



# Journey Community Schools

## Minutes

### August 2025 Board Meeting

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#### Date and Time

Monday August 25, 2025 at 5:30 PM

#### Location

Journey East Academy  
6870 Winchester Road  
Memphis, TN 38115

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#### Directors Present

A. Parham (remote), C. Hawkins (remote), C. Purnell, C. Wellington (remote), K. Hartridge (remote), K. Lareau (remote)

#### Directors Absent

*None*

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#### I. Opening Items

##### A. Call the Meeting to Order

C. Purnell called a meeting of the board of directors of Journey Community Schools to order on Monday Aug 25, 2025 at 5:31 PM.

##### B. Record Attendance

##### C. Approve Minutes

C. Hawkins made a motion to approve the minutes from July 2025 Board Meeting on 07-28-25.

K. Lareau seconded the motion.

The board **VOTED** to approve the motion.

## **II. Executive Director's Report**

### **A. Updates**

The Executive Director provided school specific updates on various projects.

## **III. Strategic Plan Updates**

### **A. Academic Excellence**

The VP of Academics shared 2024-2025 data.

### **B. Teammate Sense of Belonging**

Teammate retention data was shared.

## **IV. Policies & Contracts**

### **A. Contracts**

C. Hawkins made a motion to approve the following contracts: 901 Fencing, Afton Partners, and prior email approvals (RKA Construction, City of Memphis (2), Truth Construction, Savvas Science).

K. Hartridge seconded the motion.

The board **VOTED** to approve the motion.

C. Wellington made a motion to approval to open two interest-bearing escrow accounts with Regions Bank to deposit retainage in accordance with T.C.A. Section 66-34-104, one for the Northeast project and a second for the East Middle School Project.

C. Hawkins seconded the motion.

The board **VOTED** to approve the motion.

### **B. Policies**

C. Hawkins made a motion to approve the following policies: Employees & Family Members as Vendors Policy and MSCS Drinking Water Policy (LEAD Prevention Policy).

K. Hartridge seconded the motion.

The board **VOTED** to approve the motion.

## **V. Board Action Items**

### **A. Executive Director Compensation**

C. Hawkins made a motion to approve the bonus compensation for SY24-25 for the Executive Director.

K. Hartridge seconded the motion.

The board **VOTED** to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:10 PM.

Respectfully Submitted,  
C. Purnell