



Security and Budget Proposal

For

TEACH Public Schools

(All Sites Complex)

Los Angeles Executive Security Group, INC

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Company Overview

Los Angeles Executive Security Group (LAESG) has been in the private security sector since 2015. We are owned and managed by veteran law enforcement, and security professionals. Our resume is extensive; however, the true test of our performance would be to talk to our clients. What we hear time and again is how our clients enjoy a short chain of command, and how quick management responds to calls. You simply call your site manager to handle your needs; if you want to take your inquiry a step higher, you reach the owners. We welcome your inquiries to our clients as we have established exceptional ties with them all.

The Key to Our Success: Our Staff



LAESG is a protection firm operated by experienced security professionals whose background includes law enforcement, corporate security, intelligence, and force protection/anti-terrorism professionals. We also have a staff of consultants with expertise ranging from Crime Prevention to Conflict Resolution.

Security expertise is only one characteristic of our staff. LAESG professionals are also chosen for their ability to integrate proven security methods with creativity and uniqueness to develop new and effective solutions to our clients.

Our expertise in security and public safety is applied through our services:

- **Housing Communities**
- **Campus Safety**
- **Business Services**
- **Executive Protection**
- **Special Events**

Andre Jennings who is a 15-year veteran Police Officer. Andre has attended a number of leadership academies, school safety trainings (including active shooter training scenarios) and has administered several school/workplace violence training scenarios. Andre possesses over 20 years of working in the private security industry. Being a Private Patrol Operator (PPO) registered with the Bureau of Security and Investigative Service providing security services in the Greater Los Angeles Area, Andre has acquired many large accounts such as Scottsdale HOA, Los Angeles Metropolitan Water District, and Palisades Charter High School, to name a few.

If we are fortunate enough to earn your business, Tashaka will be assigned as your direct managing member. Tashaka has spent over 16 years in the private sector managing security professionals (HOA's, private schools, malls, office buildings) and building client relationships throughout the Southern California security industry. Tashaka has also worked several years with the Los Angeles County Sheriff's Department as a Community Service Officer (CSO), working with community members to resolve quality of life issues in the community where Sheriff Department Services are contracted. Tashaka has also received training in chemical and biological detection, Department of Homeland Security National Incident Management System, Los Angeles County's Community Emergency Response Team, to say the few. Tashaka will work with you to review/revise current Post Orders for the everyday changing environment of this industry. In addition to the Post Orders an Emergency Action Plan will be designed for your site. All Policies and procedures will be designed at no additional cost.

Administrative Overview

The structure of Los Angeles Executive Security Group is such that all levels of the firm are involved in the management of operations. We believe that this involvement guarantees stringent quality assurance standards to all of our clients. The support system which backs our security personnel and clients is made up of several key positions.

President

Andre Jennings is in charge of all operating areas of LAESG. It is his responsibility to set goals and guide the direction of the company as well as ensure that all areas are functioning properly. Andre will also ensure uniformity in training topics, and methods by providing materials and resources to supervisors.

Vice President

In addition to being your direct point of contact and managing your day-to-day operations, Tashaka Starwell will oversee all other managers at LAESG. He regularly evaluates the staff and all operations.

Operations Managers

Our Operations Managers bring more individualized attention to our clients. They develop post orders and monitor subordinate duties of field supervisors and are involved in the interviewing of new personnel.

Supervisory Control

Our firm maintains an active Field Supervisor who operates twenty-four hours per day, seven days per week. These individuals perform location and personnel checks for all our clients. All personnel are evaluated relative to performance, appearance, quality of reports and demeanor. Reports are reviewed daily. Any recommendations for change or improvements are then directed to our shift supervisors and/or the management partners. A member of our ownership or management handles urgent matters or problem situations immediately. Any officer found in violation of policy or found to be unfit for duty, will be immediately relieved. Supervisory personnel will fill the vacant post until appropriate replacement personnel can be summoned to the location.

Management Accountability

Our ownership and management team has developed an excellent rapport and an extensive working relationship with designated points of contact within our current client base. We have made specific provisions for immediate response to complaints or suggestions on the part of any of our clients. On numerous occasions, one or more of our ownership and management team has responded from our residences to specific requests for "special handling" of situations involving specific emergency situations. LAESG will also have a night manager who will be on duty and available for any problems that may arise during off-hours. We want our client's management staff to feel confident that their community is under the protective wings of our officers.

Law Enforcement Relationship

Being that our ownership has current affiliations and relationships with various law enforcement agencies, LAESG owners and managers have a firm understanding of the importance of public safety entities (i.e. Los Angeles Police Department, Los Angeles County Sheriff's Department, Los Angeles Unified School District Police Department). Law Enforcement agencies are understaffed; to handle the demands of local law enforcement, police agencies are reaching out to private security companies to assist them with the safe-keeping of the community. One such example of our involvement is Business Improvement Districts. Our security officers perform the duties as private sector, "Senior Lead Officers" within specific geographical areas of the City of Los Angeles.

Response to Request for Service/Staffing Capability

LAESG maintains a large complement of sworn, active/retired law enforcement personnel and qualified uniformed security officers. We feel this large base of qualified personnel, with experience in handling many different types of security and emergency situations, gives us an excellence in handling many different types of security and emergency situations, gives us an excellent opportunity to accommodate urgent staffing needs in the most professional and competent manner possible. Please note that all field supervisory personnel assigned to a specific geographical area are thoroughly trained at each client location within their area of assignment so that they may train personnel or respond appropriately to urgent situations.

Communication

LAESG will maintain direct lines of communication with your management. This will be accomplished by having meetings with your designee. LAESG will also attend safety meetings at, at no extra expense, to exchange information. We utilize a sophisticated telephone system to maintain a twenty-four hour per day phone number; after hours, emergencies are handled by

live operators. Our field supervisory personnel are trained and immediate notification procedures and areas of responsibility for all management and ownership team personnel. Field supervisory personnel are instructed to immediately notify the persons responsible for specific types of problem scenarios or areas of concern.

Monitoring Cost

LAESG will be responsible for all overtime occurred on regularly scheduled duty shifts. "Short notice" or "emergency" coverage shall be available on request but shall be subject to overtime charges where applicable. LAESG will make every effort to staff the emergency request with personnel who will not fall into an overtime category. When successful, LAESG will not invoice your organization for overtime. If the emergency coverage requires LAESG to pay overtime in compliance with the state of California wage and hour laws, your facility will be invoiced at time and one-half. The same guidelines apply for emergency extension of normally scheduled shifts. Request for extra service must be made with at least 72 hours' notice. Request made with notice are billed at straight time; request made with less than 72 hours are billed at time and 1-half. LAESG will also pay close attention to staffing. If over staffing is observed, we will recommend ways of eliminating scheduled hours. LAESG retains an outside accounting firm that will review quarterly statements on security expenditures. When applicable, LAESG will make recommendations to reduce expenditures, thus reducing overall cost to maintain the security operation.

Client Satisfaction

In an effort to continue to bring quality security to our clients, and to further improve upon our operation, we send out a client survey. These responses are extremely important to us as maintaining client satisfaction continues to be our highest priority. Low marks on any criteria will mandate a meeting between the client and appropriate LAESG management to discuss any changes that need to be made. In order to ensure that needs are always being met, surveys are sent out on a quarterly basis.

Systems/Performance

LAESG uses cutting edge technology to insure guard accountability and monitor guard performance. TSheets is our timekeeping system; officers are able to clock in/out using an assigned company PDA/cellular device. The system is geo-fenced and can account for the officer's whereabouts while on-duty. If an employee clocks in late or fails to clock-in (no show). A message is sent to a supervisor/manager who will verify the alert and assign personnel if needed. Silvertrac is a Real-Time incident reporting system. Silvertrac records the officer's daily activity reports, incidents reports, and patrol checkpoints performed by the officer on duty. This information is monitored by supervision and can be accessed by the client 24-hours a day.

Personnel Selection

Due to the sensitive nature of security work, LAESG is cautious about whom we hire. Each candidate is screened through our investigative division. A thorough criminal background search is run on each candidate. In addition, each candidate must consent to our drug free policy, acknowledging that he/she is subject to random drug testing.

Beginning in January 2003, the bureau of security and investigative services which regulates private patrol companies and security guards), will not allow a security officer to work on a temporary license. The security candidate will have to have his/her fingerprints "live scanned," (a laser technology). The candidate will have to wait for a period of three days for a security clearance from the state of California and the federal bureau of investigation. Once cleared, the security officer can be assigned to work a designated location. The outlined screening process which follows will allow you to be confident in the fact that we select the best employees available.

Employee screening begins with the application. LAESG requirements are as follows:

- Valid guard card issued by bureau of security and investigative services
- California driver license or identification card
- Social security card
- No disqualifying criminal record
- Access to telephone and reliable transportation
- Honorary discharge for those with military experience

If minimum requirements are fulfilled, then an interview judging his/her qualifications will be conducted including:

- Strong communication and written skills demonstrating the capability to convey information clearly and politely
- Positive attitude and commitment to serving LAESG security and our clients
- Attention to details
- Stability under pressure situations; demonstration of general abilities to use sound judgment
- Neatly groomed and dressed
- Customer service-oriented and a willingness to assist others

If the applicant is recognized as possessing all of the desired qualities, then a background check will be administered.

Background

A background check using a premiere background check service, will be conducted to confirm all information gathered during the application process. This check will release information concerning criminal history, motor vehicle history, social security number, and employment (including documented reasons for termination or discipline).

Drug screening

Los Angeles Executive Security Group believes that a drug-free staff should be a standard guarantee of any reputable company. Thus, all applicants must agree to drug testing. For more information about our drug free policy see personnel policies.

Training examinations

Throughout training and orientation, our prospective security officers are tested several times. Applicants must receive a passing score on all exams and discuss any missed problems before being assigned to a site.

Adjustment period

As careful as we are in our selection of employees, we feel that it is important that their performance on the job be as professional as we have expected. Thus, all employees are considered probationers for 90 days after hire. We encourage our clients to meet for a formal or informal interview with their security officers during this time. It is tremendously important to us that you feel confident in the staff that we provide you. If the client and our supervisory staff are satisfied with their officer's performance, the employee then achieves status as permanent security personnel.

Our extensive screening process is such that by the final stage of our recruitment, we hire only 20% of total applicants.

Training Program

All training programs currently in use by our firm are implemented under the instruction and guidance of our most qualified managers. We feel that a strong training background is crucial to strong work performance, thus all of our employees must undergo an intensive program. Our leadership guides our perspective employees through the following topics during orientation:

- Customer Service
- Introduction to Security
- Uniform and Equipment
- Post Orientation
- Law of arrest
- Terrorist Patrol
- Basic Supervision
- Workplace Violence Prevention
- Travel Safety
- Alarm Calls and Building Searches
- Bike Patrol
- Drug/Alcohol Abuse on Campus
- Self-Defense Weapons and Techniques
- Stress Management Recognition
- Sexual Harassment Prevention
- Identifying Gang Members
- Report Writing

Following each subject, an examination is administered, and a minimum score of 75% is required to continue on to the next topic. Missed questions are discussed to ensure that officers are well prepared in all areas. All training will be documented and kept in the individual employee's training file. A written test will be administered, and any deficiency documented will receive appropriate remedial training



**Budget Proposal/Services Confirmation
For
TEACH Public Schools
(Unarmed Security Services)**

Scope of Services:

Community Crossing Personnel:

Personnel assigned will consist of the absorbed WACA organization. After completing a background check with the Department of Justice. Personnel will be assigned a uniform to be worn daily. Based on their ability to do so, personnel will go through an 8-hour crossing guard training, safety training, and an introduction to school safety (with a quarterly refresher course on a safe school's subject matter). Personnel hired will also have the option to apply for a guard card. Therefore, giving qualified candidates the ability to operate as a safety crossing guard recognized by the State of California.

School Safety Officer (w/Patrol Car):

Personnel assigned will consist of a highly trained (armed) security officer who possesses California Guard Card, SB626 Certification (California School Safety Officer Course), First Aid/CPR, and have completed introduction to incident crisis management course or equivalent. Personnel will be assigned in a fully marked patrol vehicle who will be deployed to act as a presence during arrivals/drop-offs. Patrol the sector area of schools, respond to calls for services from all 3 sites as well as the organization's headquarters. The main duty of the officer is to act as a deterrent with high visibility patrols, maintain the integrity of any incident or crime scene until law enforcement arrives. Establish and maintain relationships with community partners, neighboring schools, and local law enforcement agencies. Officer will act as a liaison between community and school to keep school abreast of incidents and concerns of the community as it relates to school safety.

TEACH Elementary (K-4TH)

<u>Guard Type</u>	<u>QTY</u>	<u>DAYS</u>	<u>HRS/WK</u>	<u>RATE TYPE</u>	<u>INVOICE RATE</u>	<u>TOTAL</u>
Community Crossing Ambassador (7:00AM – 9:00AM, 1:00PM – 4:00PM = 5HRS)	1	180	900	Regular	\$22.50 P/H	\$20,250

Los Angeles Executive Security Group, Inc.



"Dedicated to serving the community"

TEACH Academy of Technology (5TH - 8TH)

<u>Guard Type</u>	<u>QTY</u>	<u>DAYS</u>	<u>HRS/WK</u>	<u>RATE TYPE</u>	<u>INVOICE RATE</u>	<u>TOTAL</u>
Community Crossing Ambassador (7:00AM – 9:00AM, 1:00PM – 4:00PM = 5HRS)	2	180	1800	Regular	\$22.50 P/H	\$40,500

TEACH Tech Charter School (9TH - 12TH)

<u>Guard Type</u>	<u>QTY</u>	<u>DAYS</u>	<u>HRS/WK</u>	<u>RATE TYPE</u>	<u>INVOICE RATE</u>	<u>TOTAL</u>
Community Crossing Ambassador (7:00AM – 9:00AM, 1:00PM – 4:00PM = 5HRS)	3	180	2700	Regular	\$22.50 P/H	\$60,750

Unarmed Shared Patrol Service (All sites including home office)

<u>Guard Type</u>	<u>QTY</u>	<u>DAYS</u>	<u>HRS/WK</u>	<u>RATE TYPE</u>	<u>INVOICE RATE</u>	<u>TOTAL</u>
UNARMED School Safety Officer (7:00AM – 4:00PM 8HRS Per Day) W/ Patrol Vehicle	1	180	1,440	Regular	\$27.00 P/H	\$38,880

Annual Total (All Services): \$160,380.00

NOTE: LAESG will bill client 1.5 of the current bill rate for the following holidays (New Years, Memorial Day, Independence Day, Thanksgiving, and Christmas. Additionally.

Approved:

Owner/Designee

Los Angeles Executive Security Group, INC.