

2019 JUL 29 PM 1:53



TEACH ACADEMY OF TECHNOLOGIES

**TEACH Academy of Technologies
Charter Renewal Petition for a Five-Year Term
(July 1, 2020-June 30, 2025)**

Submitted July 29, 2019 to:

**Los Angeles Unified School District Board of Education
333 South Beaudry Avenue, 20th Floor
Los Angeles, CA 90017
213-241-0399**



**LOS ANGELES UNIFIED SCHOOL DISTRICT
CHARTER SCHOOLS DIVISION**

333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

AUSTIN BEUTNER
Superintendent

ALISON YOSHIMOTO-TOWERY
Interim Chief Academic Officer

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

**RECEIPT OF CHARTER SCHOOL PETITION
APPLICATION**

Date: **July 29, 2019**

Name of Proposed/Renewing Charter School:

TEACH Academy of Technologies

Submitted by:

Dr. Raul Carranza, Superintendent of Schools

The time stamp on this receipt indicates the date that your charter school petition application was submitted to the Charter Schools Division (CSD). Please note that it is not verification that the petition application was complete.

We look forward to reviewing your charter petition application. If you have any questions, please contact the CSD office at (213) 241-0399.

Received by:

Name **Dr. Gina T. Hughes**

Title **Specialist**

For information regarding LAUSD Board of Education meetings, including rules and procedures for speakers/public comment, please see the LAUSD Board of Education website at <https://boe.lausd.net/> or contact the LAUSD Board Secretariat at (213) 241-7002.

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LAUSD
CHARTER SCHOOLS
DIVISION

2019-2020 INDEPENDENT CHARTER SCHOOL RENEWAL PETITION APPLICATION INTAKE CHECKLIST

Name of Charter School: Teach Academy Renewal

Appointment Date: 1:00

*A successful intake includes all of the following components:

Y	N	APPLICATION COMPONENTS*	Comments
SCOPE OF PETITION APPLICATION			
		<p>Who is the person most knowledgeable about the specific contents of the petition?</p> <p>Does the renewal petition application include provisions that require a separate request for material revision? If yes, then reschedule intake so that the petition and the material revision can be separated and processed as two distinct proposed Board actions, per the provisions of the <i>Independent Charter School Renewal Petition Application Guide</i>.</p> <p>According to the LAUSD <i>Administrative Procedures for Charter School Authorizing</i> (pp.39-40), these changes may include but are not limited to:</p> <ol style="list-style-type: none"> 1. The addition or reduction of grades served 2. Enrollment increases: <ol style="list-style-type: none"> (a) For schools occupying non-LAUSD facilities, any increase of more than 20% or 100 students, whichever is less, above the enrollment capacity in the charter (b) For schools occupying LAUSD facilities, an increase above the enrollment capacity in the charter <p>Note: To receive consideration in a Proposition 39 facilities request for a particular fiscal year, any increase in enrollment above the enrollment capacity in the charter must be approved by November 1 of the preceding fiscal year.</p> <ol style="list-style-type: none"> 3. Any change to instructional model or design, other than changes required by law 4. Any change to admissions preferences and lottery/enrollment procedures not expressly cited in federal or state law or regulation 5. Any change to disciplinary procedures 6. Any change to governance or leadership structure including, but not limited to, substantial changes in the number of governing Board Members, changes to Board Member selection process or replacement of the nonprofit corporation identified in the charter to operate the charter school 	
PETITION			
		<ol style="list-style-type: none"> 1. Renewal petition must be in MS Word format and must include: <ol style="list-style-type: none"> a. Title Page (Will be dated stamped upon acceptance of petition application for review) b. Table of Contents (Page numbers must be accurate) c. Description of all 15 elements 	
SUPPORTING DOCUMENTATION			
		<ol style="list-style-type: none"> 2. Resolution of school's Governing Board (signed by Board secretary) authorizing the submission of the charter school petition application and designating the school's: <ol style="list-style-type: none"> a. Lead Petitioner(s) b. Executive Director or equivalent (if any) c. Director/Principal d. Onsite Financial Manager (cannot be the Director/Principal) (Must be onsite) 	2019 JUL 29 LAUSD CHARTER SUPPORT DIVISION
		<ol style="list-style-type: none"> 3. <ol style="list-style-type: none"> a. Bylaws, for the nonprofit organization requesting the charter (Must be current and complete, and signed by Board secretary) <i>Signed by past Secretary</i> b. Articles of Incorporation for the nonprofit organization (Must show seal or stamp of State of Calif.) <i>Filed and stamped</i> c. Conflict of Interest Code (Must be separate document) d. Conflict of Interest Policy (Must be separate document) 	2019 JUL 29 LAUSD CHARTER SUPPORT DIVISION
		<ol style="list-style-type: none"> 4. <ol style="list-style-type: none"> a. Budget (3-year budget, including month-to-month cash flows and budget assumptions for 3 years, including the current year) (Must be in MS Excel format, with formulas, and not password protected) b. Fiscal Policies and Procedures (Most current fiscal policies and procedures, and the school's Governing Board meeting minutes that reflect the approval of the current fiscal policies and procedures. The school's Governing Board approval of the current fiscal policies and procedures must occur in the school year in which the school's current charter expires [i.e., the renewal year] or in the last quarter of the prior year.) 	
		<ol style="list-style-type: none"> 5. <ol style="list-style-type: none"> a. Lottery form for use in the first year of the charter term (Must be in a single Microsoft Word document, not PDF) (English and any other dominant language) b. Enrollment form 	

SUPPORTING DOCUMENTATION		
✓	<p>6. Résumés and Due Diligence Questionnaire and Acknowledgement Forms, completed and with original signatures (no copies) for: Executive Director (if applicable), Director/Principal, and Onsite Financial Manager (cannot be the Director/Principal) [Use grid on reverse side.]</p> <p>Note: Double check that names correspond to the names identified in the Board Resolution (#2 above).</p> <p>Note: Check each <i>Due Diligence Questionnaire and Acknowledgement Form</i> to make sure all questions are filled out.</p> <p>Note: Résumés must include contact information, education, experience (including paid and volunteer) and relevant memberships and skills for the last 10 years. Please see separate "Résumés" guide for additional information on résumé requirements.</p>	
✓	<p>7. Résumés and Governing Board Member Questionnaires for all Governing Board Members</p> <p>Note: See résumé requirements above.</p> <p>Note: Each Board Member must answer all questions, initial each page, and sign at the end of the Questionnaire. N/A or equivalent is not an acceptable response to any item. Questionnaires need to have been completed and signed within 12 months of the date of petition submission.</p>	
✓	<p>8. English Learner Master Plan</p> <p>Note: Required only if the school has not adopted/will not adopt the District's English Learner Master Plan</p> <p>Note: If the school plans to adopt the District's English Learner Master Plan submit a single page indicating such in Tab 8.</p>	
Y	N	SUPPORTING DOCUMENTATION
✓		<p>9. CD/DVD (rewritable) containing everything listed above EXCEPT the Due Diligence Questionnaire Forms:</p> <ul style="list-style-type: none"> ▪ Petition: The 15 elements must be in a single Microsoft Word document (not PDF). ▪ Budgets and cash flows: Must be in a single unlocked Microsoft Excel document, with formulas. ▪ Lottery form: Must be in a single Microsoft Word document (not PDF) ▪ All other documents: Each item listed above must be in a <u>separate</u> file with file name that clearly identifies its contents. <p>Note: Please do <i>not</i> accept appendices, including handbooks and health, safety, and emergency plans.</p>
CSD INTERNAL PURPOSES ONLY		
Intake conducted by:		Date of Submission:
Outcome:		
<input checked="" type="checkbox"/> Complete petition - accepted for review <input type="checkbox"/> Incomplete petition - not accepted for review		

To be used for recording documentation regarding Lead Petitioner(s), Principal/Director, Executive Director/CEO (if applicable), and Onsite Financial Manager:

Name and Title	Résumé?	Due Diligence Questionnaire?
Michael Carrionkane - ED	✓	
Dr. Paul Carrionkane - Superintendent	✓	
Matthew Brown, CFO, COO	✓	

To be used for recording documentation regarding Governing Board members:

Name	Résumé?	Bd. Member Questionnaire?	Name	Résumé?	Bd. Member Questionnaire?
Austin Major					
Tanish B. D. D.					
Kelvin Piazza					
Law Butler					
Luz Camillo					
Sonah Tucker					
Spencer Burrows					

CHARTER SCHOOLS
 DIVISION
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WORKING
 ON
 CONTACT

**2019-2020 INDEPENDENT CHARTER SCHOOL RENEWAL
PETITION APPLICATION INTAKE CHECKLIST**

Name of Charter School: 9 BRIGHT Academics of Technologies Appointment Date: 7/29/19

*A successful intake includes all of the following components:

Y	N	APPLICATION COMPONENTS*	Comments
SCOPE OF PETITION APPLICATION			
		Who is the person most knowledgeable about the specific contents of the petition?	
		Does the renewal petition application include provisions that require a separate request for material revision? If yes, then reschedule intake so that the petition and the material revision can be separated and processed as two distinct proposed Board actions, per the provisions of the <i>Independent Charter School Renewal Petition Application Guide</i> .	
		According to the LAUSD <i>Administrative Procedures for Charter School Authorizing</i> (pp.39-40), these changes may include but are not limited to:	
	✓	1. The addition or reduction of grades served	
		2. Enrollment increases:	
		(a) For schools occupying non-LAUSD facilities, any increase of more than 20% or 100 students, whichever is less, above the enrollment capacity in the charter	
		(b) For schools occupying LAUSD facilities, an increase above the enrollment capacity in the charter	450 → 480
		Note: To receive consideration in a Proposition 39 facilities request for a particular fiscal year, any increase in enrollment above the enrollment capacity in the charter must be approved by November 1 of the preceding fiscal year.	
	✓	3. Any change to instructional model or design, other than changes required by law	
	✓	4. Any change to admissions preferences and lottery/enrollment procedures not expressly cited in federal or state law or regulation	
		5. Any change to disciplinary procedures	
		6. Any change to governance or leadership structure including, but not limited to, substantial changes in the number of governing Board Members, changes to Board Member selection process or replacement of the nonprofit corporation identified in the charter to operate the charter school	
PETITION			
	✓	1. Renewal petition must be in MS Word format and must include:	
	✓	a. Title Page (Will be dated stamped upon acceptance of petition application for review)	
	✓	b. Table of Contents (Page numbers must be accurate)	
	✓	c. Description of all 15 elements	
SUPPORTING DOCUMENTATION			
	✓	2. Resolution of school's Governing Board (signed by Board secretary) authorizing the submission of the charter school petition application and designating the school's:	
	✓	a. Lead Petitioner(s)	
	✓	b. Executive Director or equivalent (if any)	
	✓	c. Director/Principal <i>Compendium</i>	
	✓	d. Onsite Financial Manager (cannot be the Director/Principal) (Must be onsite)	CFO/CDO same person
	✓	3. a. Bylaws, for the nonprofit organization requesting the charter (Must be current and complete, and signed by Board secretary)	
	✓	b. Articles of Incorporation for the nonprofit organization (Must show seal or stamp of State of Calif.)	11/13/17
	✓	c. Conflict of Interest Code (Must be separate document)	
	✓	d. Conflict of Interest Policy (Must be separate document)	Bridge provided
		4. a. Budget (3-year budget, including month-to-month cash flows and budget assumptions for 3 years, including the current year) (Must be in MS Excel format, with formulas, and not password protected)	
		b. Fiscal Policies and Procedures (Most current fiscal policies and procedures, and the school's Governing Board meeting minutes that reflect the approval of the current fiscal policies and procedures. The school's Governing Board approval of the current fiscal policies and procedures must occur in the school year in which the school's current charter expires [i.e., the renewal year] or in the last quarter of the prior year.)	2019 JUN 29 AM 1:51 LAUSD CHARTER SCHOOLS DIVISION
	✓	5. a. Lottery form for use in the first year of the charter term (Must be in a single Microsoft Word document, not PDF) (English and any other dominant language)	
	✓	b. Enrollment form	Spanish/English

SUPPORTING DOCUMENTATION	
✓	<p>6. Résumés and Due Diligence Questionnaire and Acknowledgement Forms, completed and with original signatures (no copies) for: Executive Director (if applicable), Director/Principal, and Onsite Financial Manager (cannot be the Director/Principal) [Use grid on reverse side.]</p> <p>Note: Double check that names correspond to the names identified in the Board Resolution (#2 above). Note: Check each <i>Due Diligence Questionnaire and Acknowledgement Form</i> to make sure all questions are filled out. Note: Résumés must include contact information, education, experience (including paid and volunteer) and relevant memberships and skills for the last 10 years. Please see separate "Résumés" guide for additional information on résumé requirements.</p>
✓	<p>7. Résumés and Governing Board Member Questionnaires for all Governing Board Members</p> <p>Note: See résumé requirements above. Note: Each Board Member must answer all questions, initial each page, and sign at the end of the Questionnaire. N/A or equivalent is not an acceptable response to any item. Questionnaires need to have been completed and signed within 12 months of the date of petition submission.</p>
✓	<p>8. English Learner Master Plan</p> <p>Note: Required only if the school has not adopted/will not adopt the District's English Learner Master Plan Note: If the school plans to adopt the District's English Learner Master Plan submit a single page indicating such in Tab 8.</p>
Y N SUPPORTING DOCUMENTATION	
	<p>9. CD/DVD (rewritable) containing everything listed above EXCEPT the Due Diligence Questionnaire Forms:</p> <ul style="list-style-type: none"> ▪ Petition: The 15 elements must be in a single Microsoft Word document (not PDF). ▪ Budgets and cash flows: Must be in a single unlocked Microsoft Excel document, with formulas. ▪ Lottery form: Must be in a single Microsoft Word document (not PDF) ▪ All other documents: Each item listed above must be in a <u>separate</u> file with file name that clearly identifies its contents. <p>Note: Please do <i>not</i> accept appendices, including handbooks and health, safety, and emergency plans.</p>
CSD INTERNAL PURPOSES ONLY	
Intake conducted by:	Date of Submission:
Outcome:	<input type="checkbox"/> Complete petition - accepted for review <input type="checkbox"/> Incomplete petition - not accepted for review

CSD was authorized to include data for L. B. 2016

To be used for recording documentation regarding Lead Petitioner(s), Principal/Director, Executive Director/CEO (if applicable), and Onsite Financial Manager:

Name and Title	Résumé?	Due Diligence Questionnaire?
Mildred Cunningham	✓	✓
Raul Carranza	✓	✓
Matt Brown	✓	✓

To be used for recording documentation regarding Governing Board members:

Name	Résumé?	Bd. Member Questionnaire?	Name	Résumé?	Bd. Member Questionnaire?
Spencer Burrows	✓	✓	Yasendra S. Tucker	✓	✓
Leri Butler	✓	✓			
Luz Castillo	✓	✓			
Austin Dragon	✓	✓			
James Ledell	✓	✓			
Kelvin Piazza	✓	✓			

7/19
 CHA...
 SCHOOLS

less than 10 yrs recorded by phone
 less than 10 yrs recorded by phone