

APPROVED



## Trinity Basin Preparatory

# Minutes

## Meeting of the Board of Directors

---

### Date and Time

Monday June 16, 2025 at 12:00 PM

### Location

Trinity Basin Preparatory Central Administration  
2730 N. Hwy. 360  
Grand Prairie, Texas 75050

---

**The presiding officer of the Board will participate in the meeting in person at the above-listed location. Some members of the Board may participate via video conference as permitted under Texas Government Code § 551.127. In which case, an audio recording of the meeting shall be made.**

---

### Directors Present

Dana Bickford (remote), Frederick Brown, Julia Gomez (remote), Meg Sanks, Randy Shaffer

### Directors Absent

Mike Winemiller

### Guests Present

Brandon Duck, Claudia Neira, David Tecuatl, Gene Zhou, James Dworkin, Jennifer Oliver, Shashi Konduru, Shenikwa Cager, Viktoria Garo

---

## I. Opening Items

### A. Call the Meeting to Order

Randy Shaffer called a meeting of the board of directors of Trinity Basin Preparatory to order on Monday Jun 16, 2025 at 12:21 PM.

**B. Record Attendance**

**II. Non-Action Items**

**A. Mission Moment**

No Action Taken.

**B. Enrollment Report**

No Action Taken.

**C. Academic Report**

No Action Taken.

**D. Financial Report**

No Action Taken.

**E. Human Resources Report**

No Action Taken.

**F. Operations and Expansion Report**

No Action Taken.

**G. Development Report**

No Action Taken.

**III. Action Items**

**A. Consider and/or vote on engagement of auditors for the 2024-2025 financial audit**

Frederick Brown made a motion to engage auditors for the 2024-2025 financial audit.

Meg Sanks seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Consider and/or vote on 2025-2026 Allotment and TEKS Certification**

Meg Sanks made a motion to approve 2025-2026 Allotment and TEKS Certification.

Frederick Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C.**

**Consider and/or vote on ratification of contracts signed by the CEO since the May 23, 2025 board meeting. All items will be acted upon by one vote without separate discussion unless a board member requests that an item be discussed and/or voted on separately.**

Julia Gomez made a motion to ratify the contracts signed by the CEO since May 23, 2025 board meeting.

Frederick Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Consider and/or vote on minutes from board meeting on May 23, 2025**

Randy Shaffer made a motion to approve the minutes from Meeting of the Board of Directors on 05-23-25.

Meg Sanks seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Frederick Brown Aye

Julia Gomez Aye

Dana Bickford Abstain

Meg Sanks Aye

Mike Winemiller Absent

Randy Shaffer Aye

**IV. Closed Session Per Texas Government Code**

**A. Personnel Matters (Sec. 551.074) For private consultation to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee.**

Closed Session began at 2:30 pm and concluded at 3:20 pm.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:20 PM.

Respectfully Submitted,

Viktorija Garo

---

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On the date and time published above, this notice was posted at a place convenient to the public at the administrative offices of Trinity Basin Preparatory, 2730 N Hwy 360, Grand Prairie, Texas,

75050 and readily accessible to the general public at all times for 72 hours preceding the scheduled time of the meeting.

**Randy Shaffer**  
**Chief Executive Officer, Trinity Basin Preparatory**