

Vida Charter School

Finance Committee Meeting

Date and Time

Thursday January 19, 2017 at 3:30 PM EST

Location

120 East Broadway

Agenda

	Purpose	Presenter	Time
I. Opening Items			3:30 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Josef Brandauer	5 m
Approve minutes for Finance Committee Meeting on December 16, 2016			
II. New Business			3:35 PM
Finance			
A. Call to Public	FYI		5 m
B. Enrollment Report/Treasurer's Report/Monthly Business Report	FYI	Naima McGowan	5 m
Agenda Item Summary McGowan, and MDavis will report on enrollment and other key factors. If possible, we will discuss how the current state of the marketing plan is shaping enrollment.			
C. December Financials	Vote	Josef Brandauer	15 m
Please review December financials and be ready to discuss. Please also ask any questions you may have.			
D. Audit	FYI	Kevin Corcoran	10 m
KCorcoran will provide an update on the status of the ongoing audit.			
E. Reviewed/revised Financial procedures manual	FYI	Naima McGowan	5 m
NMcGowan will provide an update on the first stage of the updated financial procedures manual.			

	Purpose	Presenter	Time
F. Office restructuring proposal	Vote	Martha Davis	20 m

MDavis will lead a discussion of the financial implications of a proposed restructuring of Vida administrative staff.

G. Selection of new auditor	Discuss	Kevin Corcoran	5 m
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KCorcoran will lead a discussion regarding the selection of our new auditor.

III. Old Business/Updates **4:40 PM**

A. Annual goals review	Discuss	Josef Brandauer	10 m
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The committee will review annual goals and discuss possible amendments

IV. Looking ahead **4:50 PM**

A. Upcoming	Discuss	Josef Brandauer	5 m
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The committee will discuss upcoming tasks

V. Closing Items **4:55 PM**

A. Next meeting - Feb 21, 3:30 - 5:00 PM	FYI	Josef Brandauer	2 m
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B. Adjourn Meeting	Vote	Josef Brandauer	
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