.			
H. Teacher's Report		Cynthia Maldonado	
This month's teacher's report will be presented in the Academic Excellence section of the agenda and will include: baseline student achievement data, Spanish as a Second Language program (SSL), and a curriculum review update.			
I. PTO Report		Cynthia Maldonado	5 m

	Purpose	Presenter	Time
J. Call to the Public		Amanda Kittelberger	15 m
K. Board Priorities Update		Amanda Kittelberger	5 m

To include CEO evaluation update.

II. Academic Excellence

7:15 PM

Academic Excellence

A. Overview of baseline data in math and reading for both Spanish and English Discuss Cynthia Maldonado 20 m
Data from NWEA and CPAA tests in grades 1-6 presented by data specialist.
Data from IPT (oral language test Spanish) and WIDA (oral language test English).

B. Overview of new SSL program Discuss Cynthia Maldonado 10 m
Describe the focus of the intervention, the intervention program (materials) and structure, useful #s: students served, volunteers, etc. Discuss the purpose of Ole-Hola program (sorry, system won't save accent on E).

C. Curriculum review update FYI Cynthia Maldonado 5 m
Vida will be implementing Math curriculum review to start a new standard review cycle. Maribel Gonzalez, the Math Specialist and Data Coach will be leading the curriculum review to include teachers and people knowledgeable about Math and Elementary Education.

D. Approve Homework Policy Vote Mauricio Novoa 2 m
Draft homework policy, in use in the school as a draft since January 4, attached.

E. Gettysburg College Data Project update FYI Mauricio Novoa 5 m

F. Quarterly student achievement reporting based on school report cards Discuss Melissa Rosenberger 5 m
Update on committee work towards this goal.

G. Special Education Audit in 2016-17 FYI Melissa Rosenberger 2 m
Update on state audit cycle.

III. Finance

8:04 PM

Finance

A. Approve November 2015 Financials Vote Susan White 5 m
B. Approve December 2015 Financials Vote Susan White 5 m

	Purpose	Presenter	Time
Were not available in time for committee review. Moved to the Feb. 29, 2016 meeting.			
C. Finance committee update	FYI	Josef Brandauer	5 m
D. Treasurer's Report	FYI	Lynn Leonard	5 m
IV. Governance			8:24 PM
Governance			
A. Approve revised protocol for public comment	Discuss	Susan White	10 m
B. Recruitment of Board Candidates	FYI	Donald Marritz	5 m
C. Approve updated procedures for board member recruitment	Discuss	Cindy Bowen	10 m
V. Personnel			8:49 PM
A. Revised job description for Business and Operations Manager	Vote	Cynthia Maldonado	5 m
B. Revised job description for Office Manager	Vote	Cynthia Maldonado	5 m
C. Business and operations manager position	Vote	Cynthia Maldonado	5 m
D. Contracted service for enrollment, marketing, and recruitment	Vote	Cynthia Maldonado	5 m
Placeholder if service agreement can be made in time.			
VI. Other Business			9:09 PM
A. Q3 Parent and Staff survey	Discuss	Josef Brandauer	10 m
Review plan for parent survey and staff survey in 3rd quarter: timeline, topics. Discuss implementation of more than one survey per year: different foci, different use of results, frequency.			
B. Eisenhower Building lease agreement	FYI	Cynthia Maldonado	5 m
Update. MOVED to meeting Feb. 29. 2016			
C. Moving from modulars	FYI	Cynthia Maldonado	
Notation that the classroom moving plan will be addressed in February's meeting. MOVED to the Feb. 29, 2016 meeting.			
VII. Closing Items			9:24 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote		