APPROVED

TEACH Public Schools

Minutes

August 12, 2020

Regular Board Meeting

Date and Time
Wednesday August 12, 2020 at 5:00 PM

Location
10600 S. Western Ave. Los Angeles, CA 90047

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be change without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting TEACH Public Schools during normal business hours at as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION
For more information concerning this agenda or for materials relating to this meeting, please contact TEACH Public Schools, 10600 S. Western Ave. Los Angeles, CA 90047; phone: 323-872-0808; fax 323-389-4898.
www.teachpublicschools.org

Matt Brown is inviting you to a scheduled Zoom meeting.

Topic: TEACH Board of Directors Meeting
Time: Aug 12, 2020 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://us02web.zoom.us/j/84106416165

Meeting ID: 841 0641 6165
One tap mobile
+16699006833,,84106416165# US (San Jose)
+13462487799,,84106416165# US (Houston)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
Meeting ID: 841 0641 6165
Find your local number: https://us02web.zoom.us/u/kb4OPeQoF

Directors Present
A. Dragon (remote), J. Lobdell (remote), K. Piazza (remote), L. Butler (remote), S. Burrows (remote)

Directors Absent
L. Castillo, S. Tucker

Guests Present
E. Robles (remote), F. Williams (remote), M. Brown (remote), M. Pimienta (remote), M. Woodley, Ms.Lopez (remote), R. Carranza, S. Lawson, S. Rhee (remote), S. Torres

---

I. Opening Items

A. Call the Meeting to Order

L. Butler called a meeting of the board of directors of TEACH Public Schools to order on Wednesday Aug 12, 2020 at 5:04 PM.

B. Record Attendance and Guests

C.

Public Comment

No Public Comments

II. CONSENT ITEMS

A. Consent Items

S. Burrows made a motion to approve Consent Items.
J. Lobdell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Castillo Absent
A. Dragon Aye
S. Burrows Aye
S. Tucker Absent
J. Lobdell Aye
L. Butler Aye
K. Piazza Aye

B. Approval of August 12, 2020 Regular Board Meeting Agenda

S. Burrows made a motion to approve August 12th, 2020 Board Meeting Agenda.
J. Lobdell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Tucker Absent
S. Burrows Aye
A. Dragon Aye
K. Piazza Aye
L. Castillo Absent
J. Lobdell Aye
L. Butler Aye

C. July 15, 2020 Board Meeting Minutes

S. Burrows made a motion to approve the minutes from July 15, 2020 Regular Meeting on 07-15-20.
J. Lobdell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Tucker Absent
A. Dragon Aye
K. Piazza Aye
S. Burrows Aye
L. Castillo Absent

Roll Call

L. Butler Aye

J. Lobdell Aye

D. June 17, 2020 Board Meeting Minutes

III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION

A. Fiscal Report

Theresa informed the board members of the June financials. TEACH Academy, TEACH Tech, & Teach Prep with surplus, positive cash flow, and positive fund balances projected at year-endTPS with Positive Cash Flow, Surplus, and Negative Fund Balance projected at year-end. Teach Academy projected to meet and exceed bond requirements with 154 ADOH (45Day Requirement) and Debt Service Coverage Ratio of 1.54 (1.20 Requirement) ♣ Unaudited Actual Reports are due to LAUSD on August 17th ~~ Audit is scheduled for the week of August 24th ♣ SBA Payroll Protection Plan Loan funds received in May in the amount of $1.003M -60% should be used for payroll and 25% leasing cost-75% of the loan can be potentially forgiven as a grant if all requirements are met. ♣ Elementary and Secondary School Emergency Relief Fund- funds to be awarded @ 80% of projected FY19 Title I allocation or Academy $132,188,*** TECH $97,544,- Funding to be used so support coronavirus response activities as well as efforts to continue to provide education services and operations- currently there isn't a timeline of when funds will be received- but potentially in FY20/21 ♣ COVID Allocations Received: Academy $7,666** TECH $6,626** Prep $2,309-to be used for maintaining nutrition services, cleaning and disinfecting facilities, personal protective equipment, and materials necessary to provide students with opportunities for distance learning ♣ SB740- The Program is currently oversubscribed therefore schools are projected to receive only 95% of their calculated apportionment ♣ P-2 reports submitted to CDE- ○ TEACH Academy P2 ADA @434.51 vs. Budget @ 418 (13.51) increase ○ TEACH Tech P2 ADA @370.26 vs. Budget 404 (33.74) decrease ○ TEACH Prep- P2 ADA @ 133.17 vs. Budget @ 166 (32.83) decrease

B. Update on 20-21 School Reopening Plan (per Gov. Newsom's updates on 7/17)

Mr. Williams informed the board members that we have created plans to be in compliance with the governor's updated request for schools. When starting developing the plan we initially decided students will start to come back to school which we had to change due to the government orders. Now we are virtual for all students with still planning accordingly for their return. We have ordered all PPE requirements and placed them into action.

C. Consolidated Applications 20-21

J. Lobdell made a motion to approve Consolidated Applications 20-21.
K. Piazza seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Burrows Aye
J. Lobdell Aye
L. Butler Aye
A. Dragon Aye
K. Piazza Aye
S. Tucker Absent
L. Castillo Absent

Mr. Brown informed the board members that the Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in May, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. The application is due August 17, 2020. He presented all reports for TEACH Prep, Academy, and Tech.

D. Homeless Education Policy

S. Burrows made a motion to approve Homeless Education Policy.
J. Lobdell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Castillo Absent
S. Burrows Aye
S. Tucker Absent
L. Butler Aye
A. Dragon Aye
K. Piazza Aye
J. Lobdell Aye

Mr. Williams informed the board members that this Homeless Education Policy is used to ensure that our school is compliant with key provisions of the Education for Homeless Children and Youths Act. It is also used to collect the contact information for your required designated homeless liaisons at your school. All schools are required to establish a board approved Homeless Education Policy. He informed the members that our principals are the designated admin on site. He will make sure everyone has training adequately. L. Butler asked if the policy was new or updated? Mr. Brown responded by letting her know that both policies are policies that are needed for Title Participation. This policy has been in place for as long as we have been receiving the federal funds. L.Butler asked if both the Homeless Policy and Parental Policy have been reviewed by the legal team? Mr. Brown informed her that they have not. These are templates that are released and layout from the state which we just use with the guidelines which don't need legal reviewing. J. Lobdell asks do we know how many families are homeless? Mr. Williams

informed him of our tracking and enrollment policies on how the data is collected. Enrique informed Mr. Lobdell that its roughly about 5%.

E. Parental Involvement Policy

J. Lobdell made a motion to approve Parental Involvement Policy.
K. Piazza seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Burrows	Aye
A. Dragon	Aye
J. Lobdell	Aye
L. Castillo	Absent
K. Piazza	Aye
S. Tucker	Absent
L. Butler	Aye

Mr. Willimas informed the board members that this policy is a way to inform the stakeholders that are parents have a voice in what we do. Every local educational agency (LEA) in California must have a parental involvement policy. In all our meetings sign-in sheets are presented and filed.

F. 20-21 TEACH Employee Handbook

S. Burrows made a motion to approve 20-21 TEACH Employee Handbook.
J. Lobdell seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Lobdell	Aye
K. Piazza	Aye
A. Dragon	Aye
S. Burrows	Aye
L. Castillo	Absent
L. Butler	Aye
S. Tucker	Absent

Dr.Pimienta informed the board members that all the employees receive an updated handbook and sign off on it every beginning of the year. She informed them that this year we sent it out in an email and to send the acknowledge form that states they understand what's in the handbook. L.Butler asks when was the handbook last reviewed by the legal council? Dr.Pimienta informed her that it is reviewed every year. It recently has been updated with the new COVID previsions.

G. Teleworking Agreement

J. Lobdell made a motion to approve Teleworking Agreement.
S. Burrows seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Burrows Aye
S. Tucker Absent
J. Lobdell Aye
L. Castillo Absent
L. Butler Aye
K. Piazza Aye
A. Dragon Aye

Dr. Pimienta informed the board members that this agreement was to support the CDC guidelines giving the staff members an option to work from home. J. Lobdell asks what was the percentage of staff opt in to come to work? Dr. Pimienta informed him that for TEACH Prep it's about 5/6, TAT 1/17, Tech 2/18. J. Lobdell asks is it a challenge with them not going in? The principals informed him that it has not been. Dr. Woodley informed him her only struggle with 1 is assisting one with technology support. She also informed them about wifi sometimes is slow but with her being a co-host she can intercede when needed.

H. Public Charter School Grant Program - External Review

Mr. Brown informed the board members that we are doing an external review for the PSCGP Grant where board members will be asked to be part of. TEACH Preparatory will be completing the external review for the PCSGP on September 14-16. TEACH Preparatory has received $575,000 as part of the grant program. L.Butler asks that one of the requirements of the audit is for them to speak with students. Will the guardian be present? Mr.Brown informed her that the team will establish the logistic of that part of the audit.

I. Learning Continuity and Attendance Plan Template (LCAP)

Mr. Brown informed the board members that TEACH will need the board to approve a final LCAP for each LEA at the September board meeting. This is a new template that is asks of TEACH. Once it's approved the next step will be it has to go through the public hearing process.

IV. Facilities Report

A. Facilities Update

No question asked.

V. School Site Reports

A. TEACH Academy of Technologies

Ms. Torres informed the board members of week one of the school. She informed them that students were showing up and attending the meetings between 50%-80%. She informed the board members that she and her team are trying to figure out what's going

on with the students that are absent. She informed the board members that she is at capacity with enrollment. She informed the board members she is still waiting for additional computers to arrive to accommodate the students who are on the waiting list for technology. Ms. Butler asked for the enrollment capacity in 7th and 8th grade? Ms. Torres responded 7th-160 and 8th-150 with 6th-117 with still enrolling. The goal is to fill the 6th- grade class to have a full 7th-grade class for 21-22. Lori asked when will the computers arrive? Mr. Robles informed her they should be here 2-3 weeks at a minimum.

B. TEACH Tech Charter High School

Dr.Woodley informed the board members that TEACH Tech's goal is to maintain enrollment at 372 which they are currently at 444. She informed them of the recruitment plans, orientation to support the start-up of the school. She informed the board members of the chronic absence and the plan to support attendance improving. She informed the board members that as of right now there is about 65% of students participating. J.Lobdell asks if any of the students have been infected by COVID? Dr. Woodley informed him of 5 families, Mrs. Rhee informed him of 3 families, and Ms. Torres informed him about 12 families.

C. TEACH Preparatory Elementary School

Mrs.Rhee informed the board members that enrollment is now 190. In 1st grade is at 52 with the intention to get to 60. In 3rd grade is 31 with 1 teacher with the hope to make it to 2 cohorts. Technology has been distributed to all students who request. She informed the board members there are about 10 parents who requested hotspots.

VI. Closing Items

A. Upcoming Meetings

Shawnna informed the board members that the next scheduled meeting is September 16th, 2020.

B. BOARD MEMBER COMMENTS

Spencer shared that it's really encouraging to hear all the plans and supporting actions.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,
L. Butler
J. Lobdell made a motion to adjourn meeting.

S. Burrows seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Tucker	Absent
S. Burrows	Aye
A. Dragon	Aye
K. Piazza	Aye
J. Lobdell	Aye
L. Butler	Aye
L. Castillo	Absent