

APPROVED



## Trinity Basin Preparatory

# Minutes

## Meeting of the Board of Directors

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### Date and Time

Monday July 21, 2025 at 12:00 PM

### Location

Trinity Basin Preparatory Central Administration  
2730 N. Hwy. 360  
Grand Prairie, Texas 75050

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**The presiding officer of the Board will participate in the meeting in person at the above-listed location. Some members of the Board may participate via video conference as permitted under Texas Government Code § 551.127. In which case, an audio recording of the meeting shall be made.**

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### Directors Present

Dana Bickford, Frederick Brown, Julia Gomez (remote), Meg Sanks, Mike Winemiller, Randy Shaffer

### Directors Absent

*None*

### Guests Present

Brandon Duck, Claudia Neira, David Tecuatl, Hector Martinez, Jennifer Oliver, Kim Foster, Shashi Konduru, Shenikwa Cager, Viktoria Garo

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## I. Opening Items

### A. Call the Meeting to Order

Mike Winemiller called a meeting of the board of directors of Trinity Basin Preparatory to order on Monday Jul 21, 2025 at 12:22 PM.

**B. Record Attendance**

**II. Non-Action Items**

**A. Mission Moment**

No Action Taken.

**B. Enrollment Report**

No Action Taken.

**C. Academic Report**

No Action Taken.

**D. Financial Report**

No Action Taken.

**E. Human Resources Report**

No Action Taken.

**F. Operations and Expansion Report**

No Action Taken.

**G. Development Report**

No Action Taken.

**III. Action Items**

**A. Consider and/or vote on 2025-2026 principal credit card limits**

Dana Bickford made a motion to approve 2025-2026 principal credit card limits.

Frederick Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Discuss schedule for future board meetings**

No Action Taken.

**C. Consider and/or vote on ratification of contracts signed by the CEO since the June 16, 2025 board meeting. All items will be acted upon by one vote without separate**

**discussion unless a board member requests that an item be discussed and/or voted on separately.**

Dana Bickford made a motion to ratify contracts signed by the CEO since July 16, 2025 board meeting.

Frederick Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Consider and/or vote on minutes from board meeting on June 16, 2025**

Frederick Brown made a motion to approve the minutes from Meeting of the Board of Directors on 06-16-25.

Dana Bickford seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Frederick Brown Aye

Meg Sanks Aye

Randy Shaffer Aye

Julia Gomez Aye

Dana Bickford Aye

Mike Winemiller Abstain

**IV. Closing Items**

**A. Adjourn Meeting**

The Board took a break from 1:42 pm to 1:46 pm.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:18 PM.

Respectfully Submitted,  
Viktoria Garo

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**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On the date and time published above, this notice was posted at a place convenient to the public at the administrative offices of Trinity Basin Preparatory, 2730 N Hwy 360, Grand Prairie, Texas, 75050 and readily accessible to the general public at all times for 72 hours preceding the scheduled time of the meeting.

**Randy Shaffer**  
**Chief Executive Officer, Trinity Basin Preparatory**