

# Vida Charter School

## Board Meeting

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### Date and Time

Friday January 30, 2015 at 5:30 PM EST

### Location

Eisenhower Building/Vida Gymnasium

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening items			
<b>A. Record Attendance and Guests</b>		Susan White	
<b>B. Call the Meeting to Order</b>		Amanda Kittelberger	
<b>C. Approve Minutes</b>	Approve Minutes	Susan White	
Approve minutes for Board Meeting on December 15, 2014			
<b>D. Approve Minutes</b>	Approve Minutes	Susan White	1 m
Approve minutes for Board Meeting on January 5, 2015			
<b>E. Highlights at Vida!</b>		Cynthia Maldonado	5 m
<b>F. Director's Report</b>		Cynthia Maldonado	5 m
<b>II. Academic Excellence</b>			<b>5:41 PM</b>
Academic Excellence Agenda Stock Description			
<b>A. Academic Excellence Committee</b>	FYI	Amanda Kittelberger	5 m
<b>III. Facilities Task Force</b>			<b>5:46 PM</b>
Facility Agenda Stock Description			
<b>A. Facilities Task Force - no update this meeting</b>	FYI	Cindy Bowen	1 m
<b>IV. Finance</b>			<b>5:47 PM</b>
Finance Agenda Stock Description			

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>A.</b> Finance Committee report	FYI	Lynn Leonard	5 m
<b>B.</b> Approve monthly financials for December 2014	Vote	Lynn Leonard	5 m
<b>C.</b> Sign completed financial disclosure documents	FYI	Cynthia Maldonado	5 m
<b>D.</b> Approve employee health insurance plan for 2/1/15-6/30/15.	Vote	Cynthia Maldonado	5 m
<b>E.</b> Update on the Exude study on salary comparisons	FYI	Cynthia Maldonado	5 m
<b>V. Governance</b>			<b>6:12 PM</b>
Governance Agenda Stock Description			
<b>A.</b> Governance Committee	FYI	Kathleen Cunniffe	5 m
<b>VI. New Business</b>			<b>6:17 PM</b>
<b>A.</b> Introduction of sick bank policy for employees	FYI	Lynn Leonard	10 m
<b>B.</b> Management of costs related to maintenance of required state clearances	FYI	Lynn Leonard	10 m
<b>C.</b> Purchases budgeted policy: first reading	Discuss	Lynn Leonard	10 m
<b>D.</b> Capitalization policy: first reading	Discuss	Lynn Leonard	10 m
<b>E.</b> Procurement card policy: first reading	Discuss	Lynn Leonard	10 m
<b>F.</b> Refining systems for recording Exec.Director time away from school	FYI	Amanda Kittelberger	2 m
<b>G.</b> Adding a new Assistant Sra. María Ester Estrada de Fonseca	Vote	Cynthia Maldonado	5 m
<b>VII. Other Business</b>			<b>7:14 PM</b>
<b>A.</b> Sign Re-Charter Document	FYI	Amanda Kittelberger	5 m
<b>B.</b> Finalizing work on Leave of Absence Policy	Discuss	Amanda Kittelberger	5 m
<b>C.</b> Report on usage of tuition reimbursement policy	FYI	Cynthia Maldonado	10 m
<b>D.</b> Renew PCPCS membership	Vote	Lynn Leonard	10 m
<b>E.</b> Board Working Session, Feb. 7, time TBD	FYI	Amanda Kittelberger	2 m
<b>F.</b> Update on Comprehensive/Strategic Plan	FYI	Cynthia Maldonado	10 m
<b>VIII. Closing Items</b>			<b>7:56 PM</b>
<b>A.</b> Adjourn Meeting	Vote		