APPROVED

Trinity Basin Preparatory

Minutes

Meeting of the Board of Directors

Date and Time
Monday August 18, 2025 at 12:00 PM

Location
Trinity Basin Preparatory Central Administration
2730 N. Hwy. 360
Grand Prairie, Texas 75050

The presiding officer of the Board will participate in the meeting in person at the above-listed location. Some members of the Board may participate via video conference as permitted under Texas Government Code § 551.127. In which case, an audio recording of the meeting shall be made.

Directors Present
Dana Bickford (remote), Julia Gomez, Meg Sanks, Randy Shaffer

Directors Absent
Frederick Brown, Mike Winemiller

Guests Present
Brandon Duck, Claudia Neira, David Tecuatl, Jennifer Oliver, Jon McCracken, Kim Foster, Shashi Konduru, Viktoria Garo

I. Opening Items

A. Call the Meeting to Order

Randy Shaffer called a meeting of the board of directors of Trinity Basin Preparatory to order on Monday Aug 18, 2025 at 12:21 PM.

B. Record Attendance

II. Non-Action Items

A. Mission Moment

No Action Taken.

B. Enrollment Report

No Action Taken.

C. Academic Report

No Action Taken.

D. Financial Report

No Action Taken.

E. Human Resources Report

No Action Taken.

F. Operations and Expansion Report

No Action Taken.

G. Development Report

No Action Taken.

III. Action Items

A. Consider and/or vote on amendment to the 2024-2025 budget

Dana Bickford made a motion to approve an amendment to the 2024-2024 budget.
Julia Gomez seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Consider and/or vote on 2025-2026 budget

Dana Bickford made a motion to approve the 2025-2026 budget.
Julia Gomez seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.

Consider and/or vote on Resolution to Remove James Dworkin's Access to Bank Accounts and Provide Shashi Konduru Access to Bank Accounts

Julia Gomez made a motion to approve the resolution to remove James Dworkin's Access to Bank Accounts and Provide Shashi Konduru Access to Bank Accounts.
Meg Sanks seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Consideration and Possible Action regarding the Requirements of House Bill 3

Dana Bickford made a motion to approve the resolution regarding the Requirement of House Bill 3.
Julia Gomez seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Consider safety and security audits from Regions 10 and 11.

No Action Taken.

F. Consider and/or vote on 2025-2026 Student Code of Conduct

Meg Sanks made a motion to approve 2025-2026 Student Code of Conduct.
Dana Bickford seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Discuss schedule for future board meetings

The Board was in agreement with the schedule for future board meetings.

H. Consider and/or vote on adoption of board policies. All items will be acted upon by one vote without separate discussion unless a board member requests that an item be discussed and/or voted on separately.

Dana Bickford made a motion to adopt the board policies as presented.
Meg Sanks seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Consider and/or vote on ratification of contracts signed by the CEO since the July 21, 2025 board meeting. All items will be acted upon by one vote without separate discussion unless a board member requests that an item be discussed and/or voted on separately.

Julia Gomez made a motion to ratify the contracts signed bv the CEO since July 21, 2025.
Dana Bickford seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Consider and/or vote on minutes from board meeting on July 21, 2025

Meg Sanks made a motion to approve the minutes from Meeting of the Board of Directors on 07-21-25.
Julia Gomez seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Consider and/or vote on minutes from board retreat on July 31, 2025.

Julia Gomez made a motion to approve the minutes from Board Retreat on 07-31-25.
Meg Sanks seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closed Session Per Texas Government Code

A. Texas Government Code Sec. 551.076, Security Devices or Security Audits.

Action Item E took place in closed session pursuant to Texas Government Code Sec. 551.076, Security Devices or Security Audits. Closed session started at 2:40 pm and adjourned at 3:08 pm.

V. Closing Items

A. Adjourn Meeting

Public session adjourned at 2:34 pm and went into a closed session at 2:40 pm.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:08 PM.

Respectfully Submitted,
Viktoria Garo

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On the date and time published above, this notice was posted at a place convenient to the public at the administrative offices of Trinity Basin Preparatory, 2730 N Hwy 360, Grand Prairie, Texas, 75050 and readily accessible to the general public at all times for 72 hours preceding the scheduled time of the meeting.

Randy Shaffer
Chief Executive Officer, Trinity Basin Preparatory