

APPROVED



## HCS Baton Rouge

### Minutes

#### Board Meeting

Helix Aviation Academy and Helix Legal Academy

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#### Date and Time

Thursday February 16, 2023 at 8:30 AM

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#### Board of Directors Meeting Notice

Thursday, February 16, 2023 8:30 a.m.

Baker Donelson Law Firm

Chase North Tower

450 Laurel St., 21st Floor

Baton Rouge, LA 70801

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#### Directors Present

A. Cooper, L. Young, R. Chatelain, T. Burbach (remote), V. Sizer, W. Berthelot

#### Directors Absent

M. Victorian

#### Guests Present

A. Domingue, April Dennis, Christine Henry, Cliff Lewis, D. Ford, James Finney, Jourdan Curet, N. Millender (remote), P. Castille, Jr., R. Webb

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#### I. Opening Items

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

A. Cooper called a meeting of the board of directors of HCS Baton Rouge to order on Thursday Feb 16, 2023 at 10:04 AM.

### **C. Approve Agenda**

W. Berthelot made a motion to approve agenda.

L. Young seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approval of Minutes**

V. Sizer made a motion to approve the minutes from Board Meeting on 11-09-22.

L. Young seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Conflict of Interest Policy**

## **II. Finance & Operations Committee Report**

### **A. Finance Report**

W. Berthelot made a motion to adopt the Finance, Development, Academic and President's reports presented in the HMSA Board Meeting.

R. Chatelain seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Operations Report**

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 AM.

Respectfully Submitted,

A. Cooper