



## Trinity Basin Preparatory

### Minutes

#### Meeting of the Board of Directors

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**Date and Time**

Monday December 16, 2024 at 4:30 PM

**Location**

Trinity Basin Preparatory - South  
7241 Crowley Road  
Fort Worth, TX 76134

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**The presiding officer of the Board will participate in the meeting in person at the above-listed location. Some members of the Board may participate via video conference as permitted under Texas Government Code § 551.127. In which case, an audio recording of the meeting shall be made.**

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**Directors Present**

Dana Bickford, Frederick Brown, Julia Gomez, Meg Sanks, Mike Winemiller, Randy Shaffer

**Directors Absent**

*None*

**Guests Present**

Abraham Akanmu, Brandon Duck, Claudia Neira, Gene Zhu, James Dworkin, Jason Oliver, Jennifer Oliver, Jodi Rebarchek, Shenikwa Cager, Viktoria Garo

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**I. Opening Items****A. Call the Meeting to Order**

Mike Winemiller called a meeting of the board of directors of Trinity Basin Preparatory to order on Monday Dec 16, 2024 at 5:13 PM.

**B. Record Attendance**

**II. Non-Action Items**

**A. Campus Report: South - Aurdrey Mason**

No Action Taken.

**B. No Action Taken.**

No Action Taken.

**C. Employees of the Month**

No Action Taken.

**D. Mission Moment**

No Action Taken.

**E. Enrollment Report**

No Action Taken.

**F. Academic Report**

No Action Taken.

**G. Financial Report**

No Action Taken.

**H. Human Resources Report**

No Action Taken.

**I. Operations and Expansion Report**

No Action Taken.

**J. Development Report**

No Action Taken.

**III. Action Items**

**A.**

**Consider and/or vote on Approval of the Targeted Improvement Plan for Trinity Basin Preparatory - South**

No Action Taken.

**B. Consider and/or vote on Resolution to Terminate 401a Plan and Transition the Management of the 457/403b Plans from Equitable Advisors Retirement Group**

Dana Bickford made a motion to approve the termination of the 401a Plan and transition of the 457/403b Plans from Equitable Advisors Retirement Group.

Julia Gomez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Consider and/or vote on Resolution to Transition the Management of the 457 and 403b Benefit Plans to Empower Financial Services, Inc.**

Julia Gomez made a motion to approve the transition of the management of the 457 and 403b benefit plans to Empower Financial Services.

Meg Sanks seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Consider and/or vote on ratification of contracts signed by the CEO since the November 18, 2024 board meeting. All items will be acted upon by one vote without separate discussion unless a board member requests that an item be discussed and/or voted on separately.**

Frederick Brown made a motion to ratify the contracts signed by the CEO since November 18, 2024 Board Meeting.

Mike Winemiller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Consider and/or vote on minutes from board meeting on November 18, 2024**

Randy Shaffer made a motion to approve the minutes from Meeting of the Board of Directors on 11-18-24.

Mike Winemiller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Closing Items**

**A. The Board took a break 5:53 p.m. through 6:24 p.m.**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,

Viktoria Garo

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**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On the date and time published above, this notice was posted at a place convenient to the public at the administrative offices of Trinity Basin Preparatory, 2730 N Hwy 360, Grand Prairie, Texas, 75050 and readily accessible to the general public at all times for 72 hours preceding the scheduled time of the meeting.

**Randy Shaffer**

**Chief Executive Officer, Trinity Basin Preparatory**