



# **LOS ANGELES UNIFIED SCHOOL DISTRICT**

## **CHARTER SCHOOLS DIVISION**

### **ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT\***

### **2021-2022 SCHOOL YEAR**

### **FOR**

#### **TEACH MSC & EHM PREP ELEMENTARY SCHOOL - 2452**

Name and Location Code of Charter School

#### **LAUSD Vision**

L.A. Unified will be a progressive global leader in education, providing a dynamic and inspiring learning experience where all students graduate ready for success.

#### **CSD Mission**

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

#### **CSD Core Values**

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

\* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management. Elements of the oversight process may be modified as LAUSD responds to the COVID-19 pandemic. To support the well-being of all at a school site, all are expected to follow applicable COVID-19 public health guidelines, including related District requirements for operations at District facilities. The assigned Specialist will reach out with more details, as needed. Thank you.



|   |   |  |   |                               |                                |
|---|---|--|---|-------------------------------|--------------------------------|
| <b>Charter School Name:</b>   | <b>TEACH Prep MSC &amp; EHM Elementary School</b> |  |   | <b>Location Code:</b>         | <b>2452</b>                    |
| <b>Current Address:</b>   | <b>City:</b>                                      | <b>ZIP Code:</b>   | <b>Phone:</b>   | <b>Fax:</b>                   |                                |
| <b>8505 S. Western Avenue</b>   | <b>Los Angeles</b>                                | <b>90047</b>   | <b>3238720708</b>   | <b>3233512330</b>             |                                |
| <b>Current Term of Charter<sup>1</sup>:</b>   |   | <b>LAUSD Board District:</b>   | <b>LAUSD Local District:</b>                              |                               |                                |
| <b>July 1, 2018 to June 30, 2023</b>  |   | <b>1</b>   | <b>West</b>   |                               |                                |
| <b>Number of Students Currently Enrolled:</b>   | <b>Enrollment Capacity Per Charter:</b>           | <b>Number Above/Below Enrollment Capacity (day of visit):</b>                          |   | <b>Below by 72</b>            |                                |
| <b>253</b>  | <b>325</b>  |  |   |                               |                                |
| <b>Grades Currently Served:</b>   | <b>Grades To Be Served Per Charter:</b>           | <b>Percent Above/Below Enrollment Capacity (day of visit):</b>                         |   | <b>Below by 22.15%</b>        |                                |
| <b>TK-4</b>   | <b>TK-5</b>                                       |  |   |                               |                                |
| <b>Norm Enrollment Number:</b>  |   | <b>259</b>   |   |                               |                                |
| <b>Total Number of Staff Members:</b>   | <b>23</b>   | <b>Certificated:</b>   | <b>11</b>   | <b>Classified:</b>            | <b>12</b>                      |
| <b>Charter School's Leadership Team Members:</b>  |   | <b>Sharon Rhee, Principal; Dr. Raul Carranza, Superintendent, TEACH Public Schools</b> |   |                               |                                |
| <b>Charter School's Contact for Special Education:</b>  |   | <b>Marie Pimienta, Asst. Superintendent</b>  | <b>SELPA &amp; Option:</b>                                | <b>LAUSD SELPA – Option 2</b> |                                |
| <b>CSD Assigned Administrator:</b>  | <b>Dr. Gina T. Hughes</b>                         |  | <b>CSD Fiscal Services Manager:</b>                       | <b>Joseph Dae</b>             |                                |
| <b>Other School/CSD Team Members:</b>   | <b>N/A</b>  |  |   |                               |                                |
| <b>Oversight Visit Date(s):</b>   | <b>May 4, 2022</b>                                |  | <b>Fiscal Review Date (if different):</b>                 |                               |                                |
| <b>Is school located on a District facility?<br/>If so, please indicate the applicable program (e.g. Prop 39, PSC, conversion, etc.):</b> | <b>No</b>   | <b>LAUSD Co-Location Campus(es) (if applicable):</b>                                   |   | <b>N/A</b>                    |                                |
|   |   | <b>Date of Co-Location meeting with Operations Team:</b>                               |   | <b>N/A</b>                    |                                |
| <b>Certificate of Occupancy (COO) or Temporary Certificate of Occupancy Type:<br/>(if a TCO, please note expiration date)</b>             | <b>Certificate of Occupancy</b>                   |  | <b>COO/TCO Approved Grade Levels and Occupancy Loads:</b> |                               | <b>Maximum Occupancy - 359</b> |

<sup>1</sup> AB 130 added Section 47607.4 to California Ed Code, which extends the term of all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, by two years.



| SUMMARY OF RATINGS   |   |   |                   |
|--|---|---|-------------------|
| <i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i> |   |   |                   |
| Governance   | Student Achievement and Educational Performance | Organizational Management, Programs, and Operations | Fiscal Operations |
| 4  | No Rating                                       | 3   | 3                 |

**CHARTER RENEWAL CRITERIA**

In accordance with Education Code §§ 47605, 47607, and 47607.2, in order to renew a charter, the District must determine whether the charter school has met the statutory requirements.

**REPORT GUIDE**

LAUSD's oversight procedures are intended to balance a charter school's autonomy of operation with its accountability to the public. LAUSD utilizes a holistic, performance-based approach to evaluate all charter schools, guided principally by making decisions in the best interest of students. The CSD observes and monitors each charter school in accordance with applicable laws, regulations, LAUSD policy, memoranda of understanding, and the school's operative charter. Information gathered through oversight serves as part of the charter school's ongoing record for the District to make informed decisions about charter school authorization, renewal, material revisions, sharing of promising practices, and if need be, revocation. While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own Governing Board. The Governing Board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders. In designing this document, the District has considered California charter school law, as well as the *LAUSD Policy and Procedures for Charter Schools*, California State Board of Education's criteria for evaluating charter schools, and the National Association of Charter School Authorizers' *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

**Governance** – demonstrating fulfillment of the Governing Board's fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school's full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

**Student Achievement and Educational Performance** – demonstrating positive academic achievement and growth for all students

**Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board's policies and procedures, as well as the school's educational program and systems and procedures for the day-to-day operations of the school

**Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2021-2022*. The "Sources of Evidence" sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school's performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential "promising practices" are identified within this section with an asterisk [\*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under "Corrective Action Required," the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school's approved charter. **If the report includes any findings under "Corrective Action Required," the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its "tiered intervention" approach to charter school non-



compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those “promising practices” that the school believes have contributed to its success, in order to support the CSD’s ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across all LAUSD schools.

| GOVERNANCE   | RATING* |
|--|---------|
| Summary of School Performance  | 4       |
| <u>Areas of Demonstrated Strength and/or Progress</u>  |         |
| <ul style="list-style-type: none"><li>• <b><u>G1: Governance Structure and Evaluation of School Leader(s):</u></b> The Governing Board has substantially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a system for the evaluation of the school’s executive level leadership. The school provided the following documents to evidence of compliance in this indicator: CMO and school site level organizational charts; Standard Operating Procedures for ESSA qualification, credentialing and clearance requirements; Performance Improvement Plan for staff other than senior leadership; CEO evaluation using Board on Track; Administrator’s Professional Goals Plan; Evaluation Signature Page; Administrator’s Evaluation Instrument Support with timelines of completion, purpose, and key processes used; five ELAC meetings and three SSC meeting agendas and sign-in in both English and Spanish.</li><li>• <b><u>G2: Brown Act:</u></b> The Governing Board complies with all material provisions of the Brown Act. The school provided the following as evidence of compliance in this indicator: approved governing board meeting minutes; 21/22 governing board meeting calendar; list of five board members that completed CCSA governance training in 2022 which did not include a sign in or the materials used in the training; Standard Operating Procedures for governing board meeting and agenda posting in California;</li><li>• <b><u>G3: Due Process:</u></b> The Governing Board has highly developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public. The school provided the following as evidence of compliance in this indicator: Parent/Student Handbook and the TEACH Employee Handbook for the 2021/2022 SY which included the Uniform Complaint Policy and Procedures; the Superintendent was identified as the organization’s compliance officers which should reflect an impartial arbitrator. School leaders affirmed that should the complaint include the Superintendent then the compliance officer for the case will be the President of the Governing Board of Directors.</li><li>• <b><u>G4: Responsive and Accountable Governance:</u></b> The Governing Board regularly considers school performance, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria) The school provided the following as evidence of compliance in this indicator: resolution to hold virtual governing board meetings; approval of the schools accountably report cards for each of the three TEACH schools; principal and CEO reports presented to the governing board; Governing Board</li></ul> |         |



Member Handbook which provides overview board reporting cycle for the Chief Academic Officer that includes a full written report with graphs and data trends and comparison to state when available. TEACH Inc., added 3 positions to its organizational management team, Chief Academic Officer (CAO), Director of Governance; and Director of Instructional Technology.

Areas Noted for Further Growth and/or Improvement

- None

Corrective Action Required

- None noted that require immediate action to remedy concerns indicated in this report.

Notes:

- The Superintendent of Schools, states that the three positions were added to support students, staff, and stakeholders in light of COVID-19 pandemic to address (a) academic learning loss, (b) dependence upon technology to support effective teaching and learning, (c) and maintaining compliance with its authorizing agency as the organization grows. The CAO, in particular will provide instructional leadership and implementation of structures and systems that promote curriculum alignment, targeted interventions and data used to address learning loss.

***\*NOTE: If the CSD gathers or otherwise receives substantial evidence of conflict(s) of interest with respect to a Governing Board member or person in a school leadership position (e.g. CEO or principal), a charter school shall receive a rating of 1 in this category.***

**G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S) - QUALITY INDICATOR #1**

*The Governing Board has implemented the organizational structure, roles and responsibilities set forth in the approved charter, including:*

- Governing Board composition, structure, roles, and responsibilities
- Governing Board seeks input from committees/councils described in the school's charter including but not limited to those mandated by laws or regulations as applicable (e.g., SSC and ELAC )
- Evaluation of school's executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4, such as Executive Director, Area Superintendent, Principal, etc.)

| Rubric      |  | Sources of Evidence  |
|-------------|--|--|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a system for the evaluation of the school's executive level leadership</li><li><input checked="" type="checkbox"/> The Governing Board has substantially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a system for the evaluation of the school's executive level leadership</li><li><input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a system for the evaluation of the school's executive level leadership</li><li><input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in approved charter, nor any mandated committees/councils or a system for the evaluation of the school's executive level leadership</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Organizational chart (B1.1)</li><li><input checked="" type="checkbox"/> Bylaws (B1.2)</li><li><input checked="" type="checkbox"/> Board member roster (B1.3)</li><li><input checked="" type="checkbox"/> Board meeting agendas and minutes (B1.4)</li><li><input type="checkbox"/> Observation of Governing Board meeting</li><li><input checked="" type="checkbox"/> Committee/council calendars, agendas, minutes, and sign-ins (B1.6)</li><li><input checked="" type="checkbox"/> Documentation related to system for evaluation of executive level leadership. (B1.7)</li><li><input checked="" type="checkbox"/> Discussion with leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**G2: BROWN ACT - QUALITY INDICATOR #2**

*The Governing Board has a system in place to ensure it is adhering to applicable open meeting requirements, which protect the public interest in transparency and help to ensure that decisions are made without apparent or actual conflicts of interest:*

- Governing Board meetings occur regularly, are conducted openly, and provide opportunity for public participation in accordance with the Brown Act
- Governing Board holds its meetings at a location(s) and in a manner that complies with teleconferencing, closed session, and access and Reasonable Accommodation requirements and the public has access to the meetings from a location(s) within the jurisdictional boundaries of LAUSD, as noted in the charter petition
- Governing Board meeting agendas are posted and maintained, as appropriate, including on the school's website and in accordance with the Brown Act and with sufficient specificity
- Governing Board meetings are held in accordance with the requirements of E.C. 47604.1

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <input checked="" type="checkbox"/> The Governing Board complies with all material provisions of the Brown Act<br><input type="checkbox"/> The Governing Board complies with most material provisions of the Brown Act<br><input type="checkbox"/> The Governing Board complies with some material provisions of the Brown Act<br><input type="checkbox"/> The Governing Board complies with few material provisions of the Brown Act | <input checked="" type="checkbox"/> Board meeting agendas (B1.4)<br><input checked="" type="checkbox"/> Board meeting calendar (B1.5)<br><input checked="" type="checkbox"/> Brown Act training documentation (B1.8a)<br><input checked="" type="checkbox"/> Compliance with E.C. 47604.1 (B1.8b)<br><input checked="" type="checkbox"/> Documentation of the school's agenda posting procedures (B1.9)<br><input type="checkbox"/> Observation of Governing Board meeting<br><input type="checkbox"/> Discussion with school leadership<br><input type="checkbox"/> Other: (Specify) |



**G3: DUE PROCESS - QUALITY INDICATOR #3**

*The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school's charter, and LAUSD charter policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:*

- Student discipline
- Employee grievances and discipline
- Parent/stakeholder complaint resolution procedure (complaints outside regulatory scope of UCP)
- Uniform Complaint Procedures

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The Governing Board has highly developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</li><li><input type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</li><li><input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</li><li><input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b></li><li><input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10a)</b></li><li><input type="checkbox"/> Employee Handbook(s) <b>(B1.10b)</b></li><li><input checked="" type="checkbox"/> Uniform Complaint Procedures policy and form(s) <b>(B1.11)</b></li><li><input checked="" type="checkbox"/> Stakeholder complaint procedures and form(s) <b>(B1.12)</b></li><li><input checked="" type="checkbox"/> H.R. policies and procedures regarding staff due process <b>(B1.13)</b></li><li><input type="checkbox"/> Observation of Governing Board meeting</li><li><input checked="" type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**G4: RESPONSIVE AND ACCOUNTABLE GOVERNANCE - QUALITY INDICATOR #4*****The Governing Board has systems in place to ensure ongoing:***

- Review and use of academic performance (e.g., CA School Dashboard, internal assessments, etc.) and other school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence
- Monitoring of the school's implementation of its LCAP and additional school plans, e.g., CSI, SPSA (action plans and progress toward LCAP goals)
- Transparent governance and accountability to stakeholders
- Monitoring of staffing needs and compliance with all applicable credentialing, clearance, and training requirements

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The Governing Board regularly considers school performance, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria)</li><li><input type="checkbox"/> The Governing Board considers school performance, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria, etc.)</li><li><input type="checkbox"/> The Governing Board inconsistently considers school performance, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria, etc.)</li><li><input type="checkbox"/> The Governing Board seldom considers school performance, stakeholder input, and other data to inform decision-making (e.g., approving action plans, resources, evaluation criteria, etc.)</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Board meeting agendas and minutes with supporting materials and evidence of school performance and other internal data, including but not limited to: <b>(B1.4)</b></li><li><input checked="" type="checkbox"/> CA School Dashboard Academic Performance Indicators (ELA, MATH, ELPI, CCI)</li><li><input type="checkbox"/> CA School Dashboard Academic Engagement Indicators (Chronic Absenteeism, Graduation Rate)</li><li><input type="checkbox"/> CA School Dashboard Conditions and Climate Indicator (Suspension Rate)</li><li><input type="checkbox"/> Attendance rate</li><li><input type="checkbox"/> Internal assessment data</li><li><input type="checkbox"/> Enrollment data</li><li><input type="checkbox"/> Staffing data (retention, turnover, certification, etc.)</li><li><input checked="" type="checkbox"/> Board meeting calendar <b>(B1.5)</b></li><li><input checked="" type="checkbox"/> Other evidence of a system for Board review and analysis of internal school data to inform decision-making <b>(B1.14a)</b></li><li><input checked="" type="checkbox"/> Board member training documentation (roles, responsibilities, etc.) <b>(B1.14b)</b></li><li><input type="checkbox"/> Observation of Governing Board meeting</li><li><input type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Stakeholder focus group</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**G5: FISCAL CONDITION - QUALITY INDICATOR #5*****The Governing Board has a system in place to ensure fiscal viability:***

- The school is fiscally strong and net assets are positive in the prior two independent audit reports.
- If applicable, all LAUSD Board of Education-approved fiscal condition-related benchmark(s) are met by the required deadline(s).

| Rubric      |  | Sources of Evidence  |
|-------------|--|--|
| Performance | <div><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets in the prior two independent audit reports, and, if applicable, all LAUSD Board of Education-approved fiscal-condition related benchmark(s) are met by the required deadline(s)</div> <div><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report*</div> <div><input type="checkbox"/> The school is fiscally weak or unstable**, net assets are negative in the most current independent audit report, <b>or</b> the school does not have an independent audit report on file with the Charter Schools Division*</div> <div><input type="checkbox"/> The school is consistently fiscally weak, net assets are negative in the prior two independent audit reports, <b>or</b> the school does not have an independent audit report on file with the Charter Schools Division*</div> <div><p>*Additional considerations that could influence the rating may include: inadequate cash flow, financial condition and/or enrollment reflecting a downward trend or beginning to show signs that illustrate or contribute to deteriorating financial health potentially leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years, multi-year reliance on financing resources for the school's operations (e.g., factoring of receivables, intraorganizational loans, third party loans, continuing deficit spending, etc.).</p><p>**For example, the school's financial condition fluctuates from year to year, with significant net losses, leading to negative net assets in the current fiscal year and/or the foreseeable future fiscal years.</p></div> | <div><input checked="" type="checkbox"/> Board meeting agendas and minutes (<b>B1.4</b>)</div> <div><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances (<b>B1.15</b>)</div> <div><input type="checkbox"/> Observation of Governing Board meeting</div> <div><input checked="" type="checkbox"/> Discussion with leadership</div> <div><input checked="" type="checkbox"/> Independent audit report(s)</div> <div><input checked="" type="checkbox"/> Other financial information submitted by the school</div> <div><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</div> |

**G6: FISCAL MANAGEMENT AND ACCOUNTABILITY - QUALITY INDICATOR #6**

*The Governing Board has a system in place to ensure sound fiscal management and accountability:*

- The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement.
- The two most current annual independent audits show no material weaknesses, deficiencies, and/or findings.

| Rubric             |   | Sources of Evidence  |
|--------------------|---|--|
| <b>Performance</b> | <input type="checkbox"/> The school <b>consistently adheres</b> to the Governing Board approved fiscal policies and procedures, does not have any areas noted for improvement, and the two most current annual independent audits show no material weaknesses, deficiencies, and/or findings<br><input checked="" type="checkbox"/> The school <b>generally adheres</b> to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement, and the most current annual independent audit shows no material weaknesses, deficiencies, and/or findings<br><input type="checkbox"/> The school is <b>not adhering</b> to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, <b>or</b> has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, unresolved recurring issues, potential conflicts of interest, etc.)<br><input type="checkbox"/> The school is <b>continuously not adhering</b> to the Governing Board approved fiscal policies and procedures, <b>or</b> has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, etc.) | <input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b><br><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <b>(B1.15)</b><br><input type="checkbox"/> Observation of Governing Board meeting<br><input checked="" type="checkbox"/> Discussion with leadership<br><input checked="" type="checkbox"/> Independent audit report(s)<br><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below) |

**Progress on LAUSD Board of Education Benchmarks and/or MOU related to GOVERNANCE (if applicable):**

None



| STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE  | RATING*           |
|--|-------------------|
| Summary of School Performance  | No Rating         |
| California Department of Education's (CDE) Charter School's Performance Category   | Middle Performing |
| <b>Does the charter school qualify for technical assistance?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO<br><b>Is the charter school a state-identified school under the Every Student Succeeds Act (ESSA)?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO<br><b>If yes, what is the school's identification? (See additional information within "Notes" section below)</b><br><input type="checkbox"/> Comprehensive Support and Improvement (CSI)<br><input type="checkbox"/> Additional Targeted Support and Improvement (ATSI)   |                   |
| <u>Areas of Demonstrated Strength and/or Progress</u> <ul style="list-style-type: none"><li>None</li></ul>   |                   |
| <u>Areas Noted for Further Growth and/or Improvement</u> <ul style="list-style-type: none"><li><b>A11: English Learner Reclassification:</b> The school did not reclassify any of its English Learners. TEACH Prep's 0.0% is lower than the state's rate of 6.9%. The school's leader reported that the lack of reclassification was due to their need to offer targeted support to students in the classroom and limited preparation of teachers to support EL students, irregular attendance during remote learning. To increase rates of reclassification, they've hired a full time EL Coordinator, focused on increase communication with parents and ways in which they can support their child and ensure students attend school regularly.</li></ul>                             |                   |
| <u>Corrective Action Required</u> <ul style="list-style-type: none"><li>None noted that require immediate action to remedy concerns indicated in this report.</li></ul>  |                   |
| Notes: <ul style="list-style-type: none"><li>Due to the COVID-19 pandemic, state law suspended the reporting of state indicators on the 2021 Dashboard. Accordingly, no overall score will be issued in the Student Achievement and Educational Performance category for the 2021-2022 Annual Performance-Based Oversight Report. Please note that, although the overall Student Achievement and Educational Performance category is not scored, Indicator A11: English Learner Reclassification below is scored based on 2020-2021 reclassification data.</li><li>The school's percentage of "At-Risk" English Learners is at 13.0% compared to the state at 10.1%. The school's percentage of "Long-Term English Learners" (LTEL) is at 0.0% compared to the state at 17.1%.</li></ul> |                   |



- The school adheres to the LAUSD's Master Plan for Reclassification of its English Learners. Reclassification Criteria is as follows:
- ELs are reclassified to fluent-English proficient based on the following multiple criteria, in alignment with California EC and the State Board of Education recommendations:
  1. Assessment of language proficiency, using an objective assessment instrument, including but not limited to, the state test of English language development
  2. Teacher evaluation, including but not limited to, a review of the student's curriculum mastery
  3. Parent/guardian opinion and consultation
  4. Comparison of student performance in basic skills against an empirically established range of performance in basic skills based on the performance of English proficient students of the same age

***\*NOTE: A charter school cannot receive a rating in this category greater than a 1 if the school has been identified as Low performing charter school based on the state's published list.***

**A1: DASHBOARD SCHOOLWIDE ELA INDICATOR - QUALITY INDICATOR #1**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- California School Dashboard Schoolwide ELA data (CDE)

| Rubric             |   | Sources of Evidence   |
|--------------------|---|---|
| <b>Performance</b> | <input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Blue<br><input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Green; or Yellow and at/above statewide average<br><input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Yellow and below statewide average; or Orange<br><input type="checkbox"/> The schoolwide Dashboard ELA Indicator color is Red<br><input checked="" type="checkbox"/> Not Available - No color assigned for the ELA Indicator on the Dashboard | <input type="checkbox"/> California School Dashboard Report (CDE)<br><input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b><br><input checked="" type="checkbox"/> Other: (Specify)<br>"Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard" |

**A2: DASHBOARD SCHOOLWIDE MATH INDICATOR - QUALITY INDICATOR #2**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- California School Dashboard Schoolwide Math data (CDE)

| Rubric             |  | Sources of Evidence   |
|--------------------|--|---|
| <b>Performance</b> | <input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Blue<br><input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Green; or Yellow and at/above statewide average<br><input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Yellow and below statewide average; or Orange<br><input type="checkbox"/> The schoolwide Dashboard Math Indicator color is Red<br><input checked="" type="checkbox"/> Not Available - No color assigned for the Math Indicator on the Dashboard | <input type="checkbox"/> California School Dashboard Report (CDE)<br><input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b><br><input checked="" type="checkbox"/> Other: (Specify)<br>"Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard" |

**A3: DASHBOARD SCHOOLWIDE ENGLISH LEARNER PROGRESS INDICATOR (ELPI) - QUALITY INDICATOR #3**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- California School Dashboard Schoolwide ELPI data (CDE)

| Rubric |  | Sources of Evidence |
|--------|--|---------------------|
|--------|--|---------------------|



|                    |  |   |
|--------------------|--|---|
| <b>Performance</b> | <input type="checkbox"/> The schoolwide Dashboard ELPI color is Blue   | <input type="checkbox"/> California School Dashboard Report (CDE)   |
|                    | <input type="checkbox"/> The schoolwide Dashboard ELPI color is Green; or Yellow and at/above statewide percentage | <input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b>                         |
|                    | <input type="checkbox"/> The schoolwide Dashboard ELPI color is Yellow and below statewide percentage; or Orange   | <input type="checkbox"/> Summative ELPAC report (CDE) <b>(B2.3)</b>   |
|                    | <input type="checkbox"/> The schoolwide Dashboard ELPI color is Red  | <input checked="" type="checkbox"/> Other: (Specify)  |
|                    | <input checked="" type="checkbox"/> Not Available - No color assigned for the ELPI on the Dashboard                | "Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard" |
|                    |  |   |

**A4: DASHBOARD SCHOOLWIDE COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12) - QUALITY INDICATOR #4**

|  |  |   |
|--|--|---|
| <b>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</b> |  |   |
| <ul style="list-style-type: none"><li>California School Dashboard Schoolwide CCI data (CDE)</li></ul>                                |  |   |
|  | <b>Rubric</b>  | <b>Sources of Evidence</b>  |
| <b>Performance</b>   | <input type="checkbox"/> The schoolwide Dashboard CCI color is Blue  | <input type="checkbox"/> California School Dashboard Report (CDE)   |
|  | <input type="checkbox"/> The schoolwide Dashboard CCI color is Green; or Yellow and at/above statewide percentage              | <input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b>                         |
|  | <input type="checkbox"/> The schoolwide Dashboard CCI color is Yellow and below statewide percentage; or Orange                | <input checked="" type="checkbox"/> Other: (Specify)  |
|  | <input type="checkbox"/> The schoolwide Dashboard CCI color is Red   | "Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard" |
|  | <input type="checkbox"/> Not Available - No color assigned for the CCI on the Dashboard  |   |
|  | <input checked="" type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school |   |

**A5: DASHBOARD SCHOOLWIDE CHRONIC ABSENTEEISM INDICATOR - (GRADES K-8) - QUALITY INDICATOR #5**

|  |               |                            |
|--|---------------|----------------------------|
| <b>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</b> |               |                            |
| <ul style="list-style-type: none"><li>California School Dashboard Schoolwide Chronic Absenteeism Indicator data (CDE)</li></ul>      |               |                            |
|  | <b>Rubric</b> | <b>Sources of Evidence</b> |





|                    |  |   |
|--------------------|--|---|
| <b>Performance</b> | <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Blue  | <input type="checkbox"/> California School Dashboard Report (CDE)<br><input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b><br><input checked="" type="checkbox"/> Other: (Specify)<br>"Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard" |
|                    | <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is green; or Yellow and at/above statewide percentage                  |   |
|                    | <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is Yellow and below statewide percentage; or Orange                    |   |
|                    | <input type="checkbox"/> The schoolwide Dashboard Chronic Absenteeism Indicator color is either Red  |   |
|                    | <input type="checkbox"/> Not Available - No color assigned for the Chronic Absenteeism Indicator on the Dashboard  |   |
|                    | <input checked="" type="checkbox"/> Not Applicable - The Chronic Absenteeism Indicator is not applicable for the grade levels assigned at the charter school |   |

**A6: DASHBOARD SCHOOLWIDE SUSPENSION RATE INDICATOR - QUALITY INDICATOR #6**

|  |   |   |
|--|---|---|
| <b>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</b> |   |   |
| <ul style="list-style-type: none"><li>California School Dashboard Schoolwide Suspension Rate Indicator data (CDE)</li></ul>          |   |   |
| <b>Rubric</b>  |   | <b>Sources of Evidence</b>  |
| <b>Performance</b>   | <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Blue   | <input type="checkbox"/> California School Dashboard Report (CDE)<br><input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b><br><input checked="" type="checkbox"/> Other: (Specify)<br>"Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard" |
|  | <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Green; or Yellow and at/below statewide percentage |   |
|  | <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Yellow and above statewide percentage; or Orange   |   |
|  | <input type="checkbox"/> The schoolwide Dashboard Suspension Rate Indicator color is Red  |   |
|  | <input checked="" type="checkbox"/> Not Available - No color assigned for the Suspension Rate Indicator on the Dashboard                |   |
|  |   |   |

**A7: DASHBOARD SCHOOLWIDE GRADUATION RATE INDICATOR - (GRADES 9-12) - QUALITY INDICATOR #7**

|  |                            |
|--|----------------------------|
| <b>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</b> |                            |
| <ul style="list-style-type: none"><li>California School Dashboard Schoolwide Graduation Rate Indicator data (CDE)</li></ul>          |                            |
| <b>Rubric</b>  | <b>Sources of Evidence</b> |



|                    |  |   |
|--------------------|--|---|
| <b>Performance</b> | <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Blue  | <input type="checkbox"/> California School Dashboard Report (CDE)   |
|                    | <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Green; or Yellow and at/above statewide percentage              | <input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set (B2.1)                                |
|                    | <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Yellow and below statewide percentage; or Orange                | <input type="checkbox"/> Provide Graduation Requirements (Additional info within "Notes" section above) (B2.5)  |
|                    | <input type="checkbox"/> The schoolwide Dashboard Graduation Rate Indicator color is Red   | <input checked="" type="checkbox"/> Other: (Specify)  |
|                    | <input type="checkbox"/> Not Available - No color assigned for the Graduation Rate Indicator on the Dashboard  | "Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard" |
|                    | <input checked="" type="checkbox"/> Not Applicable - Graduation Rate Indicator is not applicable for the grade levels assigned at the charter school |   |

**A8: DASHBOARD SUBGROUP ELA - QUALITY INDICATOR #8**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant subgroups (30 or more students) on the California School Dashboard ELA (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)

| Rubric             |   | Sources of Evidence   |
|--------------------|---|---|
| <b>Performance</b> | <input type="checkbox"/> All numerically significant subgroups have "Status/Distance From Standard (DFS)" scores above the statewide averages | <input type="checkbox"/> California School Dashboard Report (CDE)   |
|                    | <input type="checkbox"/> The majority of numerically significant subgroups have "Status/DFS" scores above the statewide averages              | <input type="checkbox"/> LAUSD Office of Data & Accountability's Data Set (B2.1)                                |
|                    | <input type="checkbox"/> Less than a majority of the numerically significant subgroups have "Status/DFS" scores above the statewide averages  | <input checked="" type="checkbox"/> Other: (Specify)  |
|                    | <input type="checkbox"/> None of the school's numerically significant subgroups have "Status/DFS" scores above the statewide averages         | "Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard" |
|                    | <input checked="" type="checkbox"/> Not Available - No assessment of performance for this indicator   |   |

**A9: DASHBOARD SUBGROUP MATH - QUALITY INDICATOR #9**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant subgroups (30 or more students) on the California School Dashboard Math (Students with Disabilities, English Learners, Socioeconomically Disadvantaged, etc.)(CDE)

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|



|             |  |   |
|-------------|--|---|
| Performance | <input type="checkbox"/> All numerically significant subgroups have “Status/DFS” scores above the statewide averages                         | <input type="checkbox"/> California School Dashboard Report (CDE)   |
|             | <input type="checkbox"/> The majority of numerically significant subgroups have “Status/DFS” scores above the statewide averages             | <input type="checkbox"/> LAUSD Office of Data & Accountability’s Data Set <b>(B2.1)</b>                         |
|             | <input type="checkbox"/> Less than a majority of the numerically significant subgroups have “Status/DFS” scores above the statewide averages | <input checked="" type="checkbox"/> Other: (Specify)  |
|             | <input type="checkbox"/> None of the school’s numerically significant subgroups have “Status/DFS” scores above the statewide averages        | “Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard” |
|             | <input checked="" type="checkbox"/> Not Available - No assessment of performance for this indicator  |   |
|             |  |   |

**A10: DASHBOARD SUBGROUP COLLEGE/CAREER INDICATOR (CCI) - (GRADES 9-12) - QUALITY INDICATOR #10**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant subgroups (30 or more students) on the California School Dashboard CCI (Students with Disabilities, English Learners, and Socioeconomically Disadvantaged, etc.)(CDE)

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <input type="checkbox"/> All numerically significant subgroups have “Status/DFS” scores above the statewide percentages                         | <input type="checkbox"/> California School Dashboard Report (CDE)   |
|             | <input type="checkbox"/> The majority of numerically significant subgroups have “Status/DFS” scores above the statewide percentages             | <input type="checkbox"/> Office of Data & Accountability’s Data Set <b>(B2.1)</b>                               |
|             | <input type="checkbox"/> Less than a majority of the numerically significant subgroups have “Status/DFS” scores above the statewide percentages | <input checked="" type="checkbox"/> Other: (Specify)  |
|             | <input type="checkbox"/> None of the school’s numerically significant subgroups have “Status/DFS” scores above the statewide percentages        | “Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard” |
|             | <input checked="" type="checkbox"/> Not Available - No assessment of performance for this indicator   |   |
|             | <input type="checkbox"/> Not Applicable - CCI is not applicable for the grade levels assigned at the charter school                             |   |

**A11: ENGLISH LEARNER RECLASSIFICATION - QUALITY INDICATOR #11**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- English Learner reclassification rate for 2020-2021 (CDE)

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|

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|             |  |   |
|-------------|--|---|
| Performance | <input type="checkbox"/> The school reclassifies English Learners at a rate higher than the state average<br><input type="checkbox"/> The school reclassifies English Learners at a rate similar to the state average<br><input type="checkbox"/> The school reclassifies English Learners at a rate lower than the state average<br><input checked="" type="checkbox"/> The school did not reclassify any of its English Learners<br><input type="checkbox"/> Not Available - The school did not have any English Learners<br><input type="checkbox"/> Not Applicable - No assessment of performance for this indicator | <input type="checkbox"/> Reclassification report (CDE)<br><input type="checkbox"/> Office of Data & Accountability's Data Set (B2.1)<br><input type="checkbox"/> Summative ELPAC report (CDE) (B2.3)<br><input type="checkbox"/> Reclassification Criteria for all applicable grade levels<br>(Additional info within "Notes" section above) (B2.4)<br><input checked="" type="checkbox"/> Rate of "At Risk" ELs in comparison to the state average<br><input type="checkbox"/> Higher<br><input type="checkbox"/> Same<br><input checked="" type="checkbox"/> Lower TEACH Prep's 13.0% > State's 10.1%<br>(Additional info within "Notes" section above)<br><input checked="" type="checkbox"/> Rate of "LTEs" in comparison to the state average<br><input type="checkbox"/> Higher<br><input type="checkbox"/> Same<br><input checked="" type="checkbox"/> Lower TEACH Prep's 0.0% < State's 17.1%<br>(Additional info within "Notes" section above) |
|-------------|--|---|

**A12: VERIFIED DATA - PERFORMANCE QUALITY INDICATOR #12****VERIFIED DATA****For Informational Use (Not Scored at This Time)**

The information provided on verified data is to determine the charter school's verified data implementation. The renewal criteria for charter schools identified by the CDE as Middle and Low performing shall include the consideration of clear and convincing data, demonstrated by verified data, showing either of the following: (a) The charter school achieved measurable increases in academic achievement, as defined by at least one year's progress for each year in school, or (b) Strong postsecondary outcomes, as defined by college enrollment, persistence, and completion rates equal to similar peers (Ed. Code, § 47607(c)(2)(B)).

**The information below is based on charter school's self-reported data and responses to questions provided prior to the oversight visit.**

The State Board of Education (SBE), at its November 2020 meeting, approved the criteria to define verified data and the list of valid and reliable assessments and measure of postsecondary outcomes (<https://www.cde.ca.gov/sp/ch/verifdata.asp>). The charter school identified the academic progress indicator(s) (verified data) used by the charter school during the 2021-2022 academic school year.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Adaptive, Diagnostic Assessment of Mathematics (ADAM)/Diagnostic Online Math Assessment (DOMA) by Let's Go Learn   | <input type="checkbox"/> FastBridge by Illuminate                         | <input type="checkbox"/> RAPID by Lexia Learning   |
| <input type="checkbox"/> California Assessment of Student Performance and Progress (English Language Arts/Literacy and Mathematics) (methodology mutually agreed upon by the chartering authority and charter school) | <input type="checkbox"/> iReady by Curriculum Associates                  | <input type="checkbox"/> Reading Inventory by Houghton Mifflin Harcourt  |
| <input type="checkbox"/> Diagnostic Online Reading Assessment (DORA) by Let's Go Learn  | <input type="checkbox"/> Math Inventory by Houghton Mifflin Harcourt      | <input type="checkbox"/> SAT Suite by College Board  |
| <input type="checkbox"/> easyCBM by Riverside Insights  | <input type="checkbox"/> mCLASS by Amplify                                | <input type="checkbox"/> Star Assessments by Renaissance   |
| <input type="checkbox"/> ELPAC by Educational Testing Service   | <input checked="" type="checkbox"/> Measures of Academic Progress by NWEA | <input type="checkbox"/> The school is not using a state approved verified data (see Verified Data Notes below): |



# LOS ANGELES UNIFIED SCHOOL DISTRICT

## CHARTER SCHOOLS DIVISION

| Verified Data Assessment | Grade Levels Assessed | 95% Participation Rate (Met/Not Met)                                     | Frequency of Administration of Verified Data Assessment |
|--------------------------|-----------------------|--|---|
| 1. NWEA - Reading        | K-4                   | <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met | Three times a year                                      |
| 2. NWEA - Language       | 2-4                   | <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met | Three times a year                                      |
| 3. NWEA - Math           | K-4                   | <input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met | Three times a year                                      |

If the charter school did not meet the 95% participation rate, the charter school provided the following plan to address participation rate as follows: **N/A**

The charter school disaggregated student performance data for the subgroups: ☐ Yes ☒ No

If applicable, the charter school provided disaggregated student performance data for the following subgroups:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Foster Youth                        | <input type="checkbox"/> Students with Disabilities |
| <input type="checkbox"/> Asian                            | <input type="checkbox"/> Homeless                            | <input type="checkbox"/> Two or More Races          |
| <input type="checkbox"/> Black or African American        | <input type="checkbox"/> Latino                              | <input type="checkbox"/> White                      |
| <input type="checkbox"/> English Learner                  | <input type="checkbox"/> Native Hawaiian or Pacific Islander |   |
| <input type="checkbox"/> Filipino                         | <input type="checkbox"/> Socioeconomically Disadvantaged     |   |

The charter school provided the following description of how the school implemented protocols to ensure the assessment(s) are administered as intended:

- Based upon review of the school's submission a "NWEA Cheat Sheet" created by the school's Director of Operations and Data Strategy, the school does the following to ensure assessments are administered as intended:
  1. A day is set aside to train teachers on how to use the platform for NWEA testing.
  2. Teacher creates ELA and Math testing assignments for the class.
  3. On the day of the test, the teacher helps students get set up and logged onto the assessment platform.
  4. The teacher puts the testing name and class code on the board for students to log in.
  5. Since all computers have secure browsers for NWEA testing, once students log in they find their names and request to be admitted to the testing site.
  6. Teacher circulates to ensure that student who is testing is signing in with the correct name and correct test.
  7. All students have headsets to listen to the direction to avoid distractions from others taking the test.
  8. The teacher monitors the progress of each student to assess their pacing, and if too fast the test will automatically halt and redirect students. Likewise, if the student is lagging behind, the teacher can see this and check-in to see if they are okay.
  9. Once student is done with their assessment, the student raises hand and the teacher comes to check to verify they pressed the submit button.
  10. The following day, teacher identifies students that missed the test and makes arrangements appropriately.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Prep MSC & EHM ES

Annual Performance-Based Oversight Visit Report

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The charter school affirmed that the assessments were administered as intended, consistent with the test's publishers' administration and test security procedures:

☒ Yes ☐ No

**HIGH SCHOOLS ONLY:**

The California Department of Education (CDE) adopted postsecondary indicator(s) data to be used by the school to verify postsecondary outcomes “as defined by college enrollment, persistence, and completion... equal to similar peers.” The school is using the following data source(s):

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> California Department of Education DataQuest College-Going Rate  | <input type="checkbox"/> National Student Clearinghouse Student Tracker       | <input type="checkbox"/> University of California Undergraduate Graduation Rates                                  |
| <input type="checkbox"/> California State University Enrollment Dashboard Student Origin  | <input type="checkbox"/> University of California Admissions by School Source | <input type="checkbox"/> The school is not using a state identified data sources (see Verified Data Notes below): |
| <input type="checkbox"/> Cal-PASS Plus High School to Community College Transition Report |   |   |

The postsecondary data includes the results of at least 95% percent of eligible students: ☐ Yes ☐ No

The postsecondary data includes the number of missing or non-participating students: ☐ Yes ☐ No

The charter school provided evidence of comparing the data to similar peers (which may include, but not limited to, similar demographics, pupil subgroups, first-time college attendance, or other similar circumstances and if not available, comparison to statewide data): ☐ Yes ☐ No

**Verified Data Notes:**

N/A



**LOCAL CONTROL ACCOUNTABILITY PLAN 2021-2022 (For Informational Purposes Only)***The CSD reviewed the Local Control Accountability Plan.*

| All requested template information and descriptions were provided:   |  | Sources of Evidence  |
|--|--|--|
| <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> LCFF Budget Overview for Parents</li><li><input checked="" type="checkbox"/> Annual Update for the 2019-202 LCAP Year</li><li><input checked="" type="checkbox"/> Annual Update for the 2020-2021 Learning Continuity and Attendance Plan</li><li><input checked="" type="checkbox"/> 2021-2024 Plan Summary</li><li><input checked="" type="checkbox"/> Stakeholder Engagement</li><li><input checked="" type="checkbox"/> Goals and Actions</li><li><input checked="" type="checkbox"/> Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students</li><li><input checked="" type="checkbox"/> Expenditures Tables</li></ul> |  | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Local Control Accountability Plan (B2.7)</li><li><input checked="" type="checkbox"/> Board Agenda and Minutes (B2.7)</li></ul> |

**Notes:**

- None



| ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS   | RATING* |
|---|---------|
| Summary of School Performance   | 3       |
| <p><u>Areas of Demonstrated Strength and/or Progress</u></p> <ul style="list-style-type: none"><li>• <b><u>O1: School Safety Plan and Procedures:</u></b> The school has a well-developed system in place to ensure protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety. The school provided the following documents to evidence compliance in this indicator: roster of staff that completed Blood Borne Pathogen exposure prevention, Pupil Suicide Prevention and Awareness Training, and Child Abuse Mandated Reporting training; conditions for classroom and school visitation and removal policy; Comprehensive School Safety Plan for the 21/22 SY.</li><li>• <b><u>O2: Health and Safety Training and Preparation:</u></b> The school has a well-developed system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety. The school provided the following items to evidence compliance in this indicator: COO for maximum occupancy for 359 persons; confirmation from PRN Nursing Service that vision and audio screening was completed for 91 students for the 21/22 SY; TEACH Public Schools media release that affirms compliance with providing adequate free or reduced priced meal each day per Ed. Code, 47613.5.; and Staff made visual confirmation that the school has two Epi Pens that expires 10/22 and 3/23, respectively.</li><li>• <b><u>O3: Implementation of the Educational Program:</u></b> The school has substantially implemented the education program, including key features, outlined in the school's charter and aligned to California State Content Standards specific to the grade levels served. The school provided the following items as evidence compliance in this indicator: 1<sup>st</sup> grade lesson plans that includes content, learning objective; standard; teacher actions; assessments ELD standards and differentiation required; school's Master Plan for English Learner certification form for the 21/22 SY; TEACH educational summary which affirms that all lessons are Common Core aligned through the use of: Wonders, Eureka Math, Foss Science, and TCI Social Studies, iReady, Next Gen Math, DreamBox, Writeable, and Read Works.</li><li>• <b><u>O5: Special Education:</u></b> The school has a highly developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements. Staff review of Welligent reports included SER 300 with all services provided in Tier 1 or 2; IEP 200 had no overdue annuals or triennials; Active IEPs had two that were red due to lack of parent signatures which were recently secured.</li><li>• <b><u>O6: School Climate and Student Discipline:</u></b> The school has a highly developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights. One of the innovative features in the approved charter includes the use of character pillars. The school's leader states that through the monthly teaching of the Character</li></ul> |         |



Pillars, along with the incorporation of PBIS strategies, they guide their students to communicate effectively about they are feeling, problem solving with peers, and to build positive relationships with staff and peers.

- **O8: Stakeholder Engagement and Involvement:** The school has a well-developed system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns. The school provided the following documents to evidence compliance in this indicator: five TPES Parent Notifications; one Coffee with the Principal flyer; five ELAC meetings and three SSC meeting agendas and sign-in in both English and Spanish.
- **O9: Transparency for Stakeholders:** The school has a well-developed system to share information with stakeholders via its documents available both manually, electronically and on its website. Review of the school's website included evidence of required components such as list of board members and contact information, student and parent handbook, suicide prevention policy, general complaint policy, UCP complaint procedures, board meeting calendar, fiscal reports and the approved charter. Staff was unable to locate evidence of compliance the website posting of AB 1104 (human trafficking prevention) and AB 229 (preventing bullying and cyber bullying).
- **O11: Clearance and Credentialing Compliance:** The school has fully implemented and continually monitors systems and procedures that maintain 100% compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times.

Areas Noted for Further Growth and/or Improvement

- **O4: Meeting the Needs of all Students:** Subgroup Data Analysis: The school provided one document to evidence compliance in this indicator: a referral form for California Behavioral Health Clinic with California Hospital Medical Center. Staff review of the Dropbox files submitted did not include evidence the school implemented a cycle that uses verified data assessments and/or internal student assessments to inform instruction provided by teachers. Perhaps if the organization of the DropBox folders were aligned with the suggested evidence outlined in Oversight Preparation Guide, this could have provided clearer evidence in this indicator.
- **O7: Professional Development:** The school provided one document to evidence compliance in this indicator: TEACH PowerSchool Workshop for Parents. The one document did not provide evidence of the school's annual calendar of professional development, it did not include agendas, training materials, sign-ins, or a system to assess the overall professional development needs of its teachers. Perhaps if the organization of the DropBox folders were aligned with the suggested evidence outlined in Oversight Preparation Guide, this could have provided clearer evidence in this indicator.
- **O10: Evaluation of School Staff:** The school provided minimal or no evidence of the teacher evaluation system.

Corrective Action Required

- None noted that require immediate action to remedy concerns indicated in this report.

## Notes:

- While WASC accreditation for elementary school is not required or needed the school provided evidence that the school's WASC accreditation is conditioned upon the school's continued adherence with the ASC WASC policies, procedures, and criteria for accreditation. Fully Accredited by (or) Accredited by the Accrediting Commission for Schools, Western Association of Schools and Colleges.

**\*NOTE:**

- *A charter school cannot receive a rating in this category greater than 1 for any of the following reasons: (1) Failed to complete criminal background clearances for any new staff and/or sole proprietor (as defined on the Certification of Clearances, Credentialing, and Mandated Reporter Training 2021-2022) prior to employment; and/or failed to obtain DOJ clearance certification, as appropriate, from a vendor; or (2) Failed to have Health, Safety, and Emergency Plan in place.*
- *A charter school cannot receive a rating in this category greater than 2 for any of the following reasons: (1) Failed to conduct child abuse mandated reporter training in accordance with Education Code 44691; or (2) Any teacher of the core instructional program is not appropriately credentialed and assigned per legal requirements and the school's current approved charter.*

**O1: SCHOOL SAFETY PLAN AND PROCEDURES - QUALITY INDICATOR #1*****The school has a system in place to ensure:***

- A current site-specific Certificate of Occupancy or equivalent that authorizes the current use of the site
- A current site-specific comprehensive Health, Safety, and Emergency Plan is completed  
(Note: for co-locations, the charter school adheres and complies with the District school's Integrated Safe School Plan)
- A visitor's policy is visible in the school's main office and Parent-Student Handbook
- Documentation of student immunizations
- Documentation of health screenings per applicable law and terms of the charter (vision screenings upon school entry and every third year thereafter through grade 8 and hearing screenings are mandated in kindergarten/first grade and in second, fifth, eighth, tenth/eleventh grade and upon first school entry)
- A Board adopted Pupil Suicide Prevention Policy (grades 1-6 and/or grades 7-12, as applicable), as outlined in Ed. Code, § 215
- Needy students receive one nutritionally adequate free or reduced priced meal each school day, as outlined in Ed. Code, § 47613.5



- For schools offering an interscholastic athletic program, at least one automated external defibrillator (AED) is onsite and available for use, as outlined in Ed. Code, § 35179.4 and 35179.6
- For schools serving grades 7-12, Student ID cards have the phone number of the National Suicide Prevention Lifeline printed on at least one side, as outlined in Ed. Code, § 215.5

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The school has a highly developed system in place to ensure the protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety</li><li><input checked="" type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety</li><li><input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety</li><li><input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety in compliance with applicable legal and charter requirements related to health and safety</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10a)</li><li><input checked="" type="checkbox"/> Certificate of Occupancy or equivalent (B3.2a)</li><li><input checked="" type="checkbox"/> Student immunization (B3.2b)</li><li><input checked="" type="checkbox"/> Health screening (B3.2b)</li><li><input checked="" type="checkbox"/> Comprehensive Health, Safety, and Emergency Plan (B3.1b)</li><li><input checked="" type="checkbox"/> Evacuation route maps (B3.1b)</li><li><input type="checkbox"/> AED (schools with an interscholastic athletic program) (B3.2e)</li><li><input type="checkbox"/> Student ID card printed with the National Suicide Prevention Lifeline phone number (B3.2f)</li><li><input checked="" type="checkbox"/> Board adopted policy on pupil suicide prevention (grades K-6) (B3.1g)</li><li><input type="checkbox"/> Board adopted policy on pupil suicide prevention (grades 7-12) (B3.1f)</li><li><input checked="" type="checkbox"/> Site/classroom observation</li><li><input checked="" type="checkbox"/> Visitor's Policy (B3.1a)</li><li><input checked="" type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**O2: HEALTH AND SAFETY TRAINING AND PREPARATION – QUALITY INDICATOR #2*****The school has a system in place to ensure:***

- The school is able and prepared to implement its emergency procedures in the event of a natural disaster or other emergency (includes threat assessment protocol)
- School staff and other mandated reporters working on behalf of the school receive timely training on child abuse awareness and reporting, as outlined in Ed. Code, § 44691
- Maintenance of an emergency epinephrine auto-injector (“epi-pen”) onsite and training has been provided to volunteer staff member(s) in the storage and emergency use of the epi-pen, per applicable laws
- Pupil Suicide Prevention and Awareness Training (as applicable)

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <input type="checkbox"/> The school has a highly developed system in place to ensure required <b>health and safety training</b> for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety<br><input checked="" type="checkbox"/> The school has a well-developed system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety<br><input type="checkbox"/> The school has a partially developed system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety<br><input type="checkbox"/> The school has a minimal or no system in place to ensure required health and safety training for the protection of students and staff is completed and in compliance with applicable legal and charter school requirements related to health and safety | <input checked="" type="checkbox"/> Documentation of emergency drills and training <b>(B3.1c)</b><br><input checked="" type="checkbox"/> Provision and location of onsite emergency supplies <b>(B3.1b)</b><br><input checked="" type="checkbox"/> Child abuse mandated reporter training documentation <b>(B3.1d and B3A.5)</b><br><input checked="" type="checkbox"/> Bloodborne pathogens training documentation <b>(B3.1e and B3A.5)</b><br><input checked="" type="checkbox"/> Pupil Suicide Prevention and Awareness Training <b>(B3.1f, g and B3A.5)</b><br><input checked="" type="checkbox"/> Epi-pen and training <b>(B3.2c)</b><br><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2021-2022</i> (“ESSA Grid”) <b>(B3A.1)</b><br><input type="checkbox"/> Discussion with school leadership<br><input type="checkbox"/> Other: (Specify) |
|             |  |   |

**O3: IMPLEMENTATION OF THE EDUCATIONAL PROGRAM- QUALITY INDICATOR #3**

*The school has systems in place to ensure alignment to the curricular and educational program outlined in the approved charter petition by:*

- Implementing key features of the educational program described in the charter
- Implementing standards-based instruction schoolwide in accordance with the California State Content Standards specific to the grade levels served and aligned with the needs of students
- Implementing assessments to measure the development of grade-level appropriate academic and non-academic skills
- Reviewing progress towards annual goals for all students and subgroups the school serves consistent with educational outcomes detailed in the California School Dashboard
- Providing teacher, staff, and administrator professional development specific to supporting desired student outcomes and key features outlined in the school's charter
- Implementing a system to monitor student progress toward and completion of graduation and A-G requirements (**high schools only**)

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The school has fully implemented the educational program, including key features, outlined in the school's charter and aligned to California State Content Standards specific to the grade levels served</li><li><input checked="" type="checkbox"/> The school has substantially implemented the educational program, including key features, outlined in the school's charter and aligned to California State Content Standards specific to the grade levels served</li><li><input type="checkbox"/> The school has partially implemented the educational program, including key features, outlined in the school's charter and aligned to California State Content Standards specific to the grade levels served</li><li><input type="checkbox"/> The school has minimally implemented, or not at all, the educational program, including key features, outlined in the school's charter and aligned to California State Content Standards specific to the grade levels served</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Implementation of an educational program serving all grade levels approved to be served per charter (<b>B3.3i, j, k</b>)</li><li><input checked="" type="checkbox"/> California State Content Standards-based instructional program (<b>B3.3a</b>)</li><li><input checked="" type="checkbox"/> LCAP (<b>B3.3b</b>)</li><li><input type="checkbox"/> Technology readiness to administer CAASPP assessments (<b>B3.3c</b>) <b>*new schools only</b></li><li><input checked="" type="checkbox"/> WASC accreditation (<b>B3.3d</b>)</li><li><input type="checkbox"/> UC Doorways course approval documentation (<b>B3.3e</b>)</li><li><input type="checkbox"/> Professional development documentation (<b>B3.4c</b>)</li><li><input checked="" type="checkbox"/> Classroom observation</li><li><input type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |



**O4: MEETING THE NEEDS OF ALL STUDENTS; SUBGROUP DATA ANALYSIS - QUALITY INDICATOR #4*****The school has a system in place to ensure:***

- Implementation of differentiated instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all numerically significant subgroups identified in the school's LCAP and by the CDE
- Implementation of internal student assessments aligned with instructional outcomes to determine student mastery of California State Content Standards
- Disaggregation and analysis of data on a regular basis to address individual student needs and guide instructional planning and use of interventions
- Implementation, review, and modification, as appropriate, of its Master Plan for English Learners (EL identification, designated and integrated ELD standards-based instruction, progress monitoring, assessment, and reclassification)
- A staff person is designated to assist and support foster youth/students experiencing homelessness

| Rubric      |  | Sources of Evidence  |
|-------------|--|--|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The school has fully implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and modifies instruction based on data analysis</li><li><input type="checkbox"/> The school has substantially implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and generally modifies instruction based on data analysis</li><li><input checked="" type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis</li><li><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and does not consistently modify instruction based on data analysis</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Standards-based instructional program <b>(B3.3a)</b></li><li><input type="checkbox"/> LCAP <b>(B3.3b)</b></li><li><input type="checkbox"/> Professional development documentation <b>(B3.4c)</b></li><li><input type="checkbox"/> Intervention and support for all students, including but not limited to foster youth, low-income, English Learners, students with disabilities, at-risk students, and high performing students <b>(B3.3i)</b></li><li><input checked="" type="checkbox"/> Implementation of the school's English Learner Master Plan <b>(B3.3i)</b></li><li><input checked="" type="checkbox"/> Implementation of a data analysis system <b>(B2.1 and B2.6)</b></li><li><input checked="" type="checkbox"/> Internal assessment and analysis documentation (e.g., School Internal Assessment Data Report or equivalent) <b>(B2.6)</b></li><li><input type="checkbox"/> Foster youth/students experiencing homelessness designee</li><li><input checked="" type="checkbox"/> Classroom observation</li><li><input type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |



**O5: SPECIAL EDUCATION - QUALITY INDICATOR #5*****The school has a system in place to ensure that the school:***

- Provides special education programs and services in accordance with students' IEPs
- Provides special education training for staff
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains timely IEP timeline records and accurate service provision records in Welligent

| Rubric             |  | Sources of Evidence  |
|--------------------|--|--|
| <b>Performance</b> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The school has a highly developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements</li><li><input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements</li><li><input type="checkbox"/> The school has a partially developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements</li><li><input type="checkbox"/> The school has a minimal or no system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements</li><li><input type="checkbox"/> Not Applicable - Charter school participates in LAUSD's Option 1 SELPA</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10a)</b></li><li><input type="checkbox"/> District Validation Review (DVR) <b>(B3.4a)</b></li><li><input checked="" type="checkbox"/> Self-Review Checklist <b>(B3.4a)</b></li><li><input checked="" type="checkbox"/> Welligent reports and/or other documentation, including from the Division of Special Education <b>(B3.4a)</b></li><li><input checked="" type="checkbox"/> Professional development documentation <b>(B3.4c)</b></li><li><input checked="" type="checkbox"/> Intervention and support for students with disabilities <b>(B3.3i)</b></li><li><input type="checkbox"/> Consultation with Charter Operated Programs office</li><li><input type="checkbox"/> Other special education documentation <b>(B3.4a)</b></li><li><input checked="" type="checkbox"/> Classroom observation</li><li><input checked="" type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> MOU Non-LAUSD SELPA</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**O6: SCHOOL CLIMATE AND STUDENT DISCIPLINE - QUALITY INDICATOR #6***The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:*

- Align with the principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, and schoolwide positive behavior support, data monitoring and, includes a discipline system complaint process
- Provide positive opportunities for student wellness, growth and success, aimed at making the school safe, welcoming, supportive and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student subgroups
- Minimize chronic absenteeism for all students and student subgroups
- Procedures for preventing acts of bullying, including cyberbullying, in accordance with the requirements of Ed. Code, § 32283.5 and 234.4

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <input checked="" type="checkbox"/> The school has a highly developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights | <input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10a)   |
|             | <input type="checkbox"/> The school has a well-developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights              | <input checked="" type="checkbox"/> LCAP (B3.3b)  |
|             | <input type="checkbox"/> The school has a partially developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights         | <input type="checkbox"/> Professional development documentation (B3.4c)   |
|             | <input type="checkbox"/> The school has a minimally developed or no school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights   | <input checked="" type="checkbox"/> Implementation of school climate and student discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights principles (B3.4b) |
|             |   | <input checked="" type="checkbox"/> Implementation of tiered behavior intervention, such as SST/COST (B3.4b)  |
|             |   | <input checked="" type="checkbox"/> Implementation of alternatives to suspension (B3.4b)  |
|             |   | <input checked="" type="checkbox"/> Implementation of schoolwide positive behavior support system (B3.4b)   |
|             |   | <input checked="" type="checkbox"/> Data monitoring (B3.4b)   |
|             |   | <input checked="" type="checkbox"/> LAUSD Office of Data & Accountability's Data Set for suspension, expulsion, disproportionality, and chronic absenteeism (B2.1)                                    |
|             |   | <input type="checkbox"/> Chronic absenteeism rates  |
|             |   | <input type="checkbox"/> Implementation of procedures for preventing acts of bullying, including cyberbullying (B3.4b)  |
|             |   | <input type="checkbox"/> Stakeholder focus group  |
|             |   | <input type="checkbox"/> Discussion with school leadership  |
|             |   | <input type="checkbox"/> Other: (Specify)   |

**O7: PROFESSIONAL DEVELOPMENT - QUALITY INDICATOR #7*****The school:***

- Has a schoolwide professional development plan for teachers and other staff that supports the educational program set forth in the charter and targets identified needs
- Provides faculty and other instructional staff with professional development opportunities to improve instructional practice
- Provides opportunities for teachers to collaborate regularly for the purpose of planning and improving curriculum and instruction

| Rubric      |  | Sources of Evidence  |
|-------------|--|--|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The school has fully implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter</li><li><input type="checkbox"/> The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter</li><li><input checked="" type="checkbox"/> The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter</li><li><input type="checkbox"/> The school has not implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> LCAP (B3.3b)</li><li><input type="checkbox"/> Professional development documentation (e.g. professional development year-long plan agendas, and sign-ins) (B3.4c)</li><li><input type="checkbox"/> Professional development training materials (B3.4c)</li><li><input type="checkbox"/> System to assess professional development needs (B3.4c)</li><li><input type="checkbox"/> Interview of teachers and/or other staff</li><li><input type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**O8: STAKEHOLDER ENGAGEMENT AND INVOLVEMENT - QUALITY INDICATOR #8**

*The school has a system for stakeholder engagement, including gathering input, facilitating and encouraging involvement, sharing information, and resolving concerns, which:*

- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school's charter, and the school LCAP
- Implements a School Site Council (SSC) and/or English Learner Advisory Committee (ELAC), in accordance with legal requirements (e.g., member composition of committee/council, legally required topics, etc.), if applicable
- Engages in communication that notifies parents, teachers, pupils and other stakeholders of the process for resolving concerns, including how they may contact board members, and supports students, families, and other stakeholders in effectively resolving concerns

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The school has a highly developed system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns</li><li><input checked="" type="checkbox"/> The school has a well-developed system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns</li><li><input type="checkbox"/> The school has a partially developed system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns</li><li><input type="checkbox"/> The school has a minimal or no system for stakeholder engagement, including gathering input, encouraging involvement, sharing information, and resolving concerns</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Parent-Student Handbook (B1.10a)</li><li><input checked="" type="checkbox"/> LCAP (B3.3b)</li><li><input type="checkbox"/> Documentation of SSC and ELAC meetings (e.g., calendars, agendas, minutes, roster, and sign-in) (B3.4d)</li><li><input type="checkbox"/> Stakeholder consultation (B3.4d)</li><li><input type="checkbox"/> Parent/stakeholder involvement and engagement (B3.4d)</li><li><input checked="" type="checkbox"/> Communication to parents and other stakeholders of complaint resolution process(es) (B3.4d)</li><li><input type="checkbox"/> School website (B3.4e)</li><li><input type="checkbox"/> Stakeholder focus group</li><li><input type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**O9 TRANSPARENCY FOR STAKEHOLDERS- QUALITY INDICATOR #9**

*The school's documents that are available both manually and electronically serve as a vehicle for transparency through its displays and provision of information.*

- Information is easily accessible to the public and school stakeholders, and is presented in English and applicable languages as required by law
- Applicable categories described in Charter School Transparency Resolution
- UCP and all complaint procedures
- Title IX information in accordance with Ed. Code, § 221.61\*\*
- Suicide Prevention policy in accordance with Ed. Code, § 215\*\*
- Notification requirements to pupils and parents or guardians of pupils on how to initiate access to available pupil mental health services on campus, in the community, or both no less than twice during the school year, in accordance with Ed. Code, § 49428
- Ensure that specified information on bullying and harassment prevention is readily accessible in a prominent location on the LEA's existing website in a manner that is easily accessible to parents or guardians of pupils, in accordance with Ed. Code, § 234.1 et seq.\*\*
- Provides all stakeholders with appropriate, accessible, and relevant information about individual student and schoolwide academic progress and performance
- Identifies and implements the most appropriate methods of informing parents and guardians of pupils in grades 6-12, of human trafficking prevention resources, in accordance with Ed. Code, § 49381
- Informs parents of high school students about transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements (**high schools only**)

\*\*\* Indicates that the policy must be posted on website.

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|



|             |  |   |
|-------------|--|---|
| Performance | <input type="checkbox"/> The school has a highly developed system to share information with stakeholders, that is easily accessible via its documents available both manually, electronically and on its website | <input checked="" type="checkbox"/> Review of the availability of information to the public/stakeholders (B3.4e) for:   |
|             | <input checked="" type="checkbox"/> The school has a well-developed system to share information with stakeholders via its documents available both manually, electronically and on its website                   | <input checked="" type="checkbox"/> LCAP  |
|             | <input type="checkbox"/> The school has a partially developed system to share information with stakeholders via its documents available manually/electronically or on its website                                | <input checked="" type="checkbox"/> UCP Procedure and Forms   |
|             | <input type="checkbox"/> The school has a minimally developed system to share information with stakeholders with limited to no availability of documents manually/electronically or on its website               | <input checked="" type="checkbox"/> Complaint Procedure and Forms   |
|             |  | <input checked="" type="checkbox"/> Title IX Information  |
|             |  | <input checked="" type="checkbox"/> Suicide Prevention and Awareness  |
|             |  | <input checked="" type="checkbox"/> Financial Audit   |
|             |  | <input type="checkbox"/> Student Demographics   |
|             |  | <input type="checkbox"/> Student Achievement Information  |
|             |  | <input type="checkbox"/> Sharing accessible and relevant information about individual student and schoolwide academic progress and performance with all stakeholders as appropriate (B3.4e) |
|             |  | <input type="checkbox"/> Parents are informed about transferability of courses/course credit and eligibility to meet A-G requirements (B3.4e)   |
|             |  | <input checked="" type="checkbox"/> Provision of stakeholder access to school's approved charter (B3.4e)  |
|             |  | <input type="checkbox"/> Informing parents/guardians of human trafficking prevention resources (grades 6-12) (B3.4e)  |
|             |  | <input checked="" type="checkbox"/> Notification of access to available mental health services (B3.4e)  |
|             |  | <input type="checkbox"/> Specified information on bullying and harassment prevention (B3.4e)  |
|             |  | <input type="checkbox"/> School website (B3.4e)   |
|             |  | <input type="checkbox"/> Other: (Specify)   |

**O10: EVALUATION OF SCHOOL STAFF - QUALITY INDICATOR #10**

*The school has a system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements, including:*

- Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff
- Evaluation tool for all school-based staff, including but not limited to administrators, certificated staff, and classified staff

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The school has a highly developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements</li><li><input type="checkbox"/> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements</li><li><input checked="" type="checkbox"/> The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements</li><li><input type="checkbox"/> The school has a minimal or no system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements</li></ul> | <ul style="list-style-type: none"><li><input type="checkbox"/> Evaluation procedures with clear performance standards for all school-based staff, including but not limited to administrators, certificated staff, and classified staff <b>(B3.4f)</b></li><li><input type="checkbox"/> Evaluation tool for all school-based staff, including but not limited to administrators, certificated staff, and classified staff <b>(B3.4f)</b></li><li><input type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**O11: CLEARANCES AND CREDENTIALING COMPLIANCE - QUALITY INDICATOR #11**

*The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:*

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- Individuals employed in a teaching position during the 2019–20 school year obtain the appropriate certificate, permit, or other document for their certificated assignment no later than July 1, 2025 (Ed. Code, § 47605.4(a).)
- The charter school maintains appropriate assignments and monitoring throughout the year and addresses Exceptions (and makes Determinations, as appropriate) in CalSAAS during the CTC-identified annual window.
- Charter school identifies its charter user(s) who participate in CTC trainings as well as those through LACOE and/or LAUSD, and they establish internal processes that address not only the CalSAAS monitoring, but also the accurate submission of CALPADS Codes as they relate to the CalSAAS Determinations.
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to the provision of service, and keeps all clearances current





- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The school has fully implemented and continually monitors systems and procedures that maintain 100% compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times</li><li><input type="checkbox"/> The school has implemented and monitors systems and procedures that maintain substantial compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li><li><input type="checkbox"/> The school has partially implemented and intermittently monitors systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li><li><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2021-2022</i> form (“ESSA Grid”) <b>(B3A.1a)</b></li><li><input checked="" type="checkbox"/> Human Resources policies and procedures regarding ESSA qualifications and credentialing requirements</li><li><input type="checkbox"/> CalSAAS detail and summary reports; HR procedures for the CalSAAS; List of CalSAAS users who actively engage in the assignment monitoring process</li><li><input checked="" type="checkbox"/> Staff rosters and school master schedule <b>(B3A.1b and B3A.1c)</b></li><li><input checked="" type="checkbox"/> Custodian(s) of Records documentation <b>(B3A.1d)</b></li><li><input checked="" type="checkbox"/> Criminal Background Clearance Certifications <b>(B3A.2a, B3A.3, and B3A.4)</b></li><li><input checked="" type="checkbox"/> Teaching credential/authorization documentation <b>(B3A.2b)</b></li><li><input checked="" type="checkbox"/> Vendor certifications <b>(B3A.6)</b></li><li><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification <b>(B3A.7)</b></li><li><input type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

Progress on LAUSD Board of Education Benchmarks and/or MOU related to ORGANIZATIONAL MANAGEMENT (if applicable):

Not applicable





## Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **5/4/2022**

| 2452  | 2018-2019          |               |                |                   |                    | 2019-2020          |               |                |                   |                    | 2020-2021          |               |                |                   |                    |
|---|--------------------|---------------|----------------|-------------------|--------------------|--------------------|---------------|----------------|-------------------|--------------------|--------------------|---------------|----------------|-------------------|--------------------|
| TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School | Preliminary Budget | First Interim | Second Interim | Unaudited Actuals | Audited Financials | Preliminary Budget | First Interim | Second Interim | Unaudited Actuals | Audited Financials | Preliminary Budget | First Interim | Second Interim | Unaudited Actuals | Audited Financials |
| Cash and Cash Equivalents   |                    | 0             | 222,576        | 116,168           | 116,168            |                    | 211,987       | 94,981         | 82,441            | 82,441             |                    | 29,140        | 196,506        | 175,033           | 175,032            |
| Current Assets  |                    | 0             | 327,366        | 312,406           | 345,880            |                    | 574,558       | 503,371        | 636,270           | 636,269            |                    | 1,249,309     | 1,434,058      | 1,387,124         | 1,387,123          |
| Fixed and Other Assets  |                    | 0             | 10,608         | 56,908            | 56,908             |                    | 77,080        | 103,470        | 103,471           | 103,469            |                    | 111,816       | 127,076        | 164,501           | 164,503            |
| <b>Total Assets</b>   |                    | 0             | 337,974        | 369,314           | 402,788            |                    | 651,638       | 606,841        | 739,741           | 739,738            |                    | 1,361,125     | 1,561,134      | 1,551,625         | 1,551,626          |
| Deferred Outflow  |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |
| Current Liabilities   |                    | 0             | 14,940         | 13,452            | 48,752             |                    | 222,365       | 44,570         | 131,246           | 131,246            |                    | 223,841       | 347,832        | 329,311           | 325,252            |
| Other Long Term Liabilities   |                    | 0             | 15,934         | 14,176            | 14,176             |                    | 143,233       | 45,755         | 40,002            | 40,002             |                    | 40,000        | 40,002         | 20,004            | 20,004             |
| Unfunded OPEB Liabilities/Deferred Inflow                                   |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |
| <b>Total Liabilities</b>  |                    | 0             | 30,874         | 27,628            | 62,928             |                    | 365,598       | 90,325         | 171,248           | 171,248            |                    | 263,841       | 387,834        | 349,315           | 345,256            |
| <b>Net Assets</b>   |                    | 14,225        | 307,100        | 341,686           | 339,860            |                    | 286,040       | 516,516        | 568,493           | 568,490            |                    | 1,097,284     | 1,173,300      | 1,202,310         | 1,206,370          |
| Total Revenues  | 0                  | 1,107,816     | 1,463,280      | 1,481,910         | 1,503,118          | 2,416,887          | 2,208,336     | 2,263,513      | 2,345,034         | 2,345,034          | 2,775,393          | 2,847,335     | 2,872,241      | 2,996,314         | 2,819,662          |
| Total Expenditures  | 0                  | 1,093,591     | 1,156,180      | 1,140,224         | 1,163,258          | 2,215,035          | 2,263,982     | 2,086,857      | 2,116,401         | 2,116,404          | 2,723,830          | 2,318,544     | 2,267,431      | 2,362,495         | 2,358,434          |
| <b>Net Income / (Loss)</b>  | 0                  | 14,225        | 307,100        | 341,686           | 339,860            | 201,852            | (55,646)      | 176,656        | 228,633           | 228,630            | 51,563             | 528,791       | 604,810        | 633,819           | 461,228            |
| Operating Transfers In (Out) and Sources / Uses                             | 0                  | 0             | 0              | 0                 | 0                  | 0                  | 0             | 0              | 0                 | 0                  | 0                  | 0             | 0              | 0                 | 176,652            |
| Extraordinary Item - Transfer of Net Assets                                 | 0                  | 0             | 0              | 0                 | 0                  | 0                  | 0             | 0              | 0                 | 0                  | 0                  | 0             | 0              | 0                 | 0                  |
| <b>Inc / (Dec) in Net Assets</b>  | 0                  | 14,225        | 307,100        | 341,686           | 339,860            | 201,852            | (55,646)      | 176,656        | 228,633           | 228,630            | 51,563             | 528,791       | 604,810        | 633,819           | 637,880            |
| <b>Net Assets, Beginning</b>  | 0                  | 0             | 0              | 0                 | 0                  | 307,100            | 341,686       | 341,686        | 341,686           | 339,860            | 516,516            | 568,493       | 568,493        | 568,493           | 568,490            |
| Adj. for restatement / Prior Yr Adj   | 0                  | 0             | 0              | 0                 | 0                  | 0                  | 0             | (1,826)        | (1,826)           | 0                  | 91,653             | 0             | (3)            | (2)               | 0                  |
| <b>Net Assets, Beginning, Adjusted</b>                                      | 0                  | 0             | 0              | 0                 | 0                  | 307,100            | 341,686       | 339,860        | 339,860           | 339,860            | 608,169            | 568,493       | 568,490        | 568,491           | 568,490            |
| <b>Net Assets, End</b>  | 0                  | 14,225        | 307,100        | 341,686           | 339,860            | 508,952            | 286,040       | 516,516        | 568,493           | 568,490            | 659,732            | 1,097,284     | 1,173,300      | 1,202,310         | 1,206,370          |

| 2452  | Audited Financials |           |           |           |           | 2021-2022          |               |                |                   |                    |
|---|--------------------|-----------|-----------|-----------|-----------|--------------------|---------------|----------------|-------------------|--------------------|
| TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School | 2017-2018          | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | Preliminary Budget | First Interim | Second Interim | Unaudited Actuals | Audited Financials |
| Cash and Cash Equivalents   | 0                  | 116,168   | 82,441    | 175,032   | 0         |                    | 550,385       | 742,657        | 0                 | 0                  |
| Current Assets  | 0                  | 345,880   | 636,269   | 1,387,123 | 0         |                    | 1,617,561     | 1,576,520      | 0                 | 0                  |
| Fixed and Other Assets  | 0                  | 56,908    | 103,469   | 164,503   | 0         |                    | 160,317       | 156,409        | 0                 | 0                  |
| <b>Total Assets</b>   | 0                  | 402,788   | 739,738   | 1,551,626 | 0         |                    | 1,777,878     | 1,732,929      | 0                 | 0                  |
| Deferred Outflow  | 0                  | 0         | 0         | 0         | 0         |                    | 0             | 0              | 0                 | 0                  |
| Current Liabilities   | 0                  | 48,752    | 131,246   | 325,252   | 0         |                    | 182,191       | 327,029        | 0                 | 0                  |
| Other Long Term Liabilities   | 0                  | 14,176    | 40,002    | 20,004    | 0         |                    | 20,004        | 0              | 0                 | 0                  |
| Unfunded OPEB Liabilities/Deferred Inflow                                   | 0                  | 0         | 0         | 0         | 0         |                    | 0             | 0              | 0                 | 0                  |
| <b>Total Liabilities</b>  | 0                  | 62,928    | 171,248   | 345,256   | 0         |                    | 202,195       | 327,029        | 0                 | 0                  |
| <b>Net Assets</b>   | 0                  | 339,860   | 568,490   | 1,206,370 | 0         |                    | 1,575,683     | 1,405,900      | 0                 | 0                  |
| Total Revenues  | 0                  | 1,503,118 | 2,345,034 | 2,819,662 | 0         | 4,396,996          | 4,597,808     | 4,355,550      | 0                 | 0                  |
| Total Expenditures  | 0                  | 1,163,258 | 2,116,404 | 2,358,434 | 0         | 4,153,713          | 4,228,493     | 4,156,018      | 0                 | 0                  |
| <b>Net Income / (Loss)</b>  | 0                  | 339,860   | 228,630   | 461,228   | 0         | 243,283            | 369,315       | 199,532        | 0                 | 0                  |
| Operating Transfers In (Out) and Sources / Uses                             | 0                  | 0         | 0         | 176,652   | 0         | 0                  | 0             | 0              | 0                 | 0                  |
| Extraordinary Item - Transfer of Net Assets                                 | 0                  | 0         | 0         | 0         | 0         | 0                  | 0             | 0              | 0                 | 0                  |
| <b>Inc / (Dec) in Net Assets</b>  | 0                  | 339,860   | 228,630   | 637,880   | 0         | 243,283            | 369,315       | 199,532        | 0                 | 0                  |
| <b>Net Assets, Beginning</b>  | 0                  | 0         | 339,860   | 568,490   | 0         | 1,173,300          | 1,202,309     | 1,202,309      | 0                 | 0                  |
| Adj. for restatement / Prior Yr Adj   | 0                  | 0         | 0         | 0         | 0         | 50,501             | 4,059         | 4,059          | 0                 | 0                  |
| <b>Net Assets, Beginning, Adjusted</b>                                      | 0                  | 0         | 339,860   | 568,490   | 0         | 1,223,801          | 1,206,368     | 1,206,368      | 0                 | 0                  |
| <b>Net Assets, End</b>  | 0                  | 339,860   | 568,490   | 1,206,370 | 0         | 1,467,084          | 1,575,683     | 1,405,900      | 0                 | 0                  |

**FISCAL OPERATIONS****RATING**

You have been assessed by the Fiscal Oversight team and you are receiving the rating of 3, *Proficient*.

3

**Other circumstances and information could influence the rating and are noted in this evaluation.**

TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary's fiscal condition is positive and has been upward trending since the 2018-2019 fiscal year. According to the 2020-2021 independent audit report, the school had positive net assets of \$1,206,370 and net income of \$461,228. The 2021-2022 Second Interim projected positive net assets of \$1,405,902 and net income of \$199,532.

According to TEACH Public Schools, Inc.'s (TEACH) independent audit report dated June 30, 2021, TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary is one of three schools operated by TEACH Public Schools, Inc., all of which are currently authorized by the Los Angeles Unified School District (LAUSD). TEACH Public Schools, Inc., its related entities, and its charter schools reported positive net assets of \$9,008,016 and net income of \$4,699,861. TEACH Public Schools, Inc., without its related entities and its charter schools, reported positive net assets of \$617,038 and net income of \$574,776 (including \$73,096 in intercompany transfer). According to TEACH Public Schools, Inc., TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary pays annual management fees of 9.5% to TEACH Public Schools, Inc. for administrative services such as: creating, preparing, and submitting the school's charter petitions, facilities costs, professional development, fiscal and compliance reporting, developing and executing fundraising efforts, providing guidance relating to the curriculum, and providing or contracting for office and other services, including accounting, payroll, human resources and billing, marketing, public relations, and information technology support. These management fees are calculated based on the total revenues of each school that TEACH Public Schools, Inc. operates.

**Areas of Demonstrated Strength and/or Progress:**

The school's fiscal condition is positive.

|                  | 2017-2018<br>(Audited<br>Actuals) | 2018-2019<br>(Audited<br>Actuals) | 2019-2020<br>(Audited<br>Actuals) | 2020-2021<br>(Audited<br>Actuals) | 2021-2022<br>(Second<br>Interim) |
|------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|----------------------------------|
| Net Assets       | N/A                               | \$339,860                         | \$568,490                         | \$1,206,370                       | \$1,405,902                      |
| Net Income/Loss  | N/A                               | \$339,860                         | \$228,630                         | \$461,228                         | \$199,532                        |
| Transfers In/Out | N/A                               | \$0                               | \$0                               | \$176,652*                        | \$0                              |

Annual Performance-Based Oversight Visit ReportDATE OF VISIT: 5/4/2022

|                          |     |     |     |     |     |
|--------------------------|-----|-----|-----|-----|-----|
| Prior Year Adjustment(s) | N/A | \$0 | \$0 | \$0 | \$0 |
|--------------------------|-----|-----|-----|-----|-----|

\*The transfer is primarily due to the realignment of the PPP loan forgiveness for TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary. Initially, the entire PPP loan forgiveness amount of \$1,030,000 was allocated to TEACH Academy of Technology and then it was reallocated to each of the three TEACH schools and the TEACH home office accordingly.

**Areas Noted for Further Growth and/or Improvement:**

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from TEACH Public Schools, Inc. (including bank statements, bank reconciliations, credit card statements, and check registers) for the three TEACH Public Schools, Inc. charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks across these TEACH Public Schools, Inc. charter schools, to assess overall compliance with TEACH Public Schools, Inc.'s *Fiscal Policies and Procedures*. Any areas noted for further growth and/or improvement relating to TEACH Public Schools, Inc.'s and its charter schools' overall compliance to the aforementioned manual are indicated within each charter school's Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific TEACH Public Schools, Inc. school named above. Lastly, any exceptions that are school-specific, such as the fiscal condition, are reviewed separately for each TEACH Public Schools, Inc. charter school.

**1. Checks Outstanding for Over 180 Days (Recurring Issue):**

Based on the CSD's review and analysis of a sample of bank reconciliation reports prepared by Charter Impact (the school's back office services provider firm), the CSD noted six checks, drawn on TEACH charter schools' operating accounts ending in X7843 and X7876; and imprest account ending in X7876, that, as of February 28, 2022, had been outstanding for over 180 days. Details regarding these checks are summarized below. This issue was also referenced in the TEACH charter schools' 2018-2019, 2019-2020, and 2020-2021 Annual Performance-Based Oversight Visit Reports, respectively.

| Item # | Acct. # Ending in | Check # | Check Issuance Date | Payee            | Check Amount | Number of Days Check Outstanding (As of 2/28/2022) | Transaction Description | TEACH Public Schools' Response on 5/5/2022         |
|--------|-------------------|---------|---------------------|------------------|--------------|--|-------------------------|--|
| 1      | X7843             | 62563   | 2/5/2021            | Jxxxxx<br>Mxxxxx | \$44.19      | 388  | Employee Reimbursement  | Employee did not cash check- will void and reissue |
| 2      | X7843             | 62592   | 3/1/2021            | Jxxxxx<br>Mxxxxx | \$101.21     | 364  | Employee Reimbursement  | Employee did not cash check- will void and reissue |



|   |       |       |            |   |          |     |  |  |
|---|-------|-------|------------|---|----------|-----|--|--|
| 3 | X7843 | 62768 | 7/14/2021  | Mike Green<br>Fire<br>Protection          | \$495.00 | 229 | Fire Sprinkler Repair<br>Service             | Vendor did not cash<br>check will void and<br>reissue    |
| 4 | X7868 | 71695 | 11/30/2020 | Rxxxxx<br>Bxxxxx                          | \$175.00 | 455 | Employee<br>Reimbursement                    | Employee did not cash<br>check- will void and<br>reissue |
| 5 | X7876 | 1078* | 6/13/2019  | Commission<br>on Teacher<br>Credentialing | \$100.00 | 991 | Application fee for<br>credentialing program | Manual Checks / Stop<br>Payment                          |
| 6 | X7876 | 1079* | 6/13/2019  | Commission<br>on Teacher<br>Credentialing | \$100.00 | 991 | Application fee for<br>credentialing program | Manual Checks / Stop<br>Payment                          |

Page 11 of TEACH's Fiscal Policies & Procedures states:

"1. Charter Impact will examine all paid checks for date, name, cancellation, and endorsement. Checks will be valid for 6 months, however any discrepancies regarding the paid checks or any checks over 90 days will be researched and if applicable deleted from the accounting system."

\*Check #1078 and #1079 were included as outstanding more than 180 days in the prior year oversight report. The school stated that this was primarily due to miscommunication between the school and Charter Impact Inc., the back office service provider. These two checks have since been voided and new checks have been issued.

Per TEACH Public Schools, Inc., employees that have not cashed their paychecks within 180 days will be contacted according to State Guidelines. Reimbursement checks for employees or ex-employees that are non-responsive will be escheated to the state. All other vendor checks that have not been cashed will be voided and reissued if there are no issues with services and/or products.

The CSD recommends that the school strictly adhere to its governing board-approved fiscal policies and procedures pertaining to the timely review and resolution of outstanding checks.

The governing board and leadership team of the charter school are responsible for managing the operations of the school. Thus, the CSD's recommendations and/or the school's action plans concerning the above-noted findings and observations should be discussed at TEACH Public Schools, Inc.'s next governing board meeting, highly preferably no later than 90 days following the school's receipt of this report. It is the school's responsibility to provide the CSD its action plans/steps, proof of implementation of the mitigating actions taken by the school, and/or documentation (e.g., governing board meeting agendas and approved board meeting minutes, etc.), as applicable, prior to or during the next Annual Performance-Based Oversight Visit. The CSD will continue to monitor these issues through oversight.

**Other Observations (Items described in this section, which may not have been addressed in the charter school's Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).**



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Prep MSC & EHM ES

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 5/4/2022

|   |  |
|---|--|
| No significant items noted.   |  |
| <b>Corrective Action Required:</b>  |  |
| None noted that require immediate action to remedy concerns in this report. |  |



## Notes:

1. Reviewed independent audit report for the Fiscal Year ended June 30, 2021 and noted the following:
  - a. Audit opinion: Unmodified
  - b. Material weaknesses: None Reported
  - c. Deficiencies/Findings: None Reported
  - d. Lack of Going Concern: None Reported
2. Governing board meeting minutes reflecting the presentation of financial reports, such as balance sheets, income statements, and cash flow statements were provided.
3. Governing board meeting minutes reflecting the adoption of the 2021-2022 budget were provided.
4. Evidence of TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary offering STRS, PERS, and/or Social Security benefits to its employees and proof of payment was provided.
5. Governing board meeting minutes reflecting the selection of the current independent auditor were provided.
6. Governing board meeting minutes reflecting the discussion of the most current independent audit report were provided.
7. Per the 2020-2021 audit report, the school's unrestricted ending fund/net asset balance is \$1,206,370 and total expenditures equal \$2,358,434. Therefore, the school's reserve for economic uncertainty as defined in California Code of Regulations (CCR), Title 5, Section 15450 is 51.15%, which exceeds the minimum 5% based on the school's Average Daily Attendance (ADA) of 220.96 per the school's 2021-2022 Second Principal Apportionment data reported.
8. Per the 2020-2021 audit report, the school's cash and cash equivalents is \$175,032 and total expenditures equal \$2,358,434. Therefore, the school's cash reserve level is 7.42%, which exceeds the recommended 5%.
9. Governing board meeting minutes reflecting the receipt, review, and approval of interim financial reports submitted to LAUSD were provided.
10. Governing board meeting minutes reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report were provided.
11. Governing board meeting minutes reflecting the approval of the current fiscal policies and procedures were provided.
12. A copy of the charter school's organizational chart, which depicts the current reporting structure of the charter school, including but not limited to, any board member, charter management organization employees or school employee, who handle day-to-day finances and/or have responsibilities outlined within the charter school's financial policies and procedures, was provided.
13. An itemized accounting regarding total compensation paid in Fiscal Year 2020-2021 to all executives, school leaders, administrators, directors, and non-certificated staff either employed directly by the school or the entity managing the charter school, including the organization's home office, charter management organization, or related entities which may have decision-making authority over the school was provided.
14. Governing board meeting minutes reflecting the approval of the management fees, licensing fees, or other related party fees were provided.
15. The most current accounts payable aging report was provided.
16. Reviewed the following 23 checks and 5 electronic credit/debit transactions. No discrepancies were noted.
  - a. Check numbers (Pacific Western Bank Ending in X1471): 10529, 10539, 10581, 10601, 10604, 10631; (Pacific Western Bank Ending in X7843): 62753, 62815, 62821, 62836, 62904, 62977, 62974, 62989, 63023, 63033; (Pacific Western Bank Ending in X7868): 71839, 71866, 71879, 71878, 71940, 71948, and 71977.
  - b. Reviewed 5 credit/(debit) transactions for the months of November 2021 through February 2022 for sample testing. The transaction descriptions are: (Pacific Western Bank Ending in X1471) (1) 12/1/2021 – (\$17,845.45) (ACH Debit); (2) 12/16/2021 – \$51,076.00 (Deposit); (Pacific Western





Bank Ending in X7843) The transaction descriptions are: (3) 2/4/2022 – (\$8,189.91) (ACH Debit); (4) 2/22/2022 – \$4,040.83 (Deposit); (Pacific Western Bank Ending in X7868) The transaction description is: (5) 11/29/2021 – (\$58,135.21) (Debit).

17. The school indicated that it currently has no credit cards.
18. Reviewed bank statements and bank reconciliations from September 2021 through February 2022. Selected the months of September 2021 through February 2022 for sample testing. Discrepancies were noted under Areas Noted for Further Growth and/or Improvement above.
  - a. Pacific Western Bank Checking Account Ending in X1471 (Operating Account, TEACH Prep Elementary)
  - b. Pacific Western Bank Checking Account Ending in X1489 (Imprest Account, TEACH Prep Elementary)
  - c. Pacific Western Bank Checking Account Ending in X7843 (Operating Account, TEACH Academy)
  - d. Pacific Western Bank Checking Account Ending in X7835 (Imprest Account, TEACH Academy)
  - e. Pacific Western Bank Checking Account Ending in X7868 (Operating Account, TEACH Tech High)
  - f. Pacific Western Bank Checking Account Ending in X7876 (Imprest Account, TEACH Tech High)
19. A Segregation of Duties (SOD) review was conducted remotely at TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary via videoconference. No discrepancies were noted.
20. Equipment inventory was provided.
21. The Education Protection Account (EPA) allocation and expenditures pertaining to the prior Fiscal Year (i.e., 2020-2021) are posted on the charter school's website.
22. The most current Audited Financial Statements are posted on the charter school's website.
23. The 2021-2022 Local Control and Accountability Plan was submitted to LAUSD.
24. The most current Local Control and Accountability Plan is posted on the charter school's website.
25. A list of all current financing activities, and the signed and executed agreement (and governing board meeting minutes) related to the school's line of credit with any third party lender(s), intercompany transfer(s) and/or intercompany loan(s) were provided. Documentation shows that TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary obtained a loan of \$150,000 from California School Finance Authority's Charter School Revolving Loan Fund Program for the purpose of obtaining funds to support operations. Per TEACH Public Schools' Fiscal Year 2020-2021 independent audit, the loan bears an interest rate of 2.21% with a loan maturity date of October 2022. As of June 30, 2021, the outstanding balance was \$40,002.
26. Documentation pertaining to the U.S. Small Business Administration's (SBA) Paycheck Protection Program (PPP) was provided. TEACH Public Schools, Inc. was granted a \$1,030,000 loan under the Paycheck Protection Program and in December 2020 received a notice from the SBA that the entire loan amount and accrued interest was forgiven.
27. Documentation pertaining to grants that the school received during both Fiscal Years 2020-2021 and/or 2021-2022 due to the COVID-19 pandemic was provided.
28. Pursuant to AB 1871, a signed and dated written statement that indicates that TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each school day was provided.
29. TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary did not disclose any legal actions, regulatory proceedings, or investigations that might have a material fiscal impact (including financial viability) to the Charter School, and that is currently pending or was filed within the last year or since the last disclosure period, whichever is later.
30. The 2020-2021 audited and unaudited actuals nearly mirror each other.



31. The school's reported Norm Enrollment was 81, 148, 194, and 259 students for Fiscal Years 2018-2019, 2019-2020, 2020-2021, and 2021-2022, respectively, representing an accumulated growth in enrollment of 178 students since Fiscal Year 2018-20219 (the inception). The CSD will continue to monitor the school's student enrollment through oversight.

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):**

N/A



**Fiscal Operations Rubrics**

**Existing School** – a charter school that has at least one annual independent audit on file with the Charter Schools Division [Possible Rating of 1-4]

**New School** – a charter school that does not have an independent audit on file with the Charter Schools Division [Possible Rating of 1-2]

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| <p><b><i>An existing school that meets all of the Required Criteria and two of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Accomplished</u> [Rating of 4].</i></b></p> <p><b><u>Existing Schools (based on the most current annual audit):</u></b><br/>An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"><li>1. Net Assets are positive in the prior two audits;</li><li>2. The cash balance at the beginning of the school year is positive;</li><li>3. The two most current audits show no material weaknesses, deficiencies and/or findings;</li><li>4. All vendors and staff are paid in a timely manner;</li><li>5. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term;</li><li>6. Charter school consistently adheres to the governing board approved Fiscal Policies and Procedures;</li><li>7. Governing board adopts the annual budget;</li><li>8. Governing board reviews and approves reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD;</li><li>9. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;</li><li>10. There is no apparent conflict of interest;</li><li>11. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each school day is provided (pursuant to AB 1871 [Ed. Code § 47613.5]);</li><li>12. The Education Protection Account allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school's website;</li><li>13. The LCAP is submitted to the appropriate agencies;</li></ol> | <p><b><i>An existing school that meets all of the Required Criteria and two of the Supplemental Criteria listed below would be assessed eligible to be considered as <u>Proficient</u> [Rating of 3].</i></b></p> <p><b><u>Existing Schools (based on the most current annual audit):</u></b><br/>An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"><li>1. Net Assets are positive in the most current audit;</li><li>2. The cash balance at the beginning of the school year is positive ;</li><li>3. The most current audit shows no material weaknesses, deficiencies and/or findings;</li><li>4. Vendors and staff are paid in a timely manner;</li><li>5. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term;</li><li>6. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures;</li><li>7. Governing board adopts the annual budget;</li><li>8. Governing board reviews and approves reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD;</li><li>9. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;</li><li>10. There is no apparent conflict of interest;</li><li>11. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each school day is provided (pursuant to AB 1871 [Ed. Code § 47613.5]);</li><li>12. The Education Protection Account allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school's website;</li><li>13. The LCAP is submitted to the appropriate agencies;</li></ol> |
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*An existing school that meets all of the Required Criteria and two of the Supplemental Criteria listed below would be assessed eligible to be considered as **Accomplished [Rating of 4]**.*

14. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals;
15. Requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner;
16. There are no discrepancies cited in the Areas Noted for Further Growth and/or Improvement;
17. Audited and unaudited actuals nearly mirror each other;
18. Proper segregations of duties are in place;
19. There are no outstanding fiscal-related tiered intervention notices issued to the school; and
20. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are met by the required deadline(s).

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

**SUPPLEMENTAL CRITERIA**

1. The school maintains the minimum reserve for economic uncertainty as defined in California Code of Regulations (CCR), Title 5, Section 15450 (<https://www.law.cornell.edu/regulations/california/5-CCR-Sec-15450>) per the most current audit (e.g., unrestricted fund balance divided by total expenditures);
2. The cash balance at the beginning of the school year is at least 5% of the prior year expenses;
3. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); and
4. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting.

*An existing school that meets all of the Required Criteria and two of the Supplemental Criteria listed below would be assessed eligible to be considered as **Proficient [Rating of 3]**.*

14. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals;
15. Requests for information made by the Charter Schools Division and LAUSD are processed or submitted by the charter school in a timely manner;
16. There are no significant recurring issues;
17. Audited and unaudited actuals nearly mirror each other; and
18. There are no outstanding fiscal-related tiered intervention notices issued to the school.

Note: Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

**SUPPLEMENTAL CRITERIA**

1. The school maintains the minimum reserve for economic uncertainty as defined in CCR, Title 5, Section 15450 (<https://www.law.cornell.edu/regulations/california/5-CCR-Sec-15450>) per the most current audit (e.g., unrestricted fund balance divided by total expenditures);
2. The cash balance at the beginning of the school year is at least 5% of the prior year expenses;
3. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); and
4. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting.



***An existing school that meets all of the Required Criteria and two of the supplemental criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].***

**Existing Schools (based on the most current audit):**

An existing school is one that has at least one annual independent audit on file with the Charter Schools Division

**REQUIRED CRITERIA**

1. Net Assets are positive, or net assets are negative with strong trend toward positive (be positive at the end of the third year, per applicable audit, and beyond);
2. The cash balance at the beginning of the school year is positive;
3. Vendors and staff are paid in a timely manner;
4. Governing board approves Fiscal Policies and Procedures, at a minimum, once prior to each charter renewal term;
5. Governing board adopts the annual budget;
6. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each school day (pursuant to AB 1871 [Ed. Code § 47613.5]);
7. The Education Protection Account allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school's website;
8. The LCAP is submitted to the appropriate agencies;
9. Have an audit conducted annually by an independent auditing firm; and
10. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD.

**Note:** Other circumstances and information could influence the rating, which may include the supplemental criteria below, and will be noted in the evaluation.

**SUPPLEMENTAL CRITERIA**

1. The school maintains the minimum reserve for economic uncertainty as defined in CCR, Title 5, Section 15450

***An existing school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:***

**Existing Schools (based on the most current audit):**

An existing school is one that has at least one annual independent audit on file with the Charter Schools Division

***An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:***

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for *Accomplished*, *Proficient*, or *Developing*. The charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide a satisfactory response. The charter school has shown no *feasible* financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.

Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.

**Note:** Other circumstances and information could influence the rating and will be noted in the evaluation.



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| <b><i>An existing school that meets all of the Required Criteria and two of the supplemental criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></b>   | <b><i>An existing school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></b> |
| <p>(<a href="https://www.law.cornell.edu/regulations/california/5-CCR-Sec-15450">https://www.law.cornell.edu/regulations/california/5-CCR-Sec-15450</a>) per the most current audit (e.g., unrestricted fund balance divided by total expenditures);</p> <ol style="list-style-type: none"><li>2. The cash balance at the beginning of the school year is at least 5% of the prior year expenses;</li><li>3. Enrollment is stable or changing at a manageable rate (e.g., the school still maintains a balanced budget, etc.); and</li><li>4. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting.</li></ol> |  |

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| <b><i>A new school that meets all of the Required Criteria listed below would be assessed eligible to be considered as <u>Developing</u> [Rating of 2].</i></b>  | <b><i>A new school would be assessed as <u>Unsatisfactory</u> [Rating of 1] based on the statements below:</i></b>  |
| <p><b><u>New Schools:</u></b></p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"><li>1. A new school is one that does not have an independent audit on file with the Charter Schools Division;</li><li>2. The cash balance at the beginning of the school year is positive;</li><li>3. If enrollment is significantly below the enrollment per the school's <i>Pupil Estimates for New or Significantly Expanding Charters</i> report and/or its approved petition budget, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised three-year budget and three-year cash flow projections;</li><li>4. Projected debt, if any, is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school;</li><li>5. Interim reports and unaudited actuals project:<ol style="list-style-type: none"><li>a. Positive net assets</li><li>b. Expenses less than revenues</li></ol></li></ol> | <p><b><u>New Schools:</u></b></p> <p><b><i>An Unsatisfactory rating is assessed based on the following conditions, including, but not limited to:</i></b></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for <i>Accomplished</i>, <i>Proficient</i>, or <i>Developing</i>. The charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide a satisfactory response. The charter school has shown no <i>feasible</i> financial plans, and/or immediate sources of funding to maintain a viable budget and/or sustain the school's operation to mitigate the negative fiscal condition. The charter school's governing board members and/or leadership lack fiscal capacity.</p> <p>Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition.</p> |



*A new school that meets all of the Required Criteria listed below would be assessed eligible to be considered as Developing [Rating of 2].*

6. As a practice, the governing board reviews and approves the charter school's financial reports as evidenced by the governing board meeting minutes;
7. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each school day is provided (pursuant to AB 1871 [Ed. Code § 47613.5]);
8. The most current governing board-approved LCAP is posted on the charter school's website; and
9. The LCAP is submitted to the appropriate agencies.

Note: A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

*A new school would be assessed as Unsatisfactory [Rating of 1] based on the statements below:*

Note: A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.