



Online Banking for Business – Change to Existing Services Form

Company Information

TEACH Inc _____ 1426088 _____
Company Name ("Customer") **Company ID**

Add/Change Primary Administrator Information

Primary Administrator Name **Email Address**

Direct Telephone Number* **Mobile Telephone Number***

Int'l Telephone Number* (as applicable) **Country**

*These phone numbers will be used for Out-of-Band Code Authorization.

Delete Accounts: All Services

Account Number(s):

_____ Account Number	_____ Account Number	_____ Account Number	_____ Account Number	_____ Account Number
_____ Account Number	_____ Account Number	_____ Account Number	_____ Account Number	_____ Account Number

Existing Service: Add/Modify Accounts

1 1002675153 _____ TEACH Inc. Savings _____ **Access Type:** Standard View & Deposit
Account Number **Nickname**

Transaction Initiation (Company must have service enrolled in order to enable at account level)
 ACH Domestic Wires Int'l USD Wires
 Mobile Deposit Positive Pay Check Positive Pay ACH Remote Deposit Capture

2 _____ _____ **Access Type:** Standard View & Deposit
Account Number **Nickname**

Transaction Initiation (Company must have service enrolled in order to enable at account level)
 ACH Domestic Wires Int'l USD Wires
 Mobile Deposit Positive Pay Check Positive Pay ACH Remote Deposit Capture

3 _____ _____ **Access Type:** Standard View & Deposit
Account Number **Nickname**

Transaction Initiation (Company must have service enrolled in order to enable at account level)
 ACH Domestic Wires Int'l USD Wires
 Mobile Deposit Positive Pay Check Positive Pay ACH Remote Deposit Capture

4 _____ _____ **Access Type:** Standard View & Deposit
Account Number **Nickname**

Transaction Initiation (Company must have service enrolled in order to enable at account level)
 ACH Domestic Wires Int'l USD Wires
 Mobile Deposit Positive Pay Check Positive Pay ACH Remote Deposit Capture

5			Access Type: <input type="checkbox"/> Standard <input type="checkbox"/> View & Deposit
	Account Number	Nickname	
Transaction Initiation (Company must have service enrolled in order to enable at account level)			
<input type="checkbox"/> ACH <input type="checkbox"/> Domestic Wires <input type="checkbox"/> Int'l USD Wires <input type="checkbox"/> Mobile Deposit <input type="checkbox"/> Positive Pay Check <input type="checkbox"/> Positive Pay ACH <input type="checkbox"/> Remote Deposit Capture			

6			Access Type: <input type="checkbox"/> Standard <input type="checkbox"/> View & Deposit
	Account Number	Nickname	
Transaction Initiation (Company must have service enrolled in order to enable at account level)			
<input type="checkbox"/> ACH <input type="checkbox"/> Domestic Wires <input type="checkbox"/> Int'l USD Wires <input type="checkbox"/> Mobile Deposit <input type="checkbox"/> Positive Pay Check <input type="checkbox"/> Positive Pay ACH <input type="checkbox"/> Remote Deposit Capture			

Wire Transfer Service

Add Service Remove Service Change Limits

Apply to: All eligible accounts, or list specific accounts below:

Account Number	Account Number	Account Number	Account Number	Account Number
Account Number	Account Number	Account Number	Account Number	Account Number

Daily Maximum Wire Limit Requested if different than default: \$ _____

Daily Maximum Wire Limit default is 1MM, which applies to the Company level. Individual user limits will be set by administrator not to exceed the Company Limit.

New Service: Add

- Autobooks® Invoicing Service** – If selected, provide primary account number for service: _____
Access to Autobooks® is available through the online banking portal by the administrator (or entitled users) and requires enrollment with Autobooks® and acceptance of its end user license agreement.
- Customized Dashboard**
When enabled, users can customize their Welcome Page view to their preferred layout by selecting and moving informational and actionable panels. Panel availability is determined by the individual user's role and entitlements.
- Encrypted Reports via Email Service**
When enabled, users can schedule reports to be sent via encrypted email to the email address on their profile. (Fees may apply)

Customer Certification

By signing below, the undersigned certifies that he/she has full authority to execute this Online Banking for Business – Change to Existing Services form.

If changes are being made or services are being added to accounts of an affiliate of Customer and such affiliate and Bank have entered into a Multiple-Entity Access, Agency, and Joinder Agreement (the "MEA") pursuant to which such affiliate appointed Customer as its agent, Customer hereby (a) accepts (or ratifies the prior acceptance of, as applicable) the agency created pursuant to the terms of the MEA, and (b) represents and warrants that it has full power and authority to request the changes set forth herein on behalf of any such affiliate.

X _____
Signature of Contracting Officer
(or equivalent)

Matthew Brown	
Printed Name	
CFO	
Title	Date

INTERNAL USE ONLY

By signing below, the undersigned certifies the above Authorized Company signature is an authorized officer, owner, or principal that has full authority to execute this form. (A Bank Authorized Signer must sign below)

<p>X _____ Bank Officer's Signature</p>		<p>_____ Printed Name</p> <p>_____ Title</p> <p style="text-align: right;">_____ Date</p>
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Customer Billing Account Number: _____

- XXA**
- Hard Charge**
- Waive Hard Charge**

X _____	_____	_____	_____
Waiver Approved by Signature	Printed Name	Title	Date

For Admin Changes Only

Check here if this request was received in person

Customer Callback Verification (required if request is not received in person)

Callback will need to be validated with an individual as stated on the Resolution

_____	_____	_____	_____
Customer Contact Name	Customer Contact Phone #	Date Contacted	Time Contacted

X _____	_____	_____	_____
Callback Performed By Signature	Printed Name	Title	Date