



## TEACH Public Schools

### January 29th TEACH Regular Board Meeting

---

#### **Date and Time**

Wednesday January 29, 2020 at 6:00 PM PST

#### **Location**

1846 W. Imperial Hwy. Los Angeles, CA 90047

---

#### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be change without prior notice.

#### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting TEACH Public Schools during normal business hours at as far in advance as possible, but no later than 24 hours before the meeting.

#### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact TEACH Public Schools, 1846 W. Imperial Highway. Los Angeles, CA 90047; phone: 323-872-0808; fax 323-389-4898. [www.teachpublicschools.org](http://www.teachpublicschools.org)

Matt Brown is inviting you to a scheduled Zoom meeting.

Topic: TEACH Public Schools Board Meeting

Time: Dec 11, 2019 06:00 PM Pacific Time (US and Canada)

[Join Zoom Meeting](#)

---

<https://zoom.us/j/727273439?pwd=MG9zNEpoY3dOTDR1c0pTaS8xdG1Sdz09>

Meeting ID: 727 273 439

Password: 532028

One tap mobile

+16699006833,,727273439# US (San Jose)

+19292056099,,727273439# US (New York)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

Meeting ID: 727 273 439

Find your local number: <https://zoom.us/u/ad0zfNj1Sf>

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Lori Butler	
<b>B.</b> Record Attendance and Guests		Shawna Lawson	1 m
<b>C.</b> Public Comment	Discuss	Lori Butler	5 m

Board meetings are meetings of the Board of Directors and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chair of the Board. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must complete a Speaker Request Card and submit it to Matt Brown, Chief Operating Officer of TEACH Public Schools. The Speaker Request Card must contain speaker name, contact number or email, and subject matter and submitted to the COO or Superintendent prior to the start of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board. The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chair is in charge of the meeting and will maintain order, set the time limits for the speakers and

	Purpose	Presenter	Time
<p>the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner. The Board of Directors may also allow for additional public comment and questions after reports and presentations if it deems necessary.</p>			

<b>II. CONSENT ITEMS</b>			<b>6:06 PM</b>
--------------------------	--	--	----------------

<b>A. Consent Items</b>	Vote	Lori Butler	1 m
-------------------------	------	-------------	-----

Consent Items - Items under Consent Items will be voted on in one motion unless a member of the Board requests that an item be removed and voted on separately, in which case the Board Chair will determine when it will be called and considered for action. Due to the set-up of BoardOnTrack, approval of any board meeting minutes will be done through consent and listed as items B-Z (as needed) under "Consent Items".

- 1. January 29, 2020 Board Meeting Agenda
- 2. December 11, 2019 Board Meeting Minutes

<b>B. Approval of December 11, 2019 Regular Board Meeting Minutes</b>	Approve Minutes	Matthew Brown	
---	-----------------	---------------	--

<b>III. ITEMS SCHEDULE FOR INFORMATION &amp; POTENTIAL ACTION</b>			<b>6:07 PM</b>
---	--	--	----------------

<b>A. Fiscal Report</b> December Financials	FYI	Theresa Thompson	8 m
--	-----	------------------	-----

<b>B. TEACH Academy Annual Oversight Report</b>	Discuss	Matthew Brown	5 m
---	---------	---------------	-----

The governing board and leadership team of the charter school are responsible for managing the operations of the school. Thus, the CSD’s recommendations and/or the school’s action plans concerning the above-noted findings and observations should be discussed at the school’s next governing board meeting, but, in any event, no later than 90 days following the school’s receipt of this report. After the school’s next board meeting, it is the school’s responsibility to provide the CSD with its approved board meeting minutes regarding its action plans/steps, and/or proof of implementation of the mitigating actions taken by the school.

	Purpose	Presenter	Time
<p><b>C.</b> 19-20 Every Student Succeeds Act Assistance Status</p> <p>All TEACH schools are "General Assistance" for 2019.</p> <p>-TEACH Academy moved from "ATSI" in 2018 to "General Assistance" in 2019.            -TEACH Tech was "General Assistance" status in 2018 &amp; 2019            -TEACH Prep went from "No Status" in 2018 to "General Assistance" in 2019</p> <p>Status is based upon State Dashboard Data</p>	FYI	Matthew Brown	2 m
<p><b>D.</b> Lori Butler 2 Year Term (February 1, 2020 - February 1, 2022)</p> <p>Board Member Lori Butler's 2 year term is set to expire in February. Board wishes to extend the term for an additional 2 years (ending February 1, 2022).</p>	Vote	Lori Butler	5 m
<p><b>E.</b> Board Candidate and Application</p> <p>Board to considered the application of Dr. Kristen McGregor for TEACH Public School Board of Directors.</p>	Discuss	Matthew Brown	5 m
<p><b>F.</b> Board Committees</p> <p>Continue discussion on establishing board committees.</p>	Discuss	Lori Butler	5 m
<p><b>G.</b> TEACH Tech CIF Application</p> <ul style="list-style-type: none"> <li>• Start of the Program</li> <li>• Football Program Benefits for Students (boys/girls)</li> <li>• Academics</li> <li>• Winter Workouts</li> <li>• Spring Ball</li> <li>• Growth from Year 1 to Year 2</li> <li>• Playoffs</li> <li>• College Opportunity</li> <li>• How TEACH Grows from Football Program</li> </ul>	Vote	Monique Woodley	10 m
<p><b>H.</b> ASES &amp; 21st Century Grant Authorization</p>	Vote	Enrique Robles	5 m

	Purpose	Presenter	Time
<b>I. Policy &amp; Procedure for Managing Difficult Parents</b>  Discussion of potential policies/procedures for dealing with parents who may disrupt school operations.	Discuss	Frank Williams	5 m
<b>J. 2018-2019 School Accountability Report Card (SARC)</b>	Vote	Enrique Robles	5 m
<b>IV. Facilities Report</b>			<b>7:02 PM</b>
<b>A. Bond Market Update - TEACH 2019 Bonds</b>  TEACH closed on bonds on December 31. TEACH has the lowest credit spread (best rate) on an unrated charter school deal ever in California. TEACH is now working to close on the individual facilities and complete improvements on the sites.	FYI	Matthew Brown	5 m
<b>B. 10600 BBQ Change of Use Tenant Improvement Proposals</b>  Vendor proposals for architect and general contractor for the 10600 S. Western Ave. project to change the current structure from a restaurant to the TEACH Public Schools district office and parent center.	Vote	Matthew Brown	5 m
<b>C. 10045 Parking Change of Use and Shade Structure Proposals</b>  TEACH received an order to comply from the City of Los Angeles regarding "unapproved use of the parking area as student lunch/rest area in C2 zone. TEACH is in the process of getting a change of use for the space and moving the required parking to alternative location and installing a shade structure for student lunch/rest area. The funding for this structure will come from the 2019 bond project fund for TEACH Academy of Technologies.	Vote	Matthew Brown	5 m
<b>V. School Site Reports</b>			<b>7:17 PM</b>
<b>A. TEACH Academy of Technologies</b>  <ul style="list-style-type: none"> <li>• <a href="#">Enrollment/Attendance Report</a></li> <li>• Staffing</li> <li>• Academics</li> <li>• Miscellaneous</li> </ul>	FYI	Suzette Torres	8 m

	Purpose	Presenter	Time
<b>B.</b> TEACH Tech Charter High School <ul style="list-style-type: none"> <li>• Enrollment/Attendance</li> <li>• Academics/Grades</li> <li>• Suspensions</li> <li>• AP Action Plan</li> <li>• Miscellaneous</li> </ul>	FYI	Monique Woodley	8 m
<b>C.</b> TEACH Preparatory Elementary School <ul style="list-style-type: none"> <li>• <a href="#">Enrollment/Attendance Report</a></li> <li>• Staffing</li> <li>• Academics</li> <li>• Miscellaneous</li> </ul>	FYI	Sharon Rhee	8 m
<b>VI. Closing Items</b>			<b>7:41 PM</b>
<b>A.</b> Upcoming Meetings Regular Board Meeting - Wednesday February 26, 2020 at 6pm	FYI	Shawanna Lawson	1 m
<b>B.</b> Form 700 Filing a Form 700 - Statement of Economic Interests (SEI) is a state-mandated requirement for individuals who make decisions or advise on decision making at any government agency in California. The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Under the Act, these individuals are required to disclose assets and income, which may be materially affected by their official actions.	FYI	Shawanna Lawson	5 m
<b>C.</b> California Charter School Conference The 27th Annual California Charter Schools Conference will be held March 16–19, 2020 in Long Beach, CA at the Long Beach Convention Center. Board members are invited to attend as TEACH representatives.  <a href="https://www.charterconference.org/2020/about/schedule_of_events.php">https://www.charterconference.org/2020/about/schedule_of_events.php</a>	FYI	Matthew Brown	2 m
<b>D.</b> BOARD MEMBER COMMENTS	Discuss	Lori Butler	5 m

	Purpose	Presenter	Time
	Time for board members to make any public comments.		
<b>E.</b>	Adjourn Meeting	Vote	Lori Butler

## Coversheet

### Approval of December 11, 2019 Regular Board Meeting Minutes

**Section:** II. CONSENT ITEMS  
**Item:** B. Approval of December 11, 2019 Regular Board Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for December 11, 2019 Regular Board Meeting on December 11, 2019

APPROVED



## TEACH Public Schools

### Minutes

#### December 11, 2019 Regular Board Meeting

---

**Date and Time**

Wednesday December 11, 2019 at 6:00 PM

**Location**

1846 W. Imperial Hwy. Los Angeles, CA 90047

---

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be change without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting TEACH Public Schools during normal business hours at as far in advance as possible, but no later than 24 hours before the meeting.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact TEACH Public Schools, 1846 W. Imperial Highway. Los Angeles, CA 90047; phone: 323-872-0808; fax 323-389-4898.

[www.teachpublicschools.org](http://www.teachpublicschools.org)

Matt Brown is inviting you to a scheduled Zoom meeting.

---

Topic: TEACH Public Schools Board Meeting

Time: Dec 11, 2019 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/727273439?pwd=MG9zNEpoY3dOTDR1c0pTaS8xdG1Sdz09>

Meeting ID: 727 273 439

Password: 532028

One tap mobile

+16699006833,,727273439# US (San Jose)

+19292056099,,727273439# US (New York)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

Meeting ID: 727 273 439

Find your local number: <https://zoom.us/u/ad0zfNj1Sf>

---

### Directors Present

K. Piazza, L. Butler, S. Burrows, S. Tucker

### Directors Absent

A. Dragon, J. Lobdell, L. Castillo

### Guests Present

E. Robles (remote), F. Williams (remote), M. Brown, M. Pimienta, M. Woodley (remote), R. Carranza, S. Lawson, S. Rhee (remote), S. Torres (remote)

---

## I. Opening Items

### A. Call the Meeting to Order

L. Butler called a meeting of the board of directors of TEACH Public Schools to order on Wednesday Dec 11, 2019 at 6:02 PM.

### B. Record Attendance and Guests

### C. Public Comment

- Sharon Rhee and Frank Williams joined the meeting using Zoom Video Connections at 8505 S. Western Ave, LA, CA, 90047.

- Suzette Torres joined the meeting using Zoom Video Connections at 10000 S. Western Ave, LA, CA, 90047.
- Dr. Monique Woodley and Enrique Robles joined the meeting using Zoom Video Connections at 10616 S. Western Ave, LA, CA, 90047.

## II. CONSENT ITEMS

### A. Consent Items

S. Burrows made a motion to approve consent items.  
K. Piazza seconded the motion.

1. December 11, 2019 Board Meeting Agenda
2. October 23, 2019 Board Meeting Minutes
3. November 6, 2019 Board Meeting Minutes

The board **VOTED** to approve the motion.

### B. Approval of October 23, 2019 Regular Board Meeting Minutes

S. Burrows made a motion to approve the minutes from October 23, 2019 Regular Meeting on 10-23-19.  
K. Piazza seconded the motion.  
The board **VOTED** to approve the motion.

### C. Approval of November 6, 2019 Special Board Meeting Minutes

S. Burrows made a motion to approve the minutes from Special Board Meeting on 11-06-19.  
K. Piazza seconded the motion.  
The board **VOTED** to approve the motion.

## III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION

### A. Fiscal Report

Mr. Brown presented the financial report.

### B. First Interim Financial Report

Mr. Brown presented the 1st Interim Financial Report for all TEACH schools.  
K. Piazza made a motion to approve First Interim Financial Report.  
S. Burrows seconded the motion.  
The board **VOTED** to approve the motion.

### C. Annual Independent Audit Report

Mr. Brown presented the Annual Independent Audit Report for Year Ended June 30, 2019. There were no findings in the report. The board reviewed the financial statements from Charter Impact.

S. Burrows made a motion to approve Annual Independent Audit Report.

K. Piazza seconded the motion.

The board **VOTED** to approve the motion.

#### **D. Board Compliance Monitoring**

K. Piazza made a motion to approve Board Compliance Monitoring.

S. Burrows seconded the motion.

The board **VOTED** to approve the motion.

Teach Public Schools provided the board members with the checklist ask from LAUSD with a link for them to review all required documents form the checklist. The board reviewed them prior to the meeting and signed off on the checklist.

#### **E. Expulsion Panel**

Mr. Williams spoke on the expulsion process per Board Chair Butler's request.

#### **F. Policy & Procedure for Managing Difficult Parents**

Director of Community Relations & Special Projects, Mr. Frank Williams spoke on the formalized policy as stated to accommodate suggestions from the October board meeting from the principals.

##### **1. Angry or Upset**

- isolate parent, distance them from the students, staff, etc

##### **2. Shouting threatened or swearing**

- ask them to be removed based on state law
- involve TEACH District Office

##### **3. Parent with a weapon**

- call law enforcement immediately

Ms. Torres asks to implement prior to the beginning of the school year. She recommended that we update and add to the TEACH orientation website and add the meeting norms.

Dr. Woodley spoke of the different levels of expectation and consequences for parent behaviors.

Mr. Williams will present what that looks like next meeting.

#### **G. Board Goals & Development**

Board Chair Butler spoke about taking the next step in the boards development by establishing goals and committees to support and monitor the schools more effectively.

The board and TEACH leadership team will continue this discussion at the January board meeting, including committee members and meeting logistics.

#### **H. CIF Membership Application**

Mr. Williams spoke of the sports department from High School. He explained how we scheduled games for our students to participate. He explained how the high schools want to become a member of CIF and all the requirements. Mr. Willimas will present the action plan for all the CIF requirements proposals at the next meeting in January.

#### **I. 20-21 Teacher Salary Schedule**

Mr. Brown presented a draft teacher salary schedule for 20-21 school year. In order to better recruit and retain teachers, Mr. Brown asked the board to adopt the updated salary schedule now as TEACH starts its teacher recruitment for next school year. The board agreed that employee retention and teacher retention specifically is an important goal.

S. Tucker made a motion to approve 20-21 Teacher Salary Schedule.

K. Piazza seconded the motion.

The board **VOTED** to approve the motion.

#### **J. E-RATE**

Mr. Robles presented TEACH's E-Rate RFP and internet safety policies which is a requirement of E-Rate.

S. Burrows made a motion to approve E-RATE RFP.

K. Piazza seconded the motion.

The board **VOTED** to approve the motion.

#### **K. ASES & 21st Century Grant Authorization**

Mr. Robles presented updated information regarding the 21st Century Grant since the closure of YPI and the plan for TEACH to become the fiscal agent and partner with After School All Stars for the remainder of the year. Additionally, TEACH will submit an application for the TEACH Prep Elementary for 2020/2021 school year.

S. Burrows made a motion to approve ASES & 21st Century Grant for TEACH Public Schools to be fiscal agent for 19-20 Grant and authorization of 20-21 application for TEACH Academy and TEACH Prep.

S. Tucker seconded the motion.

The board **VOTED** to approve the motion.

#### **IV. Facilities Report**

##### **A. Bond Market Update - TEACH 2019 Bonds**

CFO/COO Mr. Brown discussed the progress of the 2019 TEACH bond deal. TEACH is in the process of completing the due diligence and other document production in the next few weeks. Investor meeting and calls are being scheduled. A significant number of investors have shown interest. Mr. Brown expects TEACH to close on the 2019 bonds in late December 2019 and will present the results at the January 2020 meeting.

##### **B. Urban Futures Agreement**

CFO/COO Mr. Brown resolved the additional debt test service requirement with Urban Futures.

#### **V. School Site Reports**

##### **A. TEACH Academy of Technologies**

Ms. Torres spoke about the report to TEACH Academy for enrollment, attendance, suspension and staffing.

##### **B. TEACH Tech Charter High School**

Dr. Woodley spoke about the report to Teach Tech for enrollment, attendance, suspension, facility, and staffing.

##### **C. TEACH Preparatory Elementary School**

Ms. Rhee spoke about the report to Teach Prep for enrollment, attendance, suspension, facility, and staffing.

#### **VI. Closing Items**

##### **A. Upcoming Meetings**

The next board meeting will be scheduled for January 29, 2020.

##### **B. Form 700**

The 700 forms will be ready and distributed to board members in the February board meeting. The documents will be due in April.

##### **C. BOARD MEMBER COMMENTS**

##### **D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,  
L. Butler

# Coversheet

## Fiscal Report

**Section:** III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION

**Item:** A. Fiscal Report

**Purpose:** FYI

**Submitted by:**

**Related Material:**

December 2019- Bank Reconciliations.xlsx

December-TEACH Compliance Reminders Email.pdf

TEACH\_New PPT Template for Monthly Board Presentations - December 2019-Final.pdf

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

December 2019- Bank Reconciliations.xlsx

**TEACH Inc.,  
60-Day Compliance Calendar  
December 31, 2019**

Area	Due Date	Description	Completed By	Board Must Approve	TEACH Signature Needed?	Links and Additional Info
FINANCE	Jan-31	ASES - 2nd Quarter Expenditure Report - The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9).	Charter Impact	No	No	<a href="https://www.cde.ca.gov/ls/ba/as/pgmdescripti on.asp">https://www.cde.ca.gov/ls/ba/as/pgmdescripti on.asp</a>
FINANCE	Jan-31	Federal Cash Management - Period 3 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III EL; Title III Immigrant; and Title IV, Part A programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	<a href="https://www.cde.ca.gov/fg/aa/cm/">https://www.cde.ca.gov/fg/aa/cm/</a>
FINANCE	Jan-31	Public Charter School Grant Program (PCSGP) and Dissemination Grant Program - Qtr 2 - The PCSGP Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the CDE's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	No	<a href="https://www.cde.ca.gov/sp/cs/re/pcsgp.asp">https://www.cde.ca.gov/sp/cs/re/pcsgp.asp</a>
DATA	Feb-01	School Accountability Report Card - All public schools in California are required to prepare an annual SARC (2018/19). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35256 requires LEA governing boards to approve SARCs for publications.	TEACH	Yes	No	<a href="http://www.cde.ca.gov/ta/ac/sa/">http://www.cde.ca.gov/ta/ac/sa/</a>

**TEACH Inc.,  
60-Day Compliance Calendar  
December 31, 2019**

Area	Due Date	Description	Completed By	Board Must Approve	TEACH Signature Needed?	Links and Additional Info
FINANCE	Feb-15	Board of Equalization Property Tax Exemption - Property used exclusively for public schools, community colleges, state colleges, and state universities is exempt from property taxation (article XIII, section 3, subd. (d), Revenue and Taxation Code section 202, subd. (a)(3)). The property is exempt from taxation on the basis of its exclusive use for public school purposes. If the property is not owned by the public school, the owner of the property is required to file a claim for the Lessor's Exemption. If the owner of the property does not claim the exemption, the public school may file the Public School Exemption claim.	Charter Impact	No	Yes	<a href="https://www.boe.ca.gov/proptaxes/lessor_exemption.htm">https://www.boe.ca.gov/proptaxes/lessor_exemption.htm</a>
FINANCE	Feb-20	Certification of the First Principal Apportionment - The Principal Apportionment includes funding for the Local Control Funding Formula, the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The First Principal Apportionment (P-1), certified by February 20, is based on the first period data that LEAs report to CDE in November through January. P-1 supersedes the Advance Apportionment calculations and establishes each LEA's monthly state aid payment for February through May.	Charter Impact	No	Yes	<a href="https://www.cde.ca.gov/fg/aa/pa/">https://www.cde.ca.gov/fg/aa/pa/</a>
FINANCE	Feb-26	E-Rate FCC Form 470 Due date (FY2020) - To requests bids for service, applicants certify an FCC Form 470 in the E-rate Productivity Center (EPC). This is a formal process to identify and request the products and services you need so that potential service providers can review your requests and submit bids. The FCC Form 470 must be certified in EPC at least 28 days before the close of the filing window. February 26, 2020 is the deadline to certify an FY2020 FCC Form 470 and still be able to certify an FCC Form 471 within the FY2020 filing window.	TEACH	No	No	<a href="https://www.usac.org/sites/default/files/tools/forms/">https://www.usac.org/sites/default/files/tools/forms/</a>
FINANCE	Feb-28	Consolidated Application (ConApp) reporting - Winter - The ConApp is used by the CDE to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. The winter release is submitted in January of each year and contains the LEA's entitlements for each funded program.	Charter Impact	Yes	No	<a href="https://www.cde.ca.gov/fg/aa/co/cars.asp">https://www.cde.ca.gov/fg/aa/co/cars.asp</a>

**TEACH Inc.,  
60-Day Compliance Calendar  
December 31, 2019**

Area	Due Date	Description	Completed By	Board Must Approve	TEACH Signature Needed?	Links and Additional Info
FINANCE	Feb-28	Every Student Succeeds Act Per-Pupil Expenditure Application -The Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires state educational agencies (SEAs) and their local educational agencies (LEAs) to prepare and publish annual report cards that contain specified data elements, including LEA and school-level per-pupil expenditures (PPE).	Charter Impact	No	No	<a href="https://www3.cde.ca.gov/essars">https://www3.cde.ca.gov/essars</a>
FINANCE	Mar-15	2nd Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31	Charter Impact	Yes	Yes	<a href="https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp">https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp</a>
DATA	Mar-20	CALPADS - Fall 2 amendment deadline - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services.	TEACH	No	No	<a href="https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp">https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp</a>
FINANCE	Mar-25	E-Rate FCC Form 471 Due date (FY2020) - To apply for program discounts, applicants file an FCC Form 471 in EPC to provide USAC with information about the services they are requesting and the discount(s) for which they are eligible. The FCC Form 471 must be certified by March 25, 2020.	TEACH	No	No	<a href="https://www.usac.org/sites/default/files/tools/form471/">https://www.usac.org/sites/default/files/tools/form471/</a>
FINANCE	Mar-15	Prepare data required for Civil Rights Data Collection - The U.S. Dept of Ed conducts the bi-annual Civil Rights Data Collection (CRDC) to collect data on key education and civil rights issues in our nation's public schools. LEAs and Charter schools are responsible for and required to attest to the accuracy of their data and provide any remaining data elements not already collected by the state. The collection is scheduled to open in early February. The system will remain open for 75 days after it opens.	TEACH with Charter Impact support	No	No	<a href="https://www2.ed.gov/about/offices/list/ocr/data.html">https://www2.ed.gov/about/offices/list/ocr/data.html</a> <a href="https://crdc.grads360.org/#program">https://crdc.grads360.org/#program</a>



# TEACH Academy of Technologies, TEACH Tech Charter High School, TEACH Prep Elementary, TEACH Public Schools, and Cunningham & Morris, LLC

Monthly Financial Presentation – December 2019

# December Highlights

- TEACH Academy and TEACH Tech with positive cash flow, surplus and positive fund balances projected at year end.
- TEACH Prep with Positive Cash Flow, **Deficit** and positive fund balance projected at year end.
- TPS with Positive Cash Flow, Surplus and **Negative** Fund Balance projected at year-end
- P-1 reports submitted to CDE-
  - TEACH Academy Forecasting ADA @441.14 vs. Budget @ 418 (23.14) increase
  - TEACH Tech Forecasting ADA @381.30 vs. Budget 404 (**22.7**) decrease
  - TEACH Prep- Forecasting ADA @ 132.85 vs. Budget @ 166 (**33.15**) decrease
- Small rate changes subsequent TEACH's Approved Budget
  - Lottery State Approved rate **\$207** per ADA vs \$194 per ADA per TEACH's Budget
  - Mandate State Approved **\$63.73** per ADA vs. \$61.45 per ADA
  - P2 2019 In-Lieu Rate **\$2,543.90** per ADA vs. 2,304.55 per ADA
  - STRS rate **17.10%** vs. 16.70%
  - SB740 rate **\$1,184** per ADA vs. \$1,147 per ADA

# TEACH Academy of Technologies

## Board Summary



December 31, 2019

### Revenue

	Year-to-Date		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)
State Aid-Rev Limit	\$ 1,751,392	\$ 1,801,642	\$ (50,250)
Federal Revenue	372,592	289,136	83,455
Other State Revenue	133,442	181,251	(47,809)
<b>Total Revenue</b>	<b>\$ 2,257,426</b>	<b>\$ 2,272,029</b>	<b>\$ (14,603)</b>

	Annual/Full Year		
	Forecast @6/30/2020	Budget	Fav/(Unfav)
State Aid-Rev Limit	\$ 4,715,625	\$ 4,469,106	\$ 246,519
Federal Revenue	639,476	596,832	42,644
Other State Revenue	989,650	929,857	59,793
<b>Total Revenue</b>	<b>\$ 6,344,751</b>	<b>\$ 5,995,795</b>	<b>\$ 348,956</b>

### Expenses

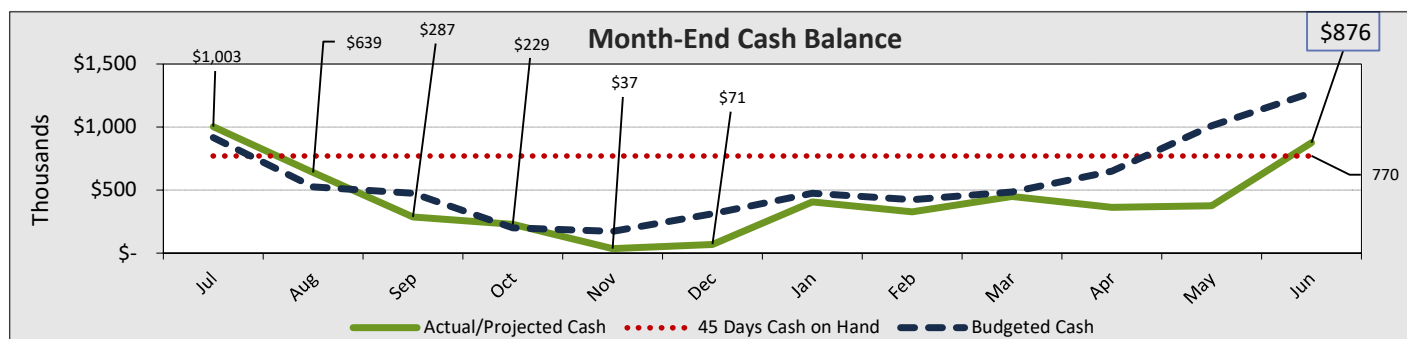
	Year-to-Date		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)
Certificated Salaries	\$ 666,868	\$ 560,661	\$ (106,207)
Classified Salaries	245,041	206,498	(38,543)
Benefits	290,385	246,983	(43,401)
Books and Supplies	381,018	322,366	(58,652)
Subagreement Services	209,062	173,409	(35,653)
Operations	86,949	105,933	18,984
Facilities	527,407	508,553	(18,855)
Professional Services	445,499	542,352	96,854
Depreciation	45,457	30,000	(15,457)
Interest	7,730	-	(7,730)
<b>Total Expenses</b>	<b>\$ 2,905,415</b>	<b>\$ 2,696,755</b>	<b>\$ (208,659)</b>

	Annual/Full Year		
	Forecast @6/30/2020	Budget	Fav/(Unfav)
Certificated Salaries	\$ 1,477,180	\$ 1,204,206	\$ (272,974)
Classified Salaries	543,044	446,832	(96,212)
Benefits	647,671	528,382	(119,289)
Books and Supplies	669,391	568,157	(101,234)
Subagreement Services	474,861	392,500	(82,361)
Operations	206,683	216,866	10,182
Facilities	978,849	1,017,105	38,256
Professional Services	1,133,035	1,135,572	2,537
Depreciation	99,925	60,000	(39,925)
Interest	15,458	-	(15,458)
<b>Total Expenses</b>	<b>\$ 6,246,097</b>	<b>\$ 5,569,619</b>	<b>\$ (676,478)</b>

### Total Surplus(Deficit)

	Year-to-Date		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)
<b>Total Surplus(Deficit)</b>	<b>\$ (647,989)</b>	<b>\$ (424,726)</b>	<b>\$ (223,262)</b>
Beginning Fund Balance	<u>2,423,940</u>	<u>2,423,940</u>	
<b>Ending Fund Balance</b>	<b>\$ 1,775,952</b>	<b>\$ 1,999,215</b>	
<i>As a % of Annual Expenses</i>	28.4%	35.9%	

	Annual/Full Year		
	Forecast @6/30/2020	Budget	Fav/(Unfav)
<b>Total Surplus(Deficit)</b>	<b>\$ 98,654</b>	<b>\$ 426,176</b>	<b>\$ (327,522)</b>
Beginning Fund Balance	<u>2,423,940</u>	<u>2,423,940</u>	
<b>Ending Fund Balance</b>	<b>\$ 2,522,594</b>	<b>\$ 2,850,116</b>	
	40.4%	51.2%	



# TEACH Tech Charter High School



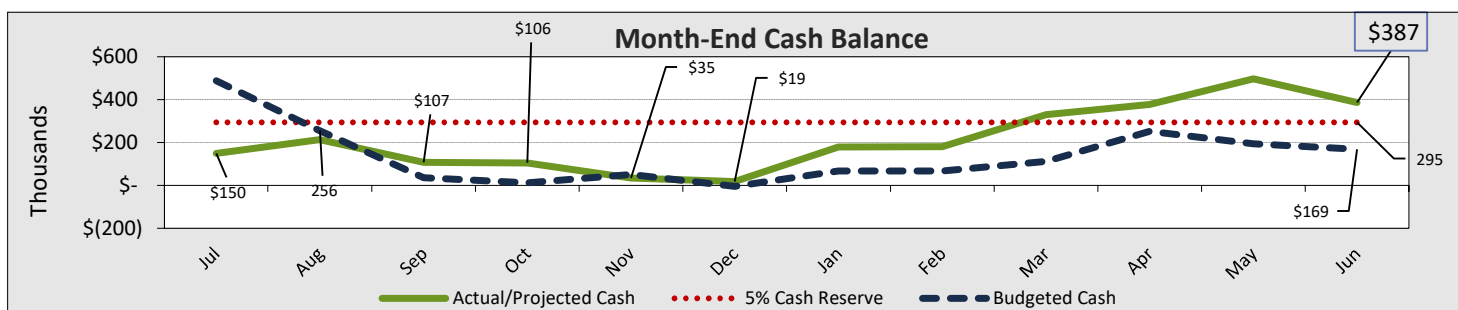
## Board Summary

December 31, 2019

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Revenue</b>						
State Aid-Rev Limit	\$ 1,668,154	\$ 1,622,180	\$ 45,974	\$ 4,895,737	\$ 5,173,590	\$ (277,853)
Federal Revenue	259,432	235,516	23,915	439,184	542,060	(102,876)
Other State Revenue	121,503	94,398	27,104	761,108	787,032	(25,924)
Other Local Revenue	2,500	-	2,500	2,500	-	2,500
<b>Total Revenue</b>	<b>\$ 2,051,588</b>	<b>\$ 1,952,094</b>	<b>\$ 99,494</b>	<b>\$ 6,098,529</b>	<b>\$ 6,502,682</b>	<b>\$ (404,153)</b>

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Expenses</b>						
Certificated Salaries	\$ 695,791	\$ 721,085	\$ 25,293	\$ 1,527,796	\$ 1,554,678	\$ 26,881
Classified Salaries	193,221	287,009	93,788	483,455	612,115	128,659
Benefits	246,778	249,329	2,551	550,791	533,096	(17,695)
Books and Supplies	297,197	327,163	29,966	486,615	582,609	95,994
Subagreement Services	116,245	50,159	(66,086)	229,527	112,750	(116,777)
Operations	89,413	577,699	488,287	174,555	142,650	(31,904)
Facilities	721,885	615,935	(105,950)	1,269,487	1,231,870	(37,617)
Professional Services	398,010	70,075	(327,935)	1,126,864	1,240,172	113,308
Depreciation	20,634	12,500	(8,134)	41,340	25,000	(16,340)
Interest	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 2,779,175</b>	<b>\$ 2,910,954</b>	<b>\$ 131,779</b>	<b>\$ 5,890,431</b>	<b>\$ 6,034,940</b>	<b>\$ 144,509</b>

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Total Surplus(Deficit)</b>	<b>\$ (727,587)</b>	<b>\$ (958,860)</b>	<b>\$ 231,273</b>	<b>\$ 208,098</b>	<b>\$ 467,742</b>	<b>\$ (259,643)</b>
Beginning Fund Balance	265,745	265,745		265,745	265,745	
<b>Ending Fund Balance</b>	<b>\$ (461,842)</b>	<b>\$ (693,115)</b>		<b>\$ 473,843</b>	<b>\$ 733,487</b>	
<i>As a % of Annual Expenses</i>	-7.8%	-11.5%		8.0%	12.2%	



# TEACH Preparatory



## Board Summary

December 31, 2019

### Revenue

Year-to-Date		
Actual @ 12/31/2019	Budget	Fav/(Unfav)
\$ 497,419	\$ 325,629	\$ 171,790
194,033	65,764	128,269
37,693	19,890	17,802
-	-	-
<b>\$ 729,145</b>	<b>\$ 411,283</b>	<b>\$ 317,862</b>

Annual/Full Year		
Forecast @ 6/30/2020	Budget	Fav/(Unfav)
\$ 1,492,414	\$ 1,893,973	\$ (401,559)
470,459	202,519	267,940
262,397	320,395	(57,998)
-	-	-
<b>\$ 2,225,270</b>	<b>\$ 2,416,887</b>	<b>\$ (191,618)</b>

### Expenses

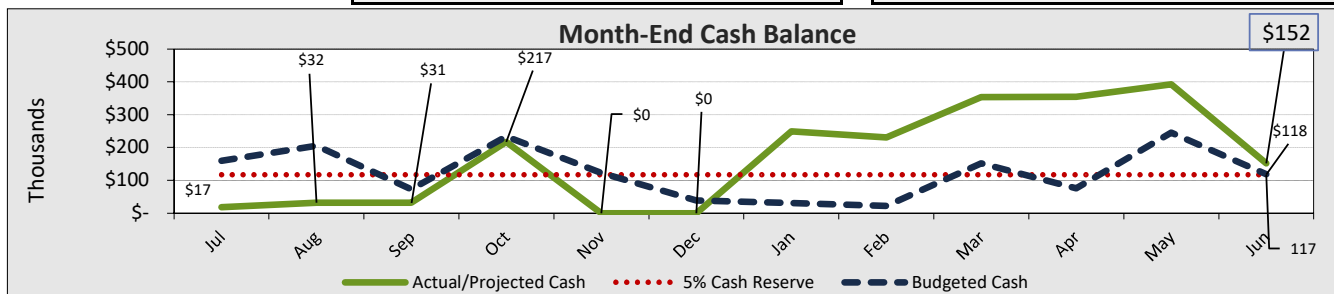
Year-to-Date		
Actual @ 12/31/2019	Budget	Fav/(Unfav)
\$ 187,097	\$ 243,160	\$ 56,063
108,841	100,952	(7,889)
73,797	92,422	18,625
321,516	153,565	(167,951)
50,231	28,773	(21,458)
12,711	23,880	11,169
270,054	221,750	(48,304)
147,137	217,181	70,044
4,917	1,250	(3,667)
-	-	-
<b>\$ 1,176,301</b>	<b>\$ 1,082,933</b>	<b>\$ (93,368)</b>

Annual/Full Year		
Forecast @ 6/30/2020	Budget	Fav/(Unfav)
\$ 421,235	\$ 525,728	\$ 104,493
237,430	213,056	(24,374)
158,851	197,085	38,233
417,539	255,606	(161,934)
102,966	64,500	(38,466)
57,065	50,430	(6,635)
571,819	443,500	(128,319)
363,870	462,631	98,761
10,083	2,500	(7,583)
-	-	-
<b>\$ 2,340,859</b>	<b>\$ 2,215,035</b>	<b>\$ (125,824)</b>

### Total Surplus(Deficit)

Year-to-Date		
Actual @ 12/31/2019	Budget	Fav/(Unfav)
\$ (447,156)	\$ (671,650)	\$ 224,493
339,858	339,858	
<b>\$ (107,298)</b>	<b>\$ (331,791)</b>	
<i>As a % of Annual Expenses</i>	-4.6%	-15.0%

Annual/Full Year		
Forecast @ 6/30/2020	Budget	Fav/(Unfav)
\$ (115,589)	\$ 201,852	\$ (317,442)
339,858	339,858	
<b>\$ 224,269</b>	<b>\$ 541,711</b>	
9.6%	24.5%	



# TEACH Public Schools



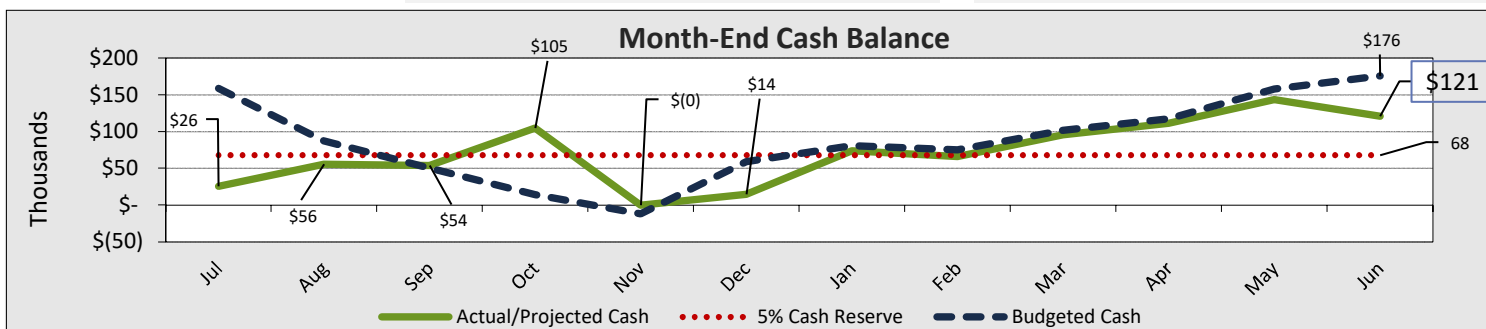
## Board Summary

December 31, 2019

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Revenue</b>						
Other Local Revenue	510,136	447,787	62,349	1,455,623	1,403,583	52,040
<b>Total Revenue</b>	<b>\$ 510,136</b>	<b>\$ 447,787</b>	<b>\$ 62,349</b>	<b>\$ 1,455,623</b>	<b>\$ 1,403,583</b>	<b>\$ 52,040</b>

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Expenses</b>						
Certificated Salaries	\$ 281,342	\$ 268,987	\$ (12,355)	\$ 563,779	\$ 537,974	\$ (25,805)
Classified Salaries	122,402	138,160	15,758	250,316	276,320	26,004
Benefits	112,769	90,704	(22,065)	207,728	183,760	(23,968)
Books and Supplies	37,432	37,282	(150)	49,854	54,564	4,710
Subagreement Services	197	3,636	3,439	4,561	8,000	3,439
Operations	27,849	25,693	(2,156)	69,221	72,883	3,662
Facilities	62,042	89,450	27,408	151,492	178,900	27,408
Professional Services	36,971	26,134	(10,836)	48,584	51,211	2,627
Depreciation	6,186	5,500	(686)	12,522	11,000	(1,522)
<b>Total Expenses</b>	<b>\$ 687,190</b>	<b>\$ 685,547</b>	<b>\$ (1,643)</b>	<b>\$ 1,358,056</b>	<b>\$ 1,374,612</b>	<b>\$ 16,556</b>

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Total Surplus(Deficit)</b>	<b>\$ (177,054)</b>	<b>\$ (237,760)</b>	<b>\$ 60,706</b>	<b>\$ 97,567</b>	<b>\$ 28,971</b>	<b>\$ 68,597</b>
Beginning Fund Balance	(171,150)	(171,150)		(171,150)	(171,150)	
<b>Ending Fund Balance</b>	<b>\$ (348,204)</b>	<b>\$ (408,910)</b>		<b>\$ (73,583)</b>	<b>\$ (142,179)</b>	
<i>As a % of Annual Expenses</i>	-25.6%	-29.7%		-5.4%	-10.3%	





# TEACH Academy of Technologies

Monthly Financial Presentation – December 2019

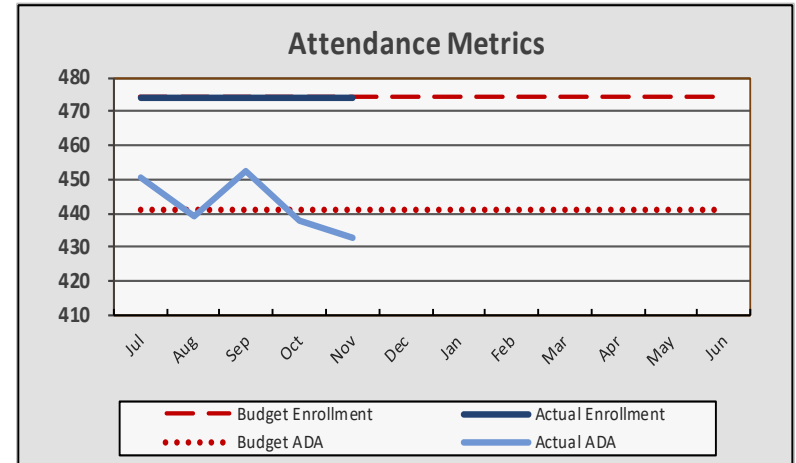


# TAT – Attendance Data and Metrics

## Enrollment and Per Pupil Data

<b>Enrollment &amp; Per Pupil Data</b>			
		<b>Forecast</b>	
	<b>Actual</b>	<b>@ P1</b>	<b>Budget</b>
Average Enrollment	474	474	440
ADA	443	441	418
Attendance Rate	93.4%	93.1%	93.0%
Unduplicated %	95.8%	95.8%	95.8%
Revenue per ADA		\$14,383	\$14,344
Expenses per ADA		\$14,159	\$13,324

## Attendance Metrics



Spring 2019 P2 ADA @ 389.40 which determines LCFF allocation amounts from June 2019 to January 2020- Fall 2019 P1 ADA of 441.14 determines LCFF allocations February 2020- May 2020

# TAT - Revenue

## Revenue

Year-to-Date		
Actual @ 12/31/2019	Budget	Fav/(Unfav)
\$ 1,751,392	\$ 1,801,642	\$ (50,250)
372,592	289,136	83,455
133,442	181,251	(47,809)
<b><u>\$ 2,257,426</u></b>	<b><u>\$ 2,272,029</u></b>	<b><u>\$ (14,603)</u></b>

Annual/Full Year		
Forecast @6/30/2020	Budget	Fav/(Unfav)
\$ 4,715,625	\$ 4,469,106	\$ 246,519
639,476	596,832	42,644
989,650	929,857	59,793
<b><u>\$ 6,344,751</u></b>	<b><u>\$ 5,995,795</u></b>	<b><u>\$ 348,956</u></b>

See next slide for variance explanation(s)- Prior month Annual November variance was \$338K increase

# TAT - Revenue

- **State Aid Revenue: Increase of \$246.5K is mainly due to:** forecasted increase in enrollment by 34 and ADA by 23
  
- **Federal Revenue: Increase of \$43K is mainly due to:**
  - Increase of \$4.5K Special Education as per increase in enrollment and ADA
  - Increase in Child Nutrition by \$30K as per increase in enrollment and ADA
  - Increase of \$4.1K in Title II funding per updated CDE allocation Schedule
  
- **Other State Revenue: Increase of \$60K is mainly due to:**
  - SB740 increase of \$43K as per increase in rate per ADA from \$1,147 to \$1,184 and increase in projected ADA
  - SPED revenue increase of \$11K based on increased forecasted enrollment and ADA

# TAT – Expenses



Expenses	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @6/30/2020	Budget	Fav/(Unfav)
Certificated Salaries	\$ 666,868	\$ 560,661	\$ (106,207)	\$ 1,477,180	\$ 1,204,206	\$ (272,974)
Classified Salaries	245,041	206,498	(38,543)	543,044	446,832	(96,212)
Benefits	290,385	246,983	(43,401)	647,671	528,382	(119,289)
Books and Supplies	381,018	322,366	(58,652)	669,391	568,157	(101,234)
Subagreement Services	209,062	173,409	(35,653)	474,861	392,500	(82,361)
Operations	86,949	105,933	18,984	206,683	216,866	10,182
Facilities	527,407	508,553	(18,855)	978,849	1,017,105	38,256
Professional Services	445,499	542,352	96,854	1,133,035	1,135,572	2,537
Depreciation	45,457	30,000	(15,457)	99,925	60,000	(39,925)
Interest	7,730	-	(7,730)	15,458	-	(15,458)
<b>Total Expenses</b>	<b>\$ 2,905,415</b>	<b>\$ 2,696,755</b>	<b>\$ (208,659)</b>	<b>\$ 6,246,097</b>	<b>\$ 5,569,619</b>	<b>\$ (676,478)</b>

Note: variance explanation(s) are on next slide- Annual Variance per November was (\$518K) increase

# TAT – Expenses

- **Certificated Salaries projected Increase of \$273K** is mainly due to Certificated Teachers increase of \$178K- budgeted amount for 16 positions, currently 21 positions forecasted of which 2 remain open. Pupil support increased by \$77K as 1 position budgeted- currently 3 active positions for Counselors
- **Classified Salaries projected increase of \$96K** is mainly due to \$32K increase in Instructional Salaries as 11 staff were budgeted and currently 12 staff ~\$38K Increase in Classified Admin as this position was reclassified from Other Classified- position is currently open and remains on forecast- Other Classified Salaries increase of \$33K as a result of adding 2 new positions-
- **Benefits projected increase of \$119K** in due to increase in STRS \$48K, PERS \$17K , & H&W \$39K as per increase in salary expenses
- **Books and Supplies projected increase of \$101K** due to \$28K increase in Child Nutrition expenses as per increase in enrollment/ADA. Increase of \$47K in Non-Cap Equipment for purchases of 210 Chromebooks, projectors and laptops. Projected Increase of \$26K in School Supplies mainly due to uniform purchases.
- **Subagreement Services projected increase of \$82K** –due to projected \$60K increase in Special Education services. Forecast updated to reflect prior months' invoices which suggest increase in students to whom services are provide. Projected increase of \$82K in Substitute Teacher expenses as prior month invoices appears to averaging higher than budgeted monthly amounts.

# TAT – Expenses

- **Facility, Repairs decrease of \$38K** due to decrease in rental fees as per adjustment for deferred rent
- **Depreciation increase of \$40K** is due to new leasehold improvements

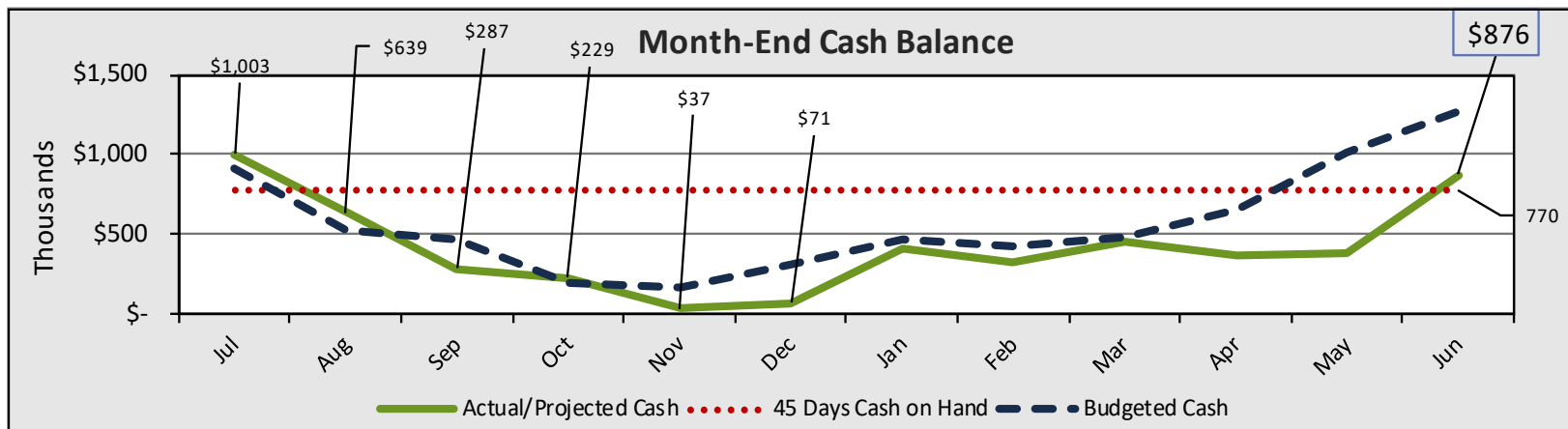
# TAT – Fund Balance

- Net assets ended at year-end well over 5% reserve requirement of \$312K.
- Includes \$520K of intercompany receivables to be transferred before year-end

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @6/30/2020	Budget	Fav/(Unfav)
<b>Total Surplus(Deficit)</b>	\$ (647,989)	\$ (424,726)	\$ (223,262)	\$ 98,654	\$ 426,176	\$ (327,522)
Beginning Fund Balance	<u>2,423,940</u>	<u>2,423,940</u>		<u>2,423,940</u>	<u>2,423,940</u>	
<b>Ending Fund Balance</b>	<b><u>\$ 1,775,952</u></b>	<b><u>\$ 1,999,215</u></b>		<b><u>\$ 2,522,594</u></b>	<b><u>\$ 2,850,116</u></b>	
<i>As a % of Annual Expenses</i>	28.4%	35.9%		40.4%	51.2%	

# TAT – Cash Balance

- Positive Cash Balance projected at year-end at \$891K/52 DCOH-above \$768K or 45-DCOH bond requirement- Bond calculation also allows for unrestricted receivables at year end (ADCOH is 81)
- The debt service coverage ratio is currently forecasted at 1.22, bond requirement is 1.20- (surplus plus rent expense divided by rent expense less deferred)
- Includes \$521K receipt intercompany transfers in June
- Includes projected building improvements of \$91K for Concrete/Awnings/





# TEACH Tech Charter High School

Monthly Financial Presentation – December 2019

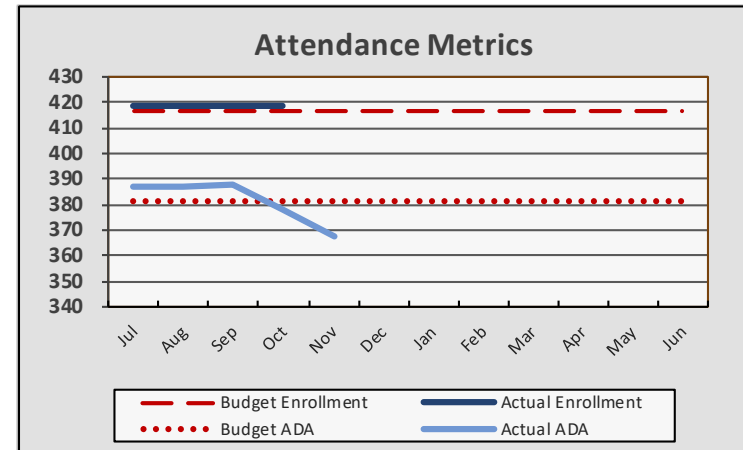


# TTHS – Attendance Data and Metrics

## Enrollment and Per Pupil Data

<b>Enrollment &amp; Per Pupil Data</b>			
	<b>Actual</b>	<b>Forecast</b>	<b>Budget</b>
Average Enrollment	419	417	425
ADA	382	381	404
Attendance Rate	91.1%	91.4%	93.0%
Unduplicated %	94.5%	94.5%	94.5%
Revenue per ADA		\$15,994	\$16,106
Expenses per ADA		\$15,448	\$14,947

## Attendance Metrics



Spring 2019 P2 ADA @ 327.43 which determines LCFF allocation amounts from June 2019 to January 2020. Fall 2019 P1 ADA of 381.30 determines LCFF Allocation from February 2020 until May 2020

# TTHS - Revenue



## Revenue

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
State Aid-Rev Limit	\$ 1,668,154	\$ 1,622,180	\$ 45,974	\$ 4,895,737	\$ 5,173,590	\$ (277,853)
Federal Revenue	259,432	235,516	23,915	439,184	542,060	(102,876)
Other State Revenue	121,503	94,398	27,104	761,108	787,032	(25,924)
Other Local Revenue	2,500	-	2,500	2,500	-	2,500
<b>Total Revenue</b>	<b>\$ 2,051,588</b>	<b>\$ 1,952,094</b>	<b>\$ 99,494</b>	<b>\$ 6,098,529</b>	<b>\$ 6,502,682</b>	<b>\$ (404,153)</b>

Note: See Variance Explanations on next slide(s)- Projected Annual Variance was (\$399K) decrease in November



# TTHS - Revenue

- **State Aid Revenue: Projected Decrease of \$278K** as per projected decrease in enrollment by 8 and ADA by 23
- **Federal Revenue: Projected Decrease of \$103K is mainly due to:**
  - Child Nutrition decrease of \$104K as per decrease in projected ADA review of prior reimbursement submission- variance subject to change based on consumption rates/expense proportionality decreased- See also decrease in Nutrition Expense of \$105K
- **Other State Revenue: Projected Decrease of \$26K** is mainly due to \$11K decrease in SPED revenue as per decrease in ADA and \$12K decrease in SB740 as per decrease in ADA

# TTHS - Expenses

Expenses	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
Certificated Salaries	\$ 695,791	\$ 721,085	\$ 25,293	\$ 1,527,796	\$ 1,554,678	\$ 26,881
Classified Salaries	193,221	287,009	93,788	483,455	612,115	128,659
Benefits	246,778	249,329	2,551	550,791	533,096	(17,695)
Books and Supplies	297,197	327,163	29,966	486,615	582,609	95,994
Subagreement Services	116,245	50,159	(66,086)	229,527	112,750	(116,777)
Operations	89,413	577,699	488,287	174,555	142,650	(31,904)
Facilities	721,885	615,935	(105,950)	1,269,487	1,231,870	(37,617)
Professional Services	398,010	70,075	(327,935)	1,126,864	1,240,172	113,308
Depreciation	20,634	12,500	(8,134)	41,340	25,000	(16,340)
Interest	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 2,779,175</b>	<b>\$ 2,910,954</b>	<b>\$ 131,779</b>	<b>\$ 5,890,431</b>	<b>\$ 6,034,940</b>	<b>\$ 144,509</b>

Variance explanation on next slide (s)- Annual Variance decrease in November was \$138K

# TTHS – Expenses

- **Certificated Salaries decrease of \$27K** is mainly due to:
  - **Decrease in Certificated Teachers Extra \$106K** as 21 full positions were budgeted, currently 18 positions filled with 3 positions open and forecasted
  - **Increase of \$78K in Certificated Admin** as one Admin position reclassified from Classified Administration.
- **Classified Salaried decrease of \$128K-** is mainly due to Decrease of \$54K in Instructional Salaries as 10 positions budgeted with 10 forecasted however only 7 positions filled- Decrease of \$64K in Classified Administration as one position reclassified to Certificated Administration-
- **Benefits increase of \$17.6K-**mainly due to \$37K increase in Health and Welfare as per increase in participation
- **Book and supplies decrease by \$96K** and is due to projected decrease of \$105K in Food Service as per decrease in enrollment and ADA- subject to vary based on consumption rates- See decrease in Federal Nutrition Revenue of \$104K
- **Subagreement Service increase by \$117K** and is mainly due to projected increase in SPED services by \$107K based on needs of students also SPED TA position still open- need additional support from outside vendors.

# TTHS – Expenses

- **Operations increase of \$32K** and is due to projected insurance increase of \$13K and based on new policy amounts and projected utilities increase of \$27K as per current usage charges
- **Facilities increase of \$38K** includes \$86K increase in rent expense and deferred rent for parking lot lease and deferred lease true-up resulting in \$19K less in rent expense for building lease.
- **Professional/Consulting decrease of \$113K** and is mainly due to \$83K projected decrease in management fees as per decrease in revenue and updated allocation of flat rate CI management fee between schools.

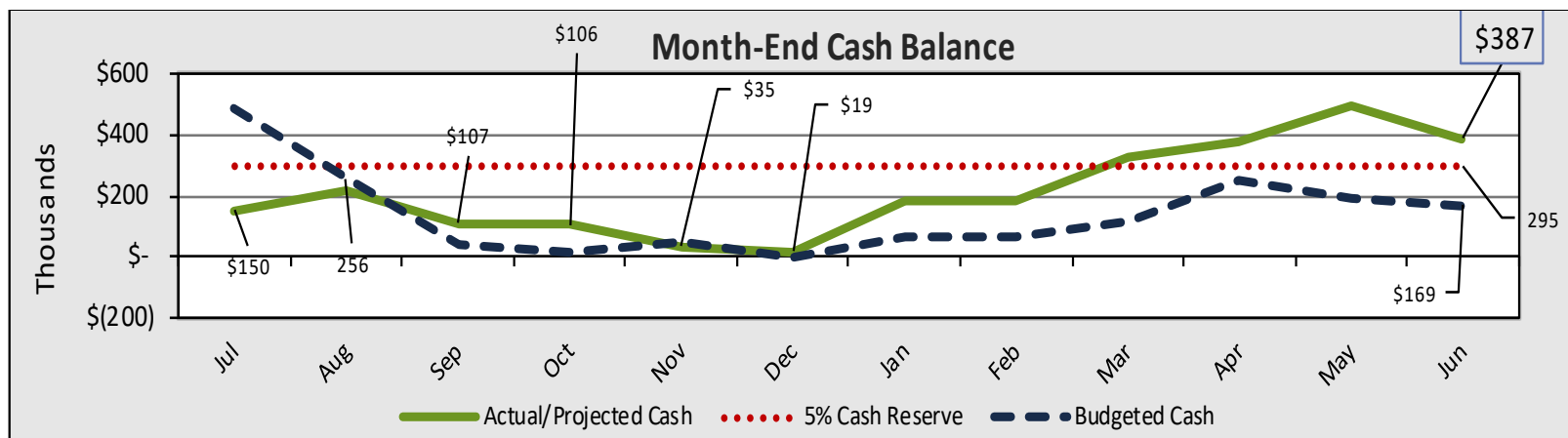
# TTHS – Fund Balance

- Net asset projected to end positively above 5% reserve requirement
- Includes \$240K of intercompany payables to be transferred before year-end

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Total Surplus(Deficit)</b>	\$ (727,587)	\$ (958,860)	\$ 231,273	\$ 208,098	\$ 467,742	\$ (259,643)
Beginning Fund Balance	<u>265,745</u>	<u>265,745</u>		<u>265,745</u>	<u>265,745</u>	
<b>Ending Fund Balance</b>	<b><u>\$ (461,842)</u></b>	<b><u>\$ (693,115)</u></b>		<b><u>\$ 473,843</u></b>	<b><u>\$ 733,487</u></b>	
<i>As a % of Annual Expenses</i>	-7.8%	-11.5%		8.0%	12.2%	

# TTHS – Cash Balance

- Cash balance expected to end positively at \$387K/24 DCOH above reserve amount of \$295K
- Includes (\$239K) in transfers for intercompany payables amounts in June





# TEACH Prep Elementary School

Monthly Financial Presentation – December 2019

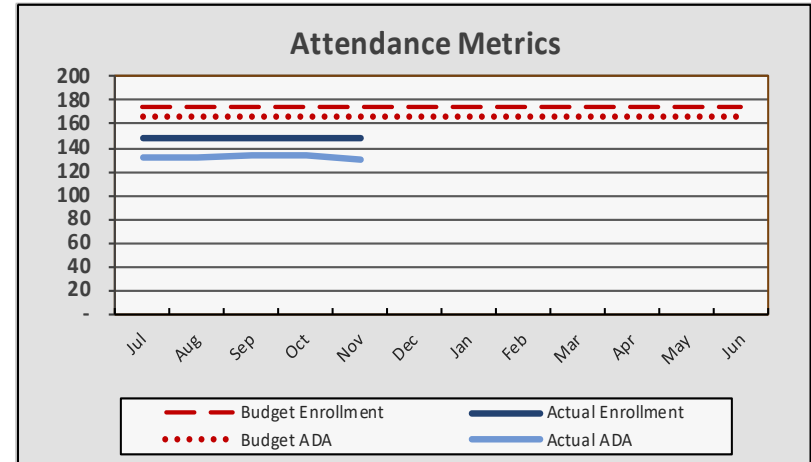


# TES – Attendance Data and Metrics

## Enrollment and Per Pupil Data

## Attendance Metrics

<b>Enrollment &amp; Per Pupil Data</b>			
		<b>Forecast</b>	
	<b>Actual</b>	<b>@ P1</b>	<b>Budget</b>
Average Enrollment	148	145	175
ADA	133	132.85	166
Attendance Rate	89.7%	91.6%	95.0%
Unduplicated %	93.8%	93.8%	93.8%
Revenue per ADA		\$16,750	\$14,538
Expenses per ADA		\$17,620	\$13,324



Spring 2019 P2 ADA @ 36.10 which determines LCFF allocation amounts from June 2019 to January 2020- Fall 2019 P1 ADA 132.85 determines LCFF allocation from February 2020 to May 2020.

# TES – Revenue



- **State Aid Decrease of \$402K-** Is mainly due to projected decrease of 30 in enrollment 175/145 and 33 decrease in ADA from to 166/133.
- **Federal Revenue increase of \$267K –** Is mainly due to Title I increase of **\$12K** due to updated preliminary allocation of CDE~ Increase of **\$271K** of PCSGP funds/ \$113K revenue recognized and \$158K in additional funds projected to be spent in FY19/20
- **Other State Revenue decrease of \$58K -** is mainly due to decrease of **\$16K** in SPED and decrease of **\$33K** in SB740 as per decrease in Enrollment and ADA

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Revenue</b>						
State Aid-Rev Limit	\$ 497,419	\$ 325,629	\$ 171,790	\$ 1,492,414	\$ 1,893,973	\$ (401,559)
Federal Revenue	194,033	65,764	128,269	470,459	202,519	267,940
Other State Revenue	37,693	19,890	17,802	262,397	320,395	(57,998)
Other Local Revenue	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ 729,145</b>	<b>\$ 411,283</b>	<b>\$ 317,862</b>	<b>\$ 2,225,270</b>	<b>\$ 2,416,887</b>	<b>\$ (191,618)</b>

Note- Projected Annual Variance in November (\$273K) decrease

# TES – Expenses

## Expenses

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
Certificated Salaries	\$ 187,097	\$ 243,160	\$ 56,063	\$ 421,235	\$ 525,728	\$ 104,493
Classified Salaries	108,841	100,952	(7,889)	237,430	213,056	(24,374)
Benefits	73,797	92,422	18,625	158,851	197,085	38,233
Books and Supplies	321,516	153,565	(167,951)	417,539	255,606	(161,934)
Subagreement Services	50,231	28,773	(21,458)	102,966	64,500	(38,466)
Operations	12,711	23,880	11,169	57,065	50,430	(6,635)
Facilities	270,054	221,750	(48,304)	571,819	443,500	(128,319)
Professional Services	147,137	217,181	70,044	363,870	462,631	98,761
Depreciation	4,917	1,250	(3,667)	10,083	2,500	(7,583)
Interest	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 1,176,301</b>	<b>\$ 1,082,933</b>	<b>\$ (93,368)</b>	<b>\$ 2,340,859</b>	<b>\$ 2,215,035</b>	<b>\$ (125,824)</b>

Note variance explanations on next slide – Annual Variance in prior month was (\$114K)

# TES – Expense

- **Certificated Salaries decrease of \$104K** is due to \$123k decrease in Certificate Salaried with the removal of 1 budgeted Certificated Teacher from forecast due to non hire, also split salary of 2 teachers who were budgeted at full salary. Projected bonus \$16K included for certificated teachers not included in original budget
- **Classified Salaries increased \$24K** is due to projected classified staff bonus projected at \$11.5K as well as combined \$18K increase in other classified/clerical staff for addition of part-time staff.
- **Benefits decrease of \$38K** is mainly due to \$15K decrease in STRS as per decrease in Certificated Salaries~\$22K projected decrease in Health and Benefits benefit as rates are adjusted as per enrollment and participation
- **Books and Supplies increase of \$162K** is mainly due to projected- Textbooks increase of \$21K- School Supplies increase of \$47K increase for Meet the Masters purchase and Delta Education ~ Projected increase in Software of \$35K for purchases of software licenses (TCI and Ellavation).~ \$64K increase in Non-Cap equipment for purchase of furniture-books and supplies expense are offset by PCSGP Revenue-see above.

# TES – Expense

- **Subagreement Services increase of \$38K** is mainly due to projected increase of \$29K for substitute teacher as prior months' invoices are averaging higher than budgeted amounts~ Security projected to increase by \$18K for increase in services
- **Facilities increase of \$128K** is mainly due to \$134K increase in rent expense includes forecasted deferred rent expense of \$266K for new lease as well as \$13K write-off of deferred rent from old lease
- **Professional/Consulting Services decrease of \$99K** due to projected decrease in Managements Fee (\$73K) and SPED Encroachment fees(\$21K) as per decrease in revenue

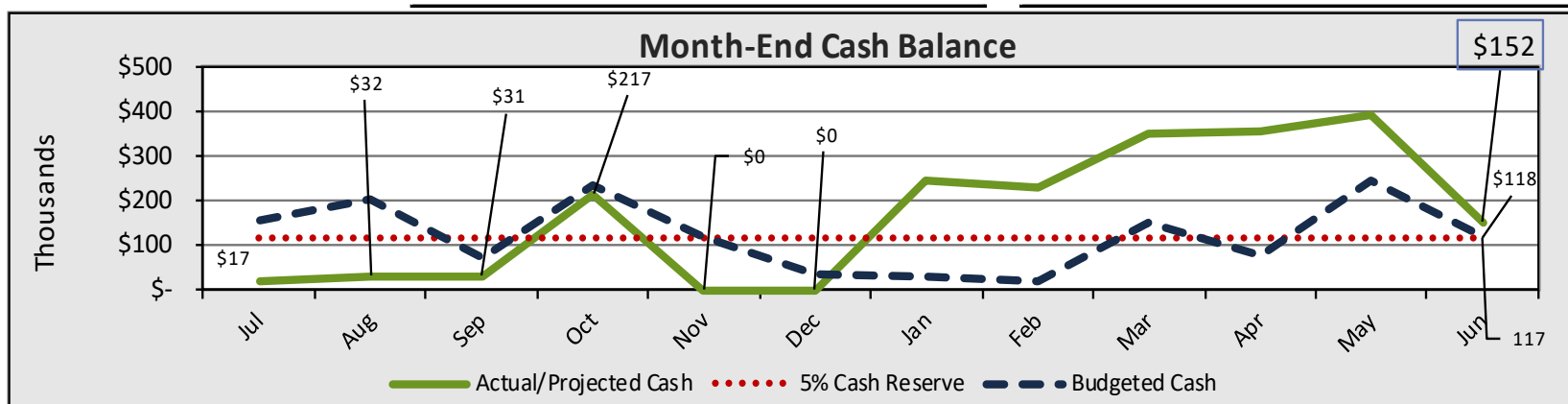
# TES – Fund Balance

- Deficit of \$116K forecasted at year-end mainly due to deferred rent of \$266K
- Net asset projected to end positively above 5% reserve requirement

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	<b>Actual @ 12/31/2019</b>	<b>Budget</b>	<b>Fav/(Unfav)</b>	<b>Forecast @ 6/30/2020</b>	<b>Budget</b>	<b>Fav/(Unfav)</b>
<b>Total Surplus(Deficit)</b>	\$ (447,156)	\$ (671,650)	\$ 224,493	\$ (115,589)	\$ 201,852	\$ (317,442)
Beginning Fund Balance	<u>339,858</u>	<u>339,858</u>		<u>339,858</u>	<u>339,858</u>	
<b>Ending Fund Balance</b>	<b><u>\$ (107,298)</u></b>	<b><u>\$ (331,791)</u></b>		<b><u>\$ 224,269</u></b>	<b><u>\$ 541,711</u></b>	
<i>As a % of Annual Expenses</i>	-4.6%	-15.0%		9.6%	24.5%	

# TES – Cash Balance

- Positive Cash Balance forecasted @\$152K above 5% reserve of \$117K
- Cash balance includes (\$243K) of intercompany transfers in June
- Includes \$60K receipt of Charter School Financing Loan funds





# TEACH Public Schools

Monthly Financial Presentation – December 2019

# TPS – Revenue

- Revenue projected increased by \$52K and subject to changed based on updated revenue from school locations

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	<b>Actual @ 12/31/2019</b>	<b>Budget</b>	<b>Fav/(Unfav)</b>	<b>Forecast @ 6/30/2020</b>	<b>Budget</b>	<b>Fav/(Unfav)</b>
<b>Revenue</b>						
Other Local Revenue	510,136	447,787	62,349	1,455,623	1,403,583	52,040
<b>Total Revenue</b>	<b>\$ 510,136</b>	<b>\$ 447,787</b>	<b>\$ 62,349</b>	<b>\$ 1,455,623</b>	<b>\$ 1,403,583</b>	<b>\$ 52,040</b>

Note- Projected Annual variance in November was \$44K increase

# TPS – Expenses

Expenses	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
Certificated Salaries	\$ 281,342	\$ 268,987	\$ (12,355)	\$ 563,779	\$ 537,974	\$ (25,805)
Classified Salaries	122,402	138,160	15,758	250,316	276,320	26,004
Benefits	112,769	90,704	(22,065)	207,728	183,760	(23,968)
Books and Supplies	37,432	37,282	(150)	49,854	54,564	4,710
Subagreement Services	197	3,636	3,439	4,561	8,000	3,439
Operations	27,849	25,693	(2,156)	69,221	72,883	3,662
Facilities	62,042	89,450	27,408	151,492	178,900	27,408
Professional Services	36,971	26,134	(10,836)	48,584	51,211	2,627
Depreciation	6,186	5,500	(686)	12,522	11,000	(1,522)
<b>Total Expenses</b>	<b>\$ 687,190</b>	<b>\$ 685,547</b>	<b>\$ (1,643)</b>	<b>\$ 1,358,056</b>	<b>\$ 1,374,612</b>	<b>\$ 16,556</b>

- Certificated Salaries increase of \$26K as per projected bonus.
- Classified Salaried increased by \$26K due to additional hire and forecasted bonus.
- Benefits increased by \$24K as per \$30K increase in Health and Benefits as per increase in participation.
- Facilities decrease of \$27K as per decrease in repairs and maintenance-majority of repairs performed in P/Y-Taxes decrease of \$25K as expense booked on school locations
- Note- Projected Annual Variance in November was \$61K increase
-

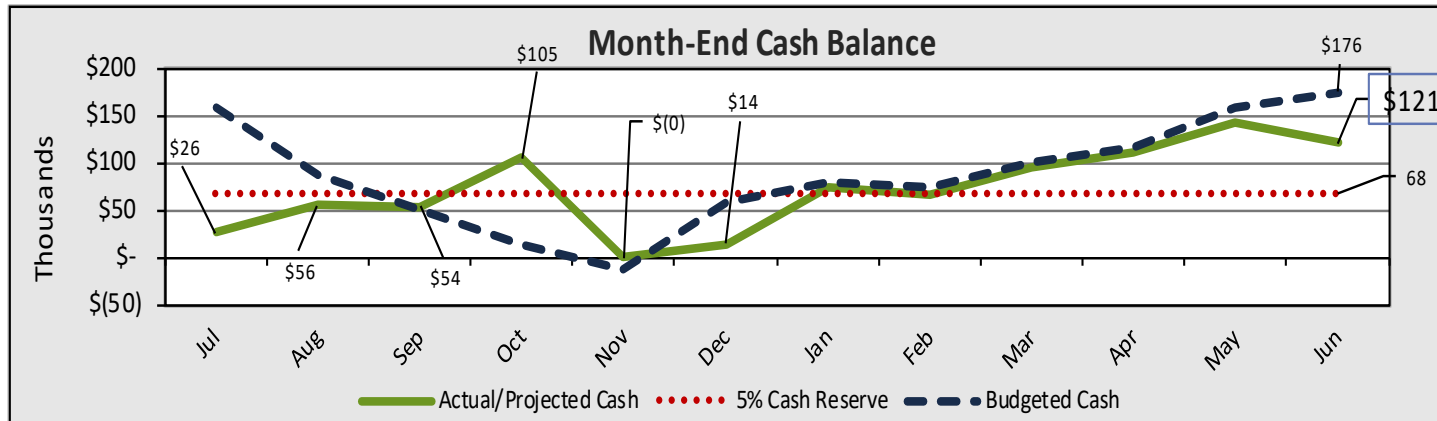
# TPS – Fund Balance

- Projected surplus at year-end \$97K with ending negative fund balance of \$74K

	Year-to-Date			Annual/Full Year		
	Actual @ 12/31/2019	Budget	Fav/(Unfav)	Forecast @ 6/30/2020	Budget	Fav/(Unfav)
<b>Total Surplus(Deficit)</b>	\$ (177,054)	\$ (237,760)	\$ 60,706	\$ 97,567	\$ 28,971	\$ 68,597
Beginning Fund Balance	<u>(171,150)</u>	<u>(171,150)</u>		<u>(171,150)</u>	<u>(171,150)</u>	
<b>Ending Fund Balance</b>	<u><b>\$ (348,204)</b></u>	<u><b>\$ (408,910)</b></u>		<u><b>\$ (73,583)</b></u>	<u><b>\$ (142,179)</b></u>	
<i>As a % of Annual Expenses</i>	-25.6%	-29.7%		-5.4%	-10.3%	

# TPS – Cash Balance

- Cash Balance forecasted @\$121K at year-end
- Transfers of combined intercompany payable/receipts of (\$11K) to other locations



# TPS, Inc. – Financial Position



TEACH, Inc.

Statement of Financial Position

December 31, 2019

	Teach Public Schools	Teach Academy of Technology	Teach Tech High School	C & M LLC	Teach Preparatory Mildred S. Cunningham & Edith H. Morris	TEACH Foundation, Inc	Eliminations	Combined
<b>Assets</b>								
<b>Current Assets</b>								
Cash & Cash Equivalents	\$ 14,495	\$ 70,715	\$ -	\$ 1,482	\$ -	\$ 7,909		\$ 94,602
Public Funding Receivables	-	435,473	303,961	-	207,385	-		946,819
Other Receivables	24,000	166,364	-	2,529	-	-		192,893
Due To/From Related Parties	(233,952)	661,554	(239,545)	55,383	(243,440)	-		-
Prepaid Expenses	22,597	73,811	93,861	-	59,852	-		250,121
Investments	-	-	-	631,115	-	-		631,115
<b>Total Current Assets</b>	<b>(172,860)</b>	<b>1,407,918</b>	<b>158,278</b>	<b>690,510</b>	<b>23,796</b>	<b>7,909</b>		<b>2,115,549</b>
<b>Long-Term Assets</b>								
Property & Equipment, Net	60,951	1,250,009	127,126	10,136,586	82,247	-		11,656,919
Deposits	17,580	5,000	163,517	-	99,750	-		285,847
Deferred Lease Asset	-	-	-	245,466	-	-	(245,466)	-
Securities	-	-	-	567,915	-	-		567,915
<b>Total Long Term Assets</b>	<b>78,531</b>	<b>1,255,009</b>	<b>290,643</b>	<b>10,949,967</b>	<b>181,997</b>	<b>-</b>	<b>(245,466)</b>	<b>12,510,681</b>
<b>Total Assets</b>	<b>\$ (94,329)</b>	<b>\$ 2,662,926</b>	<b>\$ 448,920</b>	<b>\$ 11,640,476</b>	<b>\$ 205,793</b>	<b>\$ 7,909</b>	<b>\$ (245,466)</b>	<b>\$ 14,626,230</b>

Note- Cash Balances low at month end with \$947K in State and Federal Receivables

# TPS, Inc. – Financial Position



## TEACH, Inc.

### Statement of Financial Position

December 31, 2019

	Teach Public Schools	Teach Academy of Technology	Teach Tech High School	C & M LLC	Teach Preparatory Mildred S. Cunningham &	TEACH Foundation, Inc	Eliminations	Combined
<b>Liabilities</b>								
<b>Current Liabilities</b>								
Accounts Payable	\$ 3,628	\$ 174,769	\$ 49,065	\$ -	\$ 37,886	\$ -		\$ 265,347
Accrued Liabilities	245,283	160,873	85,862	-	42,818	-		534,837
Interest Payable	-	-	-	59,935	-	-		59,935
<b>Total Current Liabilities</b>	<b>248,911</b>	<b>335,642</b>	<b>134,927</b>	<b>59,935</b>	<b>80,704</b>	<b>-</b>		<b>860,120</b>
<b>Long-Term Liabilities</b>								
Deferred Rent, Net of Current Portion	4,964	245,466	775,835	-	172,388	-	(245,466)	953,187
Notes Payable, Net of Current Portion	-	305,867	-	-	60,000	-		365,867
Bonds Payable, Net of Current Portion	-	-	-	12,500,000	-	-		12,500,000
Bond Issue Cost	-	-	-	(264,330)	-	-		(264,330)
Discount on Bonds	-	-	-	(213,552)	-	-		(213,552)
Securities Premium	-	-	-	(1,393)	-	-		(1,393)
<b>Total Long-Term Liabilities</b>	<b>4,964</b>	<b>551,333</b>	<b>775,835</b>	<b>12,020,725</b>	<b>232,388</b>	<b>-</b>	<b>(245,466)</b>	<b>13,339,779</b>
<b>Total Liabilities</b>	<b>\$ 253,875</b>	<b>\$ 886,975</b>	<b>\$ 910,762</b>	<b>\$ 12,080,660</b>	<b>\$ 313,092</b>	<b>\$ -</b>	<b>\$ (245,466)</b>	<b>\$ 14,199,898</b>
<b>Total Net Assets</b>	<b>(348,204)</b>	<b>1,775,951</b>	<b>(461,841)</b>	<b>(440,184)</b>	<b>(107,299)</b>	<b>7,909</b>		<b>426,332</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ (94,329)</b>	<b>\$ 2,662,926</b>	<b>\$ 448,920</b>	<b>\$ 11,640,476</b>	<b>\$ 205,793</b>	<b>\$ 7,909</b>	<b>\$ (245,466)</b>	<b>\$ 14,626,230</b>

Note- Current Assets more Current Liabilities

# Questions & Discussion

Appendix follows, including:

- Monthly Cash Flow / Forecast 19/20
- Budget vs. Actual
- Statement of Financial Position
- AP Aging
- Monthly Check Register
- 60-Day Compliance Calendar

**TEACH Academy of Technologies**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 441.14



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Revenues</b>																
<b>State Aid - Revenue Limit</b>																ADA = 418.00
8011 LCFF State Aid	-	126,196	126,196	227,153	227,153	227,153	227,153	227,153	320,245	320,245	320,245	320,245	320,245	2,989,380	2,876,262	113,119
8012 Education Protection Account	-	-	161,121	-	-	161,122	-	-	209,969	-	-	-	177,404	709,616	629,543	80,073
8096 In Lieu of Property Taxes	59,436	118,871	79,248	79,248	79,247	79,248	71,791	149,847	74,923	74,923	74,923	74,923	-	1,016,629	963,302	53,327
	59,436	245,067	366,565	306,401	306,400	467,523	298,944	377,000	605,137	395,168	395,168	395,168	497,649	4,715,625	4,469,106	246,519
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	4,737	9,584	6,365	6,365	6,365	6,365	6,834	7,882	7,882	7,882	7,882	7,882	0	86,022	81,510	4,512
8220 Federal Child Nutrition	-	-	28,857	35,289	41,916	56,406	33,113	33,113	33,113	33,113	33,113	33,113	-	361,147	330,414	30,733
8290 Title I, Part A - Basic Low Income	-	-	39,337	-	-	119,266	-	-	-	-	-	-	-	158,603	156,989	1,614
8291 Title II, Part A - Teacher Quality	-	-	5,516	-	-	3,313	-	-	-	-	-	-	13,224	22,053	17,919	4,134
8296 Other Federal Revenue	-	-	-	2,913	-	-	-	-	-	-	-	8,738	-	11,651	10,000	1,651
	4,737	9,584	80,075	44,566	48,281	185,350	39,947	40,995	40,995	40,995	40,995	49,733	13,224	639,476	596,832	42,644
<b>Other State Revenue</b>																
8311 State Special Education	13,886	27,743	18,502	18,502	18,502	18,502	17,473	17,367	17,367	17,367	17,367	17,367	0	219,944	208,406	11,537
8520 Child Nutrition	-	-	2,315	2,919	3,337	4,388	2,989	2,989	2,989	2,989	2,989	2,989	-	30,896	29,830	1,066
8545 School Facilities (SB740)	-	-	-	-	-	-	230,524	-	-	-	-	115,262	-	522,310	479,446	42,864
8550 Mandated Cost	-	-	-	-	-	6,565	-	-	-	-	-	-	-	6,565	6,565	(0)
8560 State Lottery	-	-	-	-	-	-	20,151	-	-	20,151	-	-	51,013	91,316	85,272	6,044
8598 Prior Year Revenue	-	76	-	(1,794)	-	-	-	-	-	-	-	-	-	(1,718)	-	(1,718)
8599 Other State Revenue	-	-	-	-	-	-	-	-	-	30,084	-	-	90,253	120,337	120,337	-
	13,886	27,819	20,817	19,627	21,839	29,455	271,138	20,356	20,356	70,592	135,618	20,356	317,790	989,650	929,857	59,793
<b>Total Revenue</b>	<b>78,059</b>	<b>282,469</b>	<b>467,457</b>	<b>370,594</b>	<b>376,520</b>	<b>682,327</b>	<b>610,030</b>	<b>438,351</b>	<b>666,488</b>	<b>506,755</b>	<b>571,781</b>	<b>465,257</b>	<b>828,663</b>	<b>6,344,751</b>	<b>5,995,795</b>	<b>348,956</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	10,332	98,300	79,865	91,088	91,662	91,506	90,250	90,250	90,250	90,250	90,250	90,250	-	1,004,256	825,882	(178,374)
1170 Teachers' Substitute Hours	-	-	-	-	-	-	2,927	2,927	2,927	2,927	2,927	2,927	-	17,564	30,000	12,436
1175 Teachers' Extra Duty/Stipends	6,543	-	-	-	-	30,509	-	-	-	-	-	30,509	-	67,561	55,915	(11,647)
1200 Pupil Support Salaries	5,915	5,915	5,915	8,958	6,000	14,411	16,831	16,831	16,831	16,831	16,831	16,831	-	148,100	70,981	(77,119)
1300 Administrators' Salaries	8,196	20,903	9,968	14,883	14,883	19,141	14,883	14,883	14,883	14,883	14,883	14,883	-	177,274	165,600	(11,674)
1900 Other Certificated Salaries	-	-	15,226	5,075	5,075	6,598	5,075	5,075	5,075	5,075	5,075	5,075	-	62,424	55,828	(6,596)
	30,985	125,119	110,974	120,004	117,621	162,166	129,967	129,967	129,967	129,967	129,967	160,476	-	1,477,180	1,204,206	(272,974)
<b>Classified Salaries</b>																
2100 Instructional Salaries	1,460	16,216	21,074	29,527	21,652	17,555	21,809	21,809	21,809	21,809	21,809	21,809	-	238,337	206,140	(32,197)
2200 Support Salaries	-	-	-	-	-	-	-	-	-	-	-	13,671	-	13,671	23,936	10,265
2300 Classified Administrators'	-	-	-	13,125	-	-	4,167	4,167	4,167	4,167	4,167	4,167	-	38,125	-	(38,125)
2400 Clerical and Office Staff Salaries	9,800	12,565	2,852	8,496	8,332	9,346	8,113	8,113	8,113	8,113	8,113	8,113	-	100,069	97,357	(2,712)
2900 Other Classified Salaries	13,045	13,396	21,944	(2,184)	8,410	18,432	13,300	13,300	13,300	13,300	13,300	13,300	-	152,842	119,399	(33,442)
	24,305	42,176	45,870	48,964	38,393	45,332	47,389	47,389	47,389	47,389	47,389	61,060	-	543,044	446,832	(96,212)
<b>Benefits</b>																
3101 STRS	5,052	21,395	18,976	19,633	17,955	21,487	23,142	23,142	23,142	23,142	23,142	28,574	-	248,780	201,102	(47,677)
3202 PERS	4,175	5,609	7,094	14,240	8,061	6,823	10,409	10,409	10,409	10,409	10,409	13,412	-	111,457	92,941	(18,516)
3301 OASDI	1,490	2,598	2,836	3,344	2,689	3,119	3,107	3,107	3,107	3,107	3,107	4,003	-	35,613	27,704	(7,909)
3311 Medicare	798	2,422	2,273	2,447	2,259	3,006	2,689	2,689	2,689	2,689	2,689	3,359	-	30,007	23,940	(6,067)
3401 Health and Welfare	12,031	12,929	10,092	11,103	18,563	14,057	11,422	11,422	11,422	11,422	11,422	11,422	-	147,307	107,660	(39,647)
3501 State Unemployment	136	2,898	2,688	1,865	1,141	822	6,248	4,998	2,499	1,250	1,250	1,250	-	27,044	20,279	(6,765)
3601 Workers' Compensation	1,007	1,007	1,007	10,375	1,007	1,007	1,007	1,007	1,007	1,007	1,007	1,007	-	21,453	23,115	1,661
3901 Other Benefits	125	1,218	1,691	1,364	1,199	1,269	3,191	3,191	3,191	3,191	3,191	3,191	-	26,011	31,641	5,631
	24,815	50,076	46,658	64,371	52,875	51,590	61,213	59,963	57,464	56,215	56,215	66,216	-	647,671	528,382	(119,289)

**TEACH Academy of Technologies**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 441.14



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	-	15,081	3,910	4,662	-	-	4,925	4,925	4,925	4,925	4,925	-	-	48,279	48,279	0
4200 Books and Reference Materials	-	-	-	865	-	-	150	150	150	-	-	-	-	1,315	1,045	(270)
4302 School Supplies	-	11,555	2,329	7,450	1,857	9,468	1,000	1,000	1,000	-	-	-	-	35,660	9,405	(26,255)
4305 Software	1,460	6,209	3,845	7,993	4,735	4,735	4,807	4,807	4,807	4,807	4,807	4,807	-	57,819	57,684	(135)
4310 Office Expense	38	1,346	1,909	12,602	782	232	1,947	1,947	1,947	1,947	1,947	1,947	-	28,593	30,000	1,407
4311 Business Meals	-	57	-	275	256	-	125	125	125	125	125	125	-	1,338	1,500	162
4400 Noncapitalized Equipment	-	87,202	2,447	10,518	-	4,718	1,500	1,500	-	-	-	-	-	107,885	60,000	(47,885)
4700 Food Services	-	200	29,526	79,591	51,819	11,346	39,640	39,640	39,640	39,640	39,640	17,820	-	388,502	360,244	(28,258)
	1,499	121,650	43,965	123,957	59,448	30,499	54,095	54,095	52,595	51,445	51,445	24,699	-	669,391	568,157	(101,234)
<b>Subagreement Services</b>																
5102 Special Education	-	-	12,095	21,618	20,998	11,509	13,500	13,500	13,500	13,500	13,500	6,793	-	140,513	80,000	(60,513)
5103 Substitute Teacher	-	-	11,238	16,080	25,570	17,160	12,500	12,500	12,500	12,500	12,500	-	-	132,549	50,000	(82,549)
5104 Transportation	-	-	-	-	-	-	294	294	294	294	294	-	-	1,468	2,500	1,032
5105 Security	1,515	1,877	11,343	6,106	3,160	3,570	3,636	3,636	3,636	3,636	3,636	3,636	-	49,389	40,000	(9,389)
5106 Other Educational Consultants	-	1,800	2,336	8,060	14,281	18,746	17,803	17,803	17,803	17,803	17,803	16,705	-	150,943	150,000	(943)
	1,515	3,677	37,013	51,863	64,009	50,985	47,733	47,733	47,733	47,733	47,733	27,134	-	474,861	392,500	(82,361)
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	-	-	-	-	-	-	1,125	1,125	1,125	1,125	-	-	-	4,500	4,500	-
5300 Dues & Memberships	-	790	-	-	-	165	375	375	375	375	375	375	-	3,205	4,500	1,295
5400 Insurance	3,317	3,317	3,317	3,317	3,317	3,317	3,317	3,317	3,317	3,317	3,317	3,317	-	39,805	27,000	(12,805)
5501 Utilities	4,043	2,748	4,051	10,435	8,522	3,376	5,864	5,864	5,864	5,864	5,864	5,864	-	68,357	70,366	2,009
5502 Janitorial Services	-	1,660	1,374	1,407	1,454	1,401	1,400	1,400	1,400	1,400	1,400	1,400	-	15,696	12,000	(3,696)
5900 Communications	-	7,149	3,876	5,357	4,779	4,481	8,000	8,000	8,000	8,000	8,000	8,000	-	73,642	96,000	22,358
5901 Postage and Shipping	-	-	25	(62)	16	-	250	250	250	250	250	250	-	1,478	2,500	1,022
	7,360	15,664	12,643	20,454	18,088	12,739	20,331	20,331	20,331	20,331	19,206	19,206	-	206,683	216,866	10,182
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	51,359	71,786	71,786	71,786	71,786	71,786	71,786	71,786	71,786	71,786	71,786	71,786	-	841,005	861,435	20,430
5603 Equipment Leases	3,283	5,109	3,919	3,014	2,201	1,675	3,333	3,333	3,333	3,333	3,333	3,333	-	39,200	40,000	800
5604 Other Leases	-	-	-	-	-	-	125	125	125	125	125	125	-	750	1,500	750
5605 Real/Personal Property Taxes	-	-	-	-	71,085	339	1,000	1,000	1,000	1,000	1,000	(71,085)	-	5,340	12,000	6,660
5610 Repairs and Maintenance	-	11,086	10,279	5,871	(2,135)	1,394	11,010	11,010	11,010	11,010	11,010	11,010	-	92,554	102,170	9,616
	54,642	87,981	85,984	80,670	142,937	75,194	87,254	87,254	87,254	87,254	87,254	15,169	-	978,849	1,017,105	38,256
<b>Professional/Consulting Services</b>																
5801 IT	121	121	121	286	121	561	150	150	150	150	150	150	-	2,229	14,000	11,771
5802 Audit & Taxes	-	-	1,950	-	-	-	-	-	-	-	-	-	-	1,950	7,250	5,300
5803 Legal	-	-	-	2,072	3,519	-	1,250	1,250	1,250	1,250	1,250	1,250	-	13,092	15,000	1,908
5804 Professional Development	1,022	797	897	1,397	6,596	1,797	2,083	2,083	2,083	2,083	2,083	2,083	-	25,000	25,000	(0)
5805 General Consulting	-	16,653	1,962	3,563	5,171	-	3,483	3,483	3,483	3,483	3,483	3,483	-	44,764	48,000	3,236
5806 Special Activities/Field Trips	-	-	-	324	25	(1,000)	3,500	3,500	10,000	10,000	2,075	-	-	28,424	28,424	(0)
5807 Bank Charges	-	15	-	-	50	8	25	25	25	25	25	25	-	223	250	27
5808 Printing	-	-	71	51	-	-	400	400	400	400	400	400	-	2,521	4,000	1,479
5809 Other taxes and fees	400	1,575	998	176	153	64	400	400	400	400	400	400	-	5,766	4,000	(1,766)
5811 Management Fee	14,116	33,835	50,735	42,207	42,767	71,746	70,050	70,050	70,050	70,050	70,050	70,050	-	675,704	674,527	(1,177)
5812 District Oversight Fee	2,417	4,833	3,222	3,222	3,222	3,222	2,989	3,770	6,051	3,952	3,952	3,952	2,352	47,156	44,691	(2,465)
5813 County Fees	-	-	-	-	2,332	-	1,250	-	-	1,250	-	-	1,250	6,082	5,000	(1,082)
5814 SPED Encroachment	14,141	28,283	18,855	18,855	18,855	17,000	23,889	28,049	28,049	28,049	28,049	28,049	-	280,124	265,430	(14,694)
	32,216	86,110	78,810	72,152	82,812	93,398	109,469	113,160	121,941	121,091	111,916	106,358	3,602	1,133,035	1,135,572	2,537
<b>Depreciation</b>																
6900 Depreciation Expense	7,901	3,908	7,558	8,506	8,506	9,078	9,078	9,078	9,078	9,078	9,078	9,078	-	99,925	60,000	(39,925)
	7,901	3,908	7,558	8,506	8,506	9,078	9,078	9,078	9,078	9,078	9,078	9,078	-	99,925	60,000	(39,925)
<b>Interest</b>																
7438 Interest Expense	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	-	15,458	-	(15,458)
	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	1,288	-	15,458	-	(15,458)
<b>Total Expenses</b>	<b>186,526</b>	<b>537,650</b>	<b>470,762</b>	<b>592,230</b>	<b>585,977</b>	<b>532,270</b>	<b>567,816</b>	<b>570,258</b>	<b>575,040</b>	<b>571,791</b>	<b>561,491</b>	<b>490,685</b>	<b>3,602</b>	<b>6,246,097</b>	<b>5,569,619</b>	<b>(676,478)</b>
<b>Monthly Surplus (Deficit)</b>	<b>(108,467)</b>	<b>(255,181)</b>	<b>(3,305)</b>	<b>(221,636)</b>	<b>(209,457)</b>	<b>150,058</b>	<b>42,214</b>	<b>(131,907)</b>	<b>91,448</b>	<b>(65,036)</b>	<b>10,291</b>	<b>(25,428)</b>	<b>825,060</b>	<b>98,654</b>	<b>426,176</b>	<b>(327,522)</b>

**TEACH Academy of Technologies**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 441.14



**Cash Flow Adjustments**

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Monthly Surplus (Deficit)	(108,467)	(255,181)	(3,305)	(221,636)	(209,457)	150,058	42,214	(131,907)	91,448	(65,036)	10,291	(25,428)	825,060	98,654	1.226	Coverage 1.20
Cash flows from operating activities																
Depreciation/Amortization	7,901	3,908	7,558	8,506	8,506	9,078	9,078	9,078	9,078	9,078	9,078	9,078	-	99,925		
Public Funding Receivables	316,414	86,654	(201,236)	289,024	(45,254)	(313,323)	9,078	9,078	9,078	9,078	9,078	9,078	(828,663)	(696,382)		
Due To/From Related Parties	(142,223)	(289,360)	(179,803)	(61,024)	(33,707)	133,490	291,219	84,867	59,387			520,708	-	383,554		
Prepaid Expenses	(43,847)	(8,039)	15,417	(22,575)	(8,585)	29,501	-	-	-	-	-	-	-	(38,128)		
Other Assets	-	4,900	-	-	-	-	-	-	-	-	-	-	-	4,900		
Accounts Payable	(86,743)	60,286	-	(59,462)	136,887	23,883	-	-	-	-	-	-	3,602	78,453		
Accrued Expenses	(1,952)	(640)	15,420	80,374	(21,453)	7,356							-	79,105		
Other Liabilities	(1,082)	(1,513)	(1,513)	(1,513)	(1,511)	(1,511)	(1,511)	(1,511)	(1,511)	(1,511)	(1,511)	(1,511)	-	(17,709)		
Cash flows from investing activities																
Purchases of Prop. And Equip.	(51,595)	39,759		(64,951)	(13,728)	-	-	(36,125)	(32,000)	(23,300)	-	-	-	(181,941)		
Cash flows from financing activities																
Proceeds(Payments) on Debt	(4,433)	(4,433)	(4,433)	(4,433)	(4,433)	(4,433)	(4,433)	(4,433)	(4,433)	(4,433)	(4,433)	(4,433)	-	(53,195)		
<b>Total Change in Cash</b>	<b>(116,026)</b>	<b>(363,659)</b>	<b>(351,895)</b>	<b>(57,689)</b>	<b>(192,735)</b>	<b>34,098</b>	<b>336,566</b>	<b>(80,031)</b>	<b>121,969</b>	<b>(85,202)</b>	<b>13,425</b>	<b>498,414</b>				
Cash, Beginning of Month	1,118,621	1,002,595	638,936	287,042	229,352	36,617	70,715	407,282	327,251	449,220	364,019	377,443	80.26	ADCOH		
<b>Cash, End of Month</b>	<b>1,002,595</b>	<b>638,936</b>	<b>287,042</b>	<b>229,352</b>	<b>36,617</b>	<b>70,715</b>	<b>407,282</b>	<b>327,251</b>	<b>449,220</b>	<b>364,019</b>	<b>377,443</b>	<b>875,858</b>	<b>51</b>	<b>DCOH</b>		

# TEACH Tech Charter High School

## Monthly Cash Flow/Budget FY19-20

Revised 1/27/2020

ADA = 381.30



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>ADA = 381.30</b>																
<b>Revenues</b>																
<b>State Aid - Revenue Limit</b>																
8011 LCFF State Aid	-	164,721	164,721	296,498	296,498	296,498	296,498	296,498	425,764	425,764	425,764	425,764	425,764	3,940,752	4,162,378	(221,626)
8012 Education Protection Account	-	-	16,372	-	-	16,371	-	-	24,452	-	-	-	19,065	76,260	80,750	(4,490)
8096 In Lieu of Property Taxes	49,977	99,954	91,769	41,503	66,636	66,636	58,560	134,563	67,282	67,282	67,282	67,282	-	878,725	930,462	(51,737)
	49,977	264,675	272,862	338,001	363,134	379,505	355,058	431,061	517,498	493,046	493,046	493,046	444,829	4,895,737	5,173,590	(277,853)
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	3,983	8,059	5,352	5,352	5,352	5,352	5,574	7,066	7,066	7,066	7,066	7,066	-	74,354	78,731	(4,378)
8220 Federal Child Nutrition	-	-	22,937	-	21,875	54,946	23,000	23,000	23,000	23,000	23,000	5,000	-	219,757	324,083	(104,326)
8290 Title I, Part A - Basic Low Income	-	-	29,027	-	-	88,009	-	-	-	-	-	-	-	117,036	115,840	1,196
8291 Title II, Part A - Teacher Quality	-	-	4,512	-	-	2,177	-	-	-	-	-	-	11,348	18,037	13,405	4,632
8296 Other Federal Revenue	-	-	-	2,500	-	-	-	-	-	-	-	7,500	-	10,000	10,000	-
	3,983	8,059	61,828	7,852	27,226	150,484	28,574	30,066	30,066	30,066	30,066	19,566	11,348	439,184	542,060	(102,876)
<b>Other State Revenue</b>																
8311 State Special Education	11,676	23,328	15,557	15,557	15,557	15,557	14,253	15,724	15,724	15,724	15,724	15,724	0	190,109	201,302	(11,193)
8520 Child Nutrition	-	-	2,370	-	1,807	4,577	2,724	2,724	2,724	2,724	2,724	2,724	-	25,097	29,935	(4,839)
8545 School Facilities (SB740)	-	-	-	-	-	-	199,838	-	-	-	-	96,919	154,702	451,459	463,101	(11,642)
8550 Mandated Cost	-	-	-	-	-	15,347	-	-	-	-	-	-	-	15,347	14,366	981
8560 State Lottery	-	-	-	-	-	-	16,437	-	-	16,437	-	-	46,054	78,929	78,328	602
8598 Prior Year Revenue	-	168	-	-	-	-	-	-	-	-	-	-	-	168	-	168
	11,676	23,496	17,928	15,557	17,364	35,481	233,252	18,448	18,448	34,886	115,367	18,448	200,756	761,108	787,032	(25,924)
<b>Other Local Revenue</b>																
8980 Contributions, Unrestricted	-	2,500	-	-	-	-	-	-	-	-	-	-	-	2,500	-	2,500
	-	2,500	-	-	-	-	-	-	-	-	-	-	-	2,500	-	2,500
<b>Total Revenue</b>	<b>65,636</b>	<b>298,729</b>	<b>352,618</b>	<b>361,410</b>	<b>407,725</b>	<b>565,470</b>	<b>616,884</b>	<b>479,576</b>	<b>566,012</b>	<b>557,997</b>	<b>638,479</b>	<b>531,060</b>	<b>656,933</b>	<b>6,098,529</b>	<b>6,502,682</b>	<b>(404,153)</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	6,408	96,527	94,774	95,026	96,934	93,266	103,575	103,575	103,575	103,575	103,575	103,575	-	1,104,386	1,209,995	105,609
1170 Teachers' Substitute Hours	-	-	-	1,050	-	-	-	-	-	-	-	-	-	1,050	-	(1,050)
1175 Teachers' Extra Duty/Stipends	12,000	-	-	-	-	36,008	-	-	-	-	-	36,008	-	84,017	74,102	(9,915)
1200 Pupil Support Salaries	5,915	5,915	5,915	5,915	5,915	7,690	5,915	5,915	5,915	5,915	5,915	5,915	-	72,756	70,981	(1,774)
1300 Administrators' Salaries	18,228	24,352	15,753	20,667	20,667	26,867	20,667	20,667	20,667	20,667	20,667	20,667	-	250,533	172,000	(78,533)
1900 Other Certificated Salaries	-	-	3,996	(3,996)	-	-	2,509	2,509	2,509	2,509	2,509	2,509	-	15,055	27,600	12,545
	42,551	126,795	120,438	118,662	123,516	163,831	132,666	132,666	132,666	132,666	132,666	168,675	-	1,527,796	1,554,678	26,881
<b>Classified Salaries</b>																
2100 Instructional Salaries	1,692	7,794	10,445	18,351	15,030	14,424	23,840	23,840	23,840	23,840	23,840	23,840	-	210,776	264,880	54,104
2200 Support Salaries	-	-	-	-	-	-	-	-	-	-	-	12,920	-	12,920	26,353	13,433
2300 Classified Administrators' Salaries	4,167	4,167	4,167	4,167	4,167	5,417	4,167	4,167	4,167	4,167	4,167	4,167	-	51,250	116,000	64,750
2400 Clerical and Office Staff Salaries	3,414	5,047	9,241	9,460	9,199	5,753	10,747	10,747	10,747	10,747	10,747	10,747	-	106,598	122,502	15,904
2900 Other Classified Salaries	6,588	8,839	1,558	10,700	12,807	16,630	7,465	7,465	7,465	7,465	7,465	7,465	-	101,912	82,379	(19,533)
	15,861	25,846	25,410	42,678	41,203	42,223	46,219	46,219	46,219	46,219	46,219	59,139	-	483,455	612,115	128,659
<b>Benefits</b>																
3101 STRS	7,099	21,682	20,837	20,923	19,078	21,445	23,259	23,259	23,259	23,259	23,259	29,572	-	256,932	259,389	2,457
3202 PERS	-	22	441	411	376	319	-	-	-	-	-	-	-	1,570	-	(1,570)
3301 OASDI	964	1,587	1,785	2,397	2,535	2,606	3,216	3,216	3,216	3,216	3,216	4,116	-	32,071	37,951	5,880
3311 Medicare	839	2,192	2,093	2,318	2,370	2,972	2,720	2,720	2,720	2,720	2,720	3,464	-	29,848	31,397	1,549
3401 Health and Welfare	13,184	13,021	10,385	11,391	20,942	11,295	11,500	11,500	11,500	11,500	11,500	11,500	-	149,217	112,280	(36,937)
3501 State Unemployment	714	2,994	1,628	1,195	1,415	1,094	5,880	4,704	2,352	1,176	1,176	1,176	-	25,504	22,540	(2,964)
3601 Workers' Compensation	1,248	1,248	1,248	1,248	1,248	1,248	2,626	2,626	2,626	2,626	2,626	3,344	-	23,963	30,315	6,352
3901 Other Benefits	422	1,833	2,657	2,636	2,521	2,673	3,157	3,157	3,157	3,157	3,157	3,157	-	31,686	39,224	7,538
	24,470	44,578	41,074	42,519	50,484	43,653	52,359	51,183	48,831	47,655	47,655	56,329	-	550,791	533,096	(17,695)

**TEACH Tech Charter High School**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 381.30



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	-	-	28,671	13,249	1,384	-	1,116	1,116	1,116	1,116	1,116	1,116	-	50,000	50,000	(0)
4200 Books and Reference Materials	-	422	-	-	-	270	1,368	1,368	1,368	1,368	1,368	1,368	-	8,900	8,900	0
4302 School Supplies	4,010	7,483	7,533	10,733	1,978	4,556	2,500	2,500	2,500	2,500	-	-	-	46,294	38,370	(7,924)
4305 Software	1,182	1,782	5,809	2,334	1,540	1,540	2,350	2,350	2,350	2,350	2,350	2,350	-	28,288	56,120	27,832
4310 Office Expense	159	1,105	2,599	8,439	2,060	6,689	3,500	3,500	3,500	3,500	1,758	1,758	-	38,566	30,000	(8,566)
4311 Business Meals	-	-	-	-	-	108	17	17	17	17	17	17	-	208	200	(8)
4400 Noncapitalized Equipment	-	45,339	-	10,783	131	2,741	1,500	2,500	2,500	-	-	-	-	65,495	45,000	(20,495)
4700 Food Services	-	-	22,879	58,423	31,758	9,507	24,259	24,259	24,259	24,259	24,259	5,000	-	248,864	354,019	105,155
	5,351	56,131	67,491	103,961	38,851	25,413	36,610	37,610	37,610	35,110	30,868	11,608	-	486,615	582,609	95,994
<b>Subagreement Services</b>																
5102 Special Education	-	-	9,086	11,673	25,765	16,741	13,500	13,500	13,500	13,500	13,500	6,500	-	137,265	30,000	(107,265)
5103 Substitute Teacher	-	289	5,429	10,694	6,817	1,953	2,500	2,500	2,500	2,500	2,500	2,500	-	40,181	35,000	(5,181)
5104 Transportation	-	-	300	-	-	-	750	750	750	750	750	750	-	4,800	7,500	2,700
5105 Security	1,227	882	6,309	4,547	2,073	3,242	2,500	2,500	2,500	2,500	2,500	2,500	-	33,279	20,250	(13,029)
5106 Other Educational Consultants	797	7,511	(1,477)	797	797	797	797	797	797	797	797	797	-	14,003	20,000	5,997
	2,024	8,682	19,646	27,710	35,452	22,732	20,047	20,047	20,047	20,047	20,047	13,047	-	229,527	112,750	(116,777)
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	-	-	-	-	-	-	500	500	500	500	-	-	-	2,000	2,000	-
5300 Dues & Memberships	-	-	-	-	61	62	17	17	17	17	17	17	-	223	200	(23)
5400 Insurance	3,204	3,204	3,204	3,204	3,204	3,204	3,204	3,204	3,204	3,204	3,204	3,204	-	38,449	25,000	(13,449)
5501 Utilities	6,808	8,386	8,606	16,070	4,428	5,194	7,553	7,553	7,553	7,553	7,553	7,553	-	94,809	67,950	(26,859)
5502 Janitorial Services	733	1,433	733	2,427	1,225	3,726	833	833	833	833	833	833	-	15,275	10,000	(5,275)
5900 Communications	-	1,325	1,961	2,413	2,096	2,407	2,000	2,000	2,000	2,000	2,000	2,000	-	22,203	35,000	12,797
5901 Postage and Shipping	96	-	-	-	-	-	250	250	250	250	250	250	-	1,596	2,500	904
	10,840	14,347	14,504	24,115	11,014	14,593	14,357	14,357	14,357	14,357	13,857	13,857	-	174,555	142,650	(31,904)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	91,024	90,965	90,965	72,346	104,359	71,343	98,030	98,030	98,030	98,030	98,030	98,030	-	1,109,181	1,155,538	46,357
5602 Additional Rent	7,057	7,057	7,057	7,057	9,088	7,057	7,057	7,057	7,057	7,057	7,057	7,057	-	86,718	-	(86,718)
5603 Equipment Leases	-	-	-	-	1,548	1,675	1,250	1,250	1,250	1,250	1,250	1,250	-	10,722	15,000	4,278
5604 Other Leases	-	-	-	-	-	-	91	91	91	91	91	91	-	545	1,000	455
5605 Real/Personal Property Taxes	25,522	-	25,522	-	70,085	-	-	-	-	-	-	(121,130)	-	0	-	(0)
5610 Repairs and Maintenance	5,120	2,234	1,948	12,807	5,012	5,033	5,028	5,028	5,028	5,028	5,028	5,028	-	62,320	60,332	(1,988)
	128,724	100,257	125,493	92,210	190,092	85,108	111,455	111,455	111,455	111,455	111,455	(9,675)	-	1,269,487	1,231,870	(37,617)
<b>Professional/Consulting Services</b>																
5801 IT	121	121	121	121	121	121	121	121	121	121	121	121	-	1,450	7,500	6,050
5802 Audit & Taxes	-	-	1,950	-	-	-	3,050	2,500	-	-	-	-	-	7,500	7,500	-
5803 Legal	350	-	-	-	-	-	667	667	667	667	667	667	-	4,350	8,000	3,650
5804 Professional Development	-	180	2,000	-	635	1,000	3,031	3,031	3,031	3,031	3,031	3,031	-	22,000	22,000	-
5805 General Consulting	1,875	1,180	1,125	-	493	-	3,500	3,500	3,500	3,500	3,500	3,500	-	25,673	35,000	9,328
5806 Special Activities/Field Trips	-	850	6,650	4,732	3,334	3,922	11,257	11,257	11,257	15,000	30,000	-	-	98,260	98,260	(0)
5807 Bank Charges	-	-	-	-	-	8	9	9	9	9	9	9	-	59	85	26
5808 Printing	-	1,514	71	1,053	-	-	500	500	500	500	500	500	-	5,638	5,000	(638)
5809 Other taxes and fees	-	1,420	100	522	7,500	-	150	150	150	150	150	150	-	10,442	1,500	(8,942)
5810 Payroll Service Fee	-	-	-	-	-	-	400	400	400	400	400	400	-	2,400	4,800	2,400
5811 Management Fee	12,994	35,213	39,904	41,167	45,567	60,553	68,462	68,462	68,462	68,462	68,462	68,462	-	646,167	728,910	82,742
5812 District Oversight Fee	2,436	4,873	3,500	3,075	3,170	3,248	3,551	4,311	5,175	4,930	4,930	4,930	828	48,957	51,736	2,779
5813 County Fees	-	-	-	-	1,592	-	1,250	-	-	1,250	-	-	1,250	5,342	5,000	(342)
5814 SPED Encroachment	11,891	23,782	15,854	15,854	15,854	14,295	21,791	24,561	24,561	24,561	24,561	24,561	-	242,126	256,381	14,256
5815 Public Relations/Recruitment	-	-	-	-	-	-	500	500	500	500	500	500	-	3,000	5,000	2,000
5820 Scholarships	-	-	-	-	-	-	-	-	-	-	-	3,500	-	3,500	3,500	-
	29,667	69,132	71,274	66,525	78,266	83,147	118,238	119,967	118,332	123,080	136,830	110,330	2,078	1,126,864	1,240,172	113,308
<b>Depreciation</b>																
6900 Depreciation Expense	3,695	3,134	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	-	41,340	25,000	(16,340)
	3,695	3,134	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	-	41,340	25,000	(16,340)
<b>Total Expenses</b>	<b>263,183</b>	<b>448,902</b>	<b>488,781</b>	<b>521,831</b>	<b>572,328</b>	<b>484,149</b>	<b>535,403</b>	<b>536,956</b>	<b>532,969</b>	<b>534,041</b>	<b>543,048</b>	<b>426,762</b>	<b>2,078</b>	<b>5,890,431</b>	<b>6,034,940</b>	<b>144,509</b>

**TEACH Tech Charter High School**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 381.30



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Monthly Surplus (Deficit)</b>	<b>(197,547)</b>	<b>(150,173)</b>	<b>(136,163)</b>	<b>(160,421)</b>	<b>(164,603)</b>	<b>81,321</b>	<b>81,481</b>	<b>(57,381)</b>	<b>33,043</b>	<b>23,957</b>	<b>95,431</b>	<b>104,298</b>	<b>654,856</b>	<b>208,099</b>	<b>467,742</b>	<b>(259,643)</b>
														<b>4%</b>		
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(197,547)	(150,173)	(136,163)	(160,421)	(164,603)	81,321	81,481	(57,381)	33,043	23,957	95,431	104,298	654,856	208,099		<b>1.29</b>
Cash flows from operating activities																<b>Coverage 1.20</b>
Depreciation/Amortization	3,695	3,134	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	3,451	-	41,340		
Public Funding Receivables	279,365	74,178	(58,445)	221,600	(23,682)	(140,772)	55,996	34,712	91,061				(656,933)	(122,920)		
Due To/From Related Parties	27,038	154,015	49,292	(137,519)	82,357	(45,245)						(239,545)	-	(109,606)		
Prepaid Expenses	2,099	2,397	3,263	(1,165)	(6,605)	9,432							-	9,420		
Other Assets	(5,000)	-	-	8,078	-	-							-	3,078		
Accounts Payable	(25,244)	-	-	-	35,321	5,665							2,078	17,820		
Accrued Expenses	(1,826)	(37,489)	8,626	59,806	(33,058)	47,663							-	43,722		
Other Liabilities	23,010	22,952	22,952	4,332	36,345	21,918	20,699	20,699	20,699	20,699	20,699	20,699	-	255,703		
Cash flows from investing activities																
Purchases of Prop. And Equip.	-	(4,376)	-	-	-	-	-	-	-	-	-	-	-	(4,376)		
<b>Total Change in Cash</b>	<b>105,591</b>	<b>64,638</b>	<b>(107,024)</b>	<b>(1,837)</b>	<b>(70,473)</b>	<b>(16,567)</b>	<b>161,627</b>	<b>1,481</b>	<b>148,254</b>	<b>48,107</b>	<b>119,581</b>	<b>(111,097)</b>				
Cash, Beginning of Month	44,260	149,852	214,490	107,466	105,629	35,156	18,589	180,216	181,698	329,952	378,058	497,639	51.52	ADCOH		
<b>Cash, End of Month</b>	<b>149,852</b>	<b>214,490</b>	<b>107,466</b>	<b>105,629</b>	<b>35,156</b>	<b>18,589</b>	<b>180,216</b>	<b>181,698</b>	<b>329,952</b>	<b>378,058</b>	<b>497,639</b>	<b>386,542</b>	<b>24</b>	<b>DCOH</b>		

**TEACH PREP**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 132.85



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Revenues</b>															<b>ADA = 166.25</b>	
<b>State Aid - Revenue Limit</b>																
8011 LCFF State Aid	-	29,992	29,992	151,030	53,986	53,986	101,196	53,986	130,744	130,744	130,744	130,744	130,744	1,127,887	1,477,592	(349,705)
8012 Education Protection Account	-	-	3,468	-	-	3,467	-	-	12,993	-	-	-	6,643	26,570	33,250	(6,680)
8096 In Lieu of Property Taxes	10,585	21,170	14,114	46,980	59,296	19,353	21,306	48,384	24,192	24,192	24,192	24,192	-	337,957	383,131	(45,174)
	10,585	51,162	47,574	198,010	113,282	76,806	122,502	102,370	167,929	154,936	154,936	154,936	137,386	1,492,414	1,893,973	(401,559)
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	844	1,707	3,152	1,755	1,501	1,706	1,768	2,694	2,694	2,694	2,694	2,694	0	25,906	32,419	(6,513)
8220 Federal Child Nutrition	-	-	10,502	12,853	14,445	32,347	10,044	10,044	10,044	10,044	10,044	2,500	-	122,868	132,312	(9,444)
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	-	-	-	-	-	-	-	36,912	36,912	24,938	11,974
8291 Title II, Part A - Teacher Quality	-	-	-	-	-	-	-	-	-	-	-	-	3,869	3,869	2,850	1,019
8293 Title III - Limited English	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8294 Title V, Part B - PCSG	-	-	-	113,222	-	-	157,682	-	-	-	-	-	-	270,904	-	270,904
8295 Charter Facility Incentive Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8296 Other Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8299 Prior Year Federal Revenue	-	-	-	0	-	-	-	-	-	-	-	10,000	-	10,000	10,000	0
	844	1,707	13,654	127,830	15,946	34,053	169,495	12,739	12,739	12,739	12,739	15,194	40,781	470,459	202,519	267,940
<b>Other State Revenue</b>																
8311 State Special Education	2,473	4,941	9,163	5,101	4,365	4,960	4,521	6,142	6,142	6,142	6,142	6,142	-	66,236	82,889	(16,653)
8520 Child Nutrition	-	-	489	1,168	1,230	2,633	891	891	891	891	891	223	-	10,197	11,733	(1,536)
8545 School Facilities (SB740)	-	-	-	-	-	-	78,647	-	-	-	39,324	-	39,324	157,294	190,689	(33,394)
8550 Mandated Cost	-	-	-	-	-	1,169	-	-	-	-	-	-	-	1,169	1,169	(0)
8560 State Lottery	-	-	-	-	-	-	3,589	-	-	3,589	-	-	20,322	27,500	33,915	(6,415)
	2,473	4,941	9,652	6,269	5,595	8,762	87,648	7,033	7,033	10,622	46,357	6,365	59,646	262,397	320,395	(57,998)
<b>Total Revenue</b>	<b>13,902</b>	<b>57,810</b>	<b>70,880</b>	<b>332,109</b>	<b>134,823</b>	<b>119,621</b>	<b>379,645</b>	<b>122,143</b>	<b>187,701</b>	<b>178,297</b>	<b>214,032</b>	<b>176,496</b>	<b>237,813</b>	<b>2,225,270</b>	<b>2,416,887</b>	<b>(191,618)</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	851	27,747	27,068	21,904	23,025	29,989	29,989	29,989	29,989	29,989	29,989	29,989	-	310,517	433,478	122,961
1175 Teachers' Extra Duty/Stipends	-	-	-	-	-	8,081	-	-	-	-	-	8,081	-	16,162	-	(16,162)
1300 Administrators' Salaries	15,749	4,540	2,774	7,688	7,688	9,994	7,688	7,688	7,688	7,688	7,688	7,688	-	94,556	92,250	(2,306)
1900 Other Certificated Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	16,600	32,287	29,841	29,592	30,713	48,064	37,676	37,676	37,676	37,676	37,676	45,757	-	421,235	525,728	104,493
<b>Classified Salaries</b>																
2100 Instructional Salaries	-	4,607	12,947	10,202	10,573	9,840	10,200	10,200	10,200	10,200	10,200	10,200	-	109,368	108,680	(688)
2200 Support Salaries	-	-	-	-	-	-	-	-	-	-	-	5,778	-	5,778	-	(5,778)
2300 Classified Administrators'	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2400 Clerical and Office Staff Salaries	3,742	5,737	10,767	4,778	4,645	4,241	4,393	4,393	4,393	4,393	4,393	4,393	-	60,269	52,717	(7,552)
2900 Other Classified Salaries	-	600	8,295	5,410	5,500	6,957	5,876	5,876	5,876	5,876	5,876	5,876	-	62,015	51,659	(10,356)
	3,742	10,944	32,008	20,390	20,718	21,039	20,469	20,469	20,469	20,469	20,469	26,246	-	237,430	213,056	(24,374)
<b>Benefits</b>																
3101 STRS	2,839	5,521	5,103	5,060	5,252	6,789	6,806	6,806	6,806	6,806	6,806	8,266	-	72,861	87,797	14,935
3202 PERS	-	-	1,998	978	237	417	(3,630)	-	-	-	-	-	-	0	-	(0)
3301 OASDI	224	671	1,968	1,253	1,274	1,294	1,297	1,297	1,297	1,297	1,297	1,663	-	14,832	13,209	(1,622)
3311 Medicare	290	622	891	720	741	997	880	880	880	880	880	1,090	-	9,751	10,712	961
3401 Health and Welfare	2,013	2,167	1,801	2,042	9,458	1,344	2,000	2,000	2,000	2,000	2,000	2,000	-	30,827	53,060	22,233
3501 State Unemployment	658	920	702	341	362	405	2,328	1,862	931	466	466	466	-	9,905	8,820	(1,085)
3601 Workers' Compensation	433	433	433	433	433	433	850	850	850	850	850	1,052	-	7,897	10,343	2,446
3901 Other Benefits	25	486	854	779	779	926	4,513	883	883	883	883	883	-	12,777	13,143	366
	6,482	10,820	13,750	11,607	18,535	12,604	15,044	14,579	13,648	13,182	13,182	15,420	-	158,851	197,085	38,233

**TEACH PREP**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 132.85



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	-	-	16,891	17,020	5,786	220	250	250	250	250	-	-	-	40,917	19,200	(21,717)
4200 Books and Reference Materials	-	4,508	-	-	-	-	150	150	150	-	-	-	-	4,958	420	(4,538)
4302 School Supplies	-	15,816	8,099	25,999	490	1,596	100	100	100	3,500	3,500	3,500	-	52,199	3,740	(48,459)
4305 Software	13,069	9,695	2,104	6,188	3,419	3,419	3,500	3,500	3,500	3,500	3,500	3,500	-	58,895	22,950	(35,945)
4310 Office Expense	-	700	3,361	2,672	1,540	817	1,667	1,667	1,667	1,667	1,667	1,667	-	19,091	20,000	909
4311 Business Meals	108	-	105	-	-	-	21	21	21	21	21	21	-	337	250	(87)
4400 Noncapitalized Equipment	-	6,402	861	20,372	77,054	-	1,500	1,500	1,500	-	-	-	-	109,190	45,000	(64,190)
4700 Food Services	-	-	10,545	32,076	24,299	6,285	10,718	10,718	10,718	10,718	10,718	5,161	-	131,953	144,046	12,093
	13,176	37,121	41,966	104,327	112,589	12,337	17,905	17,905	17,805	16,155	15,905	10,348	-	417,539	255,606	(161,934)
<b>Subagreement Services</b>																
5102 Special Education	-	-	709	374	6,647	2,116	2,302	2,302	2,302	2,302	2,302	-	-	21,353	25,000	3,647
5103 Substitute Teacher	-	-	3,463	7,540	6,116	3,711	3,500	3,500	3,500	3,500	3,500	-	-	38,329	9,500	(28,829)
5104 Transportation	-	-	-	-	-	-	455	455	455	455	455	455	-	2,727	5,000	2,273
5105 Security	-	2,229	4,468	6,041	2,242	2,686	2,500	2,500	2,500	2,500	2,500	2,500	-	32,666	15,000	(17,666)
5106 Other Educational Consultants	-	-	-	1,890	-	-	1,000	1,000	1,000	1,000	1,000	1,000	-	7,890	10,000	2,110
	-	2,229	8,640	15,845	15,005	8,512	9,756	9,756	9,756	9,756	9,756	3,955	-	102,966	64,500	(38,466)
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	2,503	-	58	-	-	-	100	100	400	-	-	-	-	3,161	2,500	(661)
5300 Dues & Memberships	-	-	-	-	-	-	83	83	83	83	83	83	-	500	1,000	500
5400 Insurance	1,319	1,319	1,319	1,319	1,319	1,319	1,319	1,319	1,319	1,319	1,319	1,319	-	15,830	7,500	(8,330)
5501 Utilities	-	-	-	-	-	-	3,980	3,980	3,980	3,980	3,980	3,980	-	23,880	23,880	0
5502 Janitorial Services	-	175	-	-	-	-	1,200	1,200	1,200	1,200	1,200	1,200	-	7,375	7,200	(175)
5900 Communications	-	401	407	1,139	(202)	316	625	625	625	625	625	625	-	5,810	7,500	1,690
5901 Postage and Shipping	-	-	-	-	-	-	85	85	85	85	85	85	-	510	850	340
	3,822	1,895	1,785	2,458	1,117	1,635	7,392	7,392	7,692	7,292	7,292	7,292	-	57,065	50,430	(6,635)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	20,427	33,998	47,744	47,744	47,744	47,744	47,744	47,744	47,744	47,744	47,744	47,744	-	531,867	398,000	(133,867)
5603 Equipment Leases	-	861	269	1,954	755	755	800	800	800	800	800	800	-	9,394	2,500	(6,894)
5604 Other Leases	-	-	-	-	-	-	83	83	83	83	83	83	-	500	1,000	500
5605 Real/Personal Property Taxes	-	-	-	-	4,892	-	417	417	417	417	417	417	-	7,392	5,000	(2,392)
5610 Repairs and Maintenance	-	11,452	702	1,105	95	1,811	1,500	1,500	1,500	1,500	1,500	1,500	-	22,665	37,000	14,335
	20,427	46,311	48,715	50,803	53,487	50,310	50,544	50,544	50,544	50,544	50,544	49,044	-	571,819	443,500	(128,319)
<b>Professional/Consulting Services</b>																
5801 IT	121	121	121	231	121	121	250	250	250	250	250	250	-	2,334	8,000	5,666
5802 Audit & Taxes	-	-	1,950	-	-	-	3,050	-	-	-	-	-	-	5,000	5,000	-
5803 Legal	-	-	-	-	-	-	375	375	375	375	375	375	-	2,250	4,500	2,250
5804 Professional Development	-	2,740	3,200	-	-	1,517	500	500	500	-	-	-	-	8,957	7,500	(1,457)
5805 General Consulting	-	1,750	150	5,000	383	1,502	917	917	917	917	917	-	-	13,368	10,000	(3,368)
5806 Special Activities/Field Trips	-	-	-	324	-	-	4,199	4,199	4,199	4,199	4,199	-	-	21,318	21,318	(0)
5807 Bank Charges	-	0	-	-	15	8	20	20	20	20	20	20	-	143	200	57
5808 Printing	-	221	86	-	1,047	-	-	-	-	-	-	-	-	1,353	-	(1,353)
5809 Other taxes and fees	-	-	-	9	3,000	5	-	-	-	-	-	-	-	3,014	-	(3,014)
5810 Payroll Service Fee	-	-	-	-	-	-	250	250	250	250	250	250	-	1,500	3,000	1,500
5811 Management Fee	4,154	8,325	9,567	34,384	15,641	14,197	19,071	19,071	19,071	19,071	19,071	19,071	-	200,696	273,604	72,908
5812 District Oversight Fee	459	918	1,445	1,119	1,293	514	1,225	1,024	1,679	1,549	1,549	1,549	600	14,924	18,940	4,016
5813 County Fees	-	-	-	-	1,328	-	625	-	-	625	-	-	625	3,203	2,500	(703)
5814 SPED Encroachment	1,799	3,598	6,670	3,713	3,177	10,696	9,501	9,041	9,041	9,041	9,041	9,041	0	84,360	105,569	21,209
5815 Public Relations/Recruitment	400	-	-	-	-	-	210	210	210	210	210	210	-	1,450	2,500	1,050
	6,933	17,672	23,188	44,779	26,004	28,560	40,193	35,856	36,512	36,507	35,882	30,557	1,225	363,870	462,631	98,761
<b>Depreciation</b>																
6900 Depreciation Expense	698	819	819	861	861	861	861	861	861	861	861	861	-	10,083	2,500	(7,583)
	698	819	819	861	861	861	861	861	861	861	861	861	-	10,083	2,500	(7,583)
<b>Total Expenses</b>	<b>71,879</b>	<b>160,098</b>	<b>200,711</b>	<b>280,662</b>	<b>279,029</b>	<b>183,921</b>	<b>199,840</b>	<b>195,038</b>	<b>194,963</b>	<b>192,443</b>	<b>191,568</b>	<b>189,481</b>	<b>1,225</b>	<b>2,340,859</b>	<b>2,215,035</b>	<b>(125,824)</b>
<b>Monthly Surplus (Deficit)</b>	<b>(57,978)</b>	<b>(102,289)</b>	<b>(129,831)</b>	<b>51,447</b>	<b>(144,206)</b>	<b>(64,299)</b>	<b>179,804</b>	<b>(72,896)</b>	<b>(7,262)</b>	<b>(14,146)</b>	<b>22,464</b>	<b>(12,985)</b>	<b>236,588</b>	<b>(115,590)</b>	<b>201,852</b>	<b>(317,442)</b>

**TEACH PREP**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 132.85



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Cash Flow Adjustments</b>														-5%		
Monthly Surplus (Deficit)	(57,978)	(102,289)	(129,831)	51,447	(144,206)	(64,299)	179,804	(72,896)	(7,262)	(14,146)	22,464	(12,985)	236,588	(115,590)		
Cash flows from operating activities																
Depreciation/Amortization	698	819	819	861	861	861	861	861	861	861	861	861	-	10,083		
Public Funding Receivables	20,938	1,506	7,056	(84,931)	(27,002)	11,686	53,377	39,064	114,943				(237,813)	(101,174)		
Due To/From Related Parties	59,097	94,794	93,021	126,223	(59,652)	(5,493)	-	-	-	-		(243,440)	-	64,550		
Prepaid Expenses	460	(11,436)	(669)	(47,467)	2,282	4,798	-	-	-	-	-	-	-	(52,032)		
Other Assets	(99,500)	-	-	-	-	-	-	-	-	-	-	-	-	(99,500)		
Accounts Payable	(13,544)	11,565	(23,212)	18,058	(6,488)	26,315	-	-	-	-	-	-	1,225	13,920		
Accrued Expenses	2,258	(118)	4,307	18,930	2,777	11,555	-	-	-	-	-	-	-	39,710		
Other Liabilities	(430)	33,998	47,744	47,743	14,578	14,578	14,577	14,577	14,577	14,577	14,577	14,577	-	245,672		
Cash flows from investing activities																
Purchases of Prop. And Equip.	(10,710)	(14,541)	-	(5,005)	-	-	-	-	-	-	-	-	-	(30,256)		
Cash flows from financing activities																
Proceeds(Payments) on Debt	-	-	-	60,000	-	-	-	-	-	-	-	-	-	60,000		
<b>Total Change in Cash</b>	<b>(98,712)</b>	<b>14,298</b>	<b>(764)</b>	<b>185,859</b>	<b>(216,850)</b>	<b>(0)</b>	<b>248,620</b>	<b>(18,394)</b>	<b>123,118</b>	<b>1,292</b>	<b>37,902</b>	<b>(240,987)</b>				
Cash, Beginning of Month	116,168	17,456	31,755	30,991	216,850	0	0	248,620	230,226	353,345	354,637	392,539				
<b>Cash, End of Month</b>	<b>17,456</b>	<b>31,755</b>	<b>30,991</b>	<b>216,850</b>	<b>0</b>	<b>0</b>	<b>248,620</b>	<b>230,226</b>	<b>353,345</b>	<b>354,637</b>	<b>392,539</b>	<b>151,552</b>				

## TEACH Public Schools

### Monthly Cash Flow/Budget FY19-20

Revised 1/27/2020

ADA = 0.00

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Budget	Original Budget Total	Favorable / (Unfav.)
<b>Revenues</b>															<b>ADA = 0.00</b>	
<b>Other Local Revenue</b>																
8650 Lease and Rental Income	5,411	5,411	5,411	5,411	5,411	5,411	5,100	5,100	5,100	5,100	5,100	5,100	-	63,064	61,200	1,864
8689 Other Fees and Contracts	14,972	60,706	83,688	101,091	87,311	129,905	152,623	98,807	134,919	118,090	135,308	111,417	163,724	1,392,560	1,342,383	50,177
	20,382	66,116	89,099	106,501	92,722	135,315	157,723	103,907	140,019	123,190	140,408	116,517	163,724	1,455,623	1,403,583	52,040
<b>Total Revenue</b>	<b>20,382</b>	<b>66,116</b>	<b>89,099</b>	<b>106,501</b>	<b>92,722</b>	<b>135,315</b>	<b>157,723</b>	<b>103,907</b>	<b>140,019</b>	<b>123,190</b>	<b>140,408</b>	<b>116,517</b>	<b>163,724</b>	<b>1,455,623</b>	<b>1,403,583</b>	<b>52,040</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1170 Teachers' Substitute Hours	-	-	-	-	-	-	-	-	-	-	-	13,449	-	13,449	-	(13,449)
1300 Administrators' Salaries	41,145	33,773	59,575	44,831	44,831	57,187	44,831	44,831	44,831	44,831	44,831	44,831	-	550,329	537,974	(12,355)
1900 Other Certificated Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	41,145	33,773	59,575	44,831	44,831	57,187	44,831	44,831	44,831	44,831	44,831	58,281	-	563,779	537,974	(25,805)
<b>Classified Salaries</b>																
2200 Support Salaries	-	-	-	-	-	-	-	-	-	-	-	6,008	-	6,008	-	(6,008)
2300 Classified Administrators'	6,833	6,833	6,833	6,833	6,833	8,883	6,833	6,833	6,833	6,833	6,833	6,833	-	84,050	82,000	(2,050)
2400 Clerical and Office Staff Salaries	4,736	4,160	4,160	4,160	4,160	5,408	4,160	4,160	4,160	4,160	4,160	4,160	-	51,744	49,920	(1,824)
2900 Other Classified Salaries	5,833	8,081	13,376	15,339	9,133	805	9,324	9,324	9,324	9,324	9,324	9,324	-	108,514	144,400	35,886
	17,403	19,075	24,370	26,333	20,127	15,096	20,318	20,318	20,318	20,318	20,318	26,326	-	250,316	276,320	26,004
<b>Benefits</b>																
3101 STRS	6,412	5,052	9,564	7,043	7,042	8,062	7,501	7,501	7,501	7,501	7,501	9,752	-	90,433	89,842	(592)
3202 PERS	-	0	186	325	(0)	(259)	-	-	-	-	-	-	-	252	-	(252)
3301 OASDI	1,062	1,165	1,494	1,615	1,231	919	1,270	1,270	1,270	1,270	1,270	1,645	-	15,481	17,132	1,651
3311 Medicare	835	752	1,202	1,017	927	1,034	948	948	948	948	948	1,231	-	11,740	11,807	67
3401 Health and Welfare	9,098	9,057	6,132	7,001	5,612	8,951	2,538	2,538	2,538	2,538	2,538	2,538	-	61,076	30,450	(30,626)
3501 State Unemployment	-	82	353	474	205	(245)	1,470	1,176	588	294	294	294	-	4,984	5,880	896
3601 Workers' Compensation	460	460	460	460	460	460	916	916	916	916	916	1,189	-	8,528	11,400	2,872
3901 Other Benefits	681	973	1,308	1,215	1,215	1,215	1,437	1,437	1,437	1,437	1,437	1,437	-	15,233	17,249	2,017
	18,548	17,542	20,698	19,151	16,693	20,137	16,080	15,786	15,198	14,904	14,904	18,087	-	207,728	183,760	(23,968)
<b>Books and Supplies</b>																
4302 School Supplies	506	2,817	-	728	-	-	125	125	125	125	125	125	-	4,801	1,500	(3,301)
4305 Software	203	203	1,049	1,127	648	1,007	208	208	208	208	208	208	-	5,486	2,500	(2,986)
4310 Office Expense	2,207	7,444	4,126	4,164	1,162	315	2,028	2,028	2,028	2,028	2,028	-	-	29,557	30,000	443
4311 Business Meals	248	228	159	154	88	262	47	47	47	47	47	47	-	1,421	564	(857)
4400 Noncapitalized Equipment	4,215	(3,731)	7,348	274	131	352	-	-	-	-	-	-	-	8,589	20,000	11,411
	7,379	6,960	12,681	6,447	2,029	1,936	2,408	2,408	2,408	2,408	2,408	380	-	49,854	54,564	4,710
<b>Subagreement Services</b>																
5104 Transportation	-	-	-	-	-	-	45	45	45	45	45	45	-	273	500	227
5105 Security	-	-	-	(475)	-	672	682	682	682	682	682	682	-	4,288	7,500	3,212
	-	-	-	(475)	-	672	727	727	727	727	727	727	-	4,561	8,000	3,439
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	2,135	-	1,420	1,263	1,198	1,083	2,695	2,695	2,695	-	-	-	-	15,183	21,000	5,817
5300 Dues & Memberships	194	386	317	317	256	255	-	-	-	-	139	139	-	2,004	1,672	(332)
5400 Insurance	-	-	-	185	47	-	1,470	1,470	1,470	1,470	1,470	1,470	-	9,050	13,226	4,176
5501 Utilities	275	1,116	150	4,554	1,335	1,388	1,250	1,250	1,250	1,250	1,250	1,250	-	16,318	15,000	(1,318)
5502 Janitorial Services	-	-	-	-	-	-	1,333	1,333	1,333	1,333	1,333	1,333	-	8,000	12,000	4,000
5900 Communications	847	1,034	1,669	1,359	1,191	1,446	1,200	1,200	1,200	1,200	1,200	1,200	-	14,746	7,500	(7,246)
5901 Postage and Shipping	398	275	118	183	866	590	249	249	249	249	249	249	-	3,920	2,485	(1,435)
	3,848	2,811	3,674	7,860	4,894	4,763	8,196	8,196	8,196	5,501	5,641	5,641	-	69,221	72,883	3,662

**TEACH Public Schools**

**Monthly Cash Flow/Budget FY19-20**

Revised 1/27/2020

ADA = 0.00

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Budget	Original Budget Total	Favorable / (Unfav.)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	7,322	7,322	7,322	7,322	7,322	7,322	7,322	7,322	7,322	7,322	7,322	7,322	-	87,862	87,862	0
5602 Additional Rent	1,205	1,466	1,466	1,466	1,466	1,466	1,795	1,795	1,795	1,795	1,795	1,795	-	19,304	21,538	2,234
5603 Equipment Leases	-	274	-	552	436	398	125	125	125	125	125	125	-	2,411	1,500	(911)
5604 Other Leases	-	-	-	-	-	-	667	667	667	667	667	667	-	4,000	8,000	4,000
5605 Real/Personal Property Taxes	-	-	-	-	-	-	2,083	2,083	2,083	2,083	2,083	2,083	-	12,500	25,000	12,500
5610 Repairs and Maintenance	1,787	3,692	2,125	230	82	-	2,917	2,917	2,917	2,917	2,917	2,917	-	25,416	35,000	9,584
	10,314	12,753	10,913	9,570	9,306	9,186	14,908	14,908	14,908	14,908	14,908	14,908	-	151,492	178,900	27,408
<b>Professional/Consulting Services</b>																
5801 IT	612	612	612	612	612	612	208	208	208	208	208	208	-	4,924	2,500	(2,424)
5802 Audit & Taxes	-	-	1,950	-	-	-	-	-	-	-	-	-	-	1,950	8,500	6,550
5803 Legal	-	-	-	13,463	-	-	(13,130)	333	333	333	333	333	-	2,000	4,000	2,000
5804 Professional Development	-	1,150	2,500	-	-	100	1,800	1,800	1,800	1,800	1,800	1,800	-	14,550	18,000	3,450
5805 General Consulting	-	1,200	150	-	300	-	1,500	1,500	1,500	1,500	1,500	1,500	-	10,650	15,000	4,350
5806 Special Activities/Field Trips	-	-	-	324	-	-	500	500	-	-	-	-	-	1,324	1,500	176
5807 Bank Charges	110	125	125	110	115	115	150	150	150	150	150	150	-	1,600	1,500	(100)
5808 Printing	-	-	106	-	-	-	21	21	21	21	21	21	-	232	211	(21)
5809 Other taxes and fees	-	52,878	(52,778)	2,211	1,500	-	-	-	-	-	-	-	-	3,811	-	(3,811)
5810 Payroll Service Fee	-	698	1,113	2,016	904	1,236	-	-	-	-	-	-	-	5,968	-	(5,968)
5811 Management Fee	-	825	-	75	225	450	-	-	-	-	-	-	-	1,575	-	(1,575)
	722	57,489	(46,222)	20,312	2,156	2,513	(8,950)	4,513	4,013	4,013	4,013	4,013	-	48,584	51,211	2,627
<b>Depreciation</b>																
6900 Depreciation Expense	999	999	1,022	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	-	12,522	11,000	(1,522)
	999	999	1,022	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	-	12,522	11,000	(1,522)
<b>Total Expenses</b>	<b>100,357</b>	<b>151,401</b>	<b>86,710</b>	<b>135,085</b>	<b>101,092</b>	<b>112,545</b>	<b>99,575</b>	<b>112,744</b>	<b>111,656</b>	<b>108,667</b>	<b>108,806</b>	<b>129,418</b>	-	<b>1,358,056</b>	<b>1,374,612</b>	<b>16,556</b>
<b>Monthly Surplus (Deficit)</b>	<b>(79,974)</b>	<b>(85,285)</b>	<b>2,388</b>	<b>(28,584)</b>	<b>(8,370)</b>	<b>22,770</b>	<b>58,148</b>	<b>(8,837)</b>	<b>28,363</b>	<b>14,523</b>	<b>31,602</b>	<b>(12,901)</b>	<b>163,724</b>	<b>97,567</b>	<b>28,971</b>	<b>68,597</b>
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(79,974)	(85,285)	2,388	(28,584)	(8,370)	22,770	58,148	(8,837)	28,363	14,523	31,602	(12,901)	163,724	97,567		
Cash flows from operating activities																
Depreciation/Amortization	999	999	1,022	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	1,056	-	12,522		
Public Funding Receivables	-	-	-	-	-	-	-	-	-	-	-	-	(163,724)	(163,724)		
Grants and Contributions Rec.	-	(5,411)	5,411	-	-	-	-	-	-	-	-	-	-	-		
Due To/From Related Parties	56,087	40,552	37,490	72,320	73,002	(87,752)	-	-	-	-	-	(11,025)	-	180,674		
Prepaid Expenses	360	2,613	5,108	270	(5,554)	10,155	-	-	-	-	-	-	-	12,951		
Accounts Payable	(3,024)	669	(2,842)	963	(660)	3,325	-	-	-	-	-	-	-	(1,569)		
Accrued Expenses	(14,585)	77,537	(47,366)	7,785	(162,452)	66,595	-	-	-	-	-	-	-	(72,486)		
Other Liabilities	(1,655)	(1,655)	(1,655)	(1,655)	(1,655)	(1,655)	-	-	-	-	-	-	-	(9,928)		
Cash flows from investing activities																
Purchases of Prop. And Equip.	-	-	(1,404)	(1,209)	-	-	-	-	-	-	-	-	-	(2,613)		
<b>Total Change in Cash</b>	<b>(41,793)</b>	<b>30,020</b>	<b>(1,849)</b>	<b>50,946</b>	<b>(104,634)</b>	<b>14,495</b>	<b>59,204</b>	<b>(7,781)</b>	<b>29,419</b>	<b>15,579</b>	<b>32,658</b>	<b>(22,869)</b>				
Cash, Beginning of Month	67,310	25,517	55,537	53,688	104,634	(0)	14,495	73,700	65,918	95,337	110,916	143,574				
<b>Cash, End of Month</b>	<b>25,517</b>	<b>55,537</b>	<b>53,688</b>	<b>104,634</b>	<b>(0)</b>	<b>14,495</b>	<b>73,700</b>	<b>65,918</b>	<b>95,337</b>	<b>110,916</b>	<b>143,574</b>	<b>120,704</b>				

## Teach Academy of Technology

## Budget vs Actual

For the period ended December 31, 2019

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 227,153	\$ 252,529	\$ (25,376)	\$ 933,851	\$ 1,038,174	\$ (104,323)	\$ 2,876,262
Education Protection Account	161,122	157,386	3,736	322,243	314,772	7,472	629,543
In Lieu of Property Taxes	79,248	71,791	7,457	495,298	448,696	46,602	963,302
Total State Aid - Revenue Limit	467,523	481,706	(14,183)	1,751,392	1,801,642	(50,250)	4,469,106
Federal Revenue							
Special Education - Entitlement	6,365	6,834	(469)	39,779	34,929	4,850	81,510
Federal Child Nutrition	56,406	31,389	25,017	162,468	79,299	83,168	330,414
Title I, Part A - Basic Low Income	119,266	117,742	1,524	158,603	156,989	1,614	156,989
Title II, Part A - Teacher Quality	3,313	13,439	(10,126)	8,829	17,919	(9,090)	17,919
Other Federal Revenue	-	-	-	2,913	-	2,913	10,000
Total Federal Revenue	185,350	169,404	15,945	372,592	289,136	83,455	596,832
Other State Revenue							
State Special Education	18,502	17,473	1,029	115,636	89,308	26,329	208,406
State Child Nutrition	4,388	2,834	1,554	12,959	7,159	5,800	29,830
School Facilities (SB740)	-	-	-	-	-	-	479,446
Mandated Cost	6,565	6,565	(0)	6,565	6,565	(0)	6,565
State Lottery	-	-	-	-	-	-	85,272
Prior Year Revenue	-	-	-	(1,718)	-	(1,718)	-
Other State Revenue	-	-	-	-	78,219	(78,219)	120,337
Total Other State Revenue	29,455	26,872	2,582	133,442	181,251	(47,809)	929,857
<b>Total Revenues</b>	<b>\$ 682,327</b>	<b>\$ 677,983</b>	<b>\$ 4,345</b>	<b>\$ 2,257,426</b>	<b>\$ 2,272,029</b>	<b>\$ (14,603)</b>	<b>\$ 5,995,795</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	\$ 91,506	\$ 75,080	\$ (16,426)	\$ 462,754	\$ 375,401	\$ (87,353)	\$ 825,882
Teachers' Substitute Hours	-	2,727	2,727	-	13,636	13,636	30,000
Teachers' Extra Duty/Stipends	30,509	27,957	(2,552)	37,052	27,957	(9,095)	55,915
Pupil Support Salaries	14,411	5,915	(8,496)	47,114	35,490	(11,623)	70,981
Administrators' Salaries	19,141	13,800	(5,341)	87,974	82,800	(5,174)	165,600
Other Certificated Salaries	6,598	5,075	(1,523)	31,974	25,376	(6,598)	55,828
Total Certificated Salaries	162,166	130,555	(31,611)	666,868	560,661	(106,207)	1,204,206
Classified Salaries							
Instructional Salaries	17,555	18,740	1,185	107,483	93,700	(13,783)	206,140
Support Salaries	-	11,968	11,968	-	11,968	11,968	23,936
Supervisors' and Administrators' Salaries	-	-	-	13,125	-	(13,125)	-
Clerical and Office Staff Salaries	9,346	8,851	(495)	51,391	44,253	(7,138)	97,357
Other Classified Salaries	18,432	10,470	(7,961)	73,042	56,577	(16,465)	119,399
Total Classified Salaries	45,332	50,029	4,697	245,041	206,498	(38,543)	446,832
Benefits							
State Teachers' Retirement System, certificated po	21,487	21,803	316	104,498	93,630	(10,868)	201,102
Public Employees' Retirement System, classified po	6,823	10,406	3,583	46,002	42,952	(3,050)	92,941
OASDI/Medicare/Alternative, certificated positions	3,119	3,102	(17)	16,077	12,803	(3,274)	27,704
Medicare/Alternative, certificated positions	3,006	2,618	(387)	13,204	11,124	(2,080)	23,940
Health and Welfare Benefits, certificated positions	14,057	8,972	(5,086)	78,777	53,830	(24,947)	107,660
State Unemployment Insurance, certificated positic	822	1,014	192	9,551	6,084	(3,467)	20,279
Workers' Compensation Insurance, certificated pos	1,007	2,528	1,521	15,411	10,740	(4,671)	23,115
Other Benefits, certificated positions	1,269	2,637	1,368	6,866	15,821	8,955	31,641
Total Benefits	51,590	53,080	1,490	290,385	246,983	(43,401)	528,382

## Teach Academy of Technology

## Budget vs Actual

For the period ended December 31, 2019

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Books &amp; Supplies</b>							
Textbooks and Core Materials	-	-	-	23,653	48,279	24,626	48,279
Books and Reference Materials	-	-	-	865	1,045	180	1,045
School Supplies	9,468	784	(8,684)	32,660	4,703	(27,957)	9,405
Software	4,735	4,807	72	28,977	28,842	(135)	57,684
Office Expense	232	2,500	2,268	16,910	15,000	(1,910)	30,000
Business Meals	-	125	125	588	750	162	1,500
Noncapitalized Equipment	4,718	12,000	7,282	104,885	60,000	(44,885)	60,000
Food Services	11,346	32,749	21,404	172,481	163,747	(8,734)	360,244
<b>Total Books &amp; Supplies</b>	<b>30,499</b>	<b>52,965</b>	<b>22,466</b>	<b>381,019</b>	<b>322,366</b>	<b>(58,653)</b>	<b>568,157</b>
<b>Subagreement Services</b>							
Nursing	-	5,833	5,833	-	35,000	35,000	70,000
Special Education	11,509	7,273	(4,236)	66,220	36,364	(29,856)	80,000
Substitute Teacher	17,160	4,545	(12,615)	70,049	22,727	(47,322)	50,000
Transportation	-	227	227	-	1,136	1,136	2,500
Security	3,570	3,636	67	27,570	18,182	(9,389)	40,000
Other Educational Consultants	18,746	15,000	(3,746)	45,223	60,000	14,777	150,000
<b>Total Subagreement Services</b>	<b>50,985</b>	<b>36,515</b>	<b>(14,470)</b>	<b>209,062</b>	<b>173,409</b>	<b>(35,653)</b>	<b>392,500</b>
<b>Operations &amp; Housekeeping</b>							
Auto and Travel	-	-	-	-	-	-	4,500
Dues & Memberships	165	375	210	955	2,250	1,295	4,500
Insurance	3,317	2,250	(1,067)	19,903	13,500	(6,403)	27,000
Utilities	3,376	5,864	2,488	33,174	35,183	2,009	70,366
Janitorial Services	1,401	1,000	(401)	7,296	6,000	(1,296)	12,000
Communications	4,481	8,000	3,519	25,642	48,000	22,358	96,000
Postage and Shipping	-	250	250	(22)	1,000	1,022	2,500
<b>Total Operations &amp; Housekeeping</b>	<b>12,739</b>	<b>17,739</b>	<b>5,000</b>	<b>86,949</b>	<b>105,933</b>	<b>18,984</b>	<b>216,866</b>
<b>Facilities, Repairs &amp; Other Leases</b>							
Rent	71,786	71,786	1	410,288	430,718	20,430	861,435
Equipment Leases	1,675	3,333	1,659	19,200	20,000	800	40,000
Other Leases	-	125	125	-	750	750	1,500
Real/Personal Property Taxes	339	1,000	661	71,425	6,000	(65,425)	12,000
Repairs and Maintenance	1,394	8,514	7,120	26,495	51,085	24,590	102,170
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>75,194</b>	<b>84,759</b>	<b>9,565</b>	<b>527,407</b>	<b>508,553</b>	<b>(18,855)</b>	<b>1,017,105</b>
<b>Professional/Consulting Services</b>							
IT	561	1,167	606	1,329	7,000	5,671	14,000
Audit & Taxes	-	2,417	2,417	1,950	7,250	5,300	7,250
Legal	-	1,250	1,250	5,592	7,500	1,908	15,000
Professional Development	1,797	2,500	703	12,505	10,000	(2,505)	25,000
General Consulting	-	4,800	4,800	27,348	19,200	(8,148)	48,000
Special Activities/Field Trips	(1,000)	9,475	10,475	(651)	9,475	10,125	28,424
Bank Charges	8	25	17	73	100	27	250
Printing	-	400	400	121	1,600	1,479	4,000
Other Taxes and Fees	64	400	336	3,366	1,600	(1,766)	4,000
Management Fee	71,746	56,211	(15,536)	255,405	337,263	81,858	674,527
District Oversight Fee	3,222	4,817	1,595	20,138	18,016	(2,122)	44,691
County Fees	-	-	-	2,332	1,250	(1,082)	5,000
SPED Encroachment	17,000	23,889	6,888	115,989	122,098	6,108	265,430
<b>Total Professional/Consulting Services</b>	<b>93,398</b>	<b>107,349</b>	<b>13,951</b>	<b>445,499</b>	<b>542,352</b>	<b>96,854</b>	<b>1,135,572</b>
<b>Depreciation</b>							
Depreciation Expense	9,078	5,000	(4,078)	45,457	30,000	(15,457)	60,000
<b>Total Depreciation</b>	<b>9,078</b>	<b>5,000</b>	<b>(4,078)</b>	<b>45,457</b>	<b>30,000</b>	<b>(15,457)</b>	<b>60,000</b>

**Teach Academy of Technology****Budget vs Actual**

For the period ended December 31, 2019

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Interest							
Interest Expense	1,288	-	(1,288)	7,730	-	(7,730)	-
Total Interest	1,288	-	(1,288)	7,730	-	(7,730)	-
<b>Total Expenses</b>	<b>\$ 532,270</b>	<b>\$ 537,991</b>	<b>\$ 5,722</b>	<b>\$ 2,905,416</b>	<b>\$ 2,696,755</b>	<b>\$ (208,660)</b>	<b>\$ 5,569,619</b>
<b>Change in Net Assets</b>	<b>150,058</b>	<b>139,992</b>	<b>10,066</b>	<b>(647,989)</b>	<b>(424,726)</b>	<b>(223,263)</b>	<b>426,176</b>
Net Assets, Beginning of Period	1,625,893			2,423,940			
<b>Net Assets, End of Period</b>	<b>\$ 1,775,951</b>			<b>\$ 1,775,951</b>			

**Teach Tech High School**

**Budget vs Actual**

For the period ended December 31, 2019

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 296,498	\$ 295,737	\$ 761	\$ 1,218,936	\$ 1,215,808	\$ 3,128	\$ 4,162,378
Education Protection Account	16,371	20,188	(3,817)	32,743	40,375	(7,632)	80,750
In Lieu of Property Taxes	66,636	58,560	8,076	416,475	365,997	50,478	930,462
Total State Aid - Revenue Limit	379,505	374,484	5,021	1,668,154	1,622,180	45,974	5,173,590
Federal Revenue							
Special Education - Entitlement	5,352	5,574	(223)	33,449	28,491	4,957	78,731
Federal Child Nutrition	54,946	30,788	24,158	99,758	77,780	21,978	324,083
Title I, Part A - Basic Low Income	88,009	86,880	1,129	117,036	115,840	1,196	115,840
Title II, Part A - Teacher Quality	2,177	10,054	(7,877)	6,689	13,405	(6,716)	13,405
Other Federal Revenue	-	-	-	2,500	-	2,500	10,000
Total Federal Revenue	150,484	133,296	17,188	259,432	235,516	23,915	542,060
Other State Revenue							
State Special Education	15,557	14,253	1,305	97,234	72,847	24,386	201,302
State Child Nutrition	4,577	2,844	1,733	8,754	7,184	1,570	29,935
School Facilities (SB740)	-	-	-	-	-	-	463,101
Mandated Cost	15,347	14,366	981	15,347	14,366	981	14,366
State Lottery	-	-	-	-	-	-	78,328
Prior Year Revenue	-	-	-	168	-	168	-
Total Other State Revenue	35,481	31,463	4,018	121,503	94,398	27,104	787,032
Other Local Revenue							
Contributions, Unrestricted	-	-	-	2,500	-	2,500	-
Total Other Local Revenue	-	-	-	2,500	-	2,500	-
<b>Total Revenues</b>	<b>\$ 565,470</b>	<b>\$ 539,243</b>	<b>\$ 26,227</b>	<b>\$2,051,588</b>	<b>\$1,952,094</b>	<b>\$ 99,494</b>	<b>\$6,502,682</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	\$ 93,266	\$ 110,000	\$ 16,734	\$ 482,935	\$ 549,998	\$ 67,063	\$ 1,209,995
Teachers' Substitute Hours	-	-	-	1,050	-	(1,050)	-
Teachers' Extra Duty/Stipends	36,008	37,051	1,042	48,008	37,051	(10,958)	74,102
Pupil Support Salaries	7,690	5,915	(1,775)	37,265	35,490	(1,775)	70,981
Administrators' Salaries	26,867	14,333	(12,533)	126,533	86,000	(40,533)	172,000
Other Certificated Salaries	-	2,509	2,509	-	12,545	12,545	27,600
Total Certificated Salaries	163,831	169,808	5,977	695,791	721,085	25,293	1,554,678
Classified Salaries							
Instructional Salaries	14,424	23,840	9,416	67,736	121,840	54,104	264,880
Support Salaries	-	13,176	13,176	-	13,176	13,176	26,353
Supervisors' and Administrators' Salaries	5,417	9,667	4,250	26,250	58,000	31,750	116,000
Clerical and Office Staff Salaries	5,753	11,137	5,384	42,113	55,683	13,570	122,502
Other Classified Salaries	16,630	7,345	(9,285)	57,122	38,310	(18,813)	82,379
Total Classified Salaries	42,223	65,165	22,942	193,221	287,009	93,788	612,115
Benefits							
State Teachers' Retirement System, certificat	21,445	28,331	6,887	111,064	120,309	9,245	259,389
Public Employees' Retirement System, classif	319	-	(319)	1,570	-	(1,570)	-
OASDI/Medicare/Alternative, certificated pos	2,606	4,040	1,434	11,874	17,795	5,921	37,951
Medicare/Alternative, certificated positions	2,972	3,405	433	12,784	14,608	1,823	31,397
Health and Welfare Benefits, certificated pos	11,295	9,357	(1,938)	80,217	56,140	(24,077)	112,280
State Unemployment Insurance, certificated	1,094	1,127	33	9,040	6,762	(2,278)	22,540
Workers' Compensation Insurance, certificat	1,248	3,287	2,039	7,488	14,104	6,616	30,315
Other Benefits, certificated positions	2,673	3,269	596	12,742	19,612	6,870	39,224
Total Benefits	43,653	52,816	9,164	246,778	249,329	2,551	533,096

**Teach Tech High School****Budget vs Actual**

For the period ended December 31, 2019

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Books &amp; Supplies</b>							
Textbooks and Core Materials	-	-	-	43,303	50,000	6,697	50,000
Books and Reference Materials	270	-	(270)	692	8,900	8,208	8,900
School Supplies	4,556	3,198	(1,359)	36,294	19,185	(17,109)	38,370
Software	1,540	4,677	3,136	14,188	28,060	13,872	56,120
Office Expense	6,689	2,500	(4,189)	21,050	15,000	(6,050)	30,000
Business Meals	108	17	(92)	108	100	(8)	200
Noncapitalized Equipment	2,741	9,000	6,259	58,995	45,000	(13,995)	45,000
Food Services	9,507	32,184	22,676	122,566	160,918	38,351	354,019
<b>Total Books &amp; Supplies</b>	<b>25,413</b>	<b>51,574</b>	<b>26,162</b>	<b>297,197</b>	<b>327,163</b>	<b>29,966</b>	<b>582,609</b>
<b>Subagreement Services</b>							
Special Education	16,741	2,727	(14,013)	63,265	13,636	(49,628)	30,000
Substitute Teacher	1,953	3,182	1,229	25,181	15,909	(9,272)	35,000
Transportation	-	682	682	300	3,409	3,109	7,500
Security	3,242	1,841	(1,401)	18,279	9,205	(9,074)	20,250
Other Educational Consultants	797	2,000	1,203	9,221	8,000	(1,221)	20,000
<b>Total Subagreement Services</b>	<b>22,732</b>	<b>10,432</b>	<b>(12,300)</b>	<b>116,245</b>	<b>50,159</b>	<b>(66,086)</b>	<b>112,750</b>
<b>Operations &amp; Housekeeping</b>							
Auto and Travel	-	-	-	-	-	-	2,000
Dues & Memberships	62	17	(45)	123	100	(23)	200
Insurance	3,204	2,083	(1,121)	19,225	12,500	(6,725)	25,000
Utilities	5,194	5,663	469	49,491	33,975	(15,516)	67,950
Janitorial Services	3,726	833	(2,893)	10,275	5,000	(5,275)	10,000
Communications	2,407	2,917	509	10,203	17,500	7,297	35,000
Postage and Shipping	-	250	250	96	1,000	904	2,500
<b>Total Operations &amp; Housekeeping</b>	<b>14,593</b>	<b>11,763</b>	<b>(2,830)</b>	<b>89,413</b>	<b>70,075</b>	<b>(19,337)</b>	<b>142,650</b>
<b>Facilities, Repairs &amp; Other Leases</b>							
Rent	71,343	96,295	24,952	521,002	577,769	56,767	1,155,538
Additional Rent	7,057	-	(7,057)	44,376	-	(44,376)	-
Equipment Leases	1,675	1,250	(425)	3,222	7,500	4,278	15,000
Other Leases	-	83	83	-	500	500	1,000
Real/Personal Property Taxes	-	-	-	121,130	-	(121,130)	-
Repairs and Maintenance	5,033	5,028	(5)	32,154	30,166	(1,988)	60,332
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>85,108</b>	<b>102,656</b>	<b>17,548</b>	<b>721,885</b>	<b>615,935</b>	<b>(105,950)</b>	<b>1,231,870</b>
<b>Professional/Consulting Services</b>							
IT	121	625	504	724	3,750	3,026	7,500
Audit & Taxes	-	2,500	2,500	1,950	7,500	5,550	7,500
Legal	-	667	667	350	4,000	3,650	8,000
Professional Development	1,000	2,200	1,200	3,815	8,800	4,985	22,000
General Consulting	-	3,500	3,500	4,673	14,000	9,328	35,000
Special Activities/Field Trips	3,922	32,753	28,831	19,488	32,753	13,265	98,260
Bank Charges	8	9	1	8	34	26	85
Printing	-	500	500	2,638	2,000	(638)	5,000
Other Taxes and Fees	-	150	150	9,542	600	(8,942)	1,500
Payroll Service Fee	-	400	400	-	2,400	2,400	4,800
Management Fee	60,553	60,742	189	235,398	364,455	129,057	728,910
District Oversight Fee	3,248	3,745	497	20,302	16,222	(4,080)	51,736
County Fees	-	-	-	1,592	1,250	(342)	5,000
SPED Encroachment	14,295	23,074	8,779	97,531	117,935	20,405	256,381
Public Relations/Recruitment	-	500	500	-	2,000	2,000	5,000
Scholarships	-	-	-	-	-	-	3,500
<b>Total Professional/Consulting Services</b>	<b>83,147</b>	<b>131,365</b>	<b>48,218</b>	<b>398,010</b>	<b>577,699</b>	<b>179,689</b>	<b>1,240,172</b>
<b>Depreciation</b>							
Depreciation Expense	3,451	2,083	(1,368)	20,634	12,500	(8,135)	25,000
<b>Total Depreciation</b>	<b>3,451</b>	<b>2,083</b>	<b>(1,368)</b>	<b>20,634</b>	<b>12,500</b>	<b>(8,135)</b>	<b>25,000</b>
<b>Total Expenses</b>	<b>\$ 484,149</b>	<b>\$ 597,662</b>	<b>\$ 113,512</b>	<b>\$2,779,175</b>	<b>\$2,910,954</b>	<b>\$ 131,779</b>	<b>\$6,034,940</b>
<b>Change in Net Assets</b>	<b>81,321</b>	<b>(58,419)</b>	<b>139,739</b>	<b>(727,586)</b>	<b>(958,859)</b>	<b>231,273</b>	<b>467,742</b>
Net Assets, Beginning of Period	(543,162)			265,745			
<b>Net Assets, End of Period</b>	<b>\$ (461,841)</b>			<b>\$ (461,841)</b>			

**Teach Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School****Budget vs Actual**

For the period ended December 31, 2019

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 53,986	\$ 55,726	\$ (1,740)	\$ 318,986	\$ 229,094	\$ 89,892	\$1,477,592
Education Protection Account	3,467	8,313	(4,846)	6,935	16,625	(9,690)	33,250
In Lieu of Property Taxes	19,353	12,786	6,567	171,498	79,910	91,588	383,131
Total State Aid - Revenue Limit	76,806	76,824	(18)	497,419	325,629	171,790	1,893,973
Federal Revenue							
Special Education - Entitlement	1,706	1,217	489	10,665	6,221	4,444	32,419
Federal Child Nutrition	32,347	12,570	19,777	70,146	31,755	38,391	132,312
Title I, Part A - Basic Low Income	-	18,704	(18,704)	-	24,938	(24,938)	24,938
Title II, Part A - Teacher Quality	-	2,138	(2,138)	-	2,850	(2,850)	2,850
Title V, Part B - PCSGP	-	-	-	113,222	-	113,222	-
Prior Year Federal Revenue	-	-	-	0	-	0	10,000
Total Federal Revenue	34,053	34,628	(575)	194,033	65,764	128,269	202,519
Other State Revenue							
State Special Education	4,960	3,112	1,849	31,003	15,905	15,097	82,889
State Child Nutrition	2,633	1,115	1,518	5,521	2,816	2,705	11,733
School Facilities (SB740)	-	-	-	-	-	-	190,689
Mandated Cost	1,169	1,169	(0)	1,169	1,169	(0)	1,169
State Lottery	-	-	-	-	-	-	33,915
Total Other State Revenue	8,762	5,396	3,367	37,693	19,890	17,802	320,395
<b>Total Revenues</b>	<b>\$ 119,621</b>	<b>\$ 116,847</b>	<b>\$ 2,774</b>	<b>\$ 729,145</b>	<b>\$ 411,283</b>	<b>\$ 317,862</b>	<b>\$2,416,887</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	\$ 29,989	\$ 39,407	\$ 9,418	\$ 130,585	\$ 197,035	\$ 66,451	\$ 433,478
Teachers' Extra Duty/Stipends	8,081	-	(8,081)	8,081	-	(8,081)	-
Administrators' Salaries	9,994	7,688	(2,306)	48,431	46,125	(2,306)	92,250
Total Certificated Salaries	48,064	47,095	(969)	187,097	243,160	56,063	525,728
Classified Salaries							
Instructional Salaries	9,840	9,880	40	48,168	49,400	1,232	108,680
Clerical and Office Staff Salaries	4,241	4,499	258	33,911	25,722	(8,188)	52,717
Other Classified Salaries	6,957	4,305	(2,652)	26,762	25,830	(932)	51,659
Total Classified Salaries	21,039	18,684	(2,354)	108,841	100,952	(7,889)	213,056
Benefits							
State Teachers' Retirement System, certificated p	6,789	7,865	1,076	30,563	40,608	10,045	87,797
Public Employees' Retirement System, classified p	417	-	(417)	3,630	-	(3,630)	-
OASDI/Medicare/Alternative, certificated positior	1,294	1,158	(135)	6,684	6,259	(425)	13,209
Medicare/Alternative, certificated positions	997	954	(43)	4,260	4,990	729	10,712
Health and Welfare Benefits, certificated position	1,344	4,422	3,078	18,827	26,530	7,703	53,060
State Unemployment Insurance, certificated posit	405	441	36	3,388	2,646	(742)	8,820
Workers' Compensation Insurance, certificated p	433	921	488	2,595	4,818	2,222	10,343
Other Benefits, certificated positions	926	1,095	170	3,850	6,572	2,722	13,143
Total Benefits	12,604	16,856	4,252	73,797	92,422	18,625	197,085
Books & Supplies							
Textbooks and Core Materials	220	-	(220)	39,917	19,200	(20,717)	19,200
Books and Reference Materials	-	-	-	4,508	420	(4,088)	420
School Supplies	1,596	312	(1,284)	51,999	1,870	(50,129)	3,740
Software	3,419	1,913	(1,507)	37,895	11,475	(26,420)	22,950
Office Expense	817	1,667	850	9,091	10,000	909	20,000
Business Meals	-	21	21	212	125	(87)	250
Noncapitalized Equipment	-	9,000	9,000	104,690	45,000	(59,690)	45,000
Food Services	6,285	13,095	6,810	73,205	65,475	(7,729)	144,046
Total Books & Supplies	12,337	26,007	13,670	321,516	153,565	(167,951)	255,606

**Teach Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School****Budget vs Actual**

For the period ended December 31, 2019

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	2,116	2,273	157	9,846	11,364	1,518	25,000
Substitute Teacher	3,711	864	(2,847)	20,829	4,318	(16,511)	9,500
Transportation	-	455	455	-	2,273	2,273	5,000
Security	2,686	1,364	(1,322)	17,666	6,818	(10,848)	15,000
Other Educational Consultants	-	1,000	1,000	1,890	4,000	2,110	10,000
Total Subagreement Services	8,512	5,955	(2,558)	50,231	28,773	(21,458)	64,500
Operations & Housekeeping							
Auto and Travel	-	-	-	2,561	-	(2,561)	2,500
Dues & Memberships	-	83	83	-	500	500	1,000
Insurance	1,319	625	(694)	7,916	3,750	(4,166)	7,500
Utilities	-	1,990	1,990	-	11,940	11,940	23,880
Janitorial Services	-	600	600	175	3,600	3,425	7,200
Communications	316	625	309	2,060	3,750	1,690	7,500
Postage and Shipping	-	85	85	-	340	340	850
Total Operations & Housekeeping	1,635	4,008	2,373	12,711	23,880	11,169	50,430
Facilities, Repairs & Other Leases							
Rent	47,744	33,167	(14,578)	245,402	199,000	(46,402)	398,000
Equipment Leases	755	208	(547)	4,594	1,250	(3,345)	2,500
Other Leases	-	83	83	-	500	500	1,000
Real/Personal Property Taxes	-	417	417	4,892	2,500	(2,392)	5,000
Repairs and Maintenance	1,811	3,083	1,273	15,165	18,500	3,335	37,000
Total Facilities, Repairs & Other Leases	50,310	36,958	(13,352)	270,054	221,750	(48,304)	443,500
Professional/Consulting Services							
IT	121	667	546	834	4,000	3,166	8,000
Audit & Taxes	-	1,667	1,667	1,950	5,000	3,050	5,000
Legal	-	375	375	-	2,250	2,250	4,500
Professional Development	1,517	750	(767)	7,457	3,000	(4,457)	7,500
General Consulting	1,502	1,000	(502)	8,785	4,000	(4,785)	10,000
Special Activities/Field Trips	-	7,106	7,106	324	7,106	6,782	21,318
Bank Charges	8	20	12	23	80	57	200
Printing	-	-	-	1,353	-	(1,353)	-
Other Taxes and Fees	5	-	(5)	3,014	-	(3,014)	-
Payroll Service Fee	-	250	250	-	1,500	1,500	3,000
Management Fee	14,197	22,800	8,603	86,269	136,802	50,534	273,604
District Oversight Fee	514	768	254	5,748	3,256	(2,492)	18,940
County Fees	-	-	-	1,328	625	(703)	2,500
SPED Encroachment	10,696	9,501	(1,195)	29,653	48,562	18,909	105,569
Public Relations/Recruitment	-	250	250	400	1,000	600	2,500
Total Professional/Consulting Services	28,560	45,154	16,594	147,137	217,181	70,044	462,631
Depreciation							
Depreciation Expense	861	208	(652)	4,917	1,250	(3,667)	2,500
Total Depreciation	861	208	(652)	4,917	1,250	(3,667)	2,500
<b>Total Expenses</b>	<b>\$ 183,921</b>	<b>\$ 200,925</b>	<b>\$ 17,004</b>	<b>\$1,176,302</b>	<b>\$1,082,933</b>	<b>\$ (93,369)</b>	<b>\$2,215,035</b>
<b>Change in Net Assets</b>	<b>(64,299)</b>	<b>(84,078)</b>	<b>19,778</b>	<b>(447,157)</b>	<b>(671,650)</b>	<b>224,493</b>	<b>201,852</b>
Net Assets, Beginning of Period	(42,999)			339,858			
<b>Net Assets, End of Period</b>	<b>\$ (107,299)</b>			<b>\$ (107,299)</b>			

## Teach Public Schools

## Budget vs Actual

For the period ended December 31, 2019

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
Other Local Revenue							
Lease and Rental Income	\$ 5,411	\$ 5,100	\$ 311	\$ 32,464	\$ 30,600	\$ 1,864	\$ 61,200
Other Fees and Contracts	129,905	120,067	9,838	477,672	417,187	60,486	1,342,383
Total Other Local Revenue	135,315	125,167	10,149	510,136	447,787	62,349	1,403,583
<b>Total Revenues</b>	<b>\$ 135,315</b>	<b>\$ 125,167</b>	<b>\$ 10,149</b>	<b>\$ 510,136</b>	<b>\$ 447,787</b>	<b>\$ 62,349</b>	<b>\$1,403,583</b>
<b>Expenses</b>							
Certificated Salaries							
Administrators' Salaries	\$ 57,187	\$ 44,831	\$ (12,355)	\$ 281,342	\$ 268,987	\$ (12,355)	\$ 537,974
Total Certificated Salaries	57,187	44,831	(12,355)	281,342	268,987	(12,355)	537,974
Classified Salaries							
Supervisors' and Administrators' Salaries	8,883	6,833	(2,050)	43,050	41,000	(2,050)	82,000
Clerical and Office Staff Salaries	5,408	4,160	(1,248)	26,784	24,960	(1,824)	49,920
Other Classified Salaries	805	12,033	11,228	52,568	72,200	19,632	144,400
Total Classified Salaries	15,096	23,027	7,930	122,402	138,160	15,758	276,320
Benefits							
State Teachers' Retirement System, certificated positions	8,062	7,487	(575)	43,175	44,921	1,746	89,842
Public Employees' Retirement System, classified positions	(259)	-	259	252	-	(252)	-
OASDI/Medicare/Alternative, certificated positions	919	1,428	509	7,486	8,566	1,080	17,132
Medicare/Alternative, certificated positions	1,034	984	(50)	5,767	5,904	136	11,807
Health and Welfare Benefits, certificated positions	8,951	2,538	(6,414)	45,851	15,225	(30,626)	30,450
State Unemployment Insurance, certificated positions	(245)	294	539	868	1,764	896	5,880
Workers' Compensation Insurance, certificated positions	460	950	490	2,762	5,700	2,939	11,400
Other Benefits, certificated positions	1,215	1,437	222	6,608	8,625	2,017	17,249
Total Benefits	20,137	15,117	(5,019)	112,769	90,704	(22,065)	183,760
Books & Supplies							
School Supplies	-	125	125	4,051	750	(3,301)	1,500
Software	1,007	208	(799)	4,236	1,250	(2,986)	2,500
Office Expense	315	2,500	2,185	19,417	15,000	(4,417)	30,000
Business Meals	262	47	(215)	1,139	282	(857)	564
Noncapitalized Equipment	352	4,000	3,648	8,589	20,000	11,411	20,000
Total Books & Supplies	1,936	6,880	4,944	37,432	37,282	(150)	54,564
Subagreement Services							
Transportation	-	45	45	-	227	227	500
Security	672	682	10	197	3,409	3,212	7,500
Total Subagreement Services	672	727	55	197	3,636	3,439	8,000
Operations & Housekeeping							
Auto and Travel	1,083	-	(1,083)	7,098	-	(7,098)	21,000
Dues & Memberships	255	139	(116)	1,725	836	(889)	1,672
Insurance	-	1,102	1,102	233	6,613	6,380	13,226
Utilities	1,388	1,250	(138)	8,818	7,500	(1,318)	15,000
Janitorial Services	-	1,000	1,000	-	6,000	6,000	12,000
Communications	1,446	625	(821)	7,546	3,750	(3,796)	7,500
Postage and Shipping	590	249	(341)	2,429	994	(1,435)	2,485
Total Operations & Housekeeping	4,763	4,365	(398)	27,849	25,693	(2,156)	72,883
Facilities, Repairs & Other Leases							
Rent	7,322	7,322	0	43,931	43,931	0	87,862
Additional Rent	1,466	1,795	329	8,535	10,769	2,234	21,538
Equipment Leases	398	125	(273)	1,661	750	(911)	1,500
Other Leases	-	667	667	-	4,000	4,000	8,000
Real/Personal Property Taxes	-	2,083	2,083	-	12,500	12,500	25,000
Repairs and Maintenance	-	2,917	2,917	7,916	17,500	9,584	35,000
Total Facilities, Repairs & Other Leases	9,186	14,908	5,722	62,042	89,450	27,408	178,900

**Teach Public Schools****Budget vs Actual**

For the period ended December 31, 2019

	<b>Current Period Actual</b>	<b>Current Period Budget</b>	<b>Current Period Variance</b>	<b>Current Year Actual</b>	<b>YTD Budget</b>	<b>YTD Budget Variance</b>	<b>Total Budget</b>
Professional/Consulting Services							
IT	612	208	(404)	3,674	1,250	(2,424)	2,500
Audit & Taxes	-	2,833	2,833	1,950	8,500	6,550	8,500
Legal	-	333	333	13,463	2,000	(11,463)	4,000
Professional Development	100	1,800	1,700	3,750	7,200	3,450	18,000
General Consulting	-	1,500	1,500	1,650	6,000	4,350	15,000
Special Activities/Field Trips	-	500	500	324	500	176	1,500
Bank Charges	115	150	35	700	600	(100)	1,500
Printing	-	21	21	106	84	(21)	211
Other Taxes and Fees	-	-	-	3,811	-	(3,811)	-
Payroll Service Fee	1,236	-	(1,236)	5,968	-	(5,968)	-
Management Fee	450	-	(450)	1,575	-	(1,575)	-
<b>Total Professional/Consulting Services</b>	<b>2,513</b>	<b>7,346</b>	<b>4,833</b>	<b>36,971</b>	<b>26,134</b>	<b>(10,836)</b>	<b>51,211</b>
Depreciation							
Depreciation Expense	1,056	917	(139)	6,186	5,500	(686)	11,000
<b>Total Depreciation</b>	<b>1,056</b>	<b>917</b>	<b>(139)</b>	<b>6,186</b>	<b>5,500</b>	<b>(686)</b>	<b>11,000</b>
<b>Total Expenses</b>	<b>\$ 112,545</b>	<b>\$ 118,119</b>	<b>\$ 5,574</b>	<b>\$ 687,190</b>	<b>\$ 685,547</b>	<b>\$ (1,644)</b>	<b>\$1,374,612</b>
<b>Change in Net Assets</b>	<b>22,770</b>	<b>7,048</b>	<b>15,723</b>	<b>(177,054)</b>	<b>(237,760)</b>	<b>60,706</b>	<b>28,971</b>
Net Assets, Beginning of Period	(370,974)			(171,150)			
<b>Net Assets, End of Period</b>	<b>\$ (348,204)</b>			<b>\$ (348,204)</b>			

**C & M LLC****Budget vs Actual**

For the period ended December 31, 2019

	<b>Current Period Actual</b>	<b>Current Year Actual</b>
<b>Revenues</b>		
Other Local Revenue		
Lease and Rental Income	\$ 71,786	\$ 416,969
Interest Revenue	1,960	13,875
Total Other Local Revenue	<u>73,745</u>	<u>430,843</u>
<b>Total Revenues</b>	<b><u>\$ 73,745</u></b>	<b><u>\$ 430,843</u></b>
<b>Expenses</b>		
Operations & Housekeeping		
Bond Amortization Expense	\$ 712	\$ 4,271
Total Operations & Housekeeping	<u>712</u>	<u>4,271</u>
Professional/Consulting Services		
Bank Charges	-	12
Other Taxes and Fees	10,000	10,000
Total Professional/Consulting Services	<u>10,000</u>	<u>10,012</u>
Depreciation		
Depreciation Expense	24,076	146,019
Total Depreciation	<u>24,076</u>	<u>146,019</u>
Interest		
Interest Expense	63,907	367,486
Total Interest	<u>63,907</u>	<u>367,486</u>
<b>Total Expenses</b>	<b><u>\$ 98,694</u></b>	<b><u>\$ 527,789</u></b>
<b>Change in Net Assets</b>	<b>(24,949)</b>	<b>(96,946)</b>
Net Assets, Beginning of Period	<u>(415,235)</u>	<u>(343,238)</u>
<b>Net Assets, End of Period</b>	<b><u><u>\$ (440,184)</u></u></b>	<b><u><u>\$ (440,184)</u></u></b>

**TEACH Foundation, Inc**

***Budget vs Actual***

For the period ended December 31, 2019

	Current Period Actual	Current Year Actual
<b>Revenues</b>		
Other Local Revenue		
Contributions, Unrestricted	\$ 7,347	\$ 14,879
Total Other Local Revenue	<u>7,347</u>	<u>14,879</u>
<b>Total Revenues</b>	<b><u>\$ 7,347</u></b>	<b><u>\$ 14,879</u></b>
<b>Expenses</b>		
Professional/Consulting Services		
Bank Charges	\$ 16	\$ 64
Scholarships	198	6,906
Total Professional/Consulting Services	<u>214</u>	<u>6,970</u>
<b>Total Expenses</b>	<b><u>\$ 214</u></b>	<b><u>\$ 6,970</u></b>
<b>Change in Net Assets</b>	<b>7,133</b>	<b>7,909</b>
Net Assets, Beginning of Period	<u>776</u>	<u>-</u>
<b>Net Assets, End of Period</b>	<b><u>\$ 7,909</u></b>	<b><u>\$ 7,909</u></b>

## TEACH, Inc.

## Statement of Financial Position

December 31, 2019

	Teach Public Schools	Teach Academy of Technology	Teach Tech High School	C & M LLC	Teach Preparatory Mildred S. Cunningham & Edith H. Morris	TEACH Foundation, Inc	Eliminations	Combined
<b>Assets</b>								
<b>Current Assets</b>								
Cash & Cash Equivalents	\$ 14,495	\$ 70,715	\$ -	\$ 1,482	\$ -	\$ 7,909		\$ 94,602
Public Funding Receivables	-	435,473	303,961	-	207,385	-		946,819
Other Receivables	24,000	166,364	-	2,529	-	-		192,893
Due To/From Related Parties	(233,952)	661,554	(239,545)	55,383	(243,440)	-		-
Prepaid Expenses	22,597	73,811	93,861	-	59,852	-		250,121
Investments	-	-	-	631,115	-	-		631,115
<b>Total Current Assets</b>	<b>(172,860)</b>	<b>1,407,918</b>	<b>158,278</b>	<b>690,510</b>	<b>23,796</b>	<b>7,909</b>		<b>2,115,549</b>
<b>Long-Term Assets</b>								
Property & Equipment, Net	60,951	1,250,009	127,126	10,136,586	82,247	-		11,656,919
Deposits	17,580	5,000	163,517	-	99,750	-		285,847
Deferred Lease Asset	-	-	-	245,466	-	-	(245,466)	-
Securities	-	-	-	567,915	-	-		567,915
<b>Total Long Term Assets</b>	<b>78,531</b>	<b>1,255,009</b>	<b>290,643</b>	<b>10,949,967</b>	<b>181,997</b>	<b>-</b>	<b>(245,466)</b>	<b>12,510,681</b>
<b>Total Assets</b>	<b>\$ (94,329)</b>	<b>\$ 2,662,926</b>	<b>\$ 448,920</b>	<b>\$ 11,640,476</b>	<b>\$ 205,793</b>	<b>\$ 7,909</b>	<b>\$ (245,466)</b>	<b>\$ 14,626,230</b>
<b>Liabilities</b>								
<b>Current Liabilities</b>								
Accounts Payable	\$ 3,628	\$ 174,769	\$ 49,065	\$ -	\$ 37,886	\$ -		\$ 265,347
Accrued Liabilities	245,283	160,873	85,862	-	42,818	-		534,837
Interest Payable	-	-	-	59,935	-	-		59,935
<b>Total Current Liabilities</b>	<b>248,911</b>	<b>335,642</b>	<b>134,927</b>	<b>59,935</b>	<b>80,704</b>	<b>-</b>		<b>860,120</b>
<b>Long-Term Liabilities</b>								
Deferred Rent, Net of Current Portion	4,964	245,466	775,835	-	172,388	-	(245,466)	953,187
Notes Payable, Net of Current Portion	-	305,867	-	-	60,000	-		365,867
Bonds Payable, Net of Current Portion	-	-	-	12,500,000	-	-		12,500,000
Bond Issue Cost	-	-	-	(264,330)	-	-		(264,330)
Discount on Bonds	-	-	-	(213,552)	-	-		(213,552)
Securities Premium	-	-	-	(1,393)	-	-		(1,393)
<b>Total Long-Term Liabilities</b>	<b>4,964</b>	<b>551,333</b>	<b>775,835</b>	<b>12,020,725</b>	<b>232,388</b>	<b>-</b>	<b>(245,466)</b>	<b>13,339,779</b>
<b>Total Liabilities</b>	<b>\$ 253,875</b>	<b>\$ 886,975</b>	<b>\$ 910,762</b>	<b>\$ 12,080,660</b>	<b>\$ 313,092</b>	<b>\$ -</b>	<b>\$ (245,466)</b>	<b>\$ 14,199,898</b>
<b>Total Net Assets</b>	<b>(348,204)</b>	<b>1,775,951</b>	<b>(461,841)</b>	<b>(440,184)</b>	<b>(107,299)</b>	<b>7,909</b>		<b>426,332</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ (94,329)</b>	<b>\$ 2,662,926</b>	<b>\$ 448,920</b>	<b>\$ 11,640,476</b>	<b>\$ 205,793</b>	<b>\$ 7,909</b>	<b>\$ (245,466)</b>	<b>\$ 14,626,230</b>

## Teach Academy of Technology

## Accounts Payable Aging

December 31, 2019

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Aflac	616963	12/11/2019	1/1/2020	\$ 1,068	\$ -	\$ -	\$ -	\$ -	\$ 1,068
After-School All-Stars, Los Angeles	23994	11/8/2019	12/8/2019	-	14,281	-	-	-	14,281
After-School All-Stars, Los Angeles	24031	11/21/2019	12/21/2019	-	7,437	-	-	-	7,437
Amazon Capital Services	11YX-W4MX-DHTK	11/26/2019	12/26/2019	-	199	-	-	-	199
Amazon Capital Services	1QG4-DYVJ-YGJK	11/8/2019	12/8/2019	-	94	-	-	-	94
Amazon Capital Services	1XKJ-PQH4-1MNQ	11/12/2019	12/12/2019	-	423	-	-	-	423
AT&T	9474611500	11/1/2019	12/1/2019	-	1,901	-	-	-	1,901
Bay Alarm Company	16788760	11/15/2019	11/15/2019	-	-	300	-	-	300
Bay Alarm Company	16796965	11/15/2019	11/15/2019	-	-	105	-	-	105
Bay Alarm Company	16826837	11/15/2019	11/15/2019	-	-	5	-	-	5
Better 4 You Meals, Inc.	0819-1280.rev1	9/1/2019	10/1/2019	-	-	-	-	2,847	2,847
Better 4 You Meals, Inc.	0919-1280.rev1	10/2/2019	11/1/2019	-	-	3,478	-	-	3,478
Better 4 You Meals, Inc.	1119-1280	12/2/2019	1/1/2020	15,189	-	-	-	-	15,189
Better 4 You Meals, Inc.	1119-1281	12/2/2019	1/1/2020	13,231	-	-	-	-	13,231
Cell Business Equipment	65846561	11/18/2019	1/1/2020	3,350	-	-	-	-	3,350
Charter Impact, Inc.	8045	12/1/2019	12/1/2019	-	16,667	-	-	-	16,667
Comprehensive Therapy Associates Inc	2393	9/9/2019	9/9/2019	-	-	-	-	12,095	12,095
Comprehensive Therapy Associates Inc	2505	10/31/2019	10/31/2019	-	-	-	17,544	-	17,544
Department of Justice	416273	11/5/2019	11/5/2019	-	-	192	-	-	192
Department of Justice	422305	12/4/2019	12/4/2019	-	64	-	-	-	64
Excel Professional Staffing Services	3240	12/11/2019	12/26/2019	-	1,105	-	-	-	1,105
Excel Professional Staffing Services	3244	12/11/2019	12/26/2019	-	1,190	-	-	-	1,190
Fidelity Security Life	2433635	11/12/2019	12/1/2019	-	455	-	-	-	455
Foundation for Educational Administration	INV17695	9/21/2019	9/22/2019	-	-	-	-	165	165
Hatching Results LLC	NSCLC20042	11/19/2019	12/18/2019	-	549	-	-	-	549
Hess & Associates, Inc	879-12019-20	10/26/2019	10/26/2019	-	-	-	655	-	655
Los Angeles County Office of Education	62028	11/4/2019	12/4/2019	-	250	-	-	-	250
Michael's Uniforms	1221	9/5/2019	10/5/2019	-	-	-	9,269	-	9,269
Ontario Refrigeration	GE14277M	12/1/2019	12/1/2019	-	794	-	-	-	794
Orkin	192357515	11/15/2019	12/15/2019	-	85	-	-	-	85
Orkin	192390891	11/15/2019	12/15/2019	-	80	-	-	-	80
Republic Services #902	0902-009100214	11/23/2019	12/21/2019	-	775	-	-	-	775
Republic Services #902	0902-009111365	11/23/2019	12/21/2019	-	626	-	-	-	626
Staples	8056333338	11/2/2019	12/2/2019	-	884	-	-	-	884
Staples	8056333344	11/2/2019	12/2/2019	-	895	-	-	-	895
Staples	8056417992	11/9/2019	12/9/2019	-	265	-	-	-	265
Staples	JTL738	11/25/2019 <sup>24</sup>	12/25/2019	-	4,718	-	-	-	4,718

**Teach Academy of Technology****Accounts Payable Aging**

December 31, 2019

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Staples	JTR893	11/26/2019	12/26/2019	-	111	-	-	-	111
Teachers on Reserve	84602	11/1/2019	11/1/2019	-	-	7,739	-	-	7,739
Teachers on Reserve	84742	11/8/2019	11/8/2019	-	-	1,279	-	-	1,279
Teachers on Reserve	84743	11/8/2019	11/8/2019	-	-	5,405	-	-	5,405
Teachers on Reserve	84875	11/15/2019	11/15/2019	-	-	804	-	-	804
Teachers on Reserve	85000	11/22/2019	11/22/2019	-	-	6,826	-	-	6,826
Teachers on Reserve	85186	12/6/2019	12/6/2019	-	1,073	-	-	-	1,073
Teachers on Reserve	85188	12/6/2019	12/6/2019	-	6,164	-	-	-	6,164
Tech Verb, Inc.	BQ791	12/3/2019	1/2/2020	440	-	-	-	-	440
Time Warner Cable	6209013110719	11/7/2019	11/24/2019	-	-	2,378	-	-	2,378
Verizon Wireless	9842659515	11/21/2019	12/13/2019	-	803	-	-	-	803
Wilmington Trust Fee Collections	20191101-54971-A	11/1/2019	11/1/2019	-	-	3,500	-	-	3,500
Wilmington Trust Fee Collections	20191101-54973-A	11/1/2019	11/1/2019	-	-	1,500	-	-	1,500
Young, Minney & Corr LLP	62407	11/4/2019	11/4/2019	-	-	3,519	-	-	3,519
<b>Total Outstanding Invoices</b>				<b>\$ 33,277</b>	<b>\$ 61,886</b>	<b>\$ 37,030</b>	<b>\$ 27,468</b>	<b>\$ 15,107</b>	<b>\$ 174,769</b>

## Teach Tech High School

## Accounts Payable Aging

December 31, 2019

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1RCY-QKY3-3QDJ	12/10/2019	1/9/2020	\$ 59	\$ -	\$ -	\$ -	\$ -	\$ 59
Amazon Capital Services	1XQ6-RPXT-MVXQ	12/11/2019	1/10/2020	246	-	-	-	-	246
Angela Jang	JANG121319	12/13/2019	12/13/2019	-	1,000	-	-	-	1,000
APF fbo Edlogical Group Corp.	91358250	12/6/2019	12/6/2019	-	230	-	-	-	230
Association of California School Administrators	98117	12/1/2019	12/31/2019	124	-	-	-	-	124
Bay Alarm Company	16742543	11/15/2019	11/15/2019	-	-	2	-	-	2
Bay Alarm Company	16787294	11/15/2019	11/15/2019	-	-	225	-	-	225
Bay Alarm Company	16791141	11/15/2019	11/15/2019	-	-	79	-	-	79
Bay Alarm Company	16792897	11/15/2019	11/15/2019	-	-	160	-	-	160
Bay Alarm Company	16797563	11/15/2019	11/15/2019	-	-	704	-	-	704
Better 4 You Meals, Inc.	1119-1282	12/2/2019	1/1/2020	20,632	-	-	-	-	20,632
Claudia Lopez	LOPE120519	12/5/2019	12/5/2019	-	39	-	-	-	39
December to January Transportation	TT00909	11/21/2019	12/14/2019	-	350	-	-	-	350
December to January Transportation	TT00910	11/21/2019	12/21/2019	-	300	-	-	-	300
FCOC Transportation	ASTD1104404	10/8/2019	11/7/2019	-	-	500	-	-	500
Jestin Willard	0006	12/2/2019	12/2/2019	-	180	-	-	-	180
Maintex, Inc.	754954-00	12/4/2019	1/3/2020	2,005	-	-	-	-	2,005
Maintex, Inc.	754954-01	12/9/2019	1/8/2020	1,306	-	-	-	-	1,306
Master Services Plus	0120	12/5/2019	1/4/2020	4,200	-	-	-	-	4,200
Michael's Uniforms	1222	9/5/2019	10/5/2019	-	-	-	4,130	-	4,130
Michael's Uniforms	1299	12/3/2019	1/2/2020	2,745	-	-	-	-	2,745
Ontario Refrigeration	GE14280M	12/1/2019	12/1/2019	-	713	-	-	-	713
Staples	8056417998	11/9/2019	12/9/2019	-	153	-	-	-	153
Staples	8056418005	11/9/2019	12/9/2019	-	121	-	-	-	121
Staples	8056495489	11/16/2019	12/16/2019	-	174	-	-	-	174
Staples	JTH691	11/22/2019	12/22/2019	-	2,741	-	-	-	2,741
Teachers on Reserve	84874	11/15/2019	11/15/2019	-	-	553	-	-	553
The Education Team	413919	11/8/2019	11/8/2019	-	-	1,400	-	-	1,400
TPRS Books	15955	1/29/2019	1/29/2019	-	-	-	-	270	270
Waste Management	7975279-2684-5	12/1/2019	12/1/2019	-	278	-	-	-	278
Waste Management	7975280-2684-3	12/1/2019	12/1/2019	-	3,448	-	-	-	3,448
<b>Total Outstanding Invoices</b>				<b>\$ 31,317</b>	<b>\$ 9,726</b>	<b>\$ 3,621</b>	<b>\$ 4,130</b>	<b>\$ 270</b>	<b>\$ 49,065</b>

## Teach Preparatory Mildred S. Cunningham &amp; Edith H. Morris Elementary School

## Accounts Payable Aging

December 31, 2019

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A B Print	1025	9/16/2019	10/16/2019	\$ -	\$ -	\$ -	\$ 1,047	\$ -	\$ 1,047
Amazon Capital Services	131Y-QVK1-MG7R	12/6/2019	1/5/2020	46	-	-	-	-	46
Amazon Capital Services	1WKW-X4YH-CGRJ	12/9/2019	1/8/2020	19	-	-	-	-	19
Amazon Capital Services	1YPN-9QK1-4FP1	12/9/2019	1/8/2020	241	-	-	-	-	241
AVID Center	00049912	10/2/2019	11/1/2019	-	-	695	-	-	695
Bay Alarm Company	16741322	11/11/2019	11/11/2019	-	-	139	-	-	139
Bay Alarm Company	16792228	11/15/2019	11/15/2019	-	-	295	-	-	295
Bay Alarm Company	16796770	11/15/2019	11/15/2019	-	-	195	-	-	195
Bay Alarm Company	16826833	11/15/2019	11/15/2019	-	-	5	-	-	5
Better 4 You Meals, Inc.	0819-3149.rev1	9/1/2019	10/1/2019	-	-	-	-	2,290	2,290
Better 4 You Meals, Inc.	0919-3149.rev1	11/15/2019	12/15/2019	-	2,855	-	-	-	2,855
Better 4 You Meals, Inc.	1119-3149	12/2/2019	1/1/2020	12,719	-	-	-	-	12,719
Comprehensive Therapy Associates Inc	2446	9/30/2019	9/30/2019	-	-	-	-	374	374
Comprehensive Therapy Associates Inc	2504	10/31/2019	10/31/2019	-	-	-	813	-	813
Diaz Locksmith	3705J	12/7/2019	1/6/2020	121	-	-	-	-	121
Diaz Locksmith	3914K	8/5/2019	9/4/2019	-	-	-	-	790	790
Diaz Locksmith	3957K	9/6/2019	10/6/2019	-	-	-	72	-	72
Diaz Locksmith	4002K	10/23/2019	11/22/2019	-	-	578	-	-	578
Hess & Associates, Inc	204-12019-20	10/27/2019	10/27/2019	-	-	-	383	-	383
Maintex, Inc.	753236-00	11/20/2019	12/20/2019	-	121	-	-	-	121
Maintex, Inc.	753236-01	12/2/2019	1/1/2020	131	-	-	-	-	131
Maintex, Inc.	755654-00	12/6/2019	1/5/2020	125	-	-	-	-	125
Maintex, Inc.	755654-01	12/10/2019	1/9/2020	110	-	-	-	-	110
Matthew Cruz	bIL00I	11/22/2019	12/22/2019	-	822	-	-	-	822
McGraw-Hill School Education Holdings, LI	110808941001	12/2/2019	1/1/2020	220	-	-	-	-	220
Michael's Uniforms	1220	9/5/2019	10/5/2019	-	-	-	1,550	-	1,550
Orkin	192302219	11/15/2019	12/15/2019	-	95	-	-	-	95
PRN Nursing Consultants LLC	191786M	10/24/2019	11/23/2019	-	-	982	-	-	982
PRN Nursing Consultants LLC	191787M	10/24/2019	11/23/2019	-	-	520	-	-	520
Teachers on Reserve	84603	11/1/2019	11/1/2019	-	-	1,472	-	-	1,472
Teachers on Reserve	84744	11/8/2019	11/8/2019	-	-	1,472	-	-	1,472
Teachers on Reserve	84876	11/15/2019	11/15/2019	-	-	1,178	-	-	1,178
Teachers on Reserve	84999	11/22/2019	11/22/2019	-	-	1,472	-	-	1,472

**Teach Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School****Accounts Payable Aging**

December 31, 2019

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Teachers on Reserve	85187	12/6/2019	12/6/2019	-	883	-	-	-	883
The Education Team	413918	11/8/2019	11/8/2019	-	-	649	-	-	649
The Education Team	415501	11/15/2019	11/15/2019	-	-	1,518	-	-	1,518
The Education Team	416993	11/22/2019	11/22/2019	-	-	178	-	-	178
The Education Team	418494	11/29/2019	11/29/2019	-	-	597	-	-	597
Time Warner Cable	8325619112519	11/25/2019	12/12/2019	-	115	-	-	-	115
<b>Total Outstanding Invoices</b>				<b>\$ 13,731</b>	<b>\$ 4,891</b>	<b>\$ 11,945</b>	<b>\$ 3,864</b>	<b>\$ 3,454</b>	<b>\$ 37,886</b>

## Teach Public Schools

## Accounts Payable Aging

December 31, 2019

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Bay Alarm Company	16794891	11/15/2019	11/15/2019	\$ -	\$ -	\$ 236	\$ -	\$ -	\$ 236
Bay Alarm Company	16795055	11/15/2019	11/15/2019	-	-	105	-	-	105
Bay Alarm Company	16798039	11/15/2019	11/15/2019	-	-	331	-	-	331
Charter Impact, Inc.	8089	12/9/2019	1/8/2020	797	-	-	-	-	797
Charter Impact, Inc.	8092	12/9/2019	1/8/2020	75	-	-	-	-	75
Charter Impact, Inc.	PR113019	12/3/2019	12/3/2019	-	1,216	-	-	-	1,216
Charter Impact, Inc.	QTR32019	10/21/2019	10/21/2019	-	-	-	20	-	20
Enrique Robles	ROBL120919	12/9/2019	12/9/2019	-	104	-	-	-	104
Frank Williams	WILL120619	12/6/2019	12/6/2019	-	83	-	-	-	83
Los Angeles County Office of Education	62187	11/22/2019	12/22/2019	-	100	-	-	-	100
Maria Pimienta	PIMI120619	12/6/2019	12/6/2019	-	70	-	-	-	70
Matthew Brown	BROW120619	12/6/2019	12/6/2019	-	94	-	-	-	94
Pacific Business Technologies North	5247	12/3/2019	1/2/2020	398	-	-	-	-	398
<b>Total Outstanding Invoices</b>				<u>\$ 1,270</u>	<u>\$ 1,667</u>	<u>\$ 672</u>	<u>\$ 20</u>	<u>\$ -</u>	<u>\$ 3,628</u>

**Teach Academy of Technology****Check Register**

For the period ended December 31, 2019

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
62006	Blue Shield of California	Health Ins- 12/19	12/3/2019	\$ 6,660.14
62007	Chartersafe	WC Liability Ins- 12/19	12/3/2019	12,087.00
62008	Mutual of Omaha	Life and AD&D Ins- 12/19	12/3/2019	355.51
62009	The Lincoln National Life Insurance Company	Life Ins- 12/19	12/3/2019	1,602.93
62010	Los Angeles County Tax Collector	1st- Installment Taxes Yr-19 Assessor's #6058006014-	12/12/2019	64,221.24
62011	Western Avenue Community Action	Gardening, Traffic Team, Park Athletic Super, Cruiser	12/12/2019	3,685.16
62012	The Lincoln National Life Insurance Company	Life Ins- 10/19	12/20/2019	1,939.94
62013	Outfront Media LLC	Settlement- 01/20	12/26/2019	2,778.00
ACH	Sterling Administration	Sterling Pay Date: 120919	12/11/2019	705.00
ACH	Sterling Administration	Sterling Maintenance Fee	12/12/2019	50.00
ACH	LADWP - 0000	Utilities 10/28/19 - 11/27/19	12/16/2019	276.26
ACH	LADWP - 7788	Utilities 9/25/19 - 11/27/19	12/16/2019	474.22
ACH	LADWP - 7514	Utilities 10/29/19 - 11/27/19	12/17/2019	57.55
ACH	LADWP - 1536	Utilities 10/29/19 - 11/27/19	12/17/2019	382.03
ACH	PlanConnect	403B Pay Date: 121319 & 121619	12/23/2019	15,121.46
ACH	LADWP - 4653	Utilities 10/25/19 - 11/26/19	12/24/2019	<u>2,925.95</u>

**Total Payments Issued in December** **\$ 113,322.39****Imprest Account**

ACH	The Gas Company	Utilities 10/9/19 - 11/07/19	12/3/2019	\$ 26.03
ACH	Pacific Western Bank	Maintenance Fee	12/31/2019	<u>9.00</u>

**Total Payments Issued in December** **\$ 35.03**

**Teach Tech High School****Check Register**

For the period ended December 31, 2019

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
71411	Antonio Caballero	Reimb- 11/10/19	12/3/2019	\$ 37.14
71412	APF fbo Edlogical Group Corp.	SpEd Svcs	12/3/2019	230.00
71413	AT&T	Communication Svcs- 11/05/19- 12/04/19	12/3/2019	1,901.39
71414	California Science Teachers Association	Conference- 10/07/19	12/3/2019	285.00
71415	Comprehensive Therapy Associates Inc	SpEd Svcs- 08/19-10/19	12/3/2019	37,455.00
71416	December to January Transportation	Transportation- Soccer Game at Crenshaw HS- 11/08/19	12/3/2019	250.00
71417	FCOC Transportation	Trip To Science Center- 10/04/19	12/3/2019	800.00
71418	Hess & Associates, Inc	STRS/PERS Reporting Qtr 1 FY 2019-20	12/3/2019	492.50
71419	Mike Green Fire Protection	Back Flow Testing	12/3/2019	300.00
71420	Orkin	Pest Control Svcs	12/3/2019	130.00
71421	Staples	Office & School Supplies and Black Chair	12/3/2019	1,196.91
71422	Teachers on Reserve	Sub Svcs- 11/04/19- 11/08/19	12/3/2019	321.44
71423	Western Avenue Community Action	Gardening, Traffic Team, Park Athletic Super, Cruiser	12/12/2019	2,192.66
71424	The Gas Company	Utilities- 10/17/19- 11/18/19	12/20/2019	69.89
71425	Red Hook Teach 4 LLC	Parking Lease - 01/20	12/26/2019	5,333.00
71426	Red Hook Teach II LLC	Rent - 01/20	12/26/2019	71,827.41
ACH	Golden State Water Company	Utilities 10/16/19 - 11/18/19	12/12/2019	24.25
ACH	Golden State Water Company	Utilities 10/16/19 - 11/18/19	12/12/2019	1,418.34
ACH	Golden State Water Company	Utilities 11/13/19 - 12/13/19	12/20/2019	84.23
ACH	Southern California Edison - 9482	Utilities 11/07/19 - 12/10/19	12/30/2019	4,488.50
ACH	CALSTRS	TTHS STRS 12/19	12/31/2019	<u>34,071.32</u>

**Total Payments Issued in December** **\$ 162,908.98****Imprest Account**

1107	The Proud Bird Food Bazaar & Events Center	Senior Graduation	12/19/2019	\$ 892.38
1108	Fantasea Yachts	Teach Tech Charter Prom 5/30/2020 Deposit	12/13/2019	1,000.00
1109	Robert Trevino	Winter Formal Photography	12/16/2019	350.00
1110	Benny Marmolejo	Winter Formal DJ	12/16/2019	350.00
ACH	Pacific Western Bank	Maintenance Fee	12/31/2019	<u>9.00</u>

**Total Payments Issued in December** **\$ 2,601.38**

**Teach Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School****Check Register**

For the period ended December 31, 2019

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
10183	Western Avenue Community Action	Traffic Team, Power Wash, Cruiser Supervision	12/12/2019	\$ 2,306.66
10184	Red Hook Teach 3 LLC	Rent - 01/20	12/26/2019	<u>33,166.67</u>
<b>Total Payments Issued in December</b>				<b><u>\$ 35,473.33</u></b>

**Imprest Account**

ACH	Pacific Western Bank	Maintenance Fee	12/31/2019	\$ <u>9.00</u>
<b>Total Payments Issued in December</b>				<b><u>\$ 9.00</u></b>

**Teach Public Schools**

**Check Register**

For the period ended December 31, 2019

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
81174	Amazon Capital Services	Apple Pencil	12/3/2019	\$ 131.40
81175	Enrique Robles	Reimb- 11/12/19- 11/20/19	12/3/2019	171.33
81176	Los Angeles County Tax Collector	Property Taxes Assessor's #6058-006-0014 & #6058-006-036	12/20/2019	339.40
81177	Franchise Tax Board	Case #*****8547 12/13/19	12/20/2019	175.00
81178	Franchise Tax Board	Case #*****9198 12/13/19	12/20/2019	1,425.96
81179	Graziadio Family Development	Rent & NNN Charges - 01/20	12/26/2019	10,442.56
ACH	Hotel.com	Hotels.com	12/2/2019	223.12
ACH	Southern California Edison	Utilities 10/18/19 - 11/19/19	12/3/2019	1,038.68
ACH	Stamps.com	Stamps.com	12/4/2019	17.99
ACH	U.S. Postal Service	USPS	12/4/2019	50.00
ACH	Home Depot	Wire connectors, Toolset, Exit Sign, & Cieling light	12/5/2019	428.25
ACH	Adobe Acropro Subs	Adobe	12/6/2019	179.88
ACH	Adobe Acropro Subs	Adobe	12/6/2019	179.88
ACH	Officebooks.com	Officebooks.com	12/9/2019	9.00
ACH	Amazon	Amazon	12/11/2019	74.45
ACH	Food4Less	Soda, Snacks, Coffee, Cutlery	12/11/2019	83.27
ACH	U.S. Postal Service	USPS Stamps	12/12/2019	100.00
ACH	Golden State Water Company	Utillities 10/17/19 - 11/19/19	12/12/2019	29.20
ACH	Golden State Water Company	Utillities 10/17/19 - 11/19/19	12/12/2019	47.39
ACH	Golden State Water Company - 3716	Utillities 10/17/19 - 11/19/19	12/12/2019	203.10
ACH	Food4Less	Food 4 Less	12/13/2019	90.33
ACH	Golden State Water Company - 1244	Utillities 10/17/19 - 11/19/19	12/16/2019	3.55
ACH	Pacific Western Bank	BeB Monthly	12/16/2019	115.00
ACH	Employment Development Department	State Tax Pmt UI Pay Date: 121319	12/16/2019	1,102.53
ACH	Employment Development Department	State Tax Pmt CA PIT & SDI Pay Date: 121319	12/16/2019	8,189.54
ACH	Internal Revenue Service	Fed Tax Pmt Pay Date: 121319	12/16/2019	29,572.07
ACH	Employment Development Department	State Tax Pmt UI Pay Date: 121619	12/17/2019	870.27
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT Pay Date: 121619	12/17/2019	10,468.87
ACH	Internal Revenue Service	Fed Tax Pmt Pay Date: 121619	12/17/2019	37,547.74
ACH	Food4Less	Drinks, Coffee & Cups	12/18/2019	87.88
ACH	Marie Callender's	App Combo, Salad, Drinks, entrees	12/18/2019	154.45
ACH	Dulan's Soul Food Kitchen	Chicken entrees	12/19/2019	95.59
ACH	Hilton Hotel San Diego	Hilton	12/19/2019	255.03
ACH	Hilton Hotel San Diego	Hilton	12/19/2019	266.67
ACH	Tumby's Pizza Express	Pizza	12/20/2019	108.25
ACH	Noah's Bagel	Bagels	12/20/2019	133.46
ACH	Amazon	Amazon Prime	12/23/2019	14.22
ACH	Employment Development Department	State Tax Pmt UI Pay Date: 122019S	12/23/2019	103.44
ACH	California State Disbursement Unit	Wage Garnishment Pay Date: 121319	12/23/2019	571.50
ACH	California State Disbursement Unit	Wage Garnishment Pay Date: 121619	12/23/2019	571.50
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT Pay Date: 122019S	12/23/2019	2,931.68
ACH	Internal Revenue Service	Fed Tax Pmt Pay Date: 122019S	12/23/2019	<u>12,463.07</u>

**Total Payments Issued in December      #####**

# Coversheet

## TEACH Academy Annual Oversight Report

**Section:** III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION  
**Item:** B. TEACH Academy Annual Oversight Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:**  
TCHACAD 5982 Annual Performance-Based Oversight Report 2019-2020 CDM Feedback.pdf  
Fiscal Oversight 19-20 CSD Response.pdf



# LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

## ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT\* 2019-2020 SCHOOL YEAR FOR

### **TEACH ACADEMY OF TECHNOLOGIES - 5982**

Name and Location Code of Charter School

#### LAUSD Vision

Every student will receive a quality education in a safe, caring environment, and will be college-prepared and career-ready.

#### CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

#### CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

\* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Charter School Name:</b>		<b>TEACH Academy of Technologies</b>			<b>Location Code:</b>	<b>5</b>
<b>Current Address:</b>		<b>City:</b>	<b>ZIP Code:</b>	<b>Phone:</b>	<b>Fax:</b>	
10045 S. Western Avenue		Los Angeles	90047	(323)777-2068	(323)351-2322	
<b>Current Term of Charter:</b>			<b>LAUSD Board District:</b>	<b>LAUSD District:</b>		
July 1, 2015 to June 30, 2020			1	West		
<b>Number of Students Currently Enrolled:</b>	<b>Enrollment Capacity Per Charter:</b>	<b>Grades Currently Served:</b>		<b>Grades To Be Served Per Charter:</b>		
473	400	5-8		5-8		
<b>Total Number of Staff Members:</b>	<b>32</b>	<b>Certificated:</b>	<b>19</b>	<b>Classified:</b>	<b>13</b>	
<b>Charter School's Leadership Team Members:</b>		Suzette Torres, Principal; Dr. Raul; Carranza, Superintendent				
<b>Charter School's Contact for Special Education:</b>		Cindy Marquez, RSP; Maria Pimienta, Assistant Superintendent				
<b>CSD Assigned Administrator:</b>	<b>Dr. Gina T. Hughes</b>		<b>CSD Fiscal Services Manager:</b>	<b>Allan Villamor</b>		
<b>Other School/CSD Team Members:</b>		Christian Mendez, Wayne Moore, Andre Spicer, and Patricia Heideman				
<b>Oversight Visit Date(s):</b>		<b>November 14, 2019</b>		<b>Fiscal Review Date (if different):</b>		
<b>Is school located on a District facility? If so, please indicate the applicable program (e.g. Prop 39, PSC, conversion, etc.):</b>		<b>No</b>		<b>LAUSD Co-Location Campus(es) (if applicable):</b>		N/A
				<b>DATE OF CO-LOCATION MEETING WITH OPERATIONS TEAM:</b>		N/A

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3	3	3	3



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019

## CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605 and 47607, in order to renew a charter, the District must determine whether the charter school has met the statutory requirements. Pursuant to the requirements of SB 1290, the District “shall consider increases in pupil academic achievement for all groups of pupils served by the charter school as the most important factor in determining whether to grant a charter renewal.” Ed. Code § 47607(a)(3)(A).

## REPORT GUIDE

In conducting oversight as a charter school authorizer, the District places an emphasis on performance and compliance with applicable law, policy, and the approved charter, as well as on the lead fiduciary role of a charter school’s governing board in the overall success of the school for students. Information gathered through oversight serves as part of the school’s ongoing record of performance and provides important data for the CSD, LAUSD Superintendent, and ultimately the LAUSD Board of Education in making informed decisions about charter school authorization. In designing this document, the District has considered California charter school law, as well as the California State Board of Education’s criteria for evaluating charter schools and the National Association of Charter School Authorizers’ *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

**Governance** – demonstrating fulfillment of the governing board’s fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school’s full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

**Student Achievement and Educational Performance** – demonstrating academic achievement and growth for all students

**Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board’s policies and procedures, as well as the school’s educational program and systems and procedures for the day-to-day operations of the school

**Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2019-2020*. The “Sources of Evidence” sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school’s performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential “promising practices” are identified within this section with an asterisk [\*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under “Corrective Action Required,” the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school’s approved charter. **If the report includes any findings under “Corrective Action Required,” the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its “tiered intervention” approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those “promising practices” that the school believes have contributed to its success, in order to support the CSD’s ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across the entire portfolio of LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

GOVERNANCE	RATING*
<b>Summary of School Performance</b>	<b>3</b>
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <ul style="list-style-type: none"> <li>• <b>G2 – Brown Act</b> <del>Review</del> <del>Review</del> of the materials <del>indicate</del> <del>the</del> <del>indicate</del> <del>the</del> board has taken steps to strength their governance of schools they manage by their use of <i>Board on Track</i>. Board on Track is a web based platform that ensures Brown Act compliance, makes accessible to all legally required documents to the public, organizes and disseminates information and materials that ensures Brown Act compliance and includes evidence of providing reasonable accommodations, and remote access to all board meetings.</li> <li>• <b>G3 - Due Process</b>- The Governing Board has well-developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public. Uniform Complaint Policy and Procedures, as well as general complaint procedures, were not posted on the website at the time of the oversight visit nor were they included in the Parent/Student handbook. The school subsequently updated its website to include the aforementioned items prior to completion of this report. Binder included an “Employee Warning Notice” as evidence of the initial stages of disciplinary action and due process for employees. Disciplined employees receive an “Improvement Action Plan” that identifies areas for improvement, action steps, and the support needed from the organization, as well as follow up meeting date and frequency of ongoing that meetings required.</li> <li>• <b>G4 – Staffing</b>- The Governing Board has established and monitors policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements. During the teacher focus group meeting it was reported that because the school has many new teachers, and the new school leader determined that all new staff requires additional classroom management training.</li> <li>• <b>G5 – Data-Based Decision Making:</b> The Governing Board regularly monitors school performance and other internal data to inform decision-making. Review of materials provided to evidence the governing boards’ databased decision-making, included only the following statement, “<i>The TEACH public Schools Governing Board review and analyzes school data via principal board reports and fiscal reports submitted at each regular meeting or when new academic data becomes available.</i>” Review of approved board minutes include agendized items such as School Site Reports that included enrollment, staffing, academics, and SBAC results.</li> </ul> <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <ul style="list-style-type: none"> <li>• <b>G1 – Governance Structure and Evaluation of School Leader(s)</b>- The Governing Board has partially implemented the organizational structure set forth in approved charter, including any mandate committees/councils. The school did not provide evidence of having assembled federally mandated ELAC and SSC committees. Subsequently, the school stated that the ELAC committee meetings were scheduled for the 1<sup>st</sup> Tuesday of each month and the SSC committee meetings have been scheduled for the 1<sup>st</sup> Friday of each month. While not available on the date of the oversight</li> </ul>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019

visit, the school later provided CSD with evidence of an ELAC meeting conducted on 12/6/19. Similarly, the school provide the CSD with a copy of the agenda for a 9/26/19 School Site Council Meeting and its initial SSC orientation.

- **G2 – Brown Act:** The Governing Board complies with most material provisions of the Brown Act. The most recent Brown Act Training was dated January 22, 2019 (2018/2019 Academic School Year). The Law Offices of Young, Minney, and Coor, LLP provided training. Agenda posting procedures was provided in the binder for review. The Superintendent of TEACH Public Schools recently notified the CSD that the 2019-2020 Brown Act training for board members is scheduled for February 26, 2020.

Corrective Action Required

- None noted that require immediate action to remedy concerns indicated in this report

## Notes:

- N/A

***\*NOTE: If the CSD gathers or otherwise receives substantial evidence of actual conflict(s) of interest with respect to a governing board member or person in a school leadership position (e.g. CEO or principal), a charter school shall receive a rating of 1 in this category.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

**G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S) - GOVERNANCE QUALITY INDICATOR #1**

<p><i>The Governing Board has implemented the organizational structure, roles and responsibilities set forth in the approved charter, including:</i></p> <ul style="list-style-type: none"> <li>Governing Board (composition, structure, roles and responsibilities) committees/councils (for example, SSC and ELAC [including legally required topics] as applicable), including but not limited to those mandated by laws or regulations</li> <li>Evaluation of school’s executive level leadership</li> </ul>		
	Rubric	Sources of Evidence
<b>Performance</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a highly developed system for the evaluation of the school leader(s)</li> <li><input type="checkbox"/> The Governing Board has substantially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and an adequately developed system for the evaluation of the school leader(s)</li> <li><input checked="" type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in approved charter, including <b>any mandated committees/councils</b>, and a partially developed system for the evaluation of the school leader(s)</li> <li><input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in approved charter or any mandated committees/councils, and no system for the evaluation of the school leader(s)</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Organizational chart <b>(B1.1)</b></li> <li><input checked="" type="checkbox"/> Bylaws <b>(B1.2)</b></li> <li><input checked="" type="checkbox"/> Board member roster <b>(B1.3)</b></li> <li><input checked="" type="checkbox"/> Board meeting agendas, and minutes <b>(B1.4)</b></li> <li><input type="checkbox"/> Observation of Governing Board meeting</li> <li><input type="checkbox"/> Committee/council calendars, agendas, minutes and sign-ins <b>(B1.6)</b></li> <li><input checked="" type="checkbox"/> Documentation related to system for evaluation of executive level administrator(s) who reports to the Board. <b>(B1.7)</b></li> <li><input type="checkbox"/> Discussion with leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>

**G2: BROWN ACT - GOVERNANCE QUALITY INDICATOR #2**

<p><i>The Governing Board has a system in place to ensure it is adhering to applicable open meeting requirements, which protect the public interest in transparency and help to ensure that decisions are made without apparent or actual conflicts of interest:</i></p> <ul style="list-style-type: none"> <li>Governing Board meetings occur regularly, are conducted openly, and provide opportunity for public participation in accordance with the Brown Act</li> <li>Governing Board holds its meetings at a location(s) and in a manner that complies with teleconferencing, closed session, and access and Reasonable Accommodation requirements and the public has access to the meetings from a location(s) within the jurisdictional boundaries of LAUSD, as noted in the charter petition</li> <li>Governing Board meeting agendas and minutes are posted and maintained, as appropriate, including on the school’s website and in accordance with the Brown Act and with sufficient specificity</li> </ul>		
	Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<input type="checkbox"/> The Governing Board complies with all material provisions of the Brown Act <input checked="" type="checkbox"/> The Governing Board complies with most material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with some material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with few material provisions of the Brown Act	<input checked="" type="checkbox"/> Board meeting agendas <b>(B1.4)</b> <input checked="" type="checkbox"/> Board meeting calendar <b>(B1.5)</b> <input checked="" type="checkbox"/> Brown Act training documentation <b>(B1.8)</b> <input checked="" type="checkbox"/> Documentation of the school’s agenda posting procedures <b>(B1.9)</b> <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
--------------------	---	---

**G3: DUE PROCESS - GOVERNANCE QUALITY INDICATOR #3**

*The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school’s charter, and LAUSD charter policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:*

- Student discipline
- Employee grievances and discipline
- Parent/stakeholder complaint resolution process
- Uniform Complaint Procedures

	Rubric	Sources of Evidence
<b>Performance</b>	<input type="checkbox"/> The Governing Board has highly developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, in for students, employees, parents, and the public	<input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b> <input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b> <input checked="" type="checkbox"/> Uniform Complaint Procedure documentation <b>(B1.11)</b> <input checked="" type="checkbox"/> Stakeholder complaint procedure(s) <b>(B1.12)</b> <input checked="" type="checkbox"/> H.R. policies and procedures regarding staff due process <b>(B1.13)</b> <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

**G4: STAFFING - GOVERNANCE QUALITY INDICATOR #4**

*The Governing Board has a system in place to ensure that appropriate employment and other staffing decisions are made in accordance with applicable law and the terms of its approved charter governing qualifications, clearances and credentialing:*

- The Governing Board has established policies and procedures to ensure that faculty, staff, substitute teachers, and other persons providing service in a certificated position, are appropriately credentialed, authorized and/or otherwise qualified for the positions for which they have been employed/contracted and assigned, in accordance with applicable provisions of law and the school’s charter.
- The Governing Board has established policies and procedures to ensure that the school obtains all necessary employee clearances, including criminal background and tuberculosis (TB) clearances, prior to employment, and keeps all clearances current.
- The Governing Board has established policies and procedures to ensure that the school obtains, monitors, and maintains all necessary and appropriate vendor certifications/waivers regarding vendor employee clearances, including criminal background and tuberculosis (TB) clearances.
- The Governing Board has established policies and procedures regarding requirements for school volunteers, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students per AB 1667.
- The Governing Board has established and monitors policies governing whether and under what circumstances the school may consider, for paid and volunteer service, candidates who have criminal records.

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <li><input type="checkbox"/> The Governing Board has established and monitors comprehensive policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements</li> <li><input checked="" type="checkbox"/> The Governing Board has established and monitors policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements</li> <li><input type="checkbox"/> The Governing Board has established some policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements</li> <li><input type="checkbox"/> The Governing Board has established few or no policies and procedures to ensure staffing in compliance with applicable law staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b></li> <li><input checked="" type="checkbox"/> H.R. policies and procedures regarding ESSA qualifications, credentialing, and clearance requirements <b>(B1.13)</b></li> <li><input type="checkbox"/> Observation of Governing Board meeting</li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input checked="" type="checkbox"/> ESSA Grid</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019**G5: DATA-BASED DECISION-MAKING - GOVERNANCE QUALITY INDICATOR #5**

<b>The Governing Board has a system in place to ensure ongoing:</b>	
<ul style="list-style-type: none"> <li>Review and use of academic and other internal school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence</li> <li>Monitoring of the school's implementation of its LCAP action plans and progress toward LCAP goals</li> </ul>	
<b>Rubric</b>	<b>Sources of Evidence</b>
<b>Performance</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> The Governing Board regularly monitors school performance and other internal data to inform decision-making</li> <li><input checked="" type="checkbox"/> The Governing Board monitors school performance and other internal data to inform decision-making</li> <li><input type="checkbox"/> The Governing Board inconsistently monitors school performance and other internal data to inform decision-making</li> <li><input type="checkbox"/> The Governing Board seldom monitors school performance and other internal data to inform decision-making</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Board meeting agendas and minutes with supporting materials and evidence of school performance and other internal data <b>(B1.4)</b></li> <li><input checked="" type="checkbox"/> Other evidence of a system for Board review and analysis of internal school data to inform decision-making <b>(B1.14)</b></li> <li><input type="checkbox"/> Observation of Governing Board meeting</li> <li><input checked="" type="checkbox"/> Discussion with leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>

**G6: FISCAL CONDITION - GOVERNANCE QUALITY INDICATOR #6**

<b>The Governing Board has a system in place to ensure fiscal viability:</b>	
<ul style="list-style-type: none"> <li>The school is fiscally strong and net assets are positive in the prior two independent audit reports.</li> </ul>	
<b>Rubric</b>	<b>Sources of Evidence</b>
<b>Performance</b> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets in the prior two independent audit reports</li> <li><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report</li> <li><input type="checkbox"/> The school is fiscally weak (e.g., inadequate cash flow, etc.) and/or net assets are negative in the most current independent audit report, <b>or</b> the school does not have an independent audit report on file with the Charter Schools Division</li> <li><input type="checkbox"/> The school is consistently fiscally weak (e.g., inadequate cash flow, etc.) and/or net assets are negative in the prior two independent audit reports, <b>or</b> the school does not have an independent audit report on file with the Charter Schools Division</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b></li> <li><input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <b>(B1.15)</b></li> <li><input type="checkbox"/> Observation of Governing Board meeting</li> <li><input checked="" type="checkbox"/> Discussion with leadership</li> <li><input checked="" type="checkbox"/> Independent audit report(s)</li> <li><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</li> </ul>

**G7: FISCAL MANAGEMENT AND ACCOUNTABILITY - GOVERNANCE QUALITY INDICATOR #7**



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

**The Governing Board has a system in place to ensure sound fiscal management and accountability:**

- The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement.

	Rubric	Sources of Evidence
<b>Performance</b>	<input type="checkbox"/> The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement <input checked="" type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, <b>or</b> has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, inadequate cash flow, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, and has recurring areas noted for improvement, <b>or</b> has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, inadequate cash flow, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b> <input type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <b>(B1.15)</b> <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to GOVERNANCE (if applicable):**

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
<b>Summary of School Performance</b>	<b>3</b>
<p><b>Is the charter school a state-identified school under the Every Student Succeeds Act (ESSA)?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><b>If yes, what is the school's identification? (See additional information within "Notes" section below)</b></p> <p><input type="checkbox"/> Comprehensive Support and Improvement (CSI)</p> <p><input checked="" type="checkbox"/> Additional Targeted Support and Improvement (ATSI)</p>	
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <ul style="list-style-type: none"> <li>• <b><u>A1 – SBAC Subgroup ELA:</u></b> The majority of subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019. African Americans grew by 7.42 percentage points; English Learners grew by 1.43 percentage points; Latino students increased by 4.65 percentage points; and Socioeconomically Disadvantaged increased by 4.82 percentage points.</li> <li>• <b><u>A2 – SBAC Subgroup Math:</u></b> The majority of subgroups demonstrated growth in CSAASPP Math performance from 2017-2018 to 2018-2019. African Americans increased by 7.69 percentage points, Latino increased by 2.55; Socioeconomically Disadvantaged grew by 4.20; and Students with Disabilities increased by 2.78 percentage points.</li> <li>• <b><u>A3 - SBAC School wide ELA:</u></b> The school wide percentage of students who Met and Exceeded Standards in the grades served by the school on the SBAC in ELA, 27.18% is at a rate higher than the Resident Schools Median of 18.79%.</li> <li>• <b><u>A4 – SBAC School wide Math:</u></b> The school wide percentage of students who Met and Exceeded standards in grades served by the school on the SBAC in Math, 10.84% is at a rate higher than the Resident Schools Median of 7.32</li> <li>• <b><u>A7 – Long Term English Learners (Secondary schools):</u></b> The school's percentage of LTELs, 35.5%, is at a rate similar to the Resident Schools Median, 33.1%.</li> </ul> <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <ul style="list-style-type: none"> <li>• <b><u>A5 – English Learner Reclassification:</u></b> The school reclassifies English Learners, 11.4%, is at a rate lower than the Resident Schools Median of 18.1%. In the school's written response provided to the CSD, it was reported that TAT teachers participated in professional development during the summer to analyze EL student performance data to identify strategies and instructional practices needed to meet students' area of need to be reclassified</li> <li>• <b><u>A6 – "At Risk" English Learners:</u></b> The school's percentage of "At Risk" English Learners, 8.6% is at a rate higher than the Resident Schools Median of 2.3%. The school states that both the ELA and ELD coordinators provide small group instruction to "At-Risk"</li> </ul>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019

English Learners that demonstrate low or no progress on their formative and summative assessments. Their objective in the small group instructional sessions is to strengthen students listening, speaking, reading and writing, and thus their ability to reclassify by the end of the school year.

Corrective Action Required

- None noted that require immediate action to remedy concerns indicate in this report.

## Notes:

A8 – Four-Year Cohort Graduation Rate – No assessment of performance for this indicator.

A9 – Internal Assessments – No assessment of performance for this indicator.

- Reclassification Criteria for all applicable grade levels **(B2.4) Reclassification Criteria for EL student reclassification criteria will include:**
  - California Education Code Section 313[f] required criteria for reclassification:
    - o Assessment of language proficiency, using an objective assessment instrument, including but not limited to, the state test of English language development
    - o Teacher evaluation, including but not limited to, a review of the student’s curriculum mastery
    - o Parent opinion and consultation
    - o Comparison of student performance in basic skills against an empirically established range of performance in basic skills based on the performance of English proficient students of the same age
  - LAUSD English Learner Master Plan reclassification requirements for English Learners:
    - o Annual ELPAC
    - o Teacher evaluation based on student grades/progress report marks
    - o Parent consultation and approval
    - o Basic Skills Assessment Students scoring Level 3 or 4 on the ELPAC are considered for possible reclassification. If a student scores below Level 3 on any subtest (Listening, Speaking, Reading, Writing), he/she will no longer be considered to reclassification despite an overall score of Level 3 or Level 4. Teachers will submit ELD folders and work samples for each student that was administered the ELPAC regardless of score. all applicable grade levels **(B2.4)**.

***\*NOTE: A charter school cannot receive a rating in this category greater than a 2 if the school has not met the minimum statutory renewal criteria which requires clear and convincing evidence that the academic performance of the charter school is at least equal to the academic performance of the public schools that the charter school pupils would otherwise have been required to attend, as well as the academic performance of the schools in the school district in which the charter school is located, taking into account the composition of the pupil population that is served at the charter school (e.g. Resident Schools) as measured in indicators A3 and A4.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019**A1: SBAC SUBGROUP ELA - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #1**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant subgroups (30 or more students and 15 or more Foster Youth or Homeless students) on the CAASPP (SBAC) ELA (students with disabilities, English Learners, and socio-economically disadvantaged students, etc.)(CDE)
- In accordance with SB1290, increases in pupil academic achievement for all groups of pupils served by the charter school.

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> All subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019 <input checked="" type="checkbox"/> The majority of subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019 <input type="checkbox"/> Some subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019 <input type="checkbox"/> None of the school's subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019 <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> SBAC report (CDE) <input checked="" type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)

**A2: SBAC SUBGROUP MATH - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #2**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant subgroups (30 or more students and 15 or more Foster Youth or Homeless students) on the CAASPP (SBAC) Math (students with disabilities, English Learners, and socio-economically disadvantaged students, etc.)(CDE)
- In accordance with SB1290, increases in pupil academic achievement for all groups of pupils served by the charter school,

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> All subgroups demonstrated growth in CAASPP Math performance from 2017-2018 to 2018-2019 <input checked="" type="checkbox"/> The majority of subgroups demonstrated growth in CAASPP Math performance from 2017-2018 to 2018-2019 <input type="checkbox"/> Some subgroups demonstrated growth in CAASPP Math performance from 2017-2018 to 2018-2019 <input type="checkbox"/> None of the school's subgroups demonstrated growth in CAASPP Math performance from 2017-2018 to 2018-2019 <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> SBAC report (CDE) <input checked="" type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019**A3: SBAC SCHOOLWIDE ELA - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #3***The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Schoolwide ELA data (CDE)

Rubric		Sources of Evidence
<b>Performance</b>	<input checked="" type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 <sup>rd</sup> – 8 <sup>th</sup> , 11 <sup>th</sup> Grade on the SBAC in ELA is at a rate higher than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 <sup>rd</sup> – 8 <sup>th</sup> , 11 <sup>th</sup> Grade on the SBAC in ELA is at a rate similar to the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 <sup>rd</sup> – 8 <sup>th</sup> , 11 <sup>th</sup> Grade on the SBAC in ELA is at a rate lower than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 <sup>rd</sup> – 8 <sup>th</sup> , 11 <sup>th</sup> Grade on the SBAC in ELA is substantially lower than the Resident Schools Median <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> SBAC report (CDE) <input checked="" type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)

**A4: SBAC SCHOOLWIDE MATH - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #4***The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Schoolwide Math data (CDE)

Rubric		Sources of Evidence
<b>Performance</b>	<input checked="" type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 <sup>rd</sup> – 8 <sup>th</sup> , 11 <sup>th</sup> Grade on the SBAC in Math is at a rate higher than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 <sup>rd</sup> – 8 <sup>th</sup> , 11 <sup>th</sup> Grade on the SBAC in Math is at a rate similar to the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 <sup>rd</sup> – 8 <sup>th</sup> , 11 <sup>th</sup> Grade on the SBAC in Math is at a rate lower than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 <sup>rd</sup> – 8 <sup>th</sup> , 11 <sup>th</sup> Grade on the SBAC in Math is substantially lower than the Resident Schools Median. <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> SBAC report (CDE) <input checked="" type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Other: (Specify)

**A5: ENGLISH LEARNER RECLASSIFICATION - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #5***The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- English Learner reclassification rate for 2018-2019 (CDE)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

Rubric		Sources of Evidence
<b>Performance</b>	<input type="checkbox"/> The school reclassifies English Learners at a rate higher than the Resident Schools Median <input type="checkbox"/> The school reclassifies English Learners at a rate similar to the Resident Schools Median <input checked="" type="checkbox"/> The school reclassifies English Learners at a rate lower than the Resident Schools Median <input type="checkbox"/> The school did not reclassify English Learners <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> Reclassification report (CDE) <input checked="" type="checkbox"/> Review of LAUSD Office of Data & Accountability’s Data Set <b>(B2.1)</b> <input type="checkbox"/> ELPAC Criterion reports (CDE) <b>(B2.3)</b> <input type="checkbox"/> Reclassification Criteria for all applicable grade levels <b>(within “Notes” section above) (B2.4)</b> <input type="checkbox"/> Other: (Specify)

**A6: “AT RISK” ENGLISH LEARNERS – (ELEMENTARY AND SECONDARY SCHOOLS) STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #6**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>Providing supports for At-Risk English Learners 2018-2019 (CDE)</li> </ul>		
Rubric		Sources of Evidence
<b>Performance</b>	<input type="checkbox"/> The school’s percentage of “At Risk” English Learners is at rate lower than the Resident Schools Median <input type="checkbox"/> The school’s percentage of “At Risk” English Learners is at a rate similar to the Resident Schools Median <input checked="" type="checkbox"/> The school’s percentage of “At Risk” English Learners is at a rate higher than the Resident Schools Median <input type="checkbox"/> The school’s percentage of “At Risk” English Learners is at a rate that is substantially higher than the Resident Schools Median <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> “At-Risk” by Grade report (CDE): 2018-2019 <input checked="" type="checkbox"/> Review of LAUSD Office of Data & Accountability’s Data Set <b>(B2.1)</b>

**A7: LONG TERM ENGLISH LEARNERS (LTELs) - (SECONDARY SCHOOLS) - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #7**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>Providing supports for Long Term English Learners 2018-2019 (CDE)</li> </ul>		
Rubric		Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<input type="checkbox"/> The school's percentage of LTELs is at rate lower than the Resident Schools Median <input checked="" type="checkbox"/> The school's percentage of LTELs is at a rate similar to the Resident Schools Median <input type="checkbox"/> The school's percentage of LTELs is at a rate higher than the Resident Schools Median <input type="checkbox"/> The school's percentage of LTELs is at a rate that is substantially higher than the Resident Schools Median <input type="checkbox"/> No assessment of performance for this indicator	<input type="checkbox"/> Long-Term English Learners (LTEL) by Grade report (CDE): 2018-2019 <input checked="" type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b>
--------------------	---	---

**A8: FOUR-YEAR ADJUSTED COHORT GRADUATION RATE - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #8**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> <li>Four-Year Adjusted Cohort Graduation Rate (CDE) <b>(high schools only)</b></li> </ul>		
	Rubric	Sources of Evidence
<b>Performance</b>	<input type="checkbox"/> The school's Four-Year Adjusted Cohort Graduation Rate is at a rate higher than Resident Schools Median <input type="checkbox"/> The school's Four-Year Adjusted Cohort Graduation Rate is at a rate similar to the Resident Schools Median <input type="checkbox"/> The school's Four-Year Adjusted Cohort Graduation Rate is at a rate lower than the Resident Schools Median <input type="checkbox"/> The school's Four-Year Adjusted Cohort Graduation Rate is at a rate substantially lower than the Resident Schools Median <input checked="" type="checkbox"/> No assessment of performance for this indicator	<input type="checkbox"/> Four-Year Adjusted Cohort Graduation Rate (CDE) <input type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set <b>(B2.1)</b> <input type="checkbox"/> Graduation Requirements <b>(within "Notes" section above) (B2.5)</b> <input type="checkbox"/> Other: (Specify) <hr/> A-G passing grade requirement (e.g. C or D) <b>(CSD internal use only)</b>

**\*INDICATOR A9 IS ONLY APPLICABLE TO NEW CHARTER SCHOOLS WHICH DO NOT HAVE CAASPP (SBAC) SCORES AND CHARTER SCHOOLS WHICH SERVE GRADE LEVELS K, 1, 2, 9, AND 10 (THE GRADE LEVELS WHICH ARE NOT ADMINISTERED THE CAASPP).**

**A9: INTERNAL ASSESSMENT (Grades K, 1, 2, 9, 10 and New Charter Schools) - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #9**

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, for grades K, 1, 2, 9 and 10 or as a new school with no CAASPP (SBAC) data as measured by:</i></p> <ul style="list-style-type: none"> <li>The school's internal assessments (with analysis of results) by subgroups and grade-levels in ELA and Math</li> <li>Other academic achievement data gathered or produced by the school, such as Advanced Placement examination participation and passage rates, A-G requirements progress and completion rates, high school graduation rates, and college acceptance rates</li> </ul>
---



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

*NOTE: For purposes of evaluation of school performance for this indicator, the CSD will consider data derived from assessments for which the school can provide evidence of validity/reliability. For commonly used and recognized assessments this would not be necessary (for example, NWEA, DIBELS, Illuminate, or SBA Interim assessments).*

	Sources of Evidence
<p style="text-align: center;"><b>Rubric</b></p> <p><b>Performance</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The school has demonstrated accomplished levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect significant growth in student achievement in ELA and Math for all subgroups in all grade-levels</li> <li><input type="checkbox"/> The school has demonstrated proficient levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect moderate growth in student achievement in ELA and Math for the majority of subgroups and grade-levels.</li> <li><input type="checkbox"/> The school has demonstrated developing levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect limited growth in student achievement in ELA and Math for some subgroups and grade-levels</li> <li><input type="checkbox"/> The school has demonstrated unsatisfactory levels of student achievement and progress as measured by school's internal assessments and other school data and that reflect no growth or a decline in student achievement in ELA and Math for the majority of subgroups and grade-levels, or the school has not collected and/or analyzed and monitored internal assessment or other academic achievement data.</li> <li><input checked="" type="checkbox"/> No assessment of performance for this indicator.</li> </ul>	<p style="text-align: center;"><b>Sources of Evidence</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Internal academic performance and progress data and information <b>(B2.2)</b></li> <li><input type="checkbox"/> School Internal Assessment Data Report or equivalent <b>(B2.6)</b></li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019

## CALIFORNIA SCHOOL DASHBOARD STATE INDICATORS

### Summary of School Performance

Indicators A10 – A16 reflect the school’s ratings on the Dashboard. Indicators A10 – A16 will not impact the overall Student Achievement and Educational Performance Rating for 2019-2020 oversight but will provide informational areas of focus.

### I. Academic Performance

**A10: CAASPP ENGLISH LANGUAGE ARTS** -  Grades 3-5     Grades 6-8     Grade 11

**Performance Level Color: Orange**

**Change Level: Maintained**

**A11: CAASPP MATHEMATICS** -  Grades 3-5     Grades 6-8     Grade 11

**Performance Level Color: Red**

**Change Level: Maintained**

**A12: ENGLISH LEARNER PROGRESS**

**Performance Level Color: Not Applicable**

**Change Level: Not Applicable**

**A13: COLLEGE/CAREER (high schools only)**

**Performance Level Color: Not Applicable**

**Change Level: Not Applicable**

### II. Academic Engagement

**A14: CHRONIC ABSENTEEISM**

**Performance Level Color: Red**

**Change Level: Maintained**

**A15: GRADUATION RATE**

**Performance Level Color: Not Applicable**

**Change Level: Not Applicable**

### III. Conditions and Climate

**A16: SUSPENSION RATE**

**Performance Level Color: Blue**

**Change Level: Maintained**



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019**NOTES:**N/A**Progress on LAUSD Board of Education and/or MOU Benchmarks related to STUDENT ACHIEVEMENT (if applicable):**

- ♦ **Benchmark 1:** Increase reclassification of English Learners at a rate comparable to the District. **Benchmark Partially Met.** The school met the benchmark in 2015-2016, 2016-2017, 2017-2018, but not in 2018-2019.
- ♦ **Benchmark 2:** (a) Monitor all intervention programs for subgroups to meet or exceed annual targets as determined by CDE; and (b) Provide reports to the school's governing board to support their ability to monitor progress. **Benchmark Met.** The Superintendent, the COO, and the Principal presented oral reports informing their Board of student progress schoolwide and for each numerically significant subgroup therefore meeting the benchmark.
- ♦ **Benchmark 3:** The school will provide a description to the CSD regarding the school's system for accurate and timely reporting of reclassification in alignment with CALPADS window for submission. **Benchmark Met.** The school has met this benchmark by providing a description of its reporting process and procedures. To ensure internal data and compliance monitoring is appropriately managed, TEACH's staff collaborates with the Chief Operating Officer to cross-reference enrollment information to ensure accurate input of student records in their Student Information System. Additionally, the organization has since hired a Director of Data and Instructional Technology.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
<b>Summary of School Performance</b>	<b>3</b>
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <ul style="list-style-type: none"> <li>• <b><u>O1 – School Safety and Operations: School Safety Plan and Procedures:</u></b> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety. Evidence provided on the day of the visit included the school’s health and safety plan, provisions of on-site emergency supplies; child abuse mandated training; school’s visitor’s policy which was visible in the main office.</li> <li>• <b><u>O2 – Health &amp; Safety-</u></b> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screening and emergency Epi-Pens. All classrooms visited during the oversight visit had emergency supplies; they have food and water for three days. Inspection of the school’s EPI pens, one expires next month (December 2019) and the other in January 2020.</li> <li>• <b><u>O3 – Standards-Based Instruction</u></b> – The school has substantially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS &amp; NGSS. During the morning, meeting with the school leader it was reported that they have (a) increased differentiation of instruction using their blended learning model; (b) implementation of Digital Interactive agenda on Google Classroom; and (c) support of ELA and math coaches to support teaching proficiency. Prior to classroom observations, CSD staff were asked to look for (a) whiteboard configuration; (b) digital agendas; and (c) classroom management during classroom observations.</li> <li>• <b><u>O5 – Implementation of Key Features of Educational Program-</u></b> The school has substantially implemented the key features of the educational program described in the charter. This school’s innovative features focuses on the integration of technology has 1:1 capability, most classes had laptops in use for use of online programs, and their digital agendas.</li> <li>• <b><u>O10 – Stakeholder Communication and Transparency-</u></b> The school has a well-developed communication system to share information with stakeholders via its documents available both manually, electronically and on its website. The school’s website includes a page dedicated to the Charter Transparency Resolution which includes the organizations fiscal policy and procedures hand book, Title IX statement, Wellness Policy, Students Acceptable Technology Use Agreement; general complain form; Uniform Complaint Policy and Procedures; Math placement policy and the schools Media Release form.</li> <li>• <b><u>O11 – Evaluation of School Staff:</u></b> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements. At the time of the oversight visit, the school provided evidence of its evaluation tool for the Assistant Principal, Principal, Superintendent, and the Chief Executive Officer.</li> </ul>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019Areas Noted for Further Growth and/or Improvement

- **O4 – Meeting the Needs of all students; Subgroup Data Analysis:** The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis. The school offers *Success Academy* as an intervention period to support students' needs. CSD observed and discussed with school leadership the use of adaptive software as primary means of differentiating instruction for students. However, in the student focus group discussions, it was reported, *"more staff members, stable teachers, teachers that will stay. Most of our teachers left and we have subs and we do not learn anything even when were about to graduate, math, science, and history and Spanish. We got bad grades because they just gave us books to read, we need to get some type of homework"* all of which student stakeholder feel would make the school better.
- **O6 – Special Education:** The school has a partially developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree. At the time of the oversight visit, the school had two red IEPs, Welligent IEP200 report indicated 7 students had unscheduled IEPs; and four students had services were reported in Tiers 4, 5, or 6. After the visit the school provided CSD with evidence that is rectified all non-complaint IEPs, scheduled all past due IEPs and provided plans to correct those students that were still owed minutes of services.
- **O8 – Professional Development-** The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter. During discussion with school leaders, the PD provided to new staff has been the priority, and little about differentiated PD to meet the needs of their experienced teachers. Currently, all PD emphasizes the use of student performance data; long-term PD goals is to highlight teacher accountability to the instructional expectation as defined by the instructional leader.
- **O12 – Clearances and Credentialing Compliance-** The school has partially implemented and intermittently monitors systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements. On the day of the visit it was found that one vendor, *After Schools All Stars*, has a start date that preceded the vendor certification, 8/12/19 and 8/26/19. For those vendors that provide substitutes, it is the responsibility of the school to verify that TB and credential are current at the time of services.

Corrective Action Required

- None noted at the time of this report that would affect scores.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

Notes:

- **O2 – Health & Safety-** Inspection of the school’s EPI pens, one expires next month (December 2019) and the other in January 2020, which must be replaced no later than December 31, 2019.

***\*NOTE: A charter school shall receive a rating of 1 in this category for any of the following reasons: (1) Failed to have Health, Safety, and Emergency Plan in place; (2) Failed to conduct child abuse mandated reporter training in accordance with AB 1432; (3) Failed to complete criminal background clearances for all new staff and sole proprietor (as defined on the ESSA Grid) prior to employment; or (4) Failed to obtain DOJ clearance certification, as appropriate, from a vendor. A charter school cannot receive a rating in this category greater than 2 if any teacher of the core instructional program is not appropriately credentialed and assigned per legal requirements and the school’s current approved charter.***

**O1: SCHOOL SAFETY AND OPERATIONS: SCHOOL SAFETY PLAN AND PROCEDURES - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #1**

***The school has a system in place to ensure that:***

- The school has a current site-specific comprehensive Health, Safety, and Emergency Plan  
(Note: for co-locations, the charter school adheres and complies with the District school’s Health, Safety and Emergency Plan)
- The school is able and prepared to implement its emergency procedures in the event of a natural disaster or other emergency (includes threat assessment protocol)
- School staff and other mandated reporters working on behalf of the school receive timely training on child abuse awareness and reporting in accordance with the requirements of AB 1432
- School staff receives annual training on the handling of bloodborne pathogens
- The school has a Visitor’s policy and it’s visible in the main office
- A Pupil Suicide Prevention Policy (grades 7-12) is in place, in compliance with AB 2246

Rubric	Sources of Evidence
--------	---------------------



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<input type="checkbox"/> The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input checked="" type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety	<input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b> <input checked="" type="checkbox"/> Comprehensive Health, Safety, and Emergency Plan <b>(B3.1b)</b> <input checked="" type="checkbox"/> Evacuation route maps <b>(B3.1b)</b> <input checked="" type="checkbox"/> Documentation of emergency drills and training <b>(B3.1c)</b> <input type="checkbox"/> Evidence of provision and location of onsite emergency supplies <b>(B3.1b)</b> <input checked="" type="checkbox"/> Evidence of AB 2246 implementation (grades 7-12) <b>(B3.1f)</b> <input checked="" type="checkbox"/> Child abuse mandated reporter training documentation <b>(B3.1d and B3A.4)</b> <input checked="" type="checkbox"/> Bloodborne pathogens training documentation <b>(B3.1e and B3A.4)</b> <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2019-2020</i> (“ESSA Grid”) <b>(B3A.1)</b> <input checked="" type="checkbox"/> Site/classroom observation <input checked="" type="checkbox"/> Visitor’s Policy <b>(B3.1a)</b> <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
--------------------	---	---

**O2: HEALTH AND SAFETY - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #2**

<p><b><i>The school has a system in place to ensure that:</i></b></p> <ul style="list-style-type: none"> <li>• For each school site, the school has a current site-specific Certificate of Occupancy or equivalent that authorizes the current use of the site</li> <li>• School provides documentation of student immunization and</li> <li>• School provides documentation of health screening per applicable law and terms of the charter (vision screenings upon school entry and every third year thereafter through grade 8 and hearing screenings are mandated in kindergarten/first grade and in second, fifth, eighth, tenth/eleventh grade and upon first school entry)</li> <li>• School maintains an emergency epinephrine auto-injectors (“epi-pen”) onsite and has provided training to volunteer staff member(s) in the storage and emergency use of the epi-pen</li> <li>• Per AB 1871, charter schools are required to provide needy students with one nutritionally adequate free or reduced priced meal each day</li> <li>• Per AB 2009, any charter school that offers an interscholastic athletic program is required to have at least one automated external defibrillator (AED)</li> </ul>	
<b>Rubric</b>	<b>Sources of Evidence</b>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<input type="checkbox"/> The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input checked="" type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens	<input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b> <input checked="" type="checkbox"/> Certificate of Occupancy or equivalent <b>(B3.2a)</b> <input type="checkbox"/> Evidence of student immunization <b>(B3.2b)</b> <input type="checkbox"/> Evidence of health screening <b>(B3.2b)</b> <input checked="" type="checkbox"/> Evidence of Epi-pen <b>(B3.2c) Expiring EpiPens</b> <input type="checkbox"/> AED (schools with an interscholastic athletic program) <b>(B3.2e)</b> <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
--------------------	---	---

**O3: STANDARDS-BASED INSTRUCTION - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #3**

<p><i>The school has:</i></p> <ul style="list-style-type: none"> <li>• Implemented standards-based instruction schoolwide in accordance with the California academic content standards, including the California Common Core State Standards (CA CCSS), and the California Next Generation Science Standards (CA NGSS) that are applicable to the grade levels served</li> <li>• Obtained WASC accreditation (<b>high schools only</b>)</li> <li>• Implemented a system to monitor student progress toward and completion of graduation and A-G requirements (<b>high schools only</b>)</li> <li>• Received UC/CSU approval of courses (UC Doorways) (<b>high schools only</b>)</li> </ul>	
<b>Rubric</b>	<b>Sources of Evidence</b>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<input type="checkbox"/> The school has fully-implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS & CA NGSS <input checked="" type="checkbox"/> The school has substantially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS & CA NGSS <input type="checkbox"/> The school has partially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS & CA NGSS <input type="checkbox"/> The school has minimally implemented, or not at all, grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS & CA NGSS	<input checked="" type="checkbox"/> Evidence of standards-based instructional program <b>(B3.3a)</b> <input checked="" type="checkbox"/> Evidence of implementation of CA NGSS <b>(B3.3a)</b> <input checked="" type="checkbox"/> LCAP <b>(B3.3b)</b> <input checked="" type="checkbox"/> Evidence of technology readiness to administer CAASPP assessments <b>(B3.3c) *new schools only</b> <input type="checkbox"/> WASC documentation <b>(B3.3d)</b> <input type="checkbox"/> UC Doorways course approval documentation <b>(B3.3e)</b> <input type="checkbox"/> Evidence of implementation of Transitional Kindergarten <b>(B3.3i)</b> <input checked="" type="checkbox"/> Professional development documentation <b>(B3.4b)</b> <input checked="" type="checkbox"/> Classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
--------------------	---	---

**O4: MEETING THE NEEDS OF ALL STUDENTS; SUBGROUP DATA ANALYSIS - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #4**

**The school:**

- Implements the differentiation, intervention, and other instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all subgroups identified in the school’s LCAP and by CDE
- Disaggregates and analyzes data on a regular basis to address individual student needs
- Implements, monitors, and modifies, as appropriate, its Master Plan for English Learners (EL identification, designated and integrated ELD standards-based instruction, progress monitoring, assessment, and reclassification)
- Has appointed a designee to assist and support foster youth

<b>Rubric</b>	<b>Sources of Evidence</b>
---------------	----------------------------



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The school has fully implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and modifies instruction based on data analysis</li> <li><input type="checkbox"/> The school has substantially implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and generally modifies instruction based on data analysis</li> <li><input checked="" type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis</li> <li><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and does not consistently modify instruction based on data analysis</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Evidence of standards-based instructional program <b>(B3.3a)</b></li> <li><input checked="" type="checkbox"/> LCAP <b>(B3.3b)</b></li> <li><input checked="" type="checkbox"/> Professional development documentation <b>(B3.4b)</b></li> <li><input checked="" type="checkbox"/> Evidence of intervention and support for all students, including but not limited to foster youth, at-risk students, and high performing students <b>(B3.3j)</b></li> <li><input checked="" type="checkbox"/> Implementation of the school's English Learner Master Plan <b>(B3.3j)</b></li> <li><input checked="" type="checkbox"/> Evidence of implementation of a data analysis system <b>(B2.1 and B2.6)</b></li> <li><input checked="" type="checkbox"/> School Internal Assessment Data Report, or equivalent <b>(B2.6)</b></li> <li><input checked="" type="checkbox"/> Classroom observation</li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>
--------------------	---	---

**O5: IMPLEMENTATION OF KEY FEATURES OF EDUCATIONAL PROGRAM - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #5**

<i>The school has implemented the key features components of the educational program described in the school's charter</i>		
<b>Rubric</b>		<b>Sources of Evidence</b>
<b>Performance</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The school has fully implemented the key features of the educational program described in the charter</li> <li><input checked="" type="checkbox"/> The school has substantially implemented the key features of the educational program described in the charter</li> <li><input type="checkbox"/> The school has partially implemented the key features of the educational program described in the charter</li> <li><input type="checkbox"/> The school has minimally implemented, or not at all, the key features of the educational program described in the charter</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Professional development documentation <b>(B3.4b)</b></li> <li><input checked="" type="checkbox"/> Evidence of implementation of key features of educational program <b>(B3.3k)</b></li> <li><input checked="" type="checkbox"/> Classroom observation</li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

**O6: SPECIAL EDUCATION - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #6**

*The school has a system in place to ensure that the school:*

- Provides special education programs and services in accordance with students' IEPs and the terms of the Modified Consent Decree
- Provides special education training for staff in accordance with requirements of the Modified Consent Decree
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains timely IEP timeline records and accurate service provision records in Welligent

	Rubric	Sources of Evidence
<b>Performance</b>	<input type="checkbox"/> The school has a highly developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree <input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree <input checked="" type="checkbox"/> The school has a partially developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree <input type="checkbox"/> The school has a minimal or no system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree	<input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b> <input checked="" type="checkbox"/> Professional development documentation <b>(B3.4b)</b> <input checked="" type="checkbox"/> Evidence of intervention and support for students with disabilities <b>(B3.3j)</b> <input type="checkbox"/> Self-Review Checklist <b>(B3.4a)</b> <input checked="" type="checkbox"/> Other special education documentation <b>(B3.4a)</b> <input type="checkbox"/> Consultation with Charter Operated Programs office <input checked="" type="checkbox"/> Welligent reports and/or other MCD documentation, including from the Division of Special Education <b>(B3.4a)</b> <input checked="" type="checkbox"/> Classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)

**O7: SCHOOL CLIMATE AND STUDENT DISCIPLINE - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #7**

*The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:*

- Align with the principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, and schoolwide positive behavior support, data monitoring and, includes a discipline system complaint process
- Provide positive opportunities for student wellness, growth and success, aimed at making the school safe, welcoming, supportive and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student subgroups
- Per AB 2291, adopt on or before December 31, 2019, procedures for preventing acts of bullying, including cyberbullying

	Rubric	Sources of Evidence



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> The school has a highly developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</li> <li><input type="checkbox"/> The school has a well-developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</li> <li><input type="checkbox"/> The school has a partially developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</li> <li><input type="checkbox"/> The school has a minimally developed or no school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b></li> <li><input checked="" type="checkbox"/> LCAP <b>(B3.3b)</b></li> <li><input checked="" type="checkbox"/> Professional development documentation <b>(B3.4b)</b></li> <li><input checked="" type="checkbox"/> Evidence of implementation of school climate and student discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights principles <b>(B3.4c)</b></li> <li><input type="checkbox"/> Evidence of implementation of tiered behavior intervention, such as SST/COST <b>(B3.4c)</b></li> <li><input checked="" type="checkbox"/> Evidence of implementation of alternatives to suspension <b>(B3.4c)</b></li> <li><input checked="" type="checkbox"/> Evidence of implementation of schoolwide positive behavior support system <b>(B3.4c)</b></li> <li><input type="checkbox"/> Evidence of data monitoring <b>(B3.4c)</b></li> <li><input checked="" type="checkbox"/> Review of LAUSD Office of Data &amp; Accountability's Data Set for suspension, expulsion, and disproportionality <b>(B2.1)</b></li> <li><input checked="" type="checkbox"/> Suspension rates, and disproportionality rates</li> <li><input type="checkbox"/> Evidence of implementation of AB 2291 <b>(B3.4c)</b></li> <li><input checked="" type="checkbox"/> Interview of stakeholders</li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>
--------------------	---	---

**O8: PROFESSIONAL DEVELOPMENT - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #8**

<p><b>The school:</b></p> <ul style="list-style-type: none"> <li>• Has a schoolwide professional development plan for teachers and other staff that supports the educational program set forth in the charter and targets identified needs</li> <li>• Provides faculty and other instructional staff with professional development opportunities to improve instructional practice</li> <li>• Provides opportunities for teachers to collaborate regularly for the purpose of planning and improving curriculum and instruction</li> </ul>	
<b>Rubric</b>	<b>Sources of Evidence</b>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<input type="checkbox"/> The school has fully implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input checked="" type="checkbox"/> The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has not implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter	<input checked="" type="checkbox"/> LCAP <b>(B3.3b)</b> <input checked="" type="checkbox"/> Professional development documentation (e.g. professional development calendar, agendas and sign-ins) <b>(B3.4b)</b> <input checked="" type="checkbox"/> Interview of teachers and/or other staff <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
--------------------	---	---

**O9: STAKEHOLDER COMMUNICATION AND INVOLVEMENT - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #9**

*The school has a stakeholder communication system for gathering input, facilitating and encouraging involvement, sharing information, and resolving concerns, which:*

- Engages in communication that notifies parents, teachers, pupils and other stakeholders of the process for resolving concerns, including how they may contact board members, and supports students, families, and other stakeholders in effectively resolving concerns
- Provides all stakeholders with appropriate, accessible and relevant information about individual student and schoolwide academic progress and performance
- Informs parents of high school students about transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements **(high schools only)**
- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school’s charter, and the school LCAP
- Per AB 1104, schools that maintain any of grades 6-12, inclusive, to identify the most appropriate methods of informing parents and guardians of pupils in those grades of human trafficking prevention resources and to implement the identified methods by January 1, 2020

<b>Rubric</b>	<b>Sources of Evidence</b>
---------------	----------------------------



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<input type="checkbox"/> The school has a highly developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input checked="" type="checkbox"/> The school has a well-developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a partially developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a minimal or no stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Parent-Student Handbook (B1.10) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Evidence of stakeholder consultation (B3.4d) <input checked="" type="checkbox"/> Evidence of parent/stakeholder involvement and engagement (B3.4d) <input checked="" type="checkbox"/> Evidence of sharing accessible and relevant information about individual student and schoolwide academic progress and performance with all stakeholders as appropriate (B3.4d) <input type="checkbox"/> Evidence that parents are informed about transferability of courses/course credit and eligibility to meet A-G requirements (B3.4d) <input checked="" type="checkbox"/> Evidence of provision of stakeholder access to school's approved charter (B3.4d) <input checked="" type="checkbox"/> Evidence of communication to parents and other stakeholders of complaint resolution process(es) (B3.4d) <input type="checkbox"/> Evidence of informing parents/guardians of human trafficking prevention resources (January 1, 2020) grades 6-12 (B3.4d) <input type="checkbox"/> Interview of stakeholders <input type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
--------------------	---	---

**O10: STAKEHOLDER COMMUNICATION AND TRANSPARENCY- ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #10**

*The school's documents that are available both manually and electronically (website preferred) serve as a vehicle for transparency through its displays and provision of information.*

- Information is easily accessible to the public and school stakeholders
- UCP and all complaint procedures
- Title IX information in accordance with SB 1375\*\*
- AB 2246 Suicide Prevention applicable posting (Gr 7-12)
- Applicable categories described in Charter School Transparency Resolution



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

- Per AB 2020, notification requirements to pupils and parents or guardians of pupils on how to initiate access to available pupil mental health services on campus, in the community, or both no less than twice during the school year

\*\*required on website

	Rubric	Sources of Evidence
<b>Performance</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The school has a highly developed communication system to share information with stakeholders, that is easily accessible via its documents available both manually, electronically and on its website</li> <li><input checked="" type="checkbox"/> The school has a well-developed communication system to share information with stakeholders via its documents available both manually, electronically and on its website</li> <li><input type="checkbox"/> The school has a partially developed communication system to share information with stakeholders via its documents available manually/electronically or on its website</li> <li><input type="checkbox"/> The school has a minimally developed communication system to share information with stakeholders with limited to no availability of documents manually/electronically or on its website</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Review of the availability of information to the public/stakeholders (<b>B3.4e</b>) for:                             <ul style="list-style-type: none"> <li>• UCP Procedure and Forms</li> <li>• Complaint Forms</li> <li>• SB 1375 Information</li> <li>• AB 2246 (grades 7-12)</li> <li>• LCAP</li> <li>• Financial Audit</li> <li>• Student Demographics</li> <li>• Student Achievement Information</li> </ul> </li> <li><input type="checkbox"/> Evidence of implementation of AB 2020 (<b>B3.4e</b>)</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>

**O11: EVALUATION OF SCHOOL STAFF - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #11**

*The school has a system in place for the evaluation of school staff designed to ensure that:*

- the school’s educational program yields high student achievement
- the school complies with all applicable legal requirements

Rubric	Sources of Evidence
--------	---------------------



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<input type="checkbox"/> The school has a highly developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input checked="" type="checkbox"/> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a minimal or no system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements	<input checked="" type="checkbox"/> Documentation related to a system for evaluation of staff and administrator(s) <b>(B3.4f)</b> <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
--------------------	---	---

**O12: CLEARANCES AND CREDENTIALING COMPLIANCE - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #12**

<p><i>The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:</i></p> <ul style="list-style-type: none"> <li>• All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times</li> <li>• The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current</li> <li>• The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to the provision of service, and keeps all clearances current</li> <li>• The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform schoolsite services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students</li> </ul>	
<b>Rubric</b>	<b>Sources of Evidence</b>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<b>Performance</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The school has fully implemented and continually monitors systems and procedures that maintain 100% compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times</li> <li><input type="checkbox"/> The school has implemented and monitors systems and procedures that maintain substantial compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li> <li><input checked="" type="checkbox"/> The school has partially implemented and intermittently monitors systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li> <li><input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2019-2020 form (“ESSA Grid”)</i> <b>(B3A.1a)</b></li> <li><input checked="" type="checkbox"/> Staff rosters and school master schedule <b>(B3A.1b and B3A.1c)</b></li> <li><input checked="" type="checkbox"/> Custodian(s) of Records documentation <b>(B3A.1d)</b></li> <li><input checked="" type="checkbox"/> Criminal Background Clearance Certifications <b>(B3A.2a and B3A.3a)</b></li> <li><input checked="" type="checkbox"/> Teaching credential/authorization documentation <b>(B3A.2b)</b></li> <li><input checked="" type="checkbox"/> Vendor certifications <b>(B3A.5)</b></li> <li><input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification <b>(B3A.6)</b></li> <li><input checked="" type="checkbox"/> Discussion with school leadership</li> <li><input type="checkbox"/> Other: (Specify)</li> </ul>
--------------------	---	---

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to ORGANIZATIONAL MANAGEMENT (if applicable):**

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

5982	2016-17					2017-18					2018-19				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
<b>TEACH Academy of Technologies</b>															
Cash and Cash Equivalents		834,538	1,375,410	1,310,139	1,310,139		1,451,100	1,414,000	697,652	697,651		0	1,436,299	1,118,621	0
Current Assets		1,390,879	1,857,782	1,786,225	1,789,374		2,128,848	2,109,661	1,369,184	1,369,182		0	2,246,537	1,928,951	0
Fixed and Other Assets		428,701	52,346	207,335	207,333		385,361	409,561	941,765	996,610		0	1,098,326	1,204,950	0
<b>Total Assets</b>		1,819,580	1,910,128	1,993,559	1,996,707		2,514,209	2,519,222	2,310,949	2,365,792		0	3,344,863	3,133,901	0
Deferred Outflow		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		143,251	88,145	111,026	166,415		185,321	175,504	159,645	214,490		0	172,287	160,360	0
Long Term Liabilities		0	0	78,652	78,652		191,422	191,423	191,426	191,426		0	588,797	586,573	0
<b>Total Liabilities</b>		143,251	88,145	189,678	245,067		376,742	366,927	351,071	405,916		0	761,084	746,933	0
Unfunded OPEB Liabilities/Deferred Inflow		0	0	0	0		0	0	0	0		0	0	0	0
<b>Net Assets</b>		<b>1,676,329</b>	<b>1,821,983</b>	<b>1,803,882</b>	<b>1,751,640</b>		<b>2,137,467</b>	<b>2,152,295</b>	<b>1,959,878</b>	<b>1,959,876</b>		<b>2,501,384</b>	<b>2,583,779</b>	<b>2,386,968</b>	<b>0</b>
Total Revenues	3,804,928	4,324,964	4,582,844	4,435,631	4,380,242	4,217,247	4,743,536	4,679,539	4,709,401	4,709,402	5,281,697	5,735,501	5,670,805	5,554,182	0
Total Expenditures	3,774,573	3,528,283	3,640,509	3,511,398	3,508,250	4,028,816	4,357,712	4,278,884	4,501,165	4,501,166	4,758,392	5,193,995	5,046,902	5,127,090	0
<b>Net Income / (Loss)</b>	30,355	796,681	942,335	924,234	871,992	188,431	385,824	400,655	208,236	208,236	523,305	541,506	623,903	427,092	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Inc / (Dec) in Net Assets</b>	30,355	796,681	942,335	924,234	871,992	188,431	385,824	400,655	208,236	208,236	523,305	541,506	623,903	427,092	0
Net Assets, Beginning	833,986	871,852	871,852	871,852	879,648	1,821,983	1,803,882	1,803,882	1,751,642	1,751,640	2,315,791	1,959,878	1,959,876	1,959,876	0
Adj. for restatement / Prior Yr Adj	0	7,796	7,796	7,796	0	0	(52,239)	(52,242)	0	0	0	0	0	0	0
<b>Net Assets, Beginning, Adjusted</b>	833,986	879,648	879,648	879,648	879,648	1,821,983	1,751,643	1,751,640	1,751,642	1,751,640	2,315,791	1,959,878	1,959,876	1,959,876	0
<b>Net Assets, End</b>	<b>864,341</b>	<b>1,676,329</b>	<b>1,821,983</b>	<b>1,803,882</b>	<b>1,751,640</b>	<b>2,010,414</b>	<b>2,137,467</b>	<b>2,152,295</b>	<b>1,959,878</b>	<b>1,959,876</b>	<b>2,839,096</b>	<b>2,501,384</b>	<b>2,583,779</b>	<b>2,386,968</b>	<b>0</b>

5982	Audited Financials					2019-20				
	2015-16	2016-17	2017-18	2018-19	2019-20	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
<b>TEACH Academy of Technologies</b>										
Cash and Cash Equivalents	324,602	1,310,139	697,651	0	0		0	0	0	0
Current Assets	846,864	1,789,374	1,369,182	0	0		0	0	0	0
Fixed and Other Assets	477,230	207,333	996,610	0	0		0	0	0	0
<b>Total Assets</b>	<b>1,324,094</b>	<b>1,996,707</b>	<b>2,365,792</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Deferred Outflow	0	0	0	0	0		0	0	0	0
Current Liabilities	131,004	166,415	214,490	0	0		0	0	0	0
Other Long Term Liabilities	313,442	78,652	191,426	0	0		0	0	0	0
Unfunded OPEB Liabilities/Deferred Inflow	0	0	0	0	0		0	0	0	0
<b>Total Liabilities</b>	<b>444,446</b>	<b>245,067</b>	<b>405,916</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Assets</b>	<b>879,648</b>	<b>1,751,640</b>	<b>1,959,876</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total Revenues	3,206,915	4,380,242	4,709,402	0	0	5,995,795	0	0	0	0
Total Expenditures	3,242,785	3,508,250	4,501,166	0	0	5,569,619	0	0	0	0
<b>Net Income / (Loss)</b>	<b>(35,870)</b>	871,992	208,236	0	0	426,176	0	0	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0
<b>Inc / (Dec) in Net Assets</b>	<b>(35,870)</b>	<b>871,992</b>	<b>208,236</b>	<b>0</b>	<b>0</b>	<b>426,176</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Assets, Beginning	915,518	879,648	1,751,640	0	0	2,583,779	0	0	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	0	0	0	0	0
<b>Net Assets, Beginning, Adjusted</b>	<b>915,518</b>	<b>879,648</b>	<b>1,751,640</b>	<b>0</b>	<b>0</b>	<b>2,583,779</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Assets, End</b>	<b>879,648</b>	<b>1,751,640</b>	<b>1,959,876</b>	<b>0</b>	<b>0</b>	<b>3,009,955</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019**FISCAL OPERATIONS****RATING**

You have been assessed by the Fiscal Oversight team and you are receiving the rating of 3, Proficient.

**3****Other circumstances and information could influence the rating and are noted in this evaluation.**

TEACH Academy of Technologies' fiscal condition is positive and has been upward trending since the 2016-2017 fiscal year. According to the 2017-2018 independent audit report, the school had positive net assets of \$1,959,876 and net income of \$208,236. The 2018-2019 Unaudited Actuals project positive net assets of \$2,386,968 and net income of \$427,092.

According to TEACH, Inc.'s independent audit report dated June 30, 2018, TEACH Academy of Technologies is one of three schools operated by TEACH, Inc. TEACH, Inc. currently has three schools that are authorized by the Los Angeles Unified School District (LAUSD). TEACH, Inc.'s fiscal condition is strong. TEACH, Inc. and its charter schools reported positive net assets of \$1,790,494 and a net loss of **(\$316,341)**. TEACH, Inc., without its charter schools, reported positive net assets of \$41,442 and a net loss of **(\$214,366)**. According to TEACH Inc., TEACH Academy of Technologies pays monthly management fees of 9.5% to TEACH Public Schools, Inc. for administrative services such as: creating, preparing, and submitting the school's charter petitions, facilities costs, professional development, fiscal and compliance reporting, developing and executing fundraising efforts, providing guidance relating to the curriculum, and providing or contracting for office and other services, including accounting, payroll, human resources and billing, marketing, public relations, and information technology support. These management fees are calculated based on the total revenues of the schools that TEACH Public Schools, Inc. operates.

**Areas of Demonstrated Strength and/or Progress:**

1. The school's fiscal condition is positive.

	2015-2016 (Audited Actuals)	2016-2017 (Audited Actuals)	2017-2018 (Audited Actuals)	2018-2019 (Unaudited Actuals)	2019-2020 (Preliminary Budget)
Net Assets	\$879,648	\$1,751,640	\$1,959,876	\$2,386,968	3,009,955
Net Income/Loss	<b>(\$35,870)</b>	\$871,992	\$208,236	\$427,092	\$426,176
Transfers In/Out	\$0	\$0	\$0	\$0	\$0
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019**Areas Noted for Further Growth and/or Improvement:**

Through conducting fiscal oversight and analyzing the data below, the CSD requests and receives fiscal documents from TEACH, Inc. (including bank statements, bank reconciliations, credit card statements, and check registers) for the three TEACH, Inc. charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks across these TEACH, Inc. charter schools, to assess overall compliance with TEACH, Inc.'s *Fiscal Policies and Procedures*. Any areas noted for further growth and/or improvement relating to TEACH, Inc.'s and its charter schools' overall compliance to the aforementioned manual are indicated within each charter school's Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific TEACH, Inc. school named above. Lastly, any exceptions related to the fiscal condition and/or the segregation of duties reviews are school-specific and reviewed separately for each TEACH, Inc. charter school.

**1. Preapproval of Purchase Orders:**

Based on the CSD's review of the school's check register for the period from March 2019 to August 2019, a sample of 30 transactions were selected for further review. The CSD noted two vendor payments that lacked evidence of one or more of the following: written preapproval documentation, a purchase order form, an executed contract, or other equivalent supporting documentation. The two items in question are summarized below.

Item #	Check #	Check Issuance Date	Payee	Check Amount	Transaction Description
1	71253	6/24/2019	The Aptus Group, Inc.	\$9,251.00	Special Education Services
2	71299	8/26/2019	AB Print	\$1,513.93	Printing Services

Page 9 of TEACH's Fiscal Policies & Procedures states that non-recurring purchases should be accompanied by a purchase order, which must be approved by the Executive Director, Superintendent, or Chief Operating Officer/Chief Financial Officer.

Page 6 of TEACH's Fiscal Policies & Procedures states that, prior to contracting for services, an assessment of in-house capabilities will be completed. Except as otherwise provided in these policies, the Executive Director, Superintendent, or Chief Operating Officer/Chief Financial Officer may enter into contracts and agreements up to \$50,000 without governing board approval (provided authorized sufficient funds sufficient for the contract or agreement are available and within the school's board-adopted budget).

Per TEACH, the order for AB Print was approved by the Superintendent, but no purchase order exists. The CSD noted that TEACH's fiscal policies and procedures authorize the Superintendent to approve a transaction of this nature.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019

Per TEACH, the payment to the Aptus Group was for Special Education services, for which TEACH states preapproval is not required. However, the CSD notes that TEACH's fiscal policies do not indicate that Special Education services are exempt from preapproval.

The CSD recommends that the organization ensure adherence to its governing board-approved fiscal policies and procedures, including the guidance provided specifying the need for advance written approval relative to contracts/agreements for service providers.

## 2. Overdraft Fees:

The CSD noted an overdraft fee that was assessed against the Pacific Western Bank Checking Account Ending in X7876 during the month of June 2019 (in the amount of \$35). The CSD was informed that the account in question is an imprest account, primarily used for issuing checks that are for emergency situations and/or special transactions. This issue was also referenced in the school's 2018-2019 Annual Performance-Based Oversight Visit Report.

During the previous year's fiscal review (2018-2019), the school acknowledged its neglect in maintaining sufficient funds in this account, and advised the CSD that steps would to be taken to monitor this account more stringently and ensure that adequate funds would always be available to cover any checks written. During the current year's fiscal review (2019-2020) fiscal, the school stated that it would implement the following steps to prevent future overdrafts: 1. TEACH will increase the minimum balances in its imprest accounts to \$10,000, and 2. TEACH will its checking account balances and outstanding checks prior to signing new checks— to verify that these accounts contain sufficient funds.

The CSD recommends that the organization update its fiscal policies and procedures to include detailed procedures regarding the ongoing monitoring of cash balances for all of its bank accounts, as well as detailed guidelines on the use of its imprest accounts.

## 3. Outstanding Checks:

Based on the CSD's review and analysis of a sample of bank reconciliation reports prepared by the school's back office services provider firm (currently, Charter Impact), the CSD noted a check drawn on the school's Operating Account Ending in X7843 that, as of August 31, 2019, had been outstanding for 157 days (Check # 61600, in the amount of \$2,825.00, dated 3/27/2019 and payable to J.P.D. Welding). This issue was also referenced in the school's 2018-2019 Annual Performance-Based Oversight Visit Report.

Page 11 of TEACH's Fiscal Policies & Procedures states that Charter Impact will examine all checks issued in terms of checks' issuance dates, payee names, cancellation information, and endorsements. Any discrepancies regarding either paid checks or any checks outstanding for 90 days or more will be researched and, if applicable, deleted from the accounting system.

The school previously acknowledged that its checks outstanding for 90 days or more were not deleted from its accounting system. According to the school, these checks are still considered valid. Further, the school contends that its practice conforms to the protocol of the financial institution where their checking accounts are held (which, per the school, deems checks valid for up to six months after the date of issuance).



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

The CSD recommends that the school adhere to its governing board-approved fiscal policies and procedures, and update its policies to include details regarding the steps taken to research and resolve its outstanding checks.

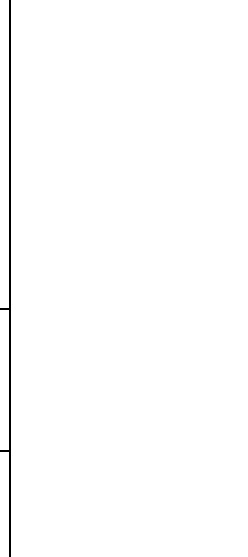
The governing board and leadership team of the charter school are responsible for managing the operations of the school. Thus, the CSD’s recommendations and/or the school’s action plans concerning the above-noted findings and observations should be discussed at the school’s next governing board meeting, but, in any event, no later than 90 days following the school’s receipt of this report. After the school’s next board meeting, it is the school’s responsibility to provide the CSD with its approved board meeting minutes regarding its action plans/steps, and/or proof of implementation of the mitigating actions taken by the school. The CSD will continue to monitor these issues through oversight.

**Other Observations (Items described in this section, while not addressed in the charter school’s Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices)**

None

**Corrective Action Required:**

None noted that require immediate action to remedy concerns noted in this report.





LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of TechnologiesAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 11/14/2019**Notes:**

1. Reviewed independent audit report for the fiscal year ended June 30, 2018 and noted the following:
  - a. Audit opinion: Unmodified
  - b. Material weaknesses: None Reported
  - c. Deficiencies/Findings: None Reported
2. Reviewed bank statements and bank reconciliations from March 2019 through August 2019. Selected the months of June, 2019, July 2019 and August 2019 for sample testing. Discrepancies were noted for further growth and/or improvement above.
  - a. Pacific Western Bank, Account Ending in 1471 (Operating Account, TEACH Elementary)
  - b. Pacific Western Bank, Account Ending in 1489 (Imprest Account, TEACH Elementary)
  - c. Pacific Western Bank, Account Ending in 7835 (Imprest Account, TEACH Academy)
  - d. Pacific Western Bank, Account Ending in 7843 (Operating Account, TEACH Academy)
  - e. Pacific Western Bank, Account Ending in 7876 (Imprest Account, TEACH Tech High)
  - f. Pacific Western Bank, Account Ending in 7868 (Operating Account, TEACH Tech High)
3. The school indicated that it currently has no credit cards.
4. Reviewed the following 30 checks. Discrepancies were noted for further growth and/or improvement above.
  - a. Check numbers: 1084, 10034, 10063, 10090, 10095, 10097, 10101, 61736, 61745, 61757, 61765, 61771, 61773, 61781, 61782, 61784, 61802, 61805, 61815, 61818, 61865, 71249, 71250, 71253, 71270, 71277, 71283, 71284, 71299, and 71312
5. Per the 2017-2018 audit report, the school's cash and cash equivalents is \$697,651 and total expenditures equal \$4,501,166. Therefore, the school's cash reserve level is 15.50%, which exceeds the recommended 5%.
6. A copy of the charter school's organizational chart, which depicts the current reporting structure of the charter school, including but not limited to, any board member or school employee with responsibilities outlined within the charter school's financial policies and procedures was provided.
7. A Segregation of Duties (SOD) review was conducted at TEACH Academy of Technologies. No discrepancies were noted.
8. An itemized accounting regarding total compensation paid to all executives, school leaders, administrators, directors, and non-certificated staff either employed directly by the school or the entity managing the charter school, including the organization's home office, charter management organization, or related entities which may have decision-making authority over the school was provided.
9. Pursuant to AB 1871, a signed written statement that indicates that TEACH Academy of Technologies is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each school day was provided.
10. TEACH Academy of Technologies did not disclose any legal actions, regulatory proceedings, or investigations which might have a material impact on their financial viability.
11. Governing board meeting minutes reflecting the presentation of financial reports, such as balance sheets, income statements, and cash flow statements were provided.
12. Governing board meeting minutes reflecting the adoption of the 2019-2020 budget were provided.
13. Governing board meeting minutes reflecting the receipt, review, and approval of interim financial reports submitted to LAUSD were provided.
14. Governing board meeting minutes reflecting the selection of the current independent auditor were provided.
15. Governing board meeting minutes reflecting the approval of the current fiscal policies and procedures were provided.
16. Governing board meeting minutes reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report were provided.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

17. Governing board meeting minutes reflecting the approval of the management fees, licensing fees, or other related party fees were provided.
18. Governing board meeting minutes reflecting the discussion of the most current independent audit report were provided.
19. Evidence of TEACH Academy of Technologies offering STRS, PERS, and/or Social Security benefits to its employees and proof of payment was provided.
20. Equipment inventory was provided.
21. The 2019-2020 LCAP was submitted to LAUSD.
22. The most current LCAP is posted on the charter school's website.
23. The Education Protection Account (EPA) allocation and expenditures are posted on the charter school's website.
24. The most current Audited Financial Statements are posted on the charter school's website.
25. The 2017-2018 audited and unaudited actuals nearly mirror each other.

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):**

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

**Fiscal Operations Rubrics**

*Existing School* – a charter school that has at least one annual independent audit on file with the Charter Schools Division [Possible Rating 1-4]

*New School* – a charter school that does not have an independent audit on file with the Charter Schools Division [Possible Rating 1-2]

<p><b><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></b></p>	<p><b><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></b></p>
<p><b><u>Existing Schools (based on the most current annual audit):</u></b> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. Net Assets are positive in the prior two audits;</li> <li>2. The cash balance at the beginning of the school year is positive;</li> <li>3. The two most current audits show no material weaknesses, deficiencies and/or findings;</li> <li>4. All vendors and staff are paid in a timely manner;</li> <li>5. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term;</li> <li>6. Charter school adheres to the governing board approved Fiscal Policies and Procedures;</li> <li>7. Governing board adopts the annual budget;</li> <li>8. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD;</li> <li>9. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;</li> <li>10. There is no apparent conflict of interest;</li> <li>11. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each schoolday (except as provided for a charter school that offers nonclassroom-based instruction) is provided (pursuant to AB 1871);</li> <li>12. The EPA allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school’s website;</li> </ol>	<p><b><u>Existing Schools (based on the most current annual audit):</u></b> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. Net Assets are positive in the most current audit;</li> <li>2. The cash balance at the beginning of the school year is positive;</li> <li>3. The most current audit shows no material weaknesses, deficiencies and/or findings;</li> <li>4. Vendors and staff are paid in a timely manner;</li> <li>5. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term;</li> <li>6. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures;</li> <li>7. Governing board adopts the annual budget;</li> <li>8. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD;</li> <li>9. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;</li> <li>10. There is no apparent conflict of interest;</li> <li>11. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each schoolday (except as provided for a charter school that offers nonclassroom-based instruction) is provided (pursuant to AB 1871);</li> <li>12. The EPA allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school’s website;</li> </ol>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<p><b><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></b></p>	<p><b><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></b></p>
<ul style="list-style-type: none"> <li>13. The LCAP is submitted to the appropriate agencies;</li> <li>14. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals;</li> <li>15. Requests for information made by the Charter Schools Division and LAUSD are processed by the charter school in a timely manner;</li> <li>16. There are no discrepancies cited in the Areas Noted for Further Growth and/or Improvement;</li> <li>17. Audited and unaudited actuals nearly mirror each other;</li> <li>18. Proper segregations of duties are in place; and</li> <li>19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are met based on the required deadline(s).</li> </ul>	<ul style="list-style-type: none"> <li>13. The LCAP is submitted to the appropriate agencies;</li> <li>14. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals;</li> <li>15. Requests for information made by the Charter Schools Division and LAUSD are processed by the charter school in a timely manner;</li> <li>16. There are no significant recurring issues; and</li> <li>17. Audited and unaudited actuals nearly mirror each other.</li> </ul>
<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>
<p style="text-align: center;"><b><u>SUPPLEMENTAL CRITERIA</u></b></p> <ul style="list-style-type: none"> <li>1. Positive Net Assets exceed 4% of prior year expenditures;</li> <li>2. The cash balance at the beginning of the school year is at least 5% of the prior year expenses;</li> <li>3. A comprehensive website that provides at a minimum six of the following fiscal items:             <ul style="list-style-type: none"> <li>○ Most current financial reports presented to the governing board</li> <li>○ Employee handbook</li> <li>○ Student handbook</li> <li>○ Salary schedules/benefits/information</li> <li>○ Budget development process</li> <li>○ Governing board member information (e.g., name, contact information, position on the governing board, term expiration) and meeting dates, time, and location</li> <li>○ The most current approved petition</li> <li>○ Administration/school contact</li> <li>○ School calendar</li> <li>○ Enrollment policies and procedures</li> </ul> </li> </ul>	<p style="text-align: center;"><b><u>SUPPLEMENTAL CRITERIA</u></b></p> <ul style="list-style-type: none"> <li>1. Positive Net Assets exceed 3% of prior year expenditures;</li> <li>2. The cash balance at the beginning of the school year is at least 4% of the prior year expenses;</li> <li>3. A comprehensive website that provides at a minimum six of the following fiscal items:             <ul style="list-style-type: none"> <li>○ Most current financial reports presented to the governing board</li> <li>○ Employee handbook</li> <li>○ Student handbook</li> <li>○ Salaries schedule/benefits/information</li> <li>○ Budget development process</li> <li>○ Governing board member information (e.g., name, contact information, position on the governing board, term expiration) and meeting dates, time, and location</li> <li>○ The most current approved petition</li> <li>○ Administration/school contact</li> <li>○ School calendar</li> <li>○ Enrollment policies and procedures</li> </ul> </li> </ul>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<p><b><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></b></p>	<p><b><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></b></p>
<ul style="list-style-type: none"> <li>○ Fiscal policies and procedures manual</li> <li>4. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; and</li> <li>5. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting.</li> </ul> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<ul style="list-style-type: none"> <li>○ Fiscal policies and procedures manual</li> <li>4. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; and</li> <li>5. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting.</li> </ul> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>

<p><b><i>An existing school that meets all of the Required criteria and six of the supplemental criteria listed below would be assessed eligible to be considered as Developing.</i></b></p>	<p><b><i>An existing school would be assessed as Unsatisfactory based on the statements below:</i></b></p>
<p><b><u>Existing Schools (based on the most current audit):</u></b> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. Net Assets are positive, or net assets are negative with strong trend toward positive (be positive at the end of the third year, per applicable audit, and beyond);</li> <li>2. The cash balance at the beginning of the school year is positive;</li> <li>3. Vendors and staff are paid in a timely manner;</li> <li>4. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term;</li> <li>5. Governing board adopts the annual budget;</li> <li>6. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each schoolday (except as provided for a charter school that offers nonclassroom-based instruction is provided (pursuant to AB 1871);</li> </ol>	<p><b><u>Existing Schools (based on the most current audit):</u></b> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for Developing. The charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide a satisfactory response. Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition. The charter school also has shown no immediate source of revenue to maintain a viable budget, nor has provided a feasible financial plan to mitigate the negative fiscal condition. The charter school’s governing board members lack fiscal capacity.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<p><b><i>An existing school that meets all of the Required criteria and six of the supplemental criteria listed below would be assessed eligible to be considered as Developing.</i></b></p>	<p><b><i>An existing school would be assessed as Unsatisfactory based on the statements below:</i></b></p>
<p>7. The EPA allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school’s website;</p> <p>8. The LCAP is submitted to the appropriate agencies;</p> <p>9. Have an audit conducted annually by an independent auditing firm; and</p> <p>10. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> <p style="text-align: center;"><b><u>SUPPLEMENTAL CRITERIA</u></b></p> <p>1. Enrollment is stable or changing at a manageable rate (Enrollment changes are reflected in annual budget and facilities);</p> <p>2. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract;</p> <p>3. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting;</p> <p>4. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD;</p> <p>5. Current audit shows no material weaknesses, deficiencies and/or findings;</p> <p>6. Charter school adheres to the governing board approved Fiscal Policies and Procedures;</p> <p>7. There is no apparent conflict of interest; and</p> <p>8. Governing board approves any amendment(s) to the charter school’s budget.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<p><b><i>A new school that meets all of the Required criteria listed below would be assessed eligible to be considered as Developing.</i></b></p>	<p><b><i>A new school would be assessed as Unsatisfactory based on the statements below:</i></b></p>
<p><b><u>New Schools:</u></b></p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. A new school is one that does not have an independent audit on file with the Charter Schools Division;</li> <li>2. The cash balance at the beginning of the school year is positive;</li> <li>3. If enrollment is below the funding survey, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised three-year budget and three-year cash flow statement;</li> <li>4. Projected debt is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school;</li> <li>5. Interim reports and unaudited actuals project:             <ol style="list-style-type: none"> <li>a. Positive net assets</li> <li>b. Expenses less than revenues</li> <li>c. Projected expenses and revenues have no significant variance from budget</li> </ol> </li> <li>6. As a practice, the governing board receives and reviews the charter school’s financial reports as evidenced by the governing board meeting minutes;</li> <li>7. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each schoolday (except as provided for a charter school that offers nonclassroom-based instruction) is provided (pursuant to AB 1871);</li> <li>8. The most current governing board-approved LCAP are posted on the charter school’s website; and</li> <li>9. The LCAP is submitted to the appropriate agencies.</li> </ol> <p><b><u>Note:</u></b> A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.</p>	<p><b><u>New Schools:</u></b></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for Developing. A charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide satisfactory response. Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition. The charter school also has shown no immediate source of revenue to maintain a viable budget, nor has provided a feasible financial plan to mitigate the negative fiscal condition. The charter school’s governing board members lack fiscal capacity.</p> <p><b><u>Note:</u></b> A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: TEACH Academy of Technologies

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/14/2019

<p><i>A new school that meets all of the Required criteria listed below would be assessed eligible to be considered as <b>Developing</b>.</i></p>	<p><i>A new school would be assessed as <b>Unsatisfactory</b> based on the statements below:</i></p>
<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



**Executive Team**

Mildred S. Cunningham, President  
& Chief Executive Officer

Dr. Raul Carranza, Superintendent

Matthew Brown, Chief Operating  
Officer / Chief Financial Officer

Dr. Maria Pimienta, Assistant  
Superintendent

**Board of Directors**

Lori Butler, Board Chairman

Dr. Sonali Tucker, Secretary

Kelvin Piazza, Member

James Lobdell, Member

Luz Castillo, Member

Spencer Burrows, Member

Austin Dragon, Member

January 26, 2020

**TEACH Public Schools Response to the Annual Performance-  
Based Oversight Visit Report 2018-2019**

Per CSD recommendation, the TEACH Academy of Technologies Annual Performance-Based Oversight Visit Report was discussed at the January 29, 2020 TEACH Public Schools Board of Directors Meeting.

**1. Preapproval of Purchase Orders:**

*CSD Reviewed a sample of 30 transactions and two items didn't have written preapproval documentation.*

**One of the transactions is with Aptus Group, which provides special education services. These types of recurring services (special education, substitute teacher and utilities) don't require a PO for preapproval as they have a board approved rate sheet, are difficult costs to predict and are mostly unavoidable on a short term basis. The special education and substitute teacher invoices are audited on a weekly basis by the site principal, CFO/COO and Superintendent to ensure services are actually rendered and are appropriately billed. The board then reviews via monthly check register and fiscal report. Language to reflect this can be included in an updated version of the TEACH fiscal policies.**

**TEACH agrees that AB Print as missing a PO and will continue to work to ensure this type of transaction has written preapproval.**

**2. Overdraft Fees**

*The CSD noted an overdraft fee that was assessed against the Pacific Western Bank Checking Account Ending in X7876 during the month of June 2019 (in the amount of \$35). The CSD was informed that the account in question is an imprest account, primarily used for issuing checks that are for emergency situations and/or special transactions. This issue was also*



*referenced in the school's 2018- 2019 Annual Performance-Based Oversight Visit Report.*

*During the previous year's fiscal review (2018-2019), the school acknowledged its neglect in maintaining sufficient funds in this account, and advised the CSD that steps would be taken to monitor this account more stringently and ensure that adequate funds would always be available to cover any checks written. During the current year's fiscal review (2019-2020) fiscal, the school stated that it would implement the following steps to prevent future overdrafts: 1. TEACH will increase the minimum balances in its imprest accounts to \$10,000, and 2. TEACH will its checking account balances and outstanding checks prior to signing new checks— to verify that these accounts contain sufficient funds.*

*The CSD recommends that the organization update its fiscal policies and procedures to include detailed procedures regarding the ongoing monitoring of cash balances for all of its bank accounts, as well as detailed guidelines on the use of its imprest accounts.*

**TEACH will updated its fiscal policies to require a copy of any impress check be sent to Charter Impact with instructions to refresh the account in the amount of the check within 5 business days.**

### **3. Outstanding Checks:**

Based on the CSD's review and analysis of a sample of bank reconciliation reports prepared by the school's back office services provider firm (currently, Charter Impact), the CSD noted a check drawn on the school's Operating Account Ending in X7843 that, as of August 31, 2019, had been outstanding for 157 days (Check # 61600, in the amount of \$2,825.00, dated 3/27/2019 and payable to J.P.D. Welding). This issue was also referenced in the school's 2018-2019 Annual Performance-Based Oversight Visit Report.

Page 11 of TEACH's Fiscal Policies & Procedures states that Charter Impact will examine all checks issued in terms of checks' issuance dates, payee names, cancellation information, and endorsements. Any discrepancies regarding either paid checks or any checks outstanding for 90 days or more will be researched and, if applicable, deleted from the accounting system.



The school previously acknowledged that its checks outstanding for 90 days or more were not deleted from its accounting system. According to the school, these checks are still considered valid. Further, the school contends that its practice conforms to the protocol of the financial institution where their checking accounts are held (which, per the school, deems checks valid for up to six months after the date of issuance).

The CSD recommends that the school adhere to its governing board-approved fiscal policies and procedures, and update its policies to include details regarding the steps taken to research and resolve its outstanding checks.

**TEACH will updated its fiscal policy to make checks valid for 6<sup>th</sup> months, but continue to monitor the outstanding check list and inquire as to whether to VOID and/or Reissue after 90 days.**

# Coversheet

## Board Candidate and Application

**Section:** III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION  
**Item:** E. Board Candidate and Application  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Board Member Recruitment and Appointment Policy.docx  
Kristen Kaplanis McGregor\_Resume 10-19.pdf



## **Board Member Recruitment and Appointment Policy**

*The Board of Directors of TEACH Public Schools recognizes that a key element of a high-quality board is high-quality directors. This policy is designed to achieve this end.*

*The number of directors shall be five, seven, or nine, at the discretion of the Board. The term of each director shall be two (2) years. Terms shall be staggered so that not all directors' terms expire in a single year.*

*As each director's term expires, the Board and administration will endeavor to provide at least two nominees for the expired position, one of which may be the director whose term is expiring. Current board members and school administration will nominate new Board candidates. Each candidate will complete the attached application form.*

*The Board will complete a Capability Matrix and use it to identify gaps in current Board capabilities. The Board will consider candidates' capacities to fill in these gaps when it deliberates on whom to select.*

*Appointment of a new director to the Board or reappointment of an existing director will be determined by a simple majority vote of the directors whose terms are not expiring. Expansion of the Board to add more directors may be approved by a simple majority of the existing Board, so long as no change contradicts any provision of the charters that created the schools operated by TEACH Public Schools.*

**For additional information about our schools, please visit our website at [www.teachpublicschools.org](http://www.teachpublicschools.org) or contact TEACH Public Schools at 323-872-0808.**



## Board Candidate Application

*Please complete the following questionnaire for consideration to be nominated as a member of the TEACH Public Schools Board of Directors. **Please attach a copy of your current resume, biography, curriculum vitae, or similar document.***

*“TEACH Public Schools seeks to establish state-of-the art community schools in South Los Angeles that will equip students with skills and habits of mind needed to compete in the 21st century. It will reach students of all backgrounds by teaching the whole child which includes the social, physical, emotional, moral, ethical, and intellectual needs of students so that upon graduation, the knowledge and the experiences acquired at this school site can be effectively applied to their daily lives.”*

- 1. As a Board member, how will you help achieve the schools’ mission and vision? As a lifelong educator, I will bring active support and resources to increase the ability to reach all students socially, emotionally, and academically. I can offer professional development, research, and adult teaching to engage the staff and teachers. I can assist in the development of curriculum to fully engage our students.*
- 2. What specific strengths, skills or capabilities will you bring to this position? I bring strong communication skills, organization, energy, and educational knowledge from PK – adult. I bring interest in supporting the students who may need an extra boost and the families who need the extra guidance. I am interested in actively participating in the schools’ activities.*
- 3. Why are you interested in being a board member? I am looking for new opportunities to continue my support of undertapped children, where we can push them to become the next citizens and leaders of our community.*

**For additional information about our schools, please visit our website at [www.teachpublicschools.org](http://www.teachpublicschools.org) or contact TEACH Public Schools at 323-872-0808.**

*My passion is to assist all who need it! This seemed like great next step to delve further into a growing charter operation and be part of the charter movement.*

- 4. Please list two (2) references (name and email/phone) we may contact regarding your capacity to serve on the Board.*

*Margo Pensavalle, Ed.D.  
Lead Professor of Clinical Education at USC  
Current Supervisor in MAT Teaching Program  
310-753-3374  
[pensaval@usc.edu](mailto:pensaval@usc.edu)*

*Eugenia Mora-Flores, Ed.D.  
Professor of Clinical Education  
213-821-2727  
[moraflo@usc.edu](mailto:moraflo@usc.edu)*

*Joni Parker- Boykins  
AP, SCS, Lincoln High School  
323-493-3697  
[jyp42251@lausd.net](mailto:jyp42251@lausd.net)*

**For additional information about our schools, please visit our website at [www.teachpublicschools.org](http://www.teachpublicschools.org)  
or contact TEACH Public Schools at 323-872-0808.**

# KRISTEN KAPLANIS MCGREGOR, ED.D.

Cell: 626-390-0778 • Email: Kristen.kaplanis.mcgregor@gmail.com

## EDUCATION ADMINISTRATOR

**Passionate academic leader with expertise in school administration, instructional leadership, and education human resources management.** Committed to helping all students earn a memorable and meaningful 21st century education. Talent for developing a strong and actively engaged faculty team, who are focused on student learning, growth, and success. Proven ability for implementing rigorous curricula, administering effective school-wide assessments, and utilizing data to adapt and drive academic programs. Well-rounded and collaborative administrator with excellent communication, interpersonal, and leadership skills to foster meaningful relationships with all members of the school community.

### Areas of expertise include:

- Education Administration
- Program Development & Management
- Community Involvement & Partnerships
- Professional Development Coordination
- School Improvement Plans
- Common Assessments
- Professional Learning Communities
- Building Operations & Scheduling
- Curriculum Design & Implementation
- Teacher Mentoring & Development

## CERTIFICATIONS

**Professional Clear Administrative Services Credential**  
**Professional Clear Multiple Subject and Single Subject - English Teaching Credentials**

## EDUCATION

**Doctor of Education in Urban Education** - University of Southern California  
**Master of Arts in Educational Leadership** - Point Loma Nazarene University  
**Bachelor of Fine Arts in Photography** - Art Center College of Design  
**Bachelor of Arts in English & Political Science** - University of Southern California

## ADMINISTRATIVE EXPERIENCE

**LOS ANGELES UNIFIED SCHOOL DISTRICT - LOS ANGELES, CA** **2017 - 2019**  
**Administrative Support - Lincoln High School**

Conduct A-G alignment, graduation checks, grants, and master scheduling. Provide IEP support, counseling and college offices support, support to beginning teachers. Serve as GATE and Public School Choice Process Coordinator, as well as WASC Coordinator. Teach credit recovery and oversee professional development. Provide proposals for two dual language programs.

**LOS ANGELES UNIFIED SCHOOL DISTRICT - LOS ANGELES, CA** **2012 - 2017**  
**High School Principal - Belmont High School**

Managed operations for four, co-located schools. Implemented school-wide strategies for academic achievement and increased graduation rates. Provided strategic, growth-minded and reflective professional development. Developed active partnerships with community organizations and with USC, UCLA, Oxy, LACC, and others. Facilitated the development of a new rolling and block master schedule. Created and implemented an English Learners program for intensive support. Revamped academies and CTE Pathways.

**PARTNERSHIP FOR LOS ANGELES SCHOOLS / LAUSD - LOS ANGELES, CA** **2012**  
**Master Instructional Coach - Roosevelt High School**  
**Human Resources Assistant - PLAS Headquarters**

**MOUNTAIN VIEW SCHOOL DISTRICT - EL MONTE, CA** **2007 - 2009**  
**Intermediate Principal (Grades 7 & 8)**

Served as the instructional and administrative leader. Implemented the AVID program and Professional Learning Communities. Made the school data-driven by using weekly and unit common assessments.

**BURBANK UNIFIED SCHOOL DISTRICT - BURBANK, CA** **2006 - 2007**  
**Director - Human Resources**

Coordinated the intern program and professional development for the school district. Managed NCLB and credential records. Organized recruitment, job postings, and applications online and at job fairs.

**PASADENA UNIFIED SCHOOL DISTRICT - PASADENA, CA** **1990 - 2006**  
**Dual Principal (PreK - Grade 6) - Allendale & San Rafael Elementary Schools (2005 - 2006)**  
**Principal (PreK - Grade 6) - Allendale Elementary School (2000 - 2005)**  
**Assistant Principal (K-8) (1998- 2000)**

**Dean of Students (Grades 6-8) (1996-1998)**

**PASADENA UNIFIED SCHOOL DISTRICT - PASADENA, CA** **Summers 2000 - 2006**  
**Administrative Liaison for Skills Enrichment Program Venture**

## **TEACHING EXPERIENCE**

**UNIVERSITY OF SOUTHERN CALIFORNIA - LOS ANGELES, CA** **2010 - PRESENT**  
**Adjunct Professor - Master of Arts in Teaching Program**  
**Teaching Human Differences, Literacy for English Learners**

**LAUSD - LOS ANGELES, CA** **2019 - PRESENT**  
**6<sup>TH</sup> GRADE - EL SERENO MIDDLE SCHOOL AND MAGNET CENTER**

**POINT LOMA NAZARENE UNIVERSITY - SAN DIEGO, CA** **2009 - 2011**  
**Facilitator / Adjunct Professor - Master's Action Research Project**

**PASADENA UNIFIED SCHOOL DISTRICT - PASADENA, CA** **1990 - 1996**  
**7<sup>th</sup> Grade Teacher - Language Arts / World History / ELD**  
**4<sup>th</sup> & 5<sup>th</sup> Grade Teacher - Self-Contained Classes**

**POLYTECHNIC SCHOOL/PUSD - PASADENA, CA** **Summers 1990 - 2000**  
**Co-Developer / Teacher in Public/Private Venture (5<sup>th</sup>-8<sup>th</sup> Grades)**

## **SELECT LEADERSHIP ACTIVITIES**

- Completed a digital storytelling workshop at USC / Center for Storytelling.
- Led the school team at California School Leadership Academy at LACOE.
- Completed training in USC MAT-Online Learning Management System.
- Participated in Professional Learning Communities training.
- Participated in AVID implementation training.
- Completed training in CLASS - Coaching Leaders to Attain Student Success.

### **SELECT PROFESSIONAL PRESENTATIONS**

*Let's Use More of Our Brain* – Multiple Intelligences  
*"I Have the GATE Cluster, Now What?"* – GATE District Workshop  
*Math Make & Take* – Math District Workshop

### **SELECT PROFESSIONAL PUBLICATIONS**

*Civic Engagement: A Case Study of Civic Leadership in Partnering with an Urban Public School District;*  
USC – Urban Ed. Magazine  
Featured in *Keeping the Dream of Education Alive* article; Rossier Magazine, USC  
Various Blog Entries; USC, MAT Online Newsletter  
Featured in *19 Hours* Documentary; Los Angeles Times

### **SELECT PROFESSIONAL AFFILIATIONS**

Leader / Creator – Neda H. Kordich Scholarship Foundation for Belmont High School  
Member – Association of California School Administrators  
Member – Phi Delta Kappa; USC Chapter  
Life Member – General Alumni Association, USC  
Member – Art Center College of Design Reunion Weekend Committee  
Past President – Trojan Junior Auxiliary, USC  
Past National Vice-President – Maids of Athena, Greek Women's Service Organization

# Coversheet

## TEACH Tech CIF Application

**Section:** III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION  
**Item:** G. TEACH Tech CIF Application  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** ApplicationPacketforCIFLosAngelesCitySectionMembership (2).doc



**CIF LOS ANGELES CITY SECTION**  
**10660 White Oak Ave., Suite 216, Granada Hills, CA 91344**  
**Phone: (818) 767-0080      FAX: (818) 923-5156**  
**Website: [www.cif-la.org](http://www.cif-la.org)      Twitter @cif-la.org**

---

**TO:            Principal/Headmaster**

**FROM:        Victoria Lagos, Commissioner**

**SUBJECT:     CIF LOS ANGELES CITY SECTION MEMBERSHIP APPLICATION**

---

Please review the LACS (Los Angeles City Section) Constitution and Bylaws, as well as the CIF Constitution and Bylaws. In order to be considered for membership, your school must be able and willing to comply with all of the rules, regulations and responsibilities required of members. Please forward a letter of application, (refer to page 6, number 4), the enclosed Application for Membership, verification of the adoption of the sixteen principles of the CIF Pursuing Victory with Honor program (page 8), and the application fee of \$100.00. (Upon acceptance of membership in the CIF Los Angeles City Section, additional service and sport fees will be applicable starting in the year of sport participation.)

**The above indicated materials must arrive in the CIF Los Angeles City Section office no later than January 1st prior to the next school year.**

Consideration of the application for full membership will be given at the Board of Managers meeting following receipt of membership application packet, at which time your presence at the meeting will be required. Upon receipt of information and meeting confirmation, we will notify you.

NOTE: There are four scheduled Board of Managers meetings annually beginning with a meeting in September. Application for full membership must be submitted prior to the January BOM meeting for participation in fall sports. Schools applying for full membership must include a list of their prior two years of all team schedules and scores of all games played (listing any forfeits) to verify your competitive status and ability to complete all scheduled contest.

Schools desiring to become Associate members of the CIF Los Angeles City Section shall apply for membership in the manner and form described below. The Executive Committee will have sole authority to accept a school into Associate membership.

## MEMBERSHIP DUES POLICY

### Membership Levels

#### 1. Full Membership

Full membership consists of schools that have a comprehensive, stable, and well-established program of sports and who are able to compete in a league structure. These members pay dues to CIF State, CIF Los Angeles City Section (LACS), and the league in which they are placed by the LACS Board of Managers. They have representation to the CIF & LACS governance structure through their league representatives and direct representation from each school on their league. They also have access to participation in CIF & LACS playoffs through their league competition and CIF & LACS qualification process. The deadline for applying for full membership is January 1 each school year.

#### 2. Associate Membership

Associate membership is generally for new schools just getting started with an athletic program. This level of membership is typically for schools that are initiating an athletic program or unable to meet the full member obligations of league membership. Associate members pay dues to CIF and LACS, but are not assigned as members of any league and would not qualify for playoff participation. They may attend governance meetings and would be recognized from the floor, but do not qualify for CIF & LACS playoffs because qualification is a culmination of season-long league play. Application due date for Associate Membership is January 1 each year, but will but may be accepted late on a case by case basis. Associate Members may apply for Full membership during their second year as a Section member.

### Dues Structure

All dues assessments are based upon the school's athletic offerings from the previous school year.

Member schools in the CIF Los Angeles City Section are assessed fees to cover the administration of each school's athletic program. The CIF Los Angeles City Section Dues structure includes three specific areas, with assessments made on an annual basis. These areas are as follows:

1. Administrative Fee for services provided by the Section Office.
2. Sport Fee to assist with sport specific costs.
3. Playoff Entry Fee to assist with playoff expenses.

#### NOTE:

First year Associate Membership assessment is \$250.00 fee for their first year. Beginning with their second year they will be assessed based on the dues structure. Associate member schools that do not field any teams will be assessed a flat fee of \$250 for their membership per year; otherwise the dues structure will apply.

### Breakdown of Assessments

#### 1. Administrative Fee

The Administrative Fee is based on each school's membership status and enrollment. A school's enrollment will be determined using the CBEDS from the October norm day of the past school year, which is provided by the California Department of Education. Since total enrollment of each member school encompasses such a wide range, a three tiered system is in place:

Tier Enrollment Range Assessment		
<u>Tier</u>	<u>Enrollment</u>	<u>Administrative Fee</u>
Tier one	1-1000	= \$1,000
Tier two	1001-2000	= \$2,000
Tier three	2001 and above	= \$3,000

## 2. Sport Fee

Sport fees are assessed at the rate of \$100 per sport, per level for all schools.

Example:

	Girls Basketball	Boys Basketball
Frosh Soph	\$ 100.00,	\$ 100.00
JV	\$ 100.00,	\$ 100.00
Varsity	\$ 100.00,	\$ 100.00
SUBTOTALS	\$ 300.00,	\$ 300.00
TOTAL	\$ 600.00	

Schools have until schedules are finalized for each season of sport to drop a team and not be charged.

The sports of Cross Country, Swimming, and Track & Field are counted as two sports, one for boys and one for girls; with no per level assessment.

## 3. Playoff Entry Fee

Schools whose teams and/or individuals qualify to participate in the Section Playoffs will be assessed \$100 per team sport and \$10 per athlete in individual sports.

Example:

	Girls	Boys
G Basketball	\$100.00	
Baseball	\$ 100.00	
Track & Field	\$ 100.00	
Discus	\$ 10.00	
TOTAL	\$ 310.00	

## Payment Policy

CIF Los Angeles City Section membership fees are collected on an annual basis. Payment may be made via check, money order, or cashier's check.

Pay to the order of:

CIF Los Angeles City Section

Mail payment to:

10660 White Oak Avenue, Suite 216

Granada Hills, CA 91344

**Payment is due in FULL no later than the specified deadline; late fees apply thereafter, followed by subsequent suspension from the Section.**

- Deadline for payment is October 1<sup>st</sup> of each school year, which is indicated in the cover letter attached to the initial mailing of the dues invoice. This is distributed to Athletic Directors, Assistant Principals, and Finance Managers.
- Initial bill notification is sent out in late spring (no later than June 1<sup>st</sup>) via US Mail.
- Checks must be postmarked on or before October 1<sup>st</sup> to avoid late fees.
- A 20% late fee is incurred after the payment deadline.
- The final, drop deadline for payment is November 1<sup>st</sup>.
- Schools that have not paid in full by the final, drop deadline, including additional late fees, are subject to suspension of membership from LACS.
- No sports participation or scheduling will be allowed until financial obligations have been met.
- Checks must be postmarked on or before November 1<sup>st</sup>.

**Applications Deadline for the 2019-20 school year**

**Deadline for applications for Full Membership is January 1, 2020.**

**Deadline for application for Associate Membership is January 1, 2020, but will be accepted throughout the year based on a case by case basis.**

## **Optional Fee**

CIF LACS member schools may select to include fees for athletic director organization membership. The organizations may include but not limited to the NIAAA (\$80), CSADA (\$45 for AD or \$100 school membership for 5 people), and LACADA (\$20). Membership forms for these organizations must accompany the CIF dues invoice at the onset of each school year. Member schools have the option of identifying other athletic director or coaching professional organizations of their choice. Selected organization information is required with dues. (BOM 2016)



Please return to: Victoria Lagos, Commissioner  
CIF Los Angeles City Section  
10660 White Oak Ave., Suite 216  
Granada Hills, CA 91344

For Office Use Only  
Date Received \_\_\_\_\_  
Date Approved by EC \_\_\_\_\_  
Date Approved by BOM \_\_\_\_\_

**CIF LOS ANGELES CITY SECTION ASSOCIATE MEMBERSHIP APPLICATION**

**Application for full membership must be submitted to the CIF Los Angeles City Section Office no later than January 1st of the prior school year of activity. Associate membership applications may be submitted at any time.**

**Applying for** Associate Membership  Full Membership

Date Submitted \_\_\_\_\_

Name of School \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ School Phone \_\_\_\_\_

Athletic Administration:  
Principal \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Athletic Director \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of School (check where appropriate) \_\_\_\_\_ (Grades 9-12) \_\_\_\_\_ (Grades \_\_\_\_ to \_\_\_\_)  
\_\_\_\_\_ Coed \_\_\_\_\_ All Boys \_\_\_\_\_ All Girls  
\_\_\_\_\_ LAUSD \_\_\_\_\_ Charter (Dependent) \_\_\_\_\_ Charter (Independent) \_\_\_\_\_ Private School

Number of Students (current year) \_\_\_\_\_ 9<sup>th</sup> \_\_\_\_\_ 10<sup>th</sup> \_\_\_\_\_ 11<sup>th</sup> \_\_\_\_\_ 12<sup>th</sup> TOTAL \_\_\_\_\_

Anticipated Future Enrollments \_\_\_\_\_ 3 year hence \_\_\_\_\_ 5 years hence

Effective Date of Associate Membership? \_\_\_\_\_

Mascot \_\_\_\_\_ Colors \_\_\_\_\_

Athletic Director Qualifications (professional training and experience) \_\_\_\_\_

**Facilities** (By sport, please list practice and game facilities; use additional paper if necessary.) Required information for approval

Sport	Practice Facility	Game Location	Confirmed Site
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Initial Participation Levels**

Below is a listing of sports offered for both boys and girls within the CIF –Los Angeles City Section. Please check the sports in which your school intends to compete. Full members are required a minimum of two sports per season and Title IX compliance. Cheer, Cross Country, Track and Field, and Swim count toward one girls and one boys sport.

SPORT	BOYS	GIRLS	SPORT	BOYS	GIRLS	Both
Basketball	_____	_____	Baseball	_____		
Cross Country	_____	_____	Football	_____ (Student Team)		
Golf	_____ (or student)	_____	Softball		_____	
Soccer	_____	_____	Wrestling	_____	_____	
Swimming	_____	_____	Lacrosse	_____	_____	
Tennis	_____	_____	Water Polo	_____	_____	
Track	_____	_____	8 Man Football	_____ (Student Team)		
Volleyball	_____	_____	Competitive Cheer			_____

**Coaching Personnel** – Please attach a list of all coaches (if known at this time) and qualifications (professional training and experience).

**School Accreditation**

Our school is accredited by:

**Name of Organization** \_\_\_\_\_

**Street Address** \_\_\_\_\_

**City, State and Zip Code** \_\_\_\_\_

(Continued)

**AS A CONDITION OF MEMBERSHIP, THE FOLLOWING MUST APPLY:**

1. Schools must have filed the annual October State of California Department of Education affidavit form and submit copy of same with application request (if applicable.)
2. Full member schools must plan to field one or more athletic teams per season, with opportunity for each gender. Associate member schools must plan to field one athletic team. Schools applying for full membership must include a list of their prior two years of all team schedules and scores of all games played (listing any forfeits) to verify your competitive status and ability to complete all scheduled contest.
3. Schools must offer equal athletic opportunities for both boys and girls, if a coed school, or submit a plan as to when and how this requirement will be met.
4. Along with the application, the applicant must submit a letter of intent to apply for membership, support material such as a brochure outlining the aims and objectives of the school, education and extra-curricular programs, plus the requirements for graduation and a copy of your schools' insurance policy.
5. Schools must submit their application for membership prior to the January Board of Managers Meeting to qualify for participation during the next fall season. The application must be approved by the Los Angeles City Section Board of Managers. Upon approval, schools will be assessed an application fee, annual membership dues, and sports fees (if applicable.)
6. Schools must understand that full knowledge and implementation of the LACS and CIF rules and regulations are the school's responsibility, and must agree to abide by said rules. Violation of these rules may result in team and/or schools' disqualification from competition.
7. Schools must understand and abide by the principles of "Pursuing Victory with Honor" and that disregard for these principles may result in sanctions to the program.
8. Full member schools are agreeing to commit to league regulations and policies, and the obligation of fielding the teams and meeting the scheduling obligations that they have committed to as assigned by the league Commissioner. It is further agreed for the League Commissioner to be the arbitrator for all league disputes.
9. Application must have dual signatures of the chief administrative officers of the school, e.g. principal/superintendent and Board/Trustee officer.

**Dual Signature Required**

Print Name

Administrator of School (Superintendent/Principal)

Officer (School Board/Charter Trustee Officer)

Signature

Signature

Name of School

Name of District or Charter Board

Date

Date

**Do not write below this line. For Office Use Only**

***Approved by the CIF Los Angeles City Section Board of Managers***

Date Submitted

Date Approved by BOM

Commissioner of LA City Section

Status:

Initial:

Associate \_\_\_\_\_

1. \_\_\_ Application
2. \_\_\_ Sent Copies of Orangebook and CIF Bylaws
3. \_\_\_ Letter of Intent
4. \_\_\_ Approval from Charter Office

5. \_\_\_ Adoption of PVH Principles
6. \_\_\_ Notice of date of EC/BOM Meeting
7. \_\_\_ Notification of Membership
8. \_\_\_ Payment of Fee(s)

**10660 White Oak Ave., Suite 216, Granada Hills, CA 91344**

**Telephone: (818) 767-0800**

**Fax: (818) 923-5156**

**PRINCIPLES OF PURSUING VICTORY WITH HONOR<sub>sm</sub>**  
***The Operating Principles of the CIF***

1. The essential elements of character building and ethics in CIF sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, caring and good citizenship. The highest potential of sports is achieved when competition reflects these "six pillars of character."
2. It is the duty of School Boards, superintendents, school administrators, parents and school sports leadership – including coaches, athletic administrators, program directors and game officials – to promote sportsmanship and foster good character by teaching, enforcing, advocating and modeling these "six pillars of character."
3. To promote sportsmanship and foster the development of good character, school sports programs must be conducted in a manner that enhances the academic, emotional, social, physical and ethical development of student-athletes and teaches them positive life skills that will help them become personally successful and socially responsible.
4. Participation in school sports programs is a privilege, not a right. To earn that privilege, student-athletes must abide by the rules and they must conduct themselves, on and off the field, as positive role models who exemplify good character.
5. School Boards, superintendents, school administrators, parents and school sports leadership shall establish standards for participation by adopting and enforcing codes of conduct for coaches, athletes, parents and spectators.
6. All participants in high school must consistently demonstrate and demand scrupulous integrity and observe and enforce the spirit as well as the letter of the rules.
7. The importance of character, ethics and sportsmanship should be emphasized in all communication directed to student-athletes and their parents.
8. School Boards, superintendents, school administrators, parents and school sports leadership must ensure that the first priority of their student-athletes is a serious commitment to getting an education and developing the academic skills and character to succeed.
9. School Boards, superintendents, principals, school administrators and everyone involved at any level of governance in the CIF must maintain ultimate responsibility for the quality and integrity of CIF programs. Such individuals must assure that education and character development responsibilities are not compromised to achieve sports performance goals and that the academic, social, emotional, physical and ethical well-being of student-athletes is always placed above desires and pressure to win.
10. All employees of member schools must be directly involved and committed to the academic success of student-athletes and the character-building goals of the school.
11. Everyone involved in competition including parents, spectators, associated student body leaders, and all auxiliary groups have a duty to honor the traditions of the sport and to treat other participants with respect. Coaches have a special responsibility to model respectful behavior and the duty to demand that their student-athletes refrain from disrespectful conduct including verbal abuse of opponents and officials, profane or belligerent trash-talking, taunting and inappropriate celebrations.
12. School Boards, superintendents, and school administrators of CIF member schools must ensure that coaches, whether paid or voluntary, are competent to coach. Training or experience may determine minimal competence. These competencies include basic knowledge of: 1) The character building aspects of sports, including techniques and methods of teaching and reinforcing the core values comprising sportsmanship and good character. 2) The physical capabilities and limitations of the age group coached as well as the first aid. 3) Coaching principles and the rules and strategies of the sport.
13. Because of the powerful potential of sports as a vehicle for positive personal growth, a broad spectrum of school sports experiences should be made available to all of our diverse communities.

14. To safeguard the health of athletes and the integrity of the sport, school sports programs must actively prohibit the use of alcohol, tobacco, drugs and performance enhancing substances, as well as demand compliance with all laws and regulations, including those related to gambling and the use of drugs.
15. Schools that offer athletic programs must safeguard the integrity of their programs. Commercial relationships should be continually monitored to ensure against inappropriate exploitation of the school's name or reputation. There should be no undue influence of commercial interests. In addition, sports programs must be prudent, avoiding undue dependency on particular companies or sponsors.
16. The profession of coaching is a profession of teaching. In addition to teaching the mental and physical dimensions of their sport, coaches, through words and example, must also strive to build the character of their athletes by teaching them to be trustworthy, respectful, responsible, fair, caring and good citizens.

**Submit School Policy to Identify Behavior Standards and Expectations for Participation:**

It is required of each member school to design a school base policy to include behavior standards during participation in practice and contests to include identified acceptable behaviors and unacceptable behaviors and the process for addressing violations at the school for violation of these standards. You are required to include your school's written policy with your application for associate or full membership to the CIF Los Angeles City Section



**JOIN THE PURSUING VICTORY WITH HONOR TEAM**  
*Together We Can Make a Difference in High School Athletics*

**It is the leadership of high school administrators, athletic directors and coaches that will make the 16 principles a reality and more than just a “document” on sportsmanship and character. Many schools/districts have already implemented positive change in sportsmanship and are to be commended for their efforts and leadership in this area. Together, the CIF and its members schools can make an even bigger impact and can change the very nature of high school athletics. Please fill out the form below to indicate adoption of the principles of Pursuing Victory With Honor, and join the hundreds of other CIF schools that have already done so!**

High School \_\_\_\_\_ CIF Section Los Angeles City

Address \_\_\_\_\_ City \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Principal \_\_\_\_\_

As part of our school’s comprehensive sportsmanship program, we adopt and will teach and promote the 16 principles of Pursuing Victory with Honor.

\_\_\_\_\_  
Principal’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date of Adoption

# CIF Los Angeles City Section

## Membership Levels

### 1. Full Membership

Full membership consists of schools that have a comprehensive, stable, and well-established program of sports and who are able to compete in a league structure. These members pay dues to CIF State, CIF Los Angeles City Section (LACS), and the league in which they are placed by the CIFLA Board of Managers. They have representation to the CIF and LACS governance structure through their league representatives and direct representation from each school on their league Board of Managers. They also have access to participation in CIF/LACS playoffs through their league competition and CIF/LACS qualification process. They are recognized as a CIF member school and may participate in all in-season interscholastic athletic tournaments against CIF or other state association member schools.

### 2. Associate Membership

Associate membership is generally for new schools just getting started with an athletic program. This level membership is typically for schools that have a program of sport(s) that is not well-established or varies greatly from year to year due to enrollment or other issues; therefore they are unable to meet the full obligations of league membership. Associate members pay dues to CIF and LACS, but are not members of any league. They may attend any governance meetings and would be recognized from the floor, but not for CIF/LACS playoffs because qualification is conducted through/is a culmination of season-long league play. They are recognized as a CIF member school and may participate in all in-season interscholastic athletic tournaments against CIF or other state association member schools.

## Dues Structure

All dues assessments are based upon the numbers from the previous school year.

As in other CIF Sections, member schools in the CIF Los Angeles City Section are assessed fees to cover the administration of each school's athletic program. The CIF Los Angeles City Section Dues Assessment Policy includes three specific areas, with assessments made on an annual basis. These areas are as follows:

1. Administrative Fee for services provided by the Section Office.
2. Sport Fee to assist with sport specific costs.
3. Playoff Entry Fee to assist with playoff expenses.

## Breakdown of Assessments

### 1. Administrative Fee

The Administrative Fee is based on each school's membership status and enrollment. A school's enrollment is determined by the CBEDS from the October norm day of the past school year, which is provided by the California Department of Education. Since total enrollment of each member school encompasses such a wide range, a three-tiered system is in place:

Tier	Enrollment Range	Assessment
One	1-1000	\$1,000
Two	1001-2000	\$2,000
Three	2001 and above	\$3,000

Associate member schools that do not field any teams will be assessed an administrative flat fee of \$250 per year.

### 2. Sport Fee

Sport fees are assessed at the rate of \$100 *per sport, per level* for all member schools.

*Example:*

	<i>Girls Basketball</i>	<i>Boys Basketball</i>
<i>Frosh Soft</i>	\$ 100.00	\$ 100.00
<i>JV</i>	\$ 100.00	\$ 100.00
<i>Varsity</i>	\$ 100.00	\$ 100.00
<i>SUBTOTALS</i>	\$ 300.00	\$ 300.00
	<i>TOTAL</i>	\$ 600.00

Schools have until schedules are finalized for each season of sport to drop a team and not be charged.

The sports of Cross Country, Swimming, and Track & Field are counted as two sports, one for boys and one for girls; with no per level assessment.

### 3. Playoff Entry Fee

Full member schools whose teams and/or individuals qualify to participate in the Section Playoffs will be assessed \$100 per team sport and \$10 per athlete in individual sports.

*Example:*

	<i>Girls</i>	<i>Boys</i>
<i>Basketball</i>	\$ 100.00	
<i>Track &amp; Field</i>	\$ 100.00	
<i>Baseball</i>		\$ 100.00
<i>Discus</i>		\$ 10.00
<i>SUBTOTALS</i>	\$ 200.00	\$ 110.00
	<i>TOTAL</i>	\$ 310.00

## Payment Policy

CIF Los Angeles City Section membership fees are collected on an annual basis.

Payment made be made via check, money order, or cashier's check; pay to the order of:

Mail payment to:

***CIF Los Angeles City Section***  
 Financial Manager  
 10660 White Oak Avenue, Suite 216  
 Granada Hills, CA 91344

CIFLA offers two payment options, approved by the Executive Committee:

### 1. Payment in Full

Specified deadline for payment is indicated in the cover letter attached to each dues invoice mailing, which is distributed annually to Athletic Directors, Assistant Principals, and Finance Managers.

- Initial bill notification is sent out in late spring.
- Payment is due prior to October 1 for the current year membership
- A 20% interest fee is incurred for payments not received by October 1.
  - School that have not submitted payment by October 1 will not be allowed to participate in fall playoffs.
- A final, drop deadline is November 1.
  - Schools that have not paid in full by the *final, drop* deadline, including additional late fees, are subject to suspension of membership from LACS.
  - No sports participation or scheduling will be allowed until financial obligations have been met.

### 2. Installment Plan

Member schools may apply for a billing option that is broken down into two installments encompassing a three month payment period.

- A deadline to apply for the installment plan is set forth in early fall.
  - Members must submit an agreement form to be considered for the installment plan option along with a \$200.00 administrative fee.
  - The administrative fee and agreement form must be submitted by the specified deadline, or members are subject to the 'payment in full' option *only*.
    - The installment plan WILL NOT be offered after the deadline has passed.
- The first installment is due by a specified October 1..
  - First installment total will equal to half of the total dues owed for each member school.
- The second installment is due one month following the first installment deadline.
  - Second installment total will equal the remainder of the balance owed by each member school.
- Installment checks must be postmarked no later than each specified deadline.
  - Failure to comply with any and/or all deadlines will result in an automatic (one-time) 20% late fee of total dues owed.
  - Payment deadlines automatically revert to those indicated in the 'payment in full' plan option.

# Coversheet

## ASES & 21st Century Grant Authorization

**Section:** III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION  
**Item:** H. ASES & 21st Century Grant Authorization  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** ASES TPES Grant Application\_2020-21\_ER.pdf  
ASES Grant Application.PDF

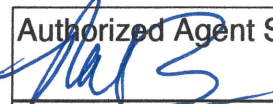
**After School Education and Safety Program  
Universal Grant Application 2020-21**

Application ID: 20-11-19-20-ASES-27

**Cover Page**

Agency Name	TEACH Academy of Technologies
County-District Code/Federal Employer Identification Number	000000S206
County Name	Los Angeles
Agency Type	NonLEA
Authorized Agent Name	Raul Carranza
Authorized Agent Professional Title	Superintendent of Schools
Authorized Agent Address	1846 W. Imperial Hwy.
Authorized Agent City, State, Zip Code	Los Angeles, CA, 90047
Authorized Agent Telephone Number	323-872-0808 Ext.
Authorized Agent Email Address	rcarranza@teachps.org
Co-Applicant Agency Name	
Co-Applicant Name	
Co-Applicant Professional Title	
Co-Applicant Address	
Co-Applicant City, State, Zip Code	
Co-Applicant Telephone Number	
Co-Applicant Email Address	
Total Amount Requested	\$164,280.00

I hereby certify that I have read, acknowledge, and agree to the terms as stated on the Certified Assurances, as well as on all forms contained herein not requiring individual signature. I also certify (if applicable) that I will share equal decision-making and grant compliance with the signing Co-applicant(s), including all assurances and fiscal reporting requirements. **Original "wet" signatures must be made using blue ink.**

Authorized Agent Signature: 	Date: 01-18-2020
Co-applicant Signature:	Date:

**After School Education and Safety Program  
Universal Grant Application 2020-21**


Application ID: 20-11-19-20-ASES-27

**Signatures and Approvals**

**School Principal or Executive Director Approval**

The school principal or executive director of a direct-funded charter school of each school to be served by the proposed program must approve this program application.

**Original “wet” signatures must be made using blue ink.**

<b>County-District-School Code</b>	<b>School Name</b>	<b>Name of School Principal or Executive Director</b>	<b>Signature of School Principal or Executive Director</b>
19647330138305	TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary	Sharon Rhee, Principal	

**School District Approval**

The local educational agency (LEA) superintendent must be in agreement with the intent of this application. The LEA superintendent assures that all schools in this application meet eligibility requirements for funding pursuant to the terms and conditions described in the request for application. **Original “wet” signatures must be made using blue ink.**

If the LEA superintendent is already a signatory on this application, then signature below is not required.

Direct funded charter schools applying for grant funding are not required to obtain the superintendent's signature for approval.

<b>County- District-School Code</b>	<b>School District Name</b>	<b>Name of Superintendent</b>	<b>Signature of Superintendent</b>
19647330000000	Los Angeles Unified	Austin Beutner, Superintendent	

**After School Education and Safety Program  
Universal Grant Application 2020-21**

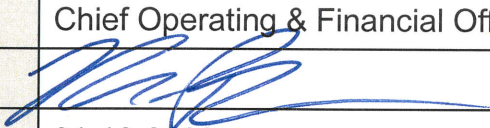
Application ID: 20-11-19-20-ASES-27

**Authorized Designee**

An **Authorized Signature** refers to a person who is eligible to authorize and sign on behalf of an agency or organization in recognition that a grant application has been submitted. In the absence of the Authorized Signature, a Designee is able to sign the After School Education and Safety (ASES) Universal grant application. **An original “wet” signature from a Designee will only be accepted in blue ink along with a copy of a recent governing board resolution or minutes specifically authorizing the designee to accept and sign as a proxy for financial statements and legally binding documents.**

Signature authority is the permission to execute transactions up to limits established by relevant applicant agency’s policies and permission to approve transactions for execution. This approval attests to the appropriateness of the transaction within the applicant’s program objectives and budgetary authorizations.

Individuals who receive delegated authority shall have active involvement with the activity being conducted; and have sufficient knowledge of the applicant agency’s policies, rules, laws, regulations, and procedures to ensure compliance.

Agency Name	TEACH Academy of Technologies for TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary
Designee Name	Matthew Brown
Designee Title	Chief Operating & Financial Officer
Designee Signature	
Signature Date	01-18-2020

**TEACH Public Schools  
Governing Board Resolution**

**RESOLUTION OF TEACH PUBLIC SCHOOLS APPROVING ASES & 21<sup>ST</sup> CCLC GRANTS**

WHEREAS, the **TEACH Academy of Technologies** was a co-applicant with Youth Policy Institute (YPI) in the application of the 21<sup>st</sup> Century Community Learning Grants (21<sup>st</sup> CCLC)

WHEREAS, the **TEACH Academy of Technologies** is a current recipient of the After-School Safety and Education (ASES) grant

WHEREAS, the **TEACH Public Schools** is a community-based organization supporting TEACH Prep ES, TEACH Academy of Technologies and TEACH Tech Charter High School

WHEREAS, the **TEACH Preparatory Elementary** is not a current recipient of the After-School Safety and Education (ASES) grant

NOW, THEREFORE BE IT RESOLVED that the **TEACH Public Schools** governing board hereby approves the partnership between **TEACH Academy of Technologies** and **TEACH Public Schools** for the 21<sup>st</sup> CCLC grants as the Fiscal Agent and sole responsible party for ensuring programming and compliance with the 21<sup>st</sup> CCLC grants since YPI has closed and based on the California Department of Education Expanded Learning Division's guidance, will be substituting YPI for TEACH Public Schools,

AND THEREFORE, BE IT RESOLVED that the **TEACH Public Schools** governing board hereby approves the application for After-School Safety and Education (ASES) grant for **TEACH Preparatory Elementary School** for funding starting 2020-2021 with the assumption of funding approved by the California Department of Education.

LASTLY, BE IT RESOLVED that the **TEACH Public Schools** governing board hereby approves the following staff members to be the ASES and 21<sup>st</sup> CCLC liaisons and authorized agents:

- Mildred Cunningham, CEO
- Raul Carranza, Superintendent
- Matt Brown, COO/CFO
- Enrique Robles, Director of Operations, Data & Technology

PASSED AND ADOPTED by the **TEACH Public Schools** governing board at a meeting held on **December 11, 2019**.

S. G. T.

Signature

12-11-19

Date

**After School Education and Safety Program  
 Universal Grant Application 2020-21  
 Application ID: 20-11-19-20-ASES-27  
 Award Calculator**

County-District-School Code	School Name	School Type (E/M)	Program Type	Days of Operation	Students Served	Amount Requested
19647330138305	TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary	E	After School Base	185	100	\$164,280.00
<b>Total</b>						<b>\$164,280.00</b>

Reimbursement Rates: \$8.88 for After School Base.

**After School Education and Safety Program  
Universal Grant Application 2020-21**

Application ID: 20-11-19-20-ASES-27

**Off-site Program Information**

Grant recipients proposing to operate an after school program at a site other than that of the regular school day activity must complete this form. Please identify each off-campus program site below and indicate from which schools the students will be drawn.

The program site is the physical location where the after school program activities and services will be provided. One program site may serve students from more than one school. The program site must be a safe and easily accessible facility.

Off-site Program Name: N/A		
Off-site Program Site Address:		
City:	CA	Zip Code:
Telephone Number:	Email:	
Program Site Contact Person:		
County-District-School Code	School Name	Number of students attending this offsite program

Off-site Program Name:		
Off-site Program Site Address:		
City:	CA	Zip Code:
Telephone Number:	Email:	
Program Site Contact Person:		
County-District-School Code	School Name	Number of students attending this offsite program

## After School Education and Safety Program Universal Grant Application 2020-21

Application ID: 20-11-19-20-ASES-27

### Disqualifications

The following conditions must be met for an application to be considered for ASES funding. If an applicant does not comply with these items, the application **will be disqualified**.

- An individual school without a valid or pending County-District-School code or charter school number **will be disqualified**.
- An individual school without valid California Free and Reduced-Price Meal (FRPM) data **will be disqualified**. If an applicant submits valid FRPM data using the Estimated FRPM Worksheet without also submitting documentation of advanced approval of use of the Worksheet from the Expanded Learning Division, the school **will be disqualified**.
- An application without an original Authorized Signature on the Cover Page **will be disqualified**. Signatures submitted after the application deadline will not be accepted. If an application is submitted by more than one Applicant, all Co-applicants must sign the application. If a Co-applicant fails to sign the form, the Co-applicant will be dropped from the application. However, at least one Authorized Agent/Superintendent must always sign the Cover Page of the application.
- An application without a Program Narrative from a new applicant with no currently funded sites **will be disqualified**. The Applicant must submit, as an attachment, a Program Narrative that describes the two ASES program elements.
- If the applicant's school is not in Good Standing at the time the application is submitted to the California Department of Education on January 22, 2020 the school **will be disqualified** (California *Education Code* sections 8482.55[2][A],8484.8[b][3]).
- Applications submitted after the application due date **will be disqualified**. Applications may be mailed or hand-delivered; all applications must be received by 4 p.m. on January 22, 2020. Postmarks will not be accepted.

**After School Education and Safety Program  
Universal Grant Application 2020-21**

Application ID: 20-11-19-20-ASES-27

**California *Education Code* Certified Assurances  
Page 1**

These Certified Assurances, per *California Education Code (EC)*, are required as part of the After School Education and Safety (ASES) Universal grant application.

Note: All grantees are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances on the California Department of Education's (CDE) Funding Forms web page at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>. Grantees should not submit General Assurances to the CDE.

On behalf of the applicant agency, the Authorized Signature or Designee and all Co- applicants (if applicable) hereby agree to, and certify the following:

1. The program will include an educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science (*EC* sections 8482.3[c][1][A], 8482.3[f][6], and 8483.3[c][1]).
2. The program will have an educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities (*EC* sections 8482.3[c][1][B], 8482.3[f][6], and 8483.3[c][2]). Such activities might involve Science, Technology, Engineering, and Mathematics, arts, music, physical activity, health promotion, general recreation, technology, career awareness, and activities to support positive youth development.
3. The program will agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with *EC* Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2. The program will agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (*EC* sections 8482.3[d][1], 8482.3[d][2], and 8483.3[c][8]).
4. Each partner in the application agrees to share responsibility for the quality of the program (*EC* Section 8482.3[f][3]).
5. The program agrees to follow all fiscal reporting and auditing standards required by the CDE (*EC* Section 8482.3[f][5]).

**After School Education and Safety Program  
Universal Grant Application 2020-21**

Application ID: 20-11-19-20-ASES-27

**California *Education Code* Certified Assurances  
Page 2**

6. Program agrees to provide information to the department for the purpose of program evaluation and will certify that program evaluations will be based upon any requirements recommended by the Advisory Committee on Before and After School Programs and adopted by the state board, including the annual outcome-based data for evaluation (*EC* sections 8482.3[f][7], 8482.3[f][8], 8483.3[c][11], and 8484[a]).
7. The program will provide school day attendance rates on participating students to the CDE on an annual basis (*EC* sections 8482.3[f][10][A] and 8484[a][1][A]).
8. As required by the CDE, programs will submit program attendance on a semiannual basis (*EC* sections 8482.3[f][10][B] and 8484[a][1][B]).
9. The program will review their after school program plans every three years. The review is to include, but not limited to program goals (a program may specify any new program goals that will apply to the following three years during the grant renewal process), program content, outcome measures that the program will use for the next three years, and any other information requested by the CDE. If the program goals or outcome measures change as a result of this review, the program shall notify the CDE. The grantee shall maintain documentation of the after school program plan for a minimum of five years (*EC* sections 8482.3[g][1][A] and 8482.3[g][1][F]).
10. The program acknowledges that the CDE shall monitor this review as part of its onsite monitoring process (*EC* Section 8482.3[g][2]).
11. Every program established pursuant to this article shall be planned through a collaborative process that includes parents, youth, and representatives of participating public schools, governmental agencies, such as city and county parks and recreation departments, local law enforcement, community organizations, and the private sector (*EC* Section 8482.5[b]).
12. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity (*EC* Section 8482.6).
13. A program is not required to charge family fees or conduct individual eligibility determination based on need or income (*EC* Section 8482.6).

**After School Education and Safety Program  
Universal Grant Application 2020-21**

Application ID: 20-11-19-20-ASES-27

**California *Education Code* Certified Assurances  
Page 3**

14. Offsite programs shall align the educational and literacy component of the program with participating students' regular school programs (*EC* sections 8482.8[a][2] and 8484.6[a]). Offsite programs will ensure communication among teachers in the regular school program, after school staff and parents of students. Offsite programs will ensure communication among teachers in the regular school program, staff in the before school and after school components of the program, and parents of students (*EC* Section 8482.8[a][2]).
15. A program that requests approval shall describe the manner in which the applicant intends to provide safe, supervised transportation between school sites; ensure communication among teachers in the regular school program, staff in the before school and after school components of the program, and parents of students; and coordinate the educational and literacy component of the before and after school components of the program with the regular school programs of participating students. (*EC* Section 8482.8[a][2]). No program located off school grounds shall be approved unless safe transportation is provided to the students enrolled in the program (*EC* Section 8484.6[a]).
16. The program will commence immediately upon the conclusion of the regular school day. (Note: A regular school day is any day that students attend and instruction takes place.) (*EC* Section 8483[a][1]).
17. The program will operate for a minimum of 15 hours per week (*EC* Section 8483[a][1]).
18. The program will operate until at least 6 p.m., on every regular school day (*EC* Section 8483[a][1][A][i]).
19. A program that operates at a school site located in an area that has a population density of less than 11 persons per square mile may end operating hours not earlier than 5 p.m. (*EC* Section 8483[a][1][A][ii]).
20. The program will establish a policy regarding reasonable early daily release of students from the program (*EC* Section 8483[a][1]).
21. Elementary school and middle school or junior high students should participate in the full day of the program every day during which students participate (*EC* Section 8483[a][2]).
22. For middle school or junior high school, programs may implement a flexible attendance schedule for those students (*EC* Section 8483[a][3]).

**After School Education and Safety Program  
Universal Grant Application 2020-21**

Application ID: 20-11-19-20-ASES-27

**California *Education Code* Certified Assurances  
Page 4**

23. First priority for enrollment of students in an after school program shall be given to homeless youth and students identified by the program as being in foster care (*EC* Section 8483[c][1][A]) and second priority shall be given to middle school and junior high students who attend program daily (*EC* Section 8483[c][1][B]) After School Education and Safety Program Universal 2020–21.
24. The program will provide a safe physical and emotional environment, opportunities for relationship building, and promote active student engagement (*EC* Section 8483.3[c][3]).
25. The program will provide staff training and development (*EC* Section 8483.3[c][4]).
26. The program will integrate with the regular school day and other expanded learning opportunities (*EC* Section 8483.3[c][5]).
27. The program will engage in community collaboration, including, but not limited to, demonstrated support of the school site principal and staff (*EC* Section 8483.3[c][6]).
28. The program will provide opportunities for physical activity (*EC* Section 8483.3[c][7]).
29. The program will assume fiscal accountability (*EC* Section 8483.3[c][9]).
30. The program will meet all of the evaluation requirements (*EC* Section 8483.3[c][11]) and any such data required by the CDE.
31. The program will engage in the collection and use of student social, behavioral, or skill development data collection to support quality program improvement processes (*EC* Section 8483.3[c][12]).
32. The program will ensure that the program maintains a student-to-staff member ratio of no more than 20 to 1 (*EC* Section 8483.4).
33. The program will establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise students meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district (*EC* Section 8483.4).

**After School Education and Safety Program  
Universal Grant Application 2020-21**

Application ID: 20-11-19-20-ASES-27

**California *Education Code* Certified Assurances  
Page 5**

34. Selection of the program site supervisors shall be subject to the approval of the school site principal (*EC* Section 8483.4).
35. All program staff and volunteers will be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district (*EC* Section 8483.4).
36. The program will provide staff training and development (*EC* Section 8483.3 [c][4]).
37. All funds expended will supplement, but not supplant, existing funding for after school programs. State categorical funds for remedial education activities shall not be used to make the required contribution of local funds for those after school programs (*EC* sections 8483.5[e] and 8483.7[b]).
38. The program may provide three days of staff development during regular program hours using funds from the total grant award (*EC* Section 8483.7[a][1][J]).
39. The program will provide an amount of cash or in-kind local funds equal to not less than one-third of the total grant from the school district, governmental agencies, community organizations, or the private sector. Facilities or space usage may fulfill not more than 25 percent of the required local contribution (*EC* Section 8483.7[a][6]).
40. The program acknowledges that State categorical funds for remedial education activities shall not be used to make the required contribution of local funds for those after school programs (*EC* Section 8483.7[b]).
41. A program may expend on indirect costs no more than the lesser the school district's indirect cost rate, as approved by the CDE for the appropriate fiscal year or five percent of the state program funding received (*EC* Section 8483.9[a]).
42. The program will not expend no more than 15 percent of that funding on administrative costs, which include indirect costs (*EC* Section 8483.9[b]).
43. A program will ensure that no less than 85 percent of that funding is allocated to school sites for direct services to students. The cost of a program site supervisor may be included as direct services, provided that at least 85 percent of the site supervisor's time is spent at the program site (*EC* Section 8483.9[c]).

**After School Education and Safety Program  
Universal Grant Application 2020-21**

Application ID: 20-11-19-20-ASES-27

**California *Education Code* Certified Assurances  
Page 6**

44. The program shall submit evidence of a data-driven program quality improvement process that is based on CDE's guidance on program quality standards (*EC* Section 8484[a][2]).
45. Programs may be conducted upon the grounds of a community park, recreational facility, or other site as approved by the State Department of Education in the grant application process (*EC* Section 8484.6[a]).
46. An offsite program shall comply with all statutory and regulatory requirements that are applicable to similar programs conducted on the school site (*EC* Section 8484.6[b]).
47. If 15 percent or more of the students enrolled in a public school that provides instruction in kindergarten or any of grades 1 to 12, inclusive, speak a single primary language other than English, as determined from the census data submitted to the CDE in the preceding year, all notices, reports, statements, or records sent to the parent or guardian of any such student by the school or school district shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language (*EC* Section 48985[a]).



**AFTER SCHOOL EDUCATION AND SAFETY (ASES) GRANT NARRATIVE  
TEACH PREPARATORY MILDRED S. CUNNINGHAM & EDITH H. MORRIS ELEMENTARY  
CDS Code – 19-64733-0138305**

TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School (TEACH Prep ES) is the third school operated by TEACH Public Schools, Inc. in the Westmont/Gramercy Park community served by TEACH Academy of Technologies (grades 5-8) and TEACH Tech Charter High School (collectively, TEACH Public Schools or TEACH). TEACH Public Schools was founded by longtime Los Angeles educators Mildred Cunningham and Edith Morris, after whom our new elementary school will be named. TEACH was established with a vision of addressing the needs of the whole child, building children’s character, and integrating state-of-the-art technology in instruction. Staff focus on forging deep, lasting connections with their students.

TEACH Public Schools’ mission is to create a high quality, innovative teaching and learning environment that focuses on literacy, integrating state-of-the-art technologies across the core curriculum to achieve academic proficiency for all students. Our vision to reach students of all backgrounds by teaching the entire child, which includes the social, physical, emotional, and intellectual needs of the student. Upon graduation, the knowledge and the experiences acquired at our schools will be effectively applied to their daily life. TEACH Public Schools are innovative, dynamic, creative, and educationally enriching institutions of positive-driven learning. We believe that all children can learn when taught well and given an opportunity to thrive. We adhere to the thinking of philosopher G. Givhan, “What you pay attention to grows.” By looking consistently at our students and the data of our practices, our teachers and students grow in their development and to great successes in the 21st century.

TEACH Prep ES is currently in its second year of operation and serves grades transitional kindergarten through second (2<sup>nd</sup>) grade; each school year, it will add a grade level until it reaches fifth (5<sup>th</sup>) grade and serving approximately 350 students. Additionally, our current student population consists of the following:

- 97% Free and Reduced Priced Meals Eligible Students

- 70% Hispanic
- 25% African American
- 40% English Learners
- 5% Special Education

Given these statistics, TEACH Prep ES is in a high need to resources like the After School and Safety (ASES) grant that will allow opportunities for our students to have additional supports and experiences that support our TEACH Public Schools' mantra of teaching the whole child, which includes social-emotional support, academic support, academic enrichment, physical fitness & health and parent engagement.

TEACH Prep ES, in conjunction with an experienced Expanded Learning organization as it's service provider, and TEACH Public Schools, will have a robust Expanded Learning program serving up to 100 students with a 20:1 ratio, in accordance with the grant requirements. In addition, TEACH Public Schools will serve as the School Food Authority to TEACH Prep ES' Expanded Learning Program and will provide After School Snack (and possibly Supper). TEACH Prep ES' Expanded Learning Program will target all academic core subjects, such as English Language Arts, Mathematics, History & Social Science, Science; however, Technology & Character Building are an integral part of TEACH Public Schools' as well as the integration of the Arts, therefore, the program shall consist of these content areas embedded in the academic enrichment activities and all activities (or clubs). Lastly, in collaboration with our community-based organizations, the TEACH Prep ES Expanded Learning Program shall receive in-kind activities, supplies, and volunteers to enhance the student experiences, as well as building relationships with our stakeholders, like our parents and community members.

Below is an example schedule of the proposed TEACH Prep ES Expanded Learning Program that incorporates the items indicated above, but is not limited to these items, but rather it would expand and grow with student choice/voice, parent suggestions, and community needs.

**TEACH Prep ES Expanded Learning Program Schedule Example**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
2:45pm – 3:00pm	Sign In	Sign In	Sign In	Sign In	Sign In
3:05pm – 4:05pm	Homework Support	Homework Support	Homework Support	Homework Support	Fun Friday Activities
4:10pm – 4:30pm	Snack	Snack	Snack	Snack	Snack
4:35pm – 5:50pm	KidzMath	Tech Tuesday	Enrichment Clubs	KidzLit	Enrichment Clubs
5:50pm – 6:00pm	Cool Down Activities / Dismissal				

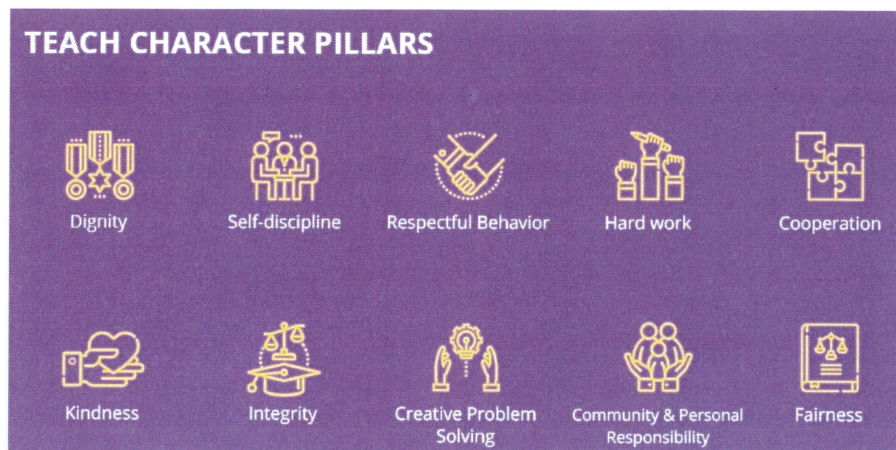
As mentioned, all the core subjects will be incorporated into the weekly program schedule. To address these subjects with Youth Development Principals in mind and addressing TEACH's mantra of serving the whole child, TEACH Prep ES will seek out curriculum such, but not limited to, as the Center for the Collaborative Classroom's (CFCC) AfterSchool KidzLit, CFCC KidzMath, CFCC KidzScience, CFCC Math Explorer, CFCC Science Explorer, Apex Science, Creative Computing, SPARK Physical Fitness Program, KidsCode, Digital Learning Champion Curriculum by Google, etc.

TEACH Prep ES' Expanded Learning Program intends on creating a safe and supportive environment through two main avenues: 1) well-trained, dedicated staff who exemplify the values of inclusion, respect for youth voice, and the prioritization of students' best interests in all program activities and in-person interactions; 2) programming that allows students to share their own and learn from others' backgrounds, experiences, and interests, while also creating space for the further development of students' unique voices. In hiring staff, TEACH Prep ES evaluates candidates' dedication to youth development, experience and expertise in this field, sensitivity to and knowledge of the cultural and socioeconomic backgrounds of our students, positive attitude, and ability to communicate in respectful, engaging ways with varied audiences. The relationships developed between our staff and students are routinely cited as the biggest draw for our programs – through careful recruitment, selection and training we ensure that all of our site personnel excel in forming impactful, mentoring bonds with the youth we serve. Our staff is trained in effective approaches to youth social-emotional and physical development. Training is structured around the seven developmental needs identified by the Center for Adolescence, which include Physical Activity, Competence and Achievement,

Creative Expression, Self-Definition, Positive Social Interactions, Structure and Clear Limits, and Meaningful Participation. The staff ensures daily programming is designed to meaningfully address these needs.

Lastly, prior to working with students, TEACH's Expanded Learning staff receive training on the site safety plans and the Organizational Policies and procedures. Training related to the identification of high-risk students and the connection to school and community resources is provided along with topics related to sexual harassment, abuse, eating disorders, drug use, negative peer pressure, and more. TEACH's Expanded Learning staff will work closely with teachers, school counselors, school psychologists, and Title IX coordinators, and family members, as appropriate, in these situations. Additionally, TEACH will seek state-wide (and nation-wide) organizations that support free or low-cost training such as, but not limited to, the LA County Office of Education Expanded Learning Regional Support System Team, California AfterSchool Network, California School-Age Consortium (CaSAC), etc.

### TEACH Prep ES Character Pillars



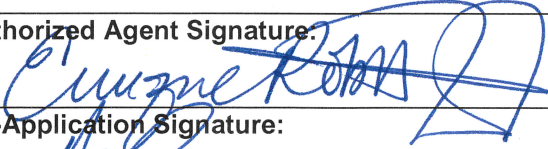

**21<sup>st</sup> Century Community Learning Centers  
Addendum to Youth Policy Institute Grant Application  
Grant effective 10/25/19**

**Cover Page**

Fiscal Agent/Grantee	TEACH Academy of Technologies
Grant Identification Number	19-14349-C1206-1Y
County-District Code/Federal Employer Identification Number	
County Name	Los Angeles
Agency Type	LEA
Authorized Agent Name	Enrique Robles
Authorized Agent Professional Title	Director of Operations, Data and Technology
Authorized Agent Address	10045 S. Western Ave.
Authorized Agent City, State, Zip Code	Los Angeles, CA 90047
Authorized Agent Telephone Number	323-872-0808
Authorized Agent Email Address	erobles@teachps.org
Co-Applicant Agency Name	TEACH Public Schools
Co-Applicant Name	Raul Carranza
Co-Applicant Professional Title	Superintendent of Schools
Co-Applicant Address	1846 W. Imperial Hwy.
Co-Applicant City, State, Zip Code	Los Angeles, CA 90047
Co-Applicant Telephone Number	323-872-0808
Co-Applicant Email Address	rcarranza@teachps.org
75% of Total Grant Amount	\$115,275.00
75% of Total Equitable Access Grant Amount	\$00.00

I hereby certify that I have read, acknowledge, and agree to the terms as stated on the Certified Assurances, as well as on all forms contained herein not requiring individual signature. I also certify (if applicable) that I will share equal decision-making and grant compliance with the signing co-applicant(s), including all assurances and fiscal reporting requirements.

**Original "wet" signatures must be made using blue ink.**


Authorized Agent Signature: 	Date: 1/14/2020
Co-Application Signature: 	Date: 1/14/2020

**21<sup>st</sup> Century Community Learning Centers  
Addendum to Youth Policy Institute Grant Application  
Grant effective 10/25/19**

**Signature and Approvals**

**School Principal or Executive Director Approval**

The school principal or executive director of a direct-funded charter school of each school to be served by the proposed program must approve this program application. **Original “wet” signatures must be made using blue ink.**

County-District-School Code	School Name	Name of School Principal or Executive Director	Signature of School Principal or Executive Director
19647330122242	TEACH Academy of Technologies	Suzette Torres, Principal	

\*\*Direct funded charter schools applying for grant funding are not required to obtain the superintendent's signature for approval.

**21<sup>st</sup> Century Community Learning Centers  
Addendum to Youth Policy Institute Grant Application  
Grant effective 10/25/19**

**List of Funded Schools in Cohort 11**

CDSCode	School Name	School Type	Sub Program	Original School Award	Revised FY 19-20 Grant Award Amounts (75%)
19647330122242	TEACH Academy of Technologies	M	After School Supplemental	\$90,000.00	\$67,500.00
19647330122242	TEACH Academy of Technologies	M	Before School Base	\$49,000.00	\$36,750.00
19647330122242	TEACH Academy of Technologies	M	Before School Supplemental	\$14,700.00	\$11,025.00
			Total	\$153,700.00	\$115,275.00

## 21<sup>st</sup> Century Community Learning Centers

### California *Education Code* Certified Assurances

#### Page 1

The California *Education Code* (*EC*) Certified Assurances listed below are the state legislatively required elements for the 21<sup>st</sup> Century grant. By signing the *EC* Certified Assurances, the Authorized Signature or Designee and all Co-applicants (if applicable) are certifying their acknowledgement, understanding, and agreement with **each** Certified Assurance listed below. Grantees should retain a copy of the Certified Assurances for their records.

Note: Grantees are no longer required to submit General Assurances to the California Department of Education (CDE) and instead, are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances from the CDE Funding Forms web page at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>.

The Authorized Signature or Designee and all co-applicants (if applicable) hereby agree to, and certify the following:

1. The program will include an educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science (*EC* Section 8482.3[c][1][A]).
2. The program will have an educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities (*EC* Section 8482.3[c][1][B]).
3. The program will provide snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2. The program shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (*EC* sections 8482.3[d][1] and 8482.3[d][2]).
4. Each partner in the application agrees to share responsibility for the quality of the program (*EC* Section 8482.3[f][3]).
5. Programs will follow all fiscal reporting and auditing standards required by the CDE (*EC* Section 8482.3[f][5]).

## 21<sup>st</sup> Century Community Learning Centers

### California *Education Code* Certified Assurances

#### Page 2

6. The program shall review their after school program plans every three years. This review is to include, but will not be limited to program goals, program content, outcome measures that the grantee will use for the next three years, and any other information requested by the CDE. If the program goals or outcome measures change as a result of this review, the program shall notify the department in a manner prescribed by the CDE (*EC* sections 8482.3[g][1][A] through 8482.3[g][1][E]).
7. The program shall commence immediately upon the conclusion of the regular school day, and operate a minimum of 15 hours per week, and at least until 6 p.m. on every regular school day. Every after school component of the program shall establish a policy regarding reasonable early daily release of pupils from the program (*EC* Section 8483[a][1]).
8. Priority for enrollment of pupils in middle school or junior high school shall be given to pupils who attend daily (*EC* Section 8483[c][1][B]).
9. The program will provide a safe physical and emotional environment, opportunities for relationship building, and promote active pupil engagement (*EC* Section 8483.3[c][3]).
10. The program will provide staff training and development (*EC* Section 8483.3[c][4]).
11. The program will integrate with the regular school day and other expanded learning opportunities (*EC* Section 8483.3[c][5]).
12. The program will engage in community collaboration, including, but not limited to, demonstrated support of the school site principal and staff (*EC* Section 8483.3[c][6]).
13. The program will provide opportunities for physical activity (*EC* Section 8483.3[c][7]).
14. The program will assume fiscal accountability (*EC* Section 8483.3[c][9]).
15. The program will meet all of the evaluation requirements (*EC* Section 8483.3[c][11]).

## 21<sup>st</sup> Century Community Learning Centers

### California *Education Code* Certified Assurances

#### Page 3

16. The program will engage in the collection and use of pupil social, behavioral, or skill development data collection to support quality program improvement processes (*EC* Section 8483.3[c][12]).
17. The program shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site principal. The program shall also ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district (*EC* Section 8483.4).
18. The program shall submit annual outcome-based data for evaluation (*EC* Section 8484[a]).
19. The program will provide school day attendance on an annual basis (*EC* Section 8484[a][1][A]).
20. The program will provide program attendance on a semiannual basis (*EC* Section 8484[a][1][B]).
21. The program shall submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards (*EC* Section 8484[a][2]).
22. Off-site programs will be aligned with the educational and literacy component of the program with participating pupils' regular school programs. No program located off school grounds shall be approved unless safe transportation is provided to the pupils enrolled in the program (*EC* Section 8484.6[a]).
23. Off-site programs will comply with all statutory and regulatory requirements that are applicable to similar programs conducted on the school site (*EC* Section 8484.6[b]).

## 21<sup>st</sup> Century Community Learning Centers

### California *Education Code* Certified Assurances

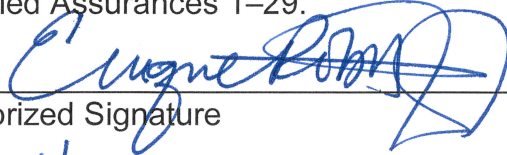
#### Page 4

24. The designated public agency representative for the applicant(s) certifies that an annual fiscal audit will be conducted and that adequate, accurate records will be kept. In addition, each applicant certifies that funds received under this subdivision are expended only for those services and supports for which they are granted. The CDE shall require grant recipients to submit annual budget reports, and the department may withhold funds in subsequent years if after school grant funds are expended for purposes other than as awarded (*EC* Section 8484.8[b][3]).
25. Grant recipients shall submit quarterly expenditure reports, and the CDE may withhold funds in subsequent years if access or literacy grant funds are expended for purposes other than as granted (*EC* Section 8484.8[b][4]).
26. Competitive priority shall be given to applications that propose to serve pupils in schools designated as being in need of improvement under subsection (b) of Section 6316 of Title 20 of the U.S.C., and that are jointly submitted by school districts and community-based organizations (*EC* Section 8484.8[d]).
27. A grantee shall identify the federal, state, and local programs that will be combined or coordinated with the proposed program for the most effective use of public resources, and shall prepare a plan for continuing the program beyond federal grant funding (*EC* Section 8484.8[e][5]).
28. A grantee shall submit semiannual attendance data and results to facilitate evaluation and compliance in accordance with provisions established by the department (*EC* Section 8484.8[e][6]).
29. If 15 percent or more of the pupils enrolled in a public school that provides instruction in kindergarten or any of grades one to twelve, inclusive, speak a single primary language other than English, as determined from the census data submitted to the department pursuant to Section 52164 in the preceding year, all notices, reports, statements, or records sent to the parent or guardian of any such pupil by the school or school district shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language (*EC* Section 48985[a]).

**21<sup>st</sup> Century Community Learning Centers**

**California *Education Code* Certified Assurances  
Page 5**

I acknowledge understanding of and agreement with California *Education Code* Certified Assurances 1–29.

  
\_\_\_\_\_  
Authorized Signature

1/14/2020  
Date

## 21<sup>st</sup> Century Community Learning Centers

### Equitable Access Certified Assurances

#### Page 1

The Equitable Access Certified Assurances listed below are the state legislatively required elements for the 21<sup>st</sup> Century grant. By signing the Certified Assurances, the Authorized Signature or Designee and all Co-applicants (if applicable) are certifying their acknowledgement, understanding, and agreement with **each** Certified Assurance listed below. Grantees should retain a copy of the Certified Assurances for their records.

Note: Grantees are no longer required to submit General Assurances to the California Department of Education (CDE) and instead, are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances from the CDE Funding Forms web page at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>.

The Authorized Signature or Designee and all co-applicants (if applicable) hereby agree to, and certify the following:

1. Equitable Access funds shall provide supplemental assistance to programs and will not fund the full anticipated costs of the services provided by a community learning center program (*California Education Code (EC) Section 8484.8[b][2][A]*).
2. The program shall certify that existing resources are not available to meet the needs of the program, and include, but not be limited to, a description of how the needs, strengths, and resources of the community have been assessed, currently available resources, and the justification for additional resources for that purpose (*EC Section 8484.8[b][2][B]*).
3. The designated public agency representative for the applicant(s) certifies that an annual fiscal audit will be conducted and that adequate, accurate records will be kept. In addition, each applicant certifies that funds received under this subdivision are expended only for those services and supports for which they are granted. The CDE shall require grant recipients to submit annual budget reports, and the department may withhold funds in subsequent years if after school grant funds are expended for purposes other than as awarded (*EC Section 8484.8[b][3]*).
4. Equitable Access grant funds may be withheld or terminated in subsequent years if annual budget reports and quarterly expenditure reports are not submitted to the CDE, or if funds are expended for purposes other than as awarded (*EC sections 8484.8[b][3] and 8484.8[b][4]*).

## 21st Century Community Learning Centers

### Equitable Access Certified Assurances

Page 2

I acknowledge understanding of and agreement with Equitable Access Certified Assurances 1-4.

  
\_\_\_\_\_  
Authorized Signature

1/13/2020  
Date

**21<sup>st</sup> Century Community Learning Centers**  
**Every Student Succeeds Act Certified Assurances**  
**Page 1**

The Every Student Succeeds Act (ESSA) Certified Assurances listed below are the federal legislatively required elements for the 21<sup>st</sup> Century grant. By signing the ESSA Certified Assurances, the Authorized Signature or Designee and all Co-applicants (if applicable) are certifying their acknowledgement, understanding, and agreement with **each** Certified Assurance listed below. Grantees should retain a copy of the Certified Assurances for their records.

Note: Grantees are no longer required to submit General Assurances to the California Department of Education (CDE) and instead, are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances from the CDE Funding Forms web page at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>.

The Authorized Signature or Designee and all co-applicants (if applicable) hereby agree to, and certify the following:

1. The program will align the activities provided by the program with the challenging State academic standards (20 United States Code [U.S.C.] Section 7172[c][3][E]).
2. The program will take place in a safe and easily accessible facility (20 U.S.C. Section 7174[b][2][A][i]).
3. The program will coordinate federal, state, and local programs and make the most effective use of public resources (20 U.S.C. Section 7174[b][2][C]).
4. The proposed program will be carried out in active collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools) (20 U.S.C. Section 7174[b][2][D][i]).
5. The program will target students who primarily attend schools eligible for school wide programs under Section 6314 of this title and the families of such students (20 U.S.C. Section 7174[b][2][F]).
6. Sub-grant funds under this part will be used to increase the level of state, local, and other non-federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local, or non-federal funds (20 U.S.C. Section 7174[b][2][G]).

**21<sup>st</sup> Century Community Learning Centers**  
**Every Student Succeeds Act Certified Assurances**  
**Page 2**

7. The community will be given notice of an intent to submit an application and that the application and any waiver request will be available for public review after submission of the application (20 U.S.C. Section 7174[b][2][L]).
8. The program will provide such other information and assurances as the State educational agency may reasonably require (20 U.S.C. 7174[b][2][N]).
9. The program will maintain in the program's records, and provide to the CDE, a written affirmation signed by officials of each participating private school that the meaningful consultation required under 20 U.S.C. Section 7881(c)(5) has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children. If such officials do not provide such affirmation within a reasonable period of time, the program will forward the documentation that such consultation has, or attempts at such consultation have, taken place to the CDE (20 U.S.C. Section 7881[c][5]).

I acknowledge understanding of and agreement with Every Student Succeeds Act Certified Assurances 1-9.

  
\_\_\_\_\_  
Authorized Signature

1/14/2020  
Date

# Coversheet

## 2018-2019 School Accountability Report Card (SARC)

**Section:** III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION  
**Item:** J. 2018-2019 School Accountability Report Card (SARC)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 19647330122242 TAT DRAFT 1-25-2020.pdf  
19647330129627 TTCHS DRAFT 1-25-2020.pdf  
19647330138305 TPES DRAFT 1-25-2020.pdf

## TEACH Academy of Technologies

### School Accountability Report Card Reported Using Data from the 2018—19 School Year California Department of Education

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fq/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

#### DataQuest

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

#### Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.



#### Suzette Torres

Principal, TEACH Academy of Technologies

#### About Our School

#### Contact

TEACH Academy of Technologies  
10045 South Western Ave.  
Los Angeles, CA 90047

Phone: 323-872-0809  
Email: [storres@teachps.org](mailto:storres@teachps.org)

## About This School

### Contact Information (School Year 2019—20)

District Contact Information (School Year 2019—20)	
<b>District Name</b>	Los Angeles Unified
<b>Phone Number</b>	(213) 241-1000
<b>Superintendent</b>	Austin Beutner
<b>Email Address</b>	<a href="mailto:austin.beutner@lausd.net">austin.beutner@lausd.net</a>
<b>Website</b>	<a href="http://www.lausd.net">www.lausd.net</a>

School Contact Information (School Year 2019—20)	
<b>School Name</b>	TEACH Academy of Technologies
<b>Street</b>	10045 South Western Ave.
<b>City, State, Zip</b>	Los Angeles, Ca, 90047
<b>Phone Number</b>	323-872-0809
<b>Principal</b>	Suzette Torres
<b>Email Address</b>	<a href="mailto:storres@teachps.org">storres@teachps.org</a>
<b>Website</b>	<a href="https://academy.teachpublicschools.org/">https://academy.teachpublicschools.org/</a>
<b>County-District-School (CDS) Code</b>	19647330122242

*Last updated: 1/28/2020*

### School Description and Mission Statement (School Year 2019—20)

TEACH Public Schools are innovative, dynamic, creative, and educationally enriching institutions of positive-driven learning. We believe that all children can learn when taught well and given an opportunity. We adhere to the thinking of philosopher G. Givhan, "What you pay attention to grows." By looking consistently at our students and the data of our practices, our teachers and students will "grow" in their development and to great successes in the 21st century.

#### Vision

TEACH Public Schools will reach students of all backgrounds by teaching the entire child, which includes the social, physical, emotional, and intellectual needs of the student. Upon graduation, the knowledge and the experiences acquired at our schools will be effectively applied to their daily life.

#### Mission

The mission of TEACH Academy of Technologies is to create a high quality, innovative teaching and learning environment that focuses on literacy, integrating state-of-the-art technologies across the core curriculum to achieve academic proficiency for all students.

#### Goals

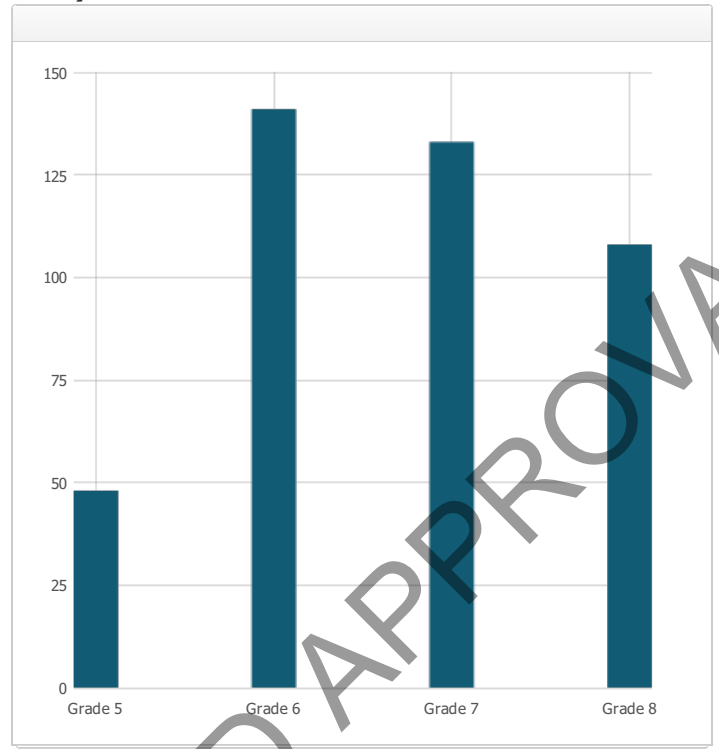
To fulfill our mission, we will:

- Challenge students who are unchallenged by traditional teaching applications to attain academic proficiency to grade level and above
- Allow each student the freedom to learn by exploring cutting edge technologies and concepts
- Enable students to become creative, self-motivated, competent college-bound students, and lifelong learners that live responsibly as informed, and productive members of a complex social, economic, and global society

*Last updated: 1/28/2020*

### Student Enrollment by Grade Level (School Year 2018—19)

Grade Level	Number of Students
Grade 5	48
Grade 6	141
Grade 7	133
Grade 8	108
<b>Total Enrollment</b>	<b>430</b>



Last updated: 1/28/2020

### Student Enrollment by Student Group (School Year 2018—19)

Student Group	Percent of Total Enrollment
Black or African American	31.20 %
American Indian or Alaska Native	0.50 %
Asian	0.20 %
Filipino	%
Hispanic or Latino	67.00 %
Native Hawaiian or Pacific Islander	%
White	0.50 %
Two or More Races	0.50 %
Student Group (Other)	Percent of Total Enrollment
Socioeconomically Disadvantaged	98.40 %
English Learners	25.80 %
Students with Disabilities	8.10 %
Foster Youth	1.40 %
Homeless	%

PENDING TEACH BOARD APPROVAL

## A. Conditions of Learning

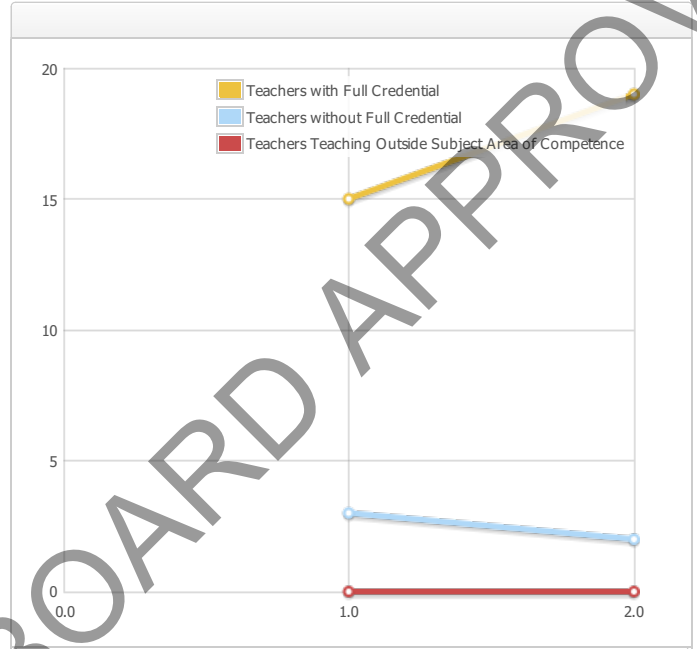
### State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

#### Teacher Credentials

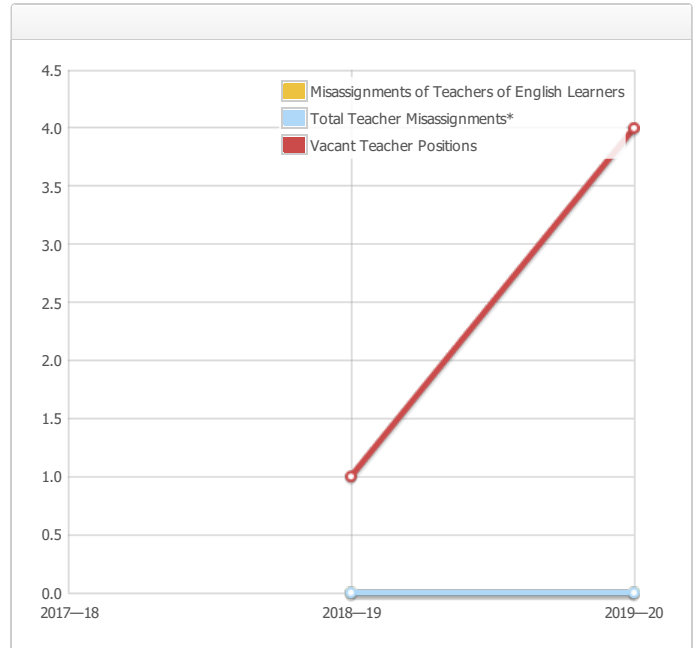
Teachers	School 2017—18	School 2018—19	School 2019—20	District 2019—20
With Full Credential		15	19	
Without Full Credential		3	2	
Teachers Teaching Outside Subject Area of Competence (with full credential)		0	0	



Last updated: 1/28/2020

#### Teacher Misassignments and Vacant Teacher Positions

Indicator	2017—18	2018—19	2019—20
Misassignments of Teachers of English Learners		0	0
Total Teacher Misassignments*		0	0
Vacant Teacher Positions		1	4



Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\* Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Last updated: 1/28/2020

## School Facility Conditions and Planned Improvements

TEACH Academy of Technologies is located in 2 locations, 10000 Campus as it's 8th Grade site and 10045 Campus as it's 5th - 7th Grade Campus where it can serve up to 500 scholars combined. In addition, TAT employs two classified staff members that are assigned to custodial and maintenance duties. Their job responsibilities include reporting of safety concerns and minor repair needs. A once-monthly walkthrough of the buildings is documented in our facility binders. In addition, weekly operations meetings are held where Plant Managers report findings to TEACH Public School's Director of Facilities and Maintenance along with the School Leaders.

Classrooms are clean, sanitary, and deep cleaned weekly. Restroom facilities are cleaned daily and deep cleaned weekly. Evacuation routes are planned, clear, and posted. Emergency signs, including wet floor signs, are consistently posted. School Safety Plan information is posted in each classroom. School entrances are monitored by school staff during the entrance and exit times, breaks, and playtimes.

Maintenance and repair take place at all TEACH Public Schools' sites on a regular basis. These include:

- Preventive maintenance plans for all buildings include doors, windows, ceilings, and wall repair and maintenance.
- The current janitorial staff has improved the cleanliness of the campus. School also utilizes a night cleaning crew from an outside vendor.
- Facility inspections (walk-throughs) are conducted on a weekly basis to determine repairs or safety issues.
- All mechanical, electrical, plumbing and fire systems are checked regularly for operation problems.

*Last updated: 1/28/2020*

## School Facility Good Repair Status

Year and month of the most recent FIT report: December 2019

System Inspected	Rating	Repair Needed and Action Taken or Planned
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	Good	
<b>Interior:</b> Interior Surfaces	Good	
<b>Cleanliness:</b> Overall Cleanliness, Pest/Vermin Infestation	Good	
<b>Electrical:</b> Electrical	Good	
<b>Restrooms/Fountains:</b> Restrooms, Sinks/Fountains	Good	
<b>Safety:</b> Fire Safety, Hazardous Materials	Good	
<b>Structural:</b> Structural Damage, Roofs	Good	
<b>External:</b> Playground/School Grounds, Windows/Doors/Gates/Fences	Good	

## Overall Facility Rate

Year and month of the most recent FIT report: December 2019

Overall Rating	Good
----------------	------

*Last updated: 1/28/2020*

## B. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

**CAASPP Test Results in ELA and Mathematics for All Students  
Grades Three through Eight and Grade Eleven  
Percentage of Students Meeting or Exceeding the State Standard**

Subject	School 2017–18	School 2018–19	District 2017–18	District 2018–19	State 2017–18	State 2018–19
English Language Arts / Literacy (grades 3-8 and 11)	22.0%	27.0%	43.0%	45.0%	50.0%	50.0%
Mathematics (grades 3-8 and 11)	7.0%	11.0%	32.0%	34.0%	38.0%	39.0%

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

*Last updated: 1/28/2020*

**CAASPP Test Results in ELA by Student Group  
Grades Three through Eight and Grade Eleven (School Year 2018—19)**

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	418	403	96.41%	3.59%	27.18%
Male	202	193	95.54%	4.46%	20.31%
Female	216	210	97.22%	2.78%	33.49%
Black or African American	120	118	98.33%	1.67%	22.88%
American Indian or Alaska Native	--	--	--	--	
Asian					
Filipino					
Hispanic or Latino	286	276	96.50%	3.50%	29.35%
Native Hawaiian or Pacific Islander					
White	--	--	--	--	
Two or More Races	--	--	--	--	
Socioeconomically Disadvantaged	411	396	96.35%	3.65%	26.65%
English Learners	188	177	94.15%	5.85%	17.14%
Students with Disabilities	37	37	100.00%	0.00%	5.41%
Students Receiving Migrant Education Services					
Foster Youth	--	--	--	--	
Homeless					

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

*Last updated: 1/28/2020*

**CAASPP Test Results in Mathematics by Student Group**  
**Grades Three through Eight and Grade Eleven (School Year 2018—19)**

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	419	406	96.90%	3.10%	10.84%
Male	202	193	95.54%	4.46%	10.36%
Female	217	213	98.16%	1.84%	11.27%
Black or African American	120	117	97.50%	2.50%	7.69%
American Indian or Alaska Native	--	--	--	--	
Asian					
Filipino					
Hispanic or Latino	287	279	97.21%	2.79%	12.54%
Native Hawaiian or Pacific Islander					
White	--	--	--	--	
Two or More Races	--	--	--	--	
Socioeconomically Disadvantaged	412	399	96.84%	3.16%	10.78%
English Learners	189	180	95.24%	4.76%	6.67%
Students with Disabilities	37	36	97.30%	2.70%	2.78%
Students Receiving Migrant Education Services					
Foster Youth	--	--	--	--	
Homeless					

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3--Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

*Last updated: 1/28/2020*

**CAASPP Test Results in Science for All Students**  
**Grades Five, Eight and High School**  
**Percentage of Students Meeting or Exceeding the State Standard**

<b>Subject</b>	<b>School 2017–18</b>	<b>School 2018–19</b>	<b>District 2017–18</b>	<b>District 2018–19</b>	<b>State 2017–18</b>	<b>State 2018–19</b>
Science (grades 5, 8, and high school)	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: This is a placeholder for the California Science Test (CAST) which was administered operationally during the 2018–19 school year. However, these data are not available for inclusion in the 2018–19 SARC posting due February 1, 2020. These data will be included in the 2019–20 SARC posting due February 1, 2021.

*Last updated: 1/28/2020*

PENDING TEACH BOARD APPROVAL

## State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject area of physical education

PENDING TEACH BOARD APPROVAL

## C. Engagement

### State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

#### Opportunities for Parental Involvement (School Year 2019—20)

Parental support and involvement are key components in students' academic success, and we believe that it is essential for parents to be knowledgeable about preparing their students to enter and complete college. Parents are considered partners in our mission and are encouraged to take an active and meaningful role to ensure the success of the school. Research shows that parent involvement in children's learning positively impacts student achievement. We believe that parent participation is really making a difference and is positively impacting student academic progress and future college success.

TEACH Public Schools encourages all parents, legal guardians, and adult family members to become actively involved in the school's educational program. Their time, talent and enthusiasm are an integral part of the day-to-day functioning of the school and the overall academic development of their scholar.

There are several ways parents and guardians may get involved and demonstrate their commitment to school and at home. School support activities include office support, campus and field trip supervision, including taking on leadership roles on school committees and creating parent support groups. Parents also provide regular feedback and take part in decision-making through their participation in school governance and LCAP stakeholder engagement meetings. Academic support activities include weekly and/or monthly Saturday parent workshop and parent-teacher conference participation, along with classroom and tutoring support.

### State Priority: Pupil Engagement

*Last updated: 1/28/2020*

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school dropout rates; and
- High school graduation rates

## State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

### Suspensions and Expulsions

Rate	School 2016—17	School 2017—18	School 2018—19	District 2016—17	District 2017—18	District 2018—19	State 2016—17	State 2017—18	State 2018—19
Suspensions	0.60%	0.00%	0.00%	0.80%	0.80%	0.70%	3.60%	3.50%	3.50%
Expulsions	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.10%	0.10%	0.10%

*Last updated: 1/28/2020*

### School Safety Plan (School Year 2019—20)

The School Safety Plan covers - policies and expectations regarding the practices at the school in maintaining the safety and security of students, staff members, and the physical campus, responding appropriately to emergencies, and creating a safe and orderly environment that is conducive to learning. The Plan is reviewed and updated annually, and school employees are trained annually as well.

*Last updated: 1/28/2020*

PENDING TEACH BOARD APPROVAL

## D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

### Average Class Size and Class Size Distribution (Elementary) School Year (2016—17)

Grade Level	Average Class Size	Number of Classes * 1-20	Number of Classes * 21-32	Number of Classes * 33+
K				
1				
2				
3				
4				
5	26.00		6	
6	26.00		28	
Other**				

\* Number of classes indicates how many classes fall into each size category (a range of total students per class).

\*\* "Other" category is for multi-grade level classes.

### Average Class Size and Class Size Distribution (Elementary) School Year (2017—18)

Grade Level	Average Class Size	Number of Classes * 1-20	Number of Classes * 21-32	Number of Classes * 33+
K				
1				
2				
3				
4				
5	24.00		2	
6	24.00	2	11	1
Other**				

\* Number of classes indicates how many classes fall into each size category (a range of total students per class).

\*\* "Other" category is for multi-grade level classes.

### Average Class Size and Class Size Distribution (Elementary) School Year (2018—19)

Grade Level	Average Class Size	Number of Classes * 1-20	Number of Classes * 21-32	Number of Classes * 33+
K				
1				
2				
3				
4				
5	24.00		10	
6	30.00		31	2
Other**				

\* Number of classes indicates how many classes fall into each size category (a range of total students per class).

\*\* "Other" category is for multi-grade level classes.

PENDING TEACH BOARD APPROVAL

**Average Class Size and Class Size Distribution (Secondary) (School Year 2016—17)**

Subject	Average Class Size	Number of Classes * 1-22	Number of Classes * 23-32	Number of Classes * 33+
English	24.00	1	7	
Mathematics	24.00	1	7	
Science	24.00	1	7	
Social Science	24.00	1	7	

\* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

**Average Class Size and Class Size Distribution (Secondary) (School Year 2017—18)**

Subject	Average Class Size	Number of Classes * 1-22	Number of Classes * 23-32	Number of Classes * 33+
English	17.00	3	5	
Mathematics	22.00	2	5	
Science	20.00	2	6	
Social Science	22.00	2	5	

\* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

**Average Class Size and Class Size Distribution (Secondary) (School Year 2018—19)**

Subject	Average Class Size	Number of Classes * 1-22	Number of Classes * 23-32	Number of Classes * 33+
English	27.00		9	
Mathematics	27.00		9	
Science	27.00		9	
Social Science	27.00		9	

\* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

*Last updated: 1/28/2020*

**Ratio of Academic Counselors to Pupils (School Year 2018—19)**

Title	Ratio**
Counselors*	1.00

\*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

\*\*Average Number of Pupils per Counselor

*Last updated: 1/28/2020*

**Student Support Services Staff (School Year 2018—19)**

Title	Number of FTE* Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	1.00
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	0.20
Resource Specialist (non-teaching)	1.40
Other	

\*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

*Last updated: 1/28/2020*

**Types of Services Funded (Fiscal Year 2018—19)**

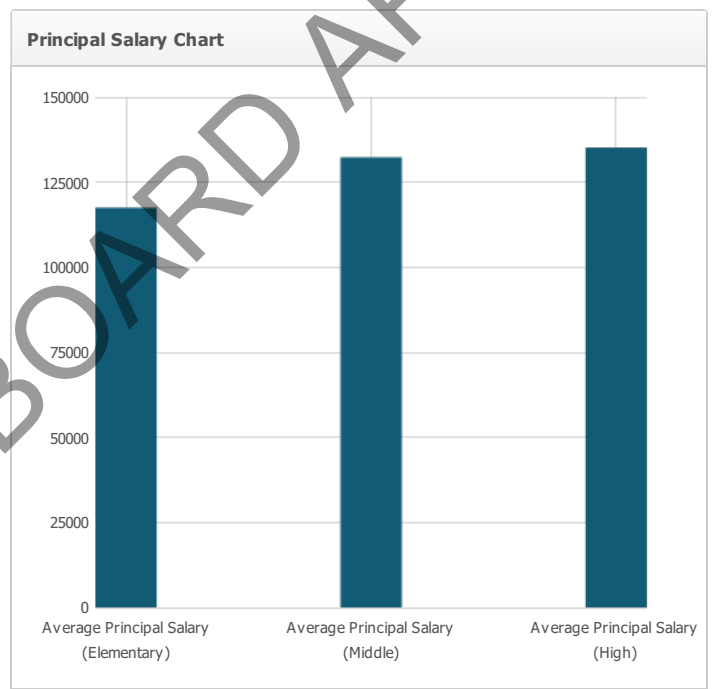
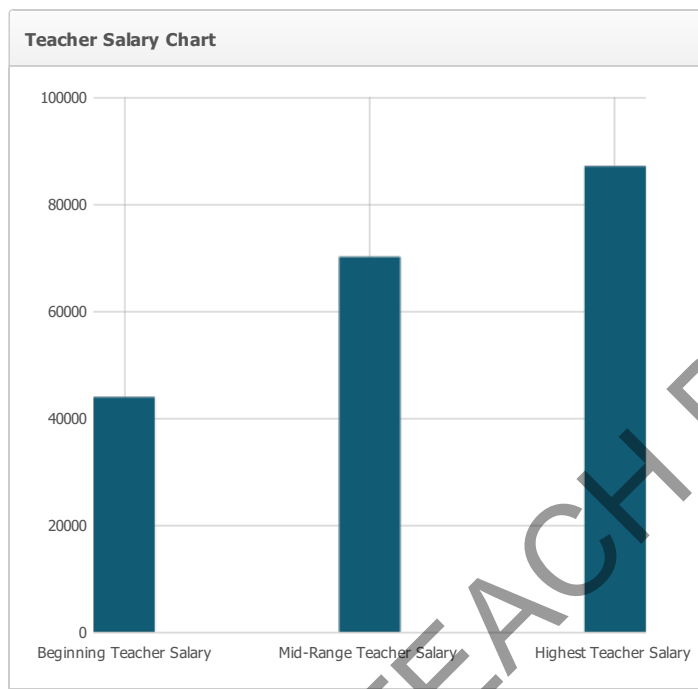
After School Education & Safety (ASES) Grant providing After School Program Services
21st Century Community Learning Center Grant by the US Depart of Ed providing Before School and After School Supplemental Programs

*Last updated: 1/28/2020*

### Teacher and Administrative Salaries (Fiscal Year 2017–18)

Category	District Amount	State Average For Districts In Same Category
Beginning Teacher Salary	\$43,913	\$48,612
Mid-Range Teacher Salary	\$70,141	\$74,676
Highest Teacher Salary	\$87,085	\$99,791
Average Principal Salary (Elementary)	\$117,494	\$125,830
Average Principal Salary (Middle)	\$132,291	\$131,167
Average Principal Salary (High)	\$135,145	\$144,822
Superintendent Salary	\$350,000	\$275,796
Percent of Budget for Teacher Salaries	30.00%	34.00%
Percent of Budget for Administrative Salaries	5.00%	5.00%

For detailed information on salaries, see the CDE Certificated Salaries & Benefits web page at <https://www.cde.ca.gov/ds/fd/cs/>.



Last updated: 1/28/2020

### Professional Development

Measure	2017–18	2018–19	2019–20
Number of school days dedicated to Staff Development and Continuous Improvement		13	14

Last updated: 1/28/2020

## TEACH Tech Charter High

# School Accountability Report Card Reported Using Data from the 2018—19 School Year California Department of Education

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fq/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

### DataQuest

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

### Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.



### Monique Woodley, Principal

Principal, TEACH Tech Charter High

### About Our School

Dear TEACH Tech Students, Parents, Teachers and Community Members,

My name is Dr. Monique Woodley, and I am excited to serve as principal at TEACH Tech Charter High School! I am committed to executing our mission of providing students with the tools for personal and academic success in a safe, technologically-focused learning environment.

I am beginning my thirteenth year in education, and I have eight years of school administration experience (as a principal and an assistant principal). Also, I have years of experience as a teacher and a professor. I am a Los Angeles (L.A) native; My parents migrated to L.A from Belize in Central America. From a young age, they instilled diligence and perseverance in me. I received both my Bachelor's degree in English and my Master's degree in Education from USC. After seeing a small percentage of minorities at USC, I decided to give back to my community by becoming a teacher and help more minority students become prepared to enter four-year universities.

I strongly believe in lifelong learning and its ability to shape, transform, and strengthen individuals - so you can count on me to ensure that your son/daughter is prepared for college and beyond.

More specifically, by the time your child graduates, we will have:

Prepared him/her for academic success in high school; as well as, post-secondary education

Prepare him/her to be responsible and active participants in their community

Enable him/her to become life-long learners

This school year, our instructional focus will be on critical thinking. Ideally, we want your child to be able to state a claim and justify their reasoning with evidence. They will need these skills in college and their career.

We will also be implementing Project-Based Learning into your child's learning experience. Project-based learning (PBL) is a student-centered pedagogy that involves a dynamic classroom approach in which it is believed that students acquire a more in-depth knowledge through active exploration of real-world challenges and problems.

To accomplish all of our school goals, I will be reviewing teacher lessons and conducting daily teacher observations. I look forward to working with all stakeholder groups to achieve our school's vision and mission. Please contact me if you have any questions or concerns my email is [mwoodley@teachps.org](mailto:mwoodley@teachps.org), and my phone number is (323) 872-0707.

Dr. Monique Woodley

Principal

**Contact**

---

*TEACH Tech Charter High  
10616 South Western Ave.  
Los Angeles, CA 90047-4254*

*Phone: 323-872-0707*

*Email: [mwoodley@teachps.org](mailto:mwoodley@teachps.org)*

PENDING TEACH BOARD APPROVAL

## About This School

### Contact Information (School Year 2019—20)

District Contact Information (School Year 2019—20)	
<b>District Name</b>	Los Angeles Unified
<b>Phone Number</b>	(213) 241-1000
<b>Superintendent</b>	Austin Beutner
<b>Email Address</b>	<a href="mailto:austin.beutner@lausd.net">austin.beutner@lausd.net</a>
<b>Website</b>	<a href="http://www.lausd.net">www.lausd.net</a>

School Contact Information (School Year 2019—20)	
<b>School Name</b>	TEACH Tech Charter High
<b>Street</b>	10616 South Western Ave.
<b>City, State, Zip</b>	Los Angeles, Ca, 90047-4254
<b>Phone Number</b>	323-872-0707
<b>Principal</b>	Monique Woodley, Principal
<b>Email Address</b>	<a href="mailto:mwoodley@teachps.org">mwoodley@teachps.org</a>
<b>Website</b>	<a href="http://teachpublicschools.org">http://teachpublicschools.org</a>
<b>County-District-School (CDS) Code</b>	19647330129627

*Last updated: 1/28/2020*

### School Description and Mission Statement (School Year 2019—20)

TEACH Public Schools are innovative, dynamic, creative, and educationally enriching institutions of positive-driven learning. We believe that all children can learn when taught well and given an opportunity. We adhere to the thinking of philosopher G. Givhan, "What you pay attention to grows." By looking consistently at our students and the data of our practices, our teachers and students will "grow" in their development and to great successes in the 21st century.

#### Vision

TEACH Public Schools will reach students of all backgrounds by teaching the entire child which includes the social, physical, emotional and intellectual needs of the student. Upon graduation, the knowledge and the experiences acquired at our schools will be effectively applied to their daily life.

#### Mission

The mission of TEACH Public Schools is to create a high quality, innovative teaching and learning environment that focuses on literacy; integrating state-of-the-art technologies across the core curriculum to achieve academic proficiency for all students.

#### Goals

To fulfill our mission we will:

Challenge students who are unchallenged by traditional teaching applications to attain academic proficiency to grade level and above

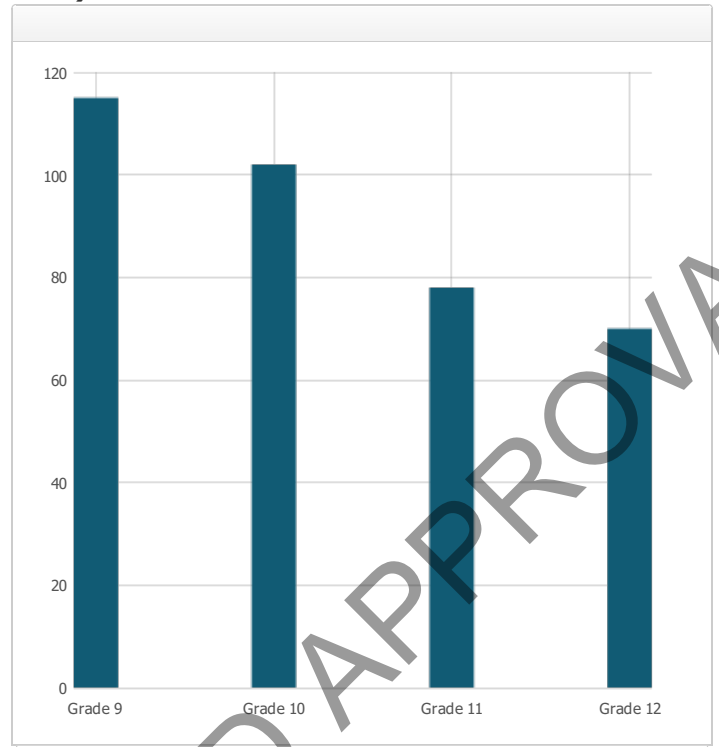
Allow each student the freedom to learn by exploring cutting edge technologies and concepts

Enable students to become creative, self-motivated, competent college-bound students, and lifelong learners that live responsibly as informed, and productive members of a complex social, economic, and global society

*Last updated: 1/28/2020*

**Student Enrollment by Grade Level (School Year 2018—19)**

Grade Level	Number of Students
Grade 9	115
Grade 10	102
Grade 11	78
Grade 12	70
<b>Total Enrollment</b>	<b>365</b>



Last updated: 1/28/2020

**Student Enrollment by Student Group (School Year 2018—19)**

Student Group	Percent of Total Enrollment
Black or African American	37.00 %
American Indian or Alaska Native	0.30 %
Asian	%
Filipino	%
Hispanic or Latino	61.90 %
Native Hawaiian or Pacific Islander	%
White	0.30 %
Two or More Races	0.30 %
Student Group (Other)	Percent of Total Enrollment
Socioeconomically Disadvantaged	94.80 %
English Learners	14.50 %
Students with Disabilities	7.40 %
Foster Youth	1.60 %
Homeless	0.50 %

PENDING TEACH BOARD APPROVAL

## A. Conditions of Learning

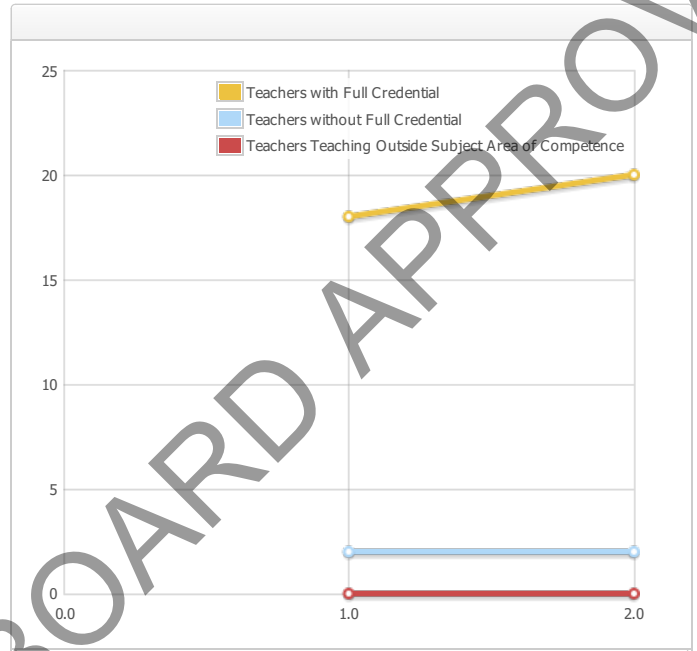
### State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

#### Teacher Credentials

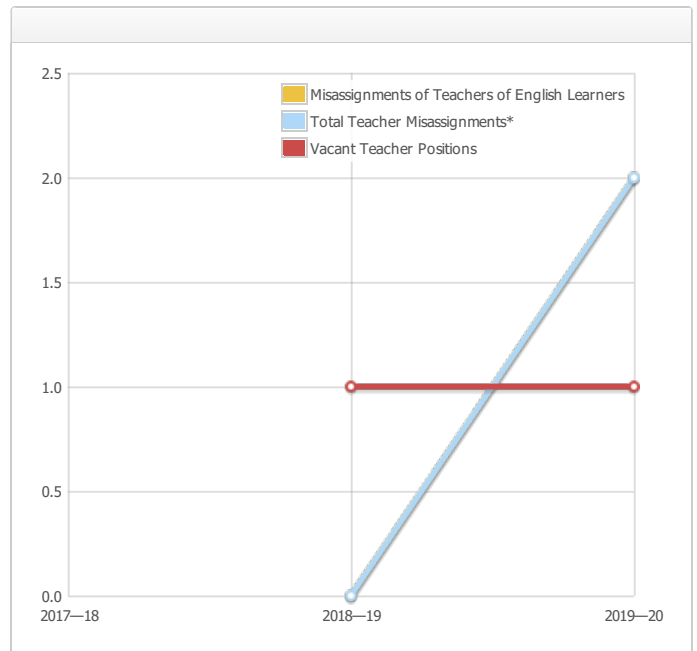
Teachers	School 2017—18	School 2018—19	School 2019—20	District 2019—20
With Full Credential		18	20	
Without Full Credential		2	2	
Teachers Teaching Outside Subject Area of Competence (with full credential)		0	0	



Last updated: 1/28/2020

#### Teacher Misassignments and Vacant Teacher Positions

Indicator	2017—18	2018—19	2019—20
Misassignments of Teachers of English Learners		0	2
Total Teacher Misassignments*		0	2
Vacant Teacher Positions		1	1



Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\* Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Last updated: 1/28/2020

### School Facility Conditions and Planned Improvements

TEACH Tech Charter High School is located at 10616 S. Western Ave. Los Angeles, CA 90047 in South Los Angeles area. TEACH Tech Charter HS moved into this location in February 2018 in which was previously occupied by another charter school. TEACH Tech Charter HS does not have major issues with the facility; structural or major repairs have not been routine. Overall, the facility is in good standing.

*Last updated: 1/28/2020*

### School Facility Good Repair Status

Year and month of the most recent FIT report: December 2019

System Inspected	Rating	Repair Needed and Action Taken or Planned
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	Good	
<b>Interior:</b> Interior Surfaces	Good	
<b>Cleanliness:</b> Overall Cleanliness, Pest/Vermin Infestation	Good	
<b>Electrical:</b> Electrical	Good	
<b>Restrooms/Fountains:</b> Restrooms, Sinks/Fountains	Good	
<b>Safety:</b> Fire Safety, Hazardous Materials	Good	
<b>Structural:</b> Structural Damage, Roofs	Good	
<b>External:</b> Playground/School Grounds, Windows/Doors/Gates/Fences	Good	

### Overall Facility Rate

Year and month of the most recent FIT report: December 2019

Overall Rating	Good
----------------	------

*Last updated: 1/28/2020*

PENDING TEACH BOARD APPROVAL

## B. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

**CAASPP Test Results in ELA and Mathematics for All Students  
Grades Three through Eight and Grade Eleven  
Percentage of Students Meeting or Exceeding the State Standard**

Subject	School 2017–18	School 2018–19	District 2017–18	District 2018–19	State 2017–18	State 2018–19
English Language Arts / Literacy (grades 3-8 and 11)	62.0%	47.0%	43.0%	45.0%	50.0%	50.0%
Mathematics (grades 3-8 and 11)	15.0%	11.0%	32.0%	34.0%	38.0%	39.0%

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

*Last updated: 1/28/2020*

**CAASPP Test Results in ELA by Student Group**  
**Grades Three through Eight and Grade Eleven (School Year 2018—19)**

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	77	75	97.40%	2.60%	47.30%
Male	45	43	95.56%	4.44%	47.62%
Female	32	32	100.00%	0.00%	46.88%
Black or African American	28	27	96.43%	3.57%	29.63%
American Indian or Alaska Native					
Asian					
Filipino					
Hispanic or Latino	48	48	100.00%	0.00%	57.45%
Native Hawaiian or Pacific Islander					
White					
Two or More Races					
Socioeconomically Disadvantaged	71	69	97.18%	2.82%	50.00%
English Learners	16	15	93.75%	6.25%	50.00%
Students with Disabilities	--	--	--	--	
Students Receiving Migrant Education Services					
Foster Youth					
Homeless					

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

*Last updated: 1/28/2020*

**CAASPP Test Results in Mathematics by Student Group**  
**Grades Three through Eight and Grade Eleven (School Year 2018—19)**

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	77	76	98.70%	1.30%	10.53%
Male	45	44	97.78%	2.22%	13.64%
Female	32	32	100.00%	0.00%	6.25%
Black or African American	28	27	96.43%	3.57%	7.41%
American Indian or Alaska Native					
Asian					
Filipino					
Hispanic or Latino	48	48	100.00%	0.00%	12.50%
Native Hawaiian or Pacific Islander					
White					
Two or More Races					
Socioeconomically Disadvantaged	71	70	98.59%	1.41%	11.43%
English Learners	16	16	100.00%	0.00%	6.25%
Students with Disabilities	--	--	--	--	
Students Receiving Migrant Education Services					
Foster Youth					
Homeless					

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3--Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

*Last updated: 1/28/2020*

**CAASPP Test Results in Science for All Students  
Grades Five, Eight and High School  
Percentage of Students Meeting or Exceeding the State Standard**

Subject	School 2017—18	School 2018—19	District 2017—18	District 2018—19	State 2017—18	State 2018—19
Science (grades 5, 8, and high school)	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: This is a placeholder for the California Science Test (CAST) which was administered operationally during the 2018–19 school year. However, these data are not available for inclusion in the 2018–19 SARC posting due February 1, 2020. These data will be included in the 2019–20 SARC posting due February 1, 2021.

*Last updated: 1/28/2020*

**Courses for University of California (UC) and/or California State University (CSU) Admission**

UC/CSU Course Measure	Percent
2018—19 Pupils Enrolled in Courses Required for UC/CSU Admission	100.00%
2017—18 Graduates Who Completed All Courses Required for UC/CSU Admission	97.30%

PENDING TEACH BOARD APPROVAL

## State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject area of physical education

PENDING TEACH BOARD APPROVAL

## C. Engagement

### State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

#### Opportunities for Parental Involvement (School Year 2019–20)

Parental support and involvement are vital components in students’ academic success, and we believe that it is essential for parents to be knowledgeable about preparing their students to enter and complete college. Parents are considered partners in our mission and are encouraged to take an active and meaningful role to ensure the success of the school. Research shows that parent involvement in children's learning positively impacts student achievement. We believe that parent participation is really making a difference and is positively impacting student academic progress and future college success.

TEACH Public Schools encourages all parents, legal guardians, and adult family members to become actively involved in the school's educational program. Their time, talent, and enthusiasm are an integral part of the day-to-day functioning of the school and the overall academic development of their scholar.

There are several ways parents and guardians may get involved and demonstrate their commitment to school and home. School support activities include office support, campus, and field trip supervision, including taking on leadership roles on school committees and creating parent support groups. Parents also provide regular feedback and take part in decision-making through their participation in school governance and LCAP stakeholder engagement meetings. Academic support activities include weekly and monthly Saturday parent workshop and parent-teacher conference participation, along with classroom and tutoring support.

### State Priority: Pupil Engagement

*Last updated: 1/28/2020*

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

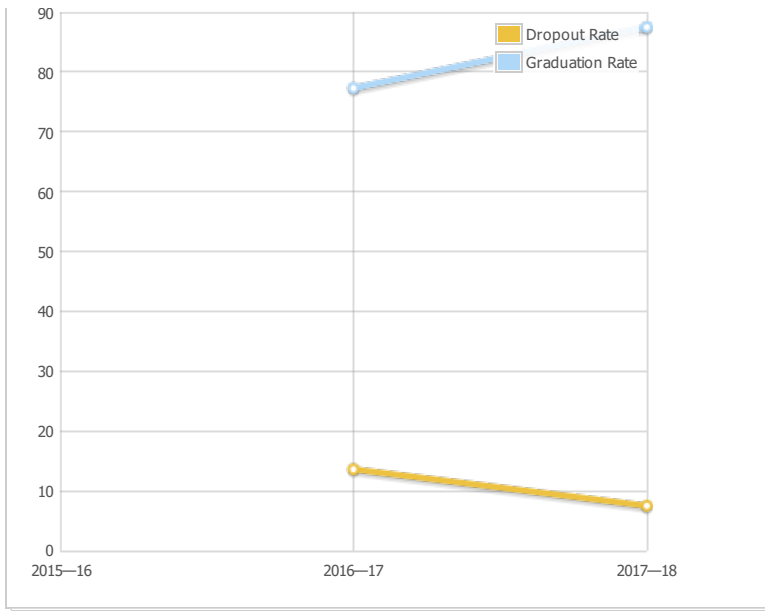
- High school dropout rates; and
- High school graduation rates

#### Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2015–16	District 2015–16	State 2015–16
Dropout Rate	--	13.70%	9.70%
Graduation Rate	--	77.30%	83.80%

Indicator	School 2016–17	School 2017–18	District 2016–17	District 2017–18	State 2016–17	State 2017–18
Dropout Rate	13.60%	7.50%	10.80%	11.30%	9.10%	9.60%
Graduation Rate	77.30%	87.50%	79.70%	96.00%	82.70%	83.00%

Dropout/Graduation Rate (Four-Year Cohort Rate) Chart



For the formula to calculate the 2016-17 and 2017-18 adjusted cohort graduation rate, see the 2018-19 Data Element Definitions document located on the SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.

*Last updated: 1/28/2020*

PENDING TEACH BOARD APPROVAL

## State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

### Suspensions and Expulsions

Rate	School 2016—17	School 2017—18	School 2018—19	District 2016—17	District 2017—18	District 2018—19	State 2016—17	State 2017—18	State 2018—19
Suspensions	0.40%	0.00%	0.00%	0.80%	0.80%	0.70%	3.60%	3.50%	3.50%
Expulsions	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.10%	0.10%	0.10%

Last updated: 1/28/2020

PENDING TEACH BOARD APPROVAL

## D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

PENDING TEACH BOARD APPROVAL

**Average Class Size and Class Size Distribution (Secondary) (School Year 2016–17)**

Subject	Average Class Size	Number of Classes * 1-22	Number of Classes * 23-32	Number of Classes * 33+
English	19.00	8	5	
Mathematics	21.00	5	7	
Science	21.00	4	7	
Social Science	22.00	4	9	

\* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

**Average Class Size and Class Size Distribution (Secondary) (School Year 2017–18)**

Subject	Average Class Size	Number of Classes * 1-22	Number of Classes * 23-32	Number of Classes * 33+
English	24.00	6	5	1
Mathematics	25.00	4	5	1
Science	24.00	5	6	
Social Science	23.00	6	6	

\* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

**Average Class Size and Class Size Distribution (Secondary) (School Year 2018–19)**

Subject	Average Class Size	Number of Classes * 1-22	Number of Classes * 23-32	Number of Classes * 33+
English	27.00	2	11	2
Mathematics	26.00	2	8	3
Science	28.00	3	7	3
Social Science	26.00	4	10	3

\* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

*Last updated: 1/28/2020*

**Ratio of Academic Counselors to Pupils (School Year 2018—19)**

Title	Ratio**
Counselors*	1.00

\*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

\*\*Average Number of Pupils per Counselor

*Last updated: 1/28/2020*

**Student Support Services Staff (School Year 2018—19)**

Title	Number of FTE* Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	0.90
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	0.20
Resource Specialist (non-teaching)	1.40
Other	

\*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

*Last updated: 1/28/2020*

**Types of Services Funded (Fiscal Year 2018—19)**

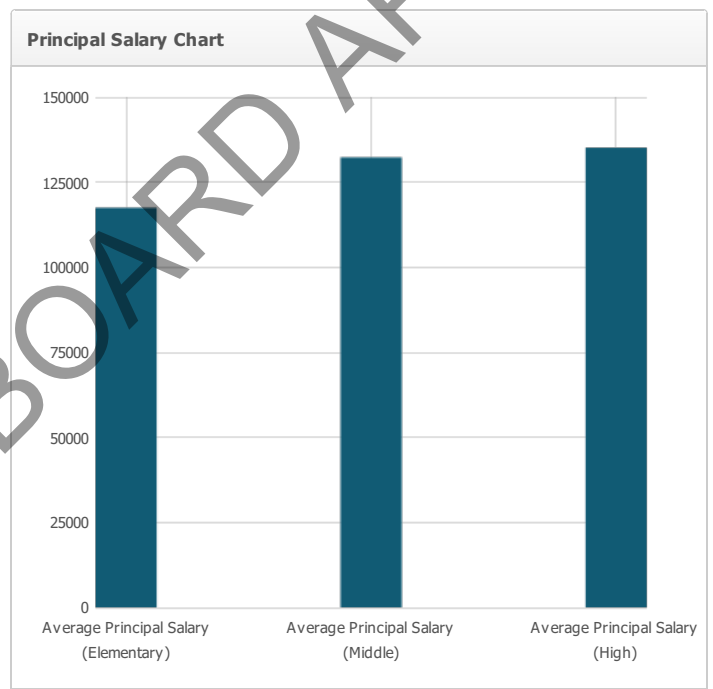
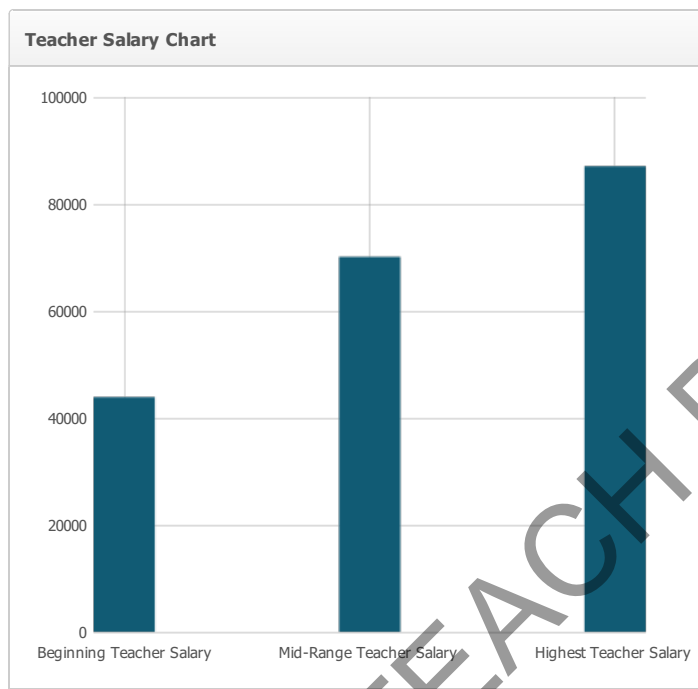
Academic Intervention & Tutoring
Athletic Clinics

*Last updated: 1/28/2020*

### Teacher and Administrative Salaries (Fiscal Year 2017–18)

Category	District Amount	State Average For Districts In Same Category
Beginning Teacher Salary	\$43,913	\$48,612
Mid-Range Teacher Salary	\$70,141	\$74,676
Highest Teacher Salary	\$87,085	\$99,791
Average Principal Salary (Elementary)	\$117,494	\$125,830
Average Principal Salary (Middle)	\$132,291	\$131,167
Average Principal Salary (High)	\$135,145	\$144,822
Superintendent Salary	\$350,000	\$275,796
Percent of Budget for Teacher Salaries	30.00%	34.00%
Percent of Budget for Administrative Salaries	5.00%	5.00%

For detailed information on salaries, see the CDE Certificated Salaries & Benefits web page at <https://www.cde.ca.gov/ds/fd/cs/>.



Last updated: 1/28/2020

**Advanced Placement (AP) Courses (School Year 2018—19)**

Subject	Number of AP Courses Offered*	Percent of Students In AP Courses
Computer Science	0	N/A
English	1	N/A
Fine and Performing Arts	0	N/A
Foreign Language	0	N/A
Mathematics	0	N/A
Science	0	N/A
Social Science	1	N/A
All Courses	2	20.00%

Note: Cells with N/A values do not require data.

\*Where there are student course enrollments of at least one student.

Last updated: 1/28/2020

**Professional Development**

Measure	2017—18	2018—19	2019—20
Number of school days dedicated to Staff Development and Continuous Improvement		13	14

Last updated: 1/28/2020

PENDING TEACH BOARD APPROVAL

**TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary**

## School Accountability Report Card

### Reported Using Data from the 2018—19 School Year

#### California Department of Education

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fq/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

**DataQuest**

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

**Internet Access**

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

**Sharon Rhee, Principal**

Principal, TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary

**About Our School**

Dear TEACH Preparatory Families,

The teachers, staff members, and I are excited about the upcoming school year! We look forward to working with our students in making sure TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School provides a safe and nurturing, innovative teaching and learning environment where our students can flourish academically, physically, as well as social-emotionally.

Our school will continue to carry out the mission and vision of nurturing our students from the inside so students can develop to think critically, collaborate with others, and be influential leaders in our society. We look forward to working with our parents and guardians as we work together as a team to develop our students to become innovative, hard-working, influential leaders. We are grateful for all the support and love we get from our families, and it is evident that this has helped in making our school successful. We ask for your continued engagement and partnership in ensuring our students' success.

Every effort to make sure our school continues to support our student learning is being made. Some of those efforts are:

1. To motivate, challenge, and develop the students to attain academic proficiency at grade level and above.
2. To allow each student the freedom to learn by exploring through technology, small group collaboration, art, writer's workshop, and PBL.
3. To enable students to become creative, self-motivated, competent lifelong learners that live responsibly as productive members of a global society.

My doors are open to you anytime. Please feel free to contact me at any time to find out how you can best support your child and get more involved in our school as well as offer us your feedback. I appreciate your trust in us with your child and want to assure you that we are making every effort to continue to make TEACH Preparatory Elementary School thrive.

Sincerely,

Mrs. Sharon Rhee

### Principal's Comment

TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School (TEACH Prep ES) is the third school operated by TEACH Public Schools, Inc. in the Westmont/Gramercy Park community served by TEACH Academy of Technologies (grades 5-8) and TEACH Tech Charter High School (collectively, TEACH Public Schools or TEACH). TEACH Public Schools was founded by longtime Los Angeles educators Mildred Cunningham and Edith Morris, after whom our new elementary school will be named. TEACH was established with a vision of addressing the needs of the whole child, building children's character, and integrating state-of-the-art technology in instruction. Staff focus on forging deep, lasting connections with their students.

TEACH Public Schools' mission is to create a high quality, innovative teaching and learning environment that focuses on literacy, integrating state-of-the-art technologies across the core curriculum to achieve academic proficiency for all student

### Contact

*TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary  
8505 South Western Ave.  
Los Angeles, CA 90047-3053*

*Phone: 323-872-0708  
Email: [prep@teachps.org](mailto:prep@teachps.org)*

Pending TEACH Board Approval

## About This School

### Contact Information (School Year 2019—20)

District Contact Information (School Year 2019—20)	
<b>District Name</b>	Los Angeles Unified
<b>Phone Number</b>	(213) 241-1000
<b>Superintendent</b>	Austin Beutner
<b>Email Address</b>	<a href="mailto:austin.beutner@lausd.net">austin.beutner@lausd.net</a>
<b>Website</b>	<a href="http://www.lausd.net">www.lausd.net</a>

School Contact Information (School Year 2019—20)	
<b>School Name</b>	TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary
<b>Street</b>	8505 South Western Ave.
<b>City, State, Zip</b>	Los Angeles, Ca, 90047-3053
<b>Phone Number</b>	323-872-0708
<b>Principal</b>	Sharon Rhee, Principal
<b>Email Address</b>	<a href="mailto:prep@teachps.org">prep@teachps.org</a>
<b>Website</b>	<a href="http://prep.teachpublicschools.org">http://prep.teachpublicschools.org</a>
<b>County-District-School (CDS) Code</b>	19647330138305

Last updated: 1/28/2020

### School Description and Mission Statement (School Year 2019—20)

TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School (TEACH Prep ES) is the third school operated by TEACH Public Schools, Inc. in the Westmont/Gramercy Park community served by TEACH Academy of Technologies (grades 5-8) and TEACH Tech Charter High School (collectively, TEACH Public Schools or TEACH). TEACH Public Schools was founded by longtime Los Angeles educators Mildred Cunningham and Edith Morris, after whom our new elementary school will be named. TEACH was established with a vision of addressing the needs of the whole child, building children's character, and integrating state-of-the-art technology in instruction. Staff focus on forging deep, lasting connections with their students.

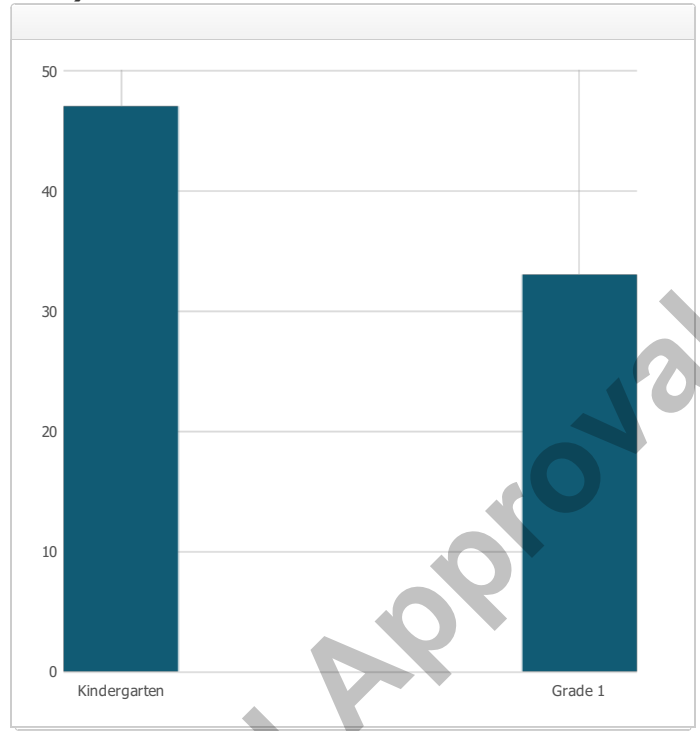
TEACH Public Schools' mission is to create a high quality, innovative teaching and learning environment that focuses on literacy, integrating state-of-the-art technologies across the core curriculum to achieve academic proficiency for all students. Our vision to reach students of all backgrounds by teaching the entire child, which includes the social, physical, emotional, and intellectual needs of the student. Upon graduation, the knowledge and the experiences acquired at our schools will be effectively applied to their daily life. TEACH Public Schools are innovative, dynamic, creative, and educationally enriching institutions of positive-driven learning. We believe that all children can learn when taught well and given an opportunity to thrive. We adhere to the thinking of philosopher G. Givhan, "What you pay attention to grows." By looking consistently at our students and the data of our practices, our teachers and students grow in their development and to great successes in the 21st century.

Last updated: 1/28/2020

Pending TEACH Board Approval

### Student Enrollment by Grade Level (School Year 2018—19)

Grade Level	Number of Students
Kindergarten	47
Grade 1	33
<b>Total Enrollment</b>	<b>80</b>



Last updated: 1/28/2020

### Student Enrollment by Student Group (School Year 2018—19)

Student Group	Percent of Total Enrollment
Black or African American	38.80 %
American Indian or Alaska Native	%
Asian	1.30 %
Filipino	%
Hispanic or Latino	60.00 %
Native Hawaiian or Pacific Islander	%
White	%
Two or More Races	%
Student Group (Other)	Percent of Total Enrollment
Socioeconomically Disadvantaged	93.80 %
English Learners	45.00 %
Students with Disabilities	2.50 %
Foster Youth	1.30 %
Homeless	%

## A. Conditions of Learning

### State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

#### Teacher Credentials

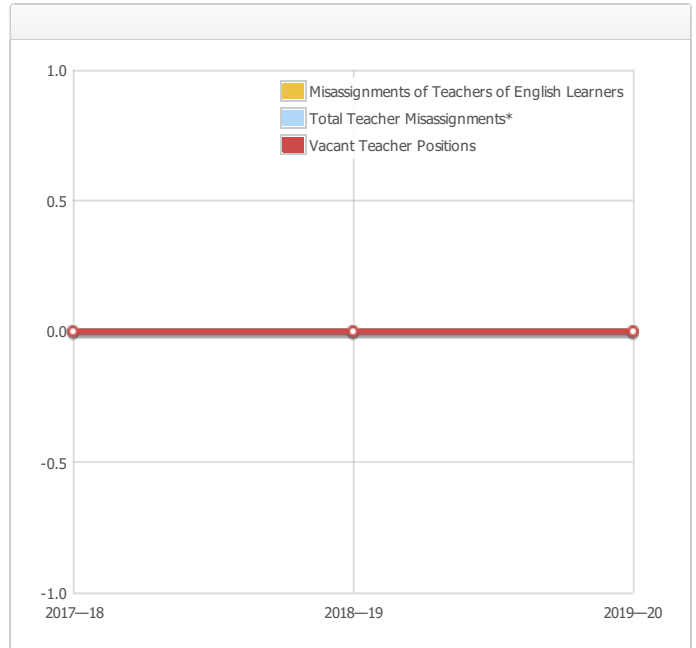
Teachers	School 2017—18	School 2018—19	School 2019—20	District 2019—20
With Full Credential	0	3	5	
Without Full Credential	0	0	0	
Teachers Teaching Outside Subject Area of Competence (with full credential)	0	0	0	



Last updated: 1/28/2020

#### Teacher Misassignments and Vacant Teacher Positions

Indicator	2017—18	2018—19	2019—20
Misassignments of Teachers of English Learners	0	0	0
Total Teacher Misassignments*	0	0	0
Vacant Teacher Positions	0	0	0



Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\* Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Last updated: 1/28/2020

**Quality, Currency, Availability of Textbooks and Other Instructional Materials (School Year 2019–20)**

Year and month in which the data were collected: December 2019

<b>Subject</b>	<b>Textbooks and Other Instructional Materials/year of Adoption</b>	<b>From Most Recent Adoption?</b>	<b>Percent Students Lacking Own Assigned Copy</b>
Reading/Language Arts		Yes	0.00 %
Mathematics		Yes	0.00 %
Science			0.00 %
History-Social Science			0.00 %
Foreign Language			0.00 %
Health			0.00 %
Visual and Performing Arts			0.0 %
Science Lab Eqpmt (Grades 9-12)	N/A	N/A	0.0 %

Note: Cells with N/A values do not require data.

Last updated: 1/28/2020

Pending TEACH Board Approval

### School Facility Conditions and Planned Improvements

TEACH Preparatory Elementary School was located at 1750 W. Century Blvd. Los Angeles, CA 90047 during its first year of operation. At this location, TPES had 4 bungalow classrooms that were utilized for the 3 classrooms and 1 administrative office. During this school year, TPES didn't encounter any major issues with the facility as it was brand new. In addition, during this new school year (2019-2020), TPES was moved to their permanent site located at 8505 S. Western Ave. Los Angeles, CA 90047.

Last updated: 1/28/2020

### School Facility Good Repair Status

Year and month of the most recent FIT report: December 2019

System Inspected	Rating	Repair Needed and Action Taken or Planned
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	Good	
<b>Interior:</b> Interior Surfaces	Good	
<b>Cleanliness:</b> Overall Cleanliness, Pest/Vermin Infestation	Good	
<b>Electrical:</b> Electrical	Good	
<b>Restrooms/Fountains:</b> Restrooms, Sinks/Fountains	Good	
<b>Safety:</b> Fire Safety, Hazardous Materials	Good	
<b>Structural:</b> Structural Damage, Roofs	Good	
<b>External:</b> Playground/School Grounds, Windows/Doors/Gates/Fences	Good	

### Overall Facility Rate

Year and month of the most recent FIT report: December 2019

Overall Rating	Good
----------------	------

Last updated: 1/28/2020

Pending TEACH Board Approval

## B. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Pending TEACH Board Approval

**CAASPP Test Results in Science for All Students  
Grades Five, Eight and High School  
Percentage of Students Meeting or Exceeding the State Standard**

Subject	School 2017–18	School 2018–19	District 2017–18	District 2018–19	State 2017–18	State 2018–19
Science (grades 5, 8, and high school)	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: This is a placeholder for the California Science Test (CAST) which was administered operationally during the 2018–19 school year. However, these data are not available for inclusion in the 2018–19 SARC posting due February 1, 2020. These data will be included in the 2019–20 SARC posting due February 1, 2021.

*Last updated: 1/28/2020*

Pending TEACH Board Approval

## State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject area of physical education

Pending TEACH Board Approval

## C. Engagement

# State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

### Opportunities for Parental Involvement (School Year 2019—20)

Parental support and involvement are vital components in students' academic success, and we believe that it is essential for parents to be knowledgeable about preparing their students to enter and complete college. Parents are considered partners in our mission and are encouraged to take an active and meaningful role to ensure the success of the school. Research shows that parent involvement in children's learning positively impacts student achievement. We believe that parent participation is really making a difference and is positively impacting student academic progress and future college success.

TEACH Public Schools encourages all parents, legal guardians, and adult family members to become actively involved in the school's educational program. Their time, talent, and enthusiasm are an integral part of the day-to-day functioning of the school and the overall academic development of their scholar.

There are several ways parents and guardians may get involved and demonstrate their commitment to school and home. School support activities include office support, campus, and field trip supervision, including taking on leadership roles on school committees and creating parent support groups. Parents also provide regular feedback and take part in decision-making through their participation in school governance and LCAP stakeholder engagement meetings. Academic support activities include weekly and monthly Saturday parent workshop and parent-teacher conference participation, along with classroom and tutoring support.

# State Priority: Pupil Engagement

*Last updated: 1/28/2020*

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school dropout rates; and
- High school graduation rates

Pending TEACH Board Approval

## State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

### Suspensions and Expulsions

Rate	School 2016—17	School 2017—18	School 2018—19	District 2016—17	District 2017—18	District 2018—19	State 2016—17	State 2017—18	State 2018—19
Suspensions	--	--	0.00%	0.80%	0.80%	0.70%	3.60%	3.50%	3.50%
Expulsions	--	--	0.00%	0.00%	0.00%	0.00%	0.10%	0.10%	0.10%

*Last updated: 1/28/2020*

### School Safety Plan (School Year 2019—20)

The School Safety Plan covers - policies and expectations regarding the practices at the school in maintaining the safety and security of students, staff members, and the physical campus, responding appropriately to emergencies, and creating a safe and orderly environment that is conducive to learning. The Plan is reviewed and updated annually and school employees have trained annually as well.

*Last updated: 1/28/2020*

Pending TEACH Board Approval

## D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

### Average Class Size and Class Size Distribution (Elementary) School Year (2016—17)

Grade Level	Average Class Size	Number of Classes * 1-20	Number of Classes * 21-32	Number of Classes * 33+
K				
1				
2				
3				
4				
5				
6				
Other**				

\* Number of classes indicates how many classes fall into each size category (a range of total students per class).  
 \*\* "Other" category is for multi-grade level classes.

### Average Class Size and Class Size Distribution (Elementary) School Year (2017—18)

Grade Level	Average Class Size	Number of Classes * 1-20	Number of Classes * 21-32	Number of Classes * 33+
K				
1				
2				
3				
4				
5				
6				
Other**				

\* Number of classes indicates how many classes fall into each size category (a range of total students per class).  
 \*\* "Other" category is for multi-grade level classes.

### Average Class Size and Class Size Distribution (Elementary) School Year (2018—19)

Grade Level	Average Class Size	Number of Classes * 1-20	Number of Classes * 21-32	Number of Classes * 33+
K	24.00		2	
1	33.00			1
2				
3				
4				
5				
6				
Other**				

\* Number of classes indicates how many classes fall into each size category (a range of total students per class).  
 \*\* "Other" category is for multi-grade level classes.

**Student Support Services Staff (School Year 2018—19)**

Title	Number of FTE* Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	0.20
Resource Specialist (non-teaching)	0.20
Other	

\*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

*Last updated: 1/28/2020*

Pending TEACH Board Approval

**Expenditures Per Pupil and School Site Teacher Salaries (Fiscal Year 2017–18)**

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	--	--	--	--
District	N/A	N/A	--	\$74789.00
Percent Difference – School Site and District	N/A	N/A	--	--
State	N/A	N/A	\$7506.64	\$82403.00
Percent Difference – School Site and State	N/A	N/A	--	--

Note: Cells with N/A values do not require data.

**Types of Services Funded (Fiscal Year 2018–19)**

Academic Tutoring
-------------------

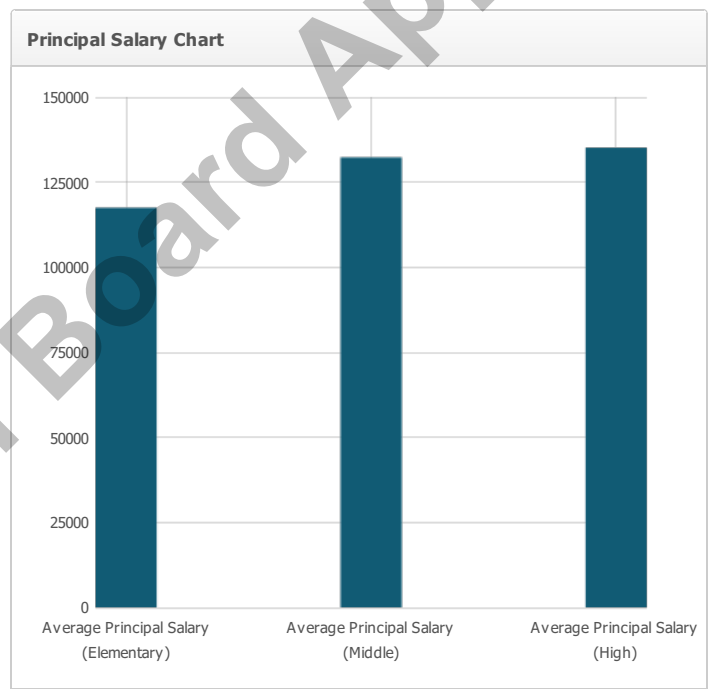
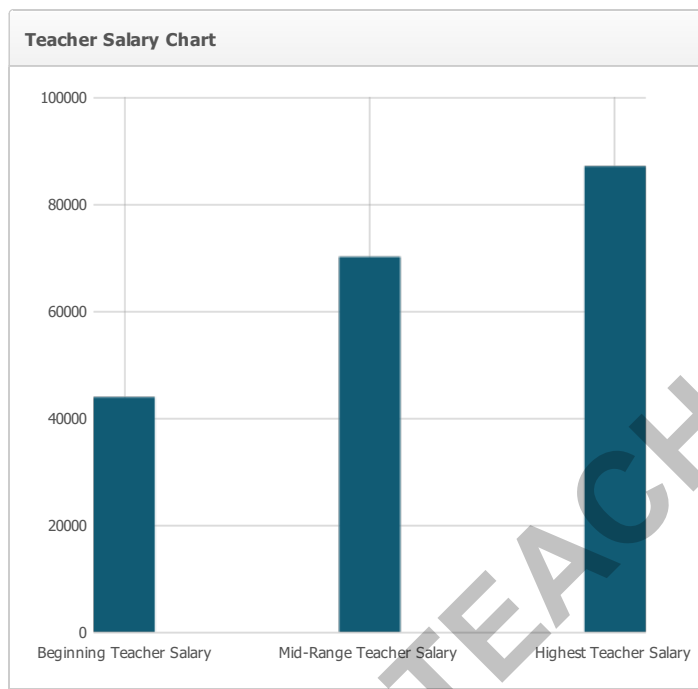
Last updated: 1/28/2020

Pending TEACH Board Approval

### Teacher and Administrative Salaries (Fiscal Year 2017–18)

Category	District Amount	State Average For Districts In Same Category
Beginning Teacher Salary	\$43,913	\$48,612
Mid-Range Teacher Salary	\$70,141	\$74,676
Highest Teacher Salary	\$87,085	\$99,791
Average Principal Salary (Elementary)	\$117,494	\$125,830
Average Principal Salary (Middle)	\$132,291	\$131,167
Average Principal Salary (High)	\$135,145	\$144,822
Superintendent Salary	\$350,000	\$275,796
Percent of Budget for Teacher Salaries	30.00%	34.00%
Percent of Budget for Administrative Salaries	5.00%	5.00%

For detailed information on salaries, see the CDE Certificated Salaries & Benefits web page at <https://www.cde.ca.gov/ds/fd/cs/>.



Last updated: 1/28/2020

### Professional Development

Measure	2017–18	2018–19	2019–20
Number of school days dedicated to Staff Development and Continuous Improvement		13	14

Last updated: 1/28/2020

# Coversheet

## Bond Market Update - TEACH 2019 Bonds

**Section:** IV. Facilities Report  
**Item:** A. Bond Market Update - TEACH 2019 Bonds  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** TEACH Board Presentation (1-29-20)vF.pdf



# TEACH Public Schools

## Board Presentation: Financing Results

January 29, 2020



# Overview

- TEACH issue \$22.3 million of bonds in December 2019 to finance the:
  - Acquisition of its High School
  - Acquisition of its Elementary School
  - Acquisition of BBQ Lot for the High School
  - Improvements to the BBQ Lot for the High School
  - Tennent improvements to the Middle School
  - Installation of a carport at its Elementary School
- TEACH bonds received the lowest interest rates for any non-rated charter school bonds ever issued in California
- The bonds were issued based on an obligated group structure to realized SB 740 grant funding and to provide cross-collateralization among the three schools



# Investor Interest

	2016	2019
Orders	12,280,000	96,990,000
Bond Available	12,280,000	22,310,000
Subscription	1.00	4.35
Investors	Nuveen	American Century Blackrock Nuveen Invesco Schudder

- TEACH received over orders over four times of bonds available
- Numerous other investors approved TEACH's bonds but selected not to buy because the rates were too low
- Because of this demand, we were able to reduce interest rates by another 0.15% from the original pricing offer



## Interest rates

	2016	2019	Difference
Long-Bond Yield	6.00%	3.57%	2.43%
Long-Bond Spread	3.46%	1.51%	1.95%
Bond Yield	5.97%	3.45%	2.52%

- TEACH received the lowest non-rated interest rate in the history of CA charter school bond financings
- TEACH beat names such as Bright Star, Ednovate, Arts in Action, Real Journeys, John Adams

# Regulatory Disclosure

**Disclosure of Conflicts of Interest and Legal or Disciplinary Events.** Pursuant to Municipal Securities Rulemaking Board (“MSRB”) Rule G-42, on Duties of Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients and potential clients which include, amongst other things, Conflicts of Interest and any Legal or Disciplinary events of Urban Futures, Inc. (“UFI”) and its associated persons.

**Conflicts of Interest. Compensation.** UFI represents that in connection with the issuance of municipal securities, UFI may receive compensation from an Issuer or Obligated Person for services rendered, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, UFI hereby discloses that such contingent and/or transactional compensation may present a potential conflict of interest regarding UFI’s ability to provide unbiased advice to enter into such transaction. This conflict of interest will not impair UFI’s ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

It should be noted that other forms of compensation (i.e. hourly or fixed fee based) may also present a potential conflict of interest regarding UFI’s ability to provide advice regarding a municipal security transaction. These other potential conflicts of interest will not impair UFI’s ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

**Other Municipal Advisor Relationships.** UFI serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another UFI client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, UFI could potentially face a conflict of interest arising from these competing client interests. UFI fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

If UFI becomes aware of any additional potential or actual conflict of interest after this disclosure, UFI will disclose the detailed information in writing to the issuer or obligated person in a timely manner.

**Legal or Disciplinary Events.** UFI does not have any legal events or disciplinary history on UFI’s Form MA and Form MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The Issuer may electronically access UFI’s most recent Form MA and each most recent Form MA-I filed with the Commission at the following website: [www.sec.gov/edgar/searchedgar/companysearch.html](http://www.sec.gov/edgar/searchedgar/companysearch.html).

There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC. If any material legal or regulatory action is brought against UFI, UFI will provide complete disclosure to the Issuer in detail allowing the Issuer to evaluate UFI, its management and personnel.

## Coversheet

### 10600 BBQ Change of Use Tenant Improvement Proposals

**Section:** IV. Facilities Report  
**Item:** B. 10600 BBQ Change of Use Tenant Improvement Proposals  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** A0.1.pdf  
Prpsl-Teach Tech Charter-LA-01-24-20.pdf  
TEACH Admin TI B104-2017 - Final - 001(1).pdf  
2020-0003agrc01.pdf



# STRUCTURAL DESIGN SOLUTIONS

16733 Ventura Blvd., Suite 200 Encino, California 91436

Tel.: (818) 986-1100

## PROPOSAL

Jan. 24, 2020

To: Arnie Levine  
James Heimler Architect, Inc.

Re: **Office Space at Teach Tech Charter Private High School - Tenant Improvement  
10600 S Western Ave. / Los Angeles, CA 90044**

Thank you for giving us the opportunity to provide you with this fee proposal for the above referenced project. We propose to provide the following structural engineering services for the scope of work as outlined below and based on the information provided by James Heimler Architect, Inc., and the preliminary architectural floor plan provided by Franco Architects, Inc:

1. Tenant improvement of the existing 2,400 sq. ft (approximately) building for a new office space. Existing building is a one story wood frame with stucco finish.
2. Site survey to investigate the as built structural system of the building as needed for structural design;
3. New office layout similar to the preliminary plan as prepared by Franco Architects, Inc.;
4. New walls and suspended ceiling system as per architectural plans;
5. Two or three new exterior windows;
6. One new mechanical unit on the roof. Structural engineering to confirm the existing roof framing for the new HVAC unit and provide specifications to reinforce the existing framing as needed;
7. Structural analysis and calculations for the above described scope of work based on the governing building code;
8. Preparation of structural drawings, details and specifications pertaining to the above work;
9. Response to any necessary building department structural plan check corrections pertaining to the above work.

### Engineering Fee

Design Phase (Construction Documents) .....	\$6,500.00 (Estimated fee - Exact figure to be determined after working architectural plans are available)
Site Visits/Structural Observations .....	\$500.00 (Per visit - Max. of 2.5 hours Invoiced hourly if exceeds 2.5 hours)
Total Construction Phase (including Site Visits/Observations) .....	\$1,500.00 (Estimated fee)

### Billing Rate Schedule

Principal/Senior Engineer .....	\$225.00/HR
Staff Engineer .....	\$175.00/HR
CAD Drafting .....	\$85.00/HR
Administrative Services .....	\$65.00/HR

This proposal is valid for 45 days from the date indicated above.

If you have any questions, please feel free to contact us. We appreciate the opportunity for providing this proposal and look forward to working with you on this project

Sincerely;

SDS Engineering, Inc.  
dba: Structural Design Solutions  
M Tom Salehi,  
Principal

# AIA<sup>®</sup> Document B104<sup>™</sup> – 2017

## **Standard Abbreviated Form of Agreement Between Owner and Architect**

**AGREEMENT** made as of the Eighteenth day of October in the year Two Thousand Nineteen  
*(In words, indicate day, month and year.)*

**BETWEEN** the Architect's client identified as the Owner:  
*(Name, legal status, address and other information)*

TEACH Public Schools  
1846 W. Imperial Hwy.  
Los Angeles, CA 90047  
Telephone Number: (323)872-0808

and the Architect:  
*(Name, legal status, address and other information)*

Franco Architects Inc., Professional Corporation  
12345 Ventura Blvd. Ste. H  
Studio City, CA 91604  
Telephone Number: (818)754-2030x.4  
Fax Number: (818)754-2032

for the following Project:  
*(Name, location and detailed description)*

Teach Admin T.I.  
10600 S. Western Ave.  
Los Angeles, CA  
Architect will provide design and permit for a tenant improvement-change of use from an existing restaurant to an office building. The building will serve as the new administration offices for the adjacent school site.

The Owner and Architect agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

/

**AIA Document B104<sup>™</sup> – 2017.** Copyright © 1974, 1978, 1987, 1997, 2007 and 2017 by The American Institute of Architects. **All rights reserved. WARNING: This AIA<sup>®</sup> Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA<sup>®</sup> Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:18:45 ET on 10/17/2019 under Order No.0250620690 which expires on 07/04/2020, and is not for resale.

**User Notes:**

(1145517671)

## TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

### ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth below:

*(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, and other information relevant to the Project.)*

Architect will provide design and permit for a tenant improvement-change of use from an existing restaurant to an office building. The building will serve as the new administration offices for the adjacent school site.

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

Init.

/

**AIA Document B104™ – 2017.** Copyright © 1974, 1978, 1987, 1997, 2007 and 2017 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:18:45 ET on 10/17/2019 under Order No.0250620690 which expires on 07/04/2020, and is not for resale.

User Notes:

(1145517671)

**ARTICLE 2 ARCHITECT’S RESPONSIBILITIES**

§ 2.1 The Architect shall provide the professional services set forth in this Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.2 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.8:

*(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)*

- .1 General Liability  
Two (2) Million
- .2 Automobile Liability  
Two (2) Million
- .3 Workers’ Compensation  
Statutory
- .4 Professional Liability  
One (1) Million
- .5 Limitation of Liability

To the fullest extent permitted by law, the Owner agrees to limit the liability of the Architect for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Architect and his or her sub-consultants shall not exceed \$50,000 or the Consultant’s total fee for services rendered on this project, whichever is greater. Such claims include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract.

**ARTICLE 3 SCOPE OF ARCHITECT’S BASIC SERVICES**

§ 3.1 The Architect’s Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall coordinate its services with those services provided by the Owner and the Owner’s consultants. The Architect shall be entitled to rely on (1) the accuracy and completeness of the services and information furnished by the Owner and (2) the Owner’s approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.2 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner’s approval a schedule for the performance of the Architect’s services. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner’s approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.3 The Architect shall assist the Owner in connection with the Owner’s responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

Init.

/

### § 3.2 Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall discuss with the Owner the Owner's program, schedule, budget for the Cost of the Work, Project site, and alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the Project requirements.

§ 3.2.3 The Architect shall consider the relative value of alternative materials, building systems and equipment, together with other considerations based on program, aesthetics, and any sustainable objectives, in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.2.4 Based on the Project requirements, the Architect shall prepare Design Documents for the Owner's approval consisting of drawings and other documents appropriate for the Project and the Architect shall prepare and submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.5 The Architect shall submit the Design Documents to the Owner, and request the Owner's approval.

### § 3.3 Construction Documents Phase Services

§ 3.3.1 Based on the Owner's approval of the Design Documents, the Architect shall prepare for the Owner's approval Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.4.4.

§ 3.3.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.3.3 The Architect shall submit the Construction Documents to the Owner, update the estimate for the Cost of the Work and advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.3.4 The Architect, following the Owner's approval of the Construction Documents and of the latest estimate of the Cost of the Work, shall assist the Owner in obtaining bids or proposals and awarding and preparing contracts for construction.

### § 3.4 Construction Phase Services

#### § 3.4.1 General

§ 3.4.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A104™-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A104-2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.4.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.4.1.3 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

Init.

/

### § 3.4.2 Evaluations of the Work

§ 3.4.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.2, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.4.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents and has the authority to require inspection or testing of the Work.

§ 3.4.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.4.2.4 When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 3.4.2.5 The Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

### § 3.4.3 Certificates for Payment to Contractor

§ 3.4.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.4.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified.

§ 3.4.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

### § 3.4.4 Submittals

§ 3.4.4.1 The Architect shall review and approve, or take other appropriate action, upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or any construction means, methods, techniques, sequences or procedures.

§ 3.4.4.2 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be

Init.

/

**AIA Document B104™ – 2017.** Copyright © 1974, 1978, 1987, 1997, 2007 and 2017 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:18:45 ET on 10/17/2019 under Order No.0250620690 which expires on 07/04/2020, and is not for resale.

User Notes:

(1145517671)

responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

**§ 3.4.4.3** The Architect shall review and respond to written requests for information about the Contract Documents. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness.

#### **§ 3.4.5 Changes in the Work**

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

#### **§ 3.4.6 Project Completion**

The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

### **ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES**

**§ 4.1** Supplemental Services are not included in Basic Services but may be required for the Project. The Architect shall provide the Supplemental Services indicated below, and the Owner shall compensate the Architect as provided in Section 11.2. Supplemental Services may include programming, site evaluation and planning, environmental studies, civil engineering, landscape design, telecommunications/data, security, measured drawings of existing conditions, coordination of separate contractors or independent consultants, detailed cost estimates, on-site project representation beyond requirements of Section 4.2.2, value analysis, interior architectural design, tenant related services, preparation of record drawings, commissioning, sustainable project services, and any other services not otherwise included in this Agreement. *(Identify below the Supplemental Services that the Architect is required to provide and insert a description of each Supplemental Service, if not further described in an exhibit attached to this document.)*

**§ 4.2** The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Upon recognizing the need to perform Additional Services, the Architect shall notify the Owner. The Architect shall not provide the Additional Services until the Architect receives the Owner's written authorization. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3.

**§ 4.2.1** The Architect shall provide services necessitated by a change in the Initial Information, changes in previous instructions or approvals given by the Owner, or a material change in the Project including size; quality; complexity; the Owner's schedule or budget for Cost of the Work; or procurement or delivery method as an Additional Service.

**§ 4.2.2** The Architect has included in Basic Services Ten ( 10 ) visits to the site by the Architect during construction. The Architect shall conduct site visits in excess of that amount as an Additional Service.

**§ 4.2.3** The Architect shall, as an Additional Service, provide services made necessary by a Contractor's proposed change in the Work. The Architect shall prepare revisions to the Architect's Instruments of Service necessitated by Change Orders and Construction Change Directives as an Additional Service.

**§ 4.2.4** If the services covered by this Agreement have not been completed within eighteen ( 18 ) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

Init.

/

**ARTICLE 5 OWNER'S RESPONSIBILITIES**

**§ 5.1** Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements.

**§ 5.2** The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

**§ 5.3** The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project; a written legal description of the site; and services of geotechnical engineers or other consultants, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project.

**§ 5.4** The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

**§ 5.5** The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests; tests for air and water pollution; and tests for hazardous materials.

**§ 5.6** The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

**§ 5.7** The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

**§ 5.8** The Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents.

**§ 5.9** The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

**§ 5.10** Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

**ARTICLE 6 COST OF THE WORK**

**§ 6.1** For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

**§ 6.2** The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot

Init.

/

**AIA Document B104™ – 2017.** Copyright © 1974, 1978, 1987, 1997, 2007 and 2017 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:18:45 ET on 10/17/2019 under Order No.0250620690 which expires on 07/04/2020, and is not for resale.

User Notes:

(1145517671)

and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

**§ 6.3** In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1, as a Supplemental Service.

**§ 6.4** If, through no fault of the Architect, construction procurement activities have not commenced within 90 days after the Architect submits the Construction Documents to the Owner the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

**§ 6.5** If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

**§ 6.6** If the Owner's current budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

**§ 6.7** If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

## **ARTICLE 7 COPYRIGHTS AND LICENSES**

**§ 7.1** The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

**§ 7.2** The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

**§ 7.3** The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums when due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the

Init.

/

**AIA Document B104™ – 2017.** Copyright © 1974, 1978, 1987, 1997, 2007 and 2017 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:18:45 ET on 10/17/2019 under Order No.0250620690 which expires on 07/04/2020, and is not for resale.

**User Notes:**

(1145517671)

Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

**§ 7.3.1** In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

**§ 7.4** Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

**§ 7.5** Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

## **ARTICLE 8 CLAIMS AND DISPUTES**

### **§ 8.1 General**

**§ 8.1.1** The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

**§ 8.1.2** To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A104-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

**§ 8.1.3** The Architect and Owner waive consequential damages for claims, disputes or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.6.

### **§ 8.2 Mediation**

**§ 8.2.1** Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

**§ 8.2.2** Mediation, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

**§ 8.2.3** If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

*(Check the appropriate box.)*

Arbitration pursuant to Section 8.3 of this Agreement

Init.

**AIA Document B104™ – 2017.** Copyright © 1974, 1978, 1987, 1997, 2007 and 2017 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:18:45 ET on 10/17/2019 under Order No.0250620690 which expires on 07/04/2020, and is not for resale.

User Notes:

(1145517671)

Litigation in a court of competent jurisdiction

Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

### § 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

### § 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

## ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any

Init.

/

expenses incurred in the interruption and resumption of the Architect’s services. The Architect’s fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect’s services. The Architect’s fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days’ written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days’ written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days’ written notice to the Architect for the Owner’s convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all costs attributable to termination, including the costs attributable to the Architect’s termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

*(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)*

- .1 Termination Fee:
  - Services performed
- .2 Licensing Fee if the Owner intends to continue using the Architect’s Instruments of Service:
  - Upon agreement

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

**ARTICLE 10 MISCELLANEOUS PROVISIONS**

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located excluding that jurisdiction’s choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A104–2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner’s rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates or consents, the proposed language of such certificates or consents shall be submitted to the Architect for review at least 14 days prior to the requested dates of

Init.

/

execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

**§ 10.5** Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

**§ 10.6** The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

**§ 10.7** The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect’s promotional and professional materials. However, the Architect’s materials shall not include information the Owner has identified in writing as confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner’s promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

**§ 10.8** The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties’ intentions and purposes in executing the Agreement.

**ARTICLE 11 COMPENSATION**

**§ 11.1** For the Architect’s Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum  
*(Insert amount)*
  
- .2 Percentage Basis  
*(Insert percentage value)*  
  
( ) % of the Owner’s budget for the Cost of the Work, as calculated in accordance with Section 11.6.
  
- .3 Other  
*(Describe the method of compensation)*  
  
Fixed Fee: \$42,000  
Including- structural, electrical, and MEP engineering

**§ 11.2** For Supplemental Services identified in Section 4.1, the Owner shall compensate the Architect as follows:  
*(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)*

Hourly or at direct cost by sub-consultant

**§ 11.3** For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:  
*(Insert amount of, or basis for, compensation.)*

Hourly or at direct cost by sub-consultant

**§ 11.4** Compensation for Supplemental and Additional Services of the Architect’s consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus percent ( %), or as follows:

Init.

At direct cost by sub-consultant

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Design Phase	Thirty	percent (	30	%)
Construction Documents Phase	Forty	percent (	40	%)
Construction Phase	Thirty	percent (	30	%)
<b>Total Basic Compensation</b>	<b>one hundred</b>	<b>percent (</b>	<b>100</b>	<b>%)</b>

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner’s most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner’s budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect’s consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect’s and Architect’s consultants’ normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

Employee or Category	Rate
Architect	\$185
Engineer	\$185
Project Manager	\$150
Project Designer	\$125
Designer	\$100
Drafter	\$90

**§ 11.8 Compensation for Reimbursable Expenses**

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect’s consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally maintained by the Architect and the Architect’s consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

Init.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect’s consultants plus zero percent ( 0 %) of the expenses incurred.

§ 11.9 Payments to the Architect

§ 11.9.1 Initial Payment

An initial payment of zero (\$ 0 ) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner’s account in the final invoice.

§ 11.9.2 Progress Payments

§ 11.9.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect’s invoice. Amounts unpaid thirty ( 30 ) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

*(Insert rate of monthly or annual interest agreed upon.)*

%

§ 11.9.2.2 The Owner shall not withhold amounts from the Architect’s compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.9.2.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

*(Include other terms and conditions applicable to this Agreement.)*

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B104™–2017, Standard Abbreviated Form of Agreement Between Owner and Architect
- .2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:  
*(Insert the date of the E203–2013 incorporated into this agreement.)*
- .3 Exhibits:  
*(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits identified in Section 4.1.)*
- .4 Other documents:  
*(List other documents, if any, including additional scopes of service forming part of the Agreement.)*

Exhibit A – Schematic Plan

Init.

AIA Document B104™ – 2017. Copyright © 1974, 1978, 1987, 1997, 2007 and 2017 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:18:45 ET on 10/17/2019 under Order No.0250620690 which expires on 07/04/2020, and is not for resale.

User Notes:

(1145517671)

This Agreement entered into as of the day and year first written above.

**OWNER** *(Signature)*

Matthew Brown, COO and CFO  
*(Printed name and title)*

**ARCHITECT** *(Signature)*

Johann Wang, Principal Architect  
*(Printed name, title, and license number, if required)*



Init.

**AIA Document B104™ – 2017.** Copyright © 1974, 1978, 1987, 1997, 2007 and 2017 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:18:45 ET on 10/17/2019 under Order No.0250620690 which expires on 07/04/2020, and is not for resale.  
**User Notes:**

# Additions and Deletions Report for AIA® Document B104™ – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:18:45 ET on 10/17/2019.

## PAGE 1

**AGREEMENT** made as of the Eighteenth day of October in the year Two Thousand Nineteen

...

TEACH Public Schools  
1846 W. Imperial Hwy.  
Los Angeles, CA 90047  
Telephone Number: (323)872-0808

...

Franco Architects Inc., Professional Corporation  
12345 Ventura Blvd. Ste. H  
Studio City, CA 91604  
Telephone Number: (818)754-2030x.4  
Fax Number: (818)754-2032

...

Teach Admin T.I.  
10600 S. Western Ave.  
Los Angeles, CA  
Architect will provide design and permit for a tenant improvement-change of use from an existing restaurant to an office building. The building will serve as the new administration offices for the adjacent school site.

## PAGE 2

Architect will provide design and permit for a tenant improvement-change of use from an existing restaurant to an office building. The building will serve as the new administration offices for the adjacent school site.

## PAGE 3

Two (2) Million

...

Two (2) Million

...

Statutory

...

One (1) Million

.5 Limitation of Liability

To the fullest extent permitted by law, the Owner agrees to limit the liability of the Architect for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Architect and his or her sub-consultants shall not exceed \$50,000 or the Consultant's total fee for services rendered on this project, whichever is greater. Such claims include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract.

PAGE 6

§ 4.2.2 The Architect has included in Basic Services Ten ( 10 ) visits to the site by the Architect during construction. The Architect shall conduct site visits in excess of that amount as an Additional Service.

...

§ 4.2.4 If the services covered by this Agreement have not been completed within eighteen ( 18 ) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

PAGE 9

Arbitration pursuant to Section 8.3 of this Agreement

PAGE 11

Services performed

...

Upon agreement

PAGE 12

Fixed Fee: \$42,000

Including- structural, electrical, and MEP engineering

...

Hourly or at direct cost by sub-consultant

...

Hourly or at direct cost by sub-consultant

PAGE 13

At direct cost by sub-consultant

...

Design Phase	<u>Thirty</u>	percent (	<u>30</u>	%)
Construction Documents Phase	<u>Forty</u>	percent (	<u>40</u>	%)
Construction Phase	<u>Thirty</u>	percent (	<u>30</u>	%)

...

<u>Architect</u>	<u>\$185</u>
<u>Engineer</u>	<u>\$185</u>

<u>Project Manager</u>	<u>\$150</u>
<u>Project Designer</u>	<u>\$125</u>
<u>Designer</u>	<u>\$100</u>
<u>Drafter</u>	<u>\$90</u>

**PAGE 14**

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect’s consultants plus zero percent ( 0 %) of the expenses incurred.

...

An initial payment of zero (\$ 0 ) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner’s account in the final invoice.

...

§ 11.9.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect’s invoice. Amounts unpaid thirty ( 30 ) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

...

Exhibit A – Schematic Plan

**PAGE 15**

Matthew Brown, COO and CFO

Johann Wang, Principal Architect

## **Certification of Document's Authenticity**

**AIA® Document D401™ – 2003**

I, Etmny Cornejo, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 16:18:45 ET on 10/17/2019 under Order No. 0250620690 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B104™ – 2017, Standard Abbreviated Form of Agreement Between Owner and Architect , as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

---

*(Signed)*

---

*(Title)*

---

*(Dated)*



## JAMES HEIMLER, ARCHITECT, INC.

19510 VENTURA BLVD., SUITE 210, TARZANA, CA 91356-2947  
www.jhai-architect.com E-MAIL [jhai@jhai-architect.com](mailto:jhai@jhai-architect.com)

PHONE (818) 343-5393  
FAX (818) 343-5815

### AGREEMENT BETWEEN OWNER AND ARCHITECT

<b>CONTACT:</b>	<b>Matthew Brown</b>	<b>DATE:</b>	01/14/2020
<b>OWNER:</b>	<b>TEACH Public Schools</b>	<b>JOB NO.:</b>	2020-0003
<b>ADDRESS:</b>	10000 S. Western Ave Los Angeles, CA 90047	<b>Agc NO.:</b>	<b>Agrc01</b>
<b>PHONE:</b>	323-872-0808	<b>PROJECT:</b>	<b>Teach BBQ-Los Angeles</b>
<b>FAX:</b>		<b>LOCATION:</b>	10600 S. Western Ave Los Angeles, CA 90044
<b>CELL:</b>			
<b>E-MAIL:</b>	<a href="mailto:mbrown@teachps.org">mbrown@teachps.org</a>		

#### A. BASIC SERVICES:

##### 1. SCOPE:

- a. Project Type: **Office-Tenant Improvement-Site Improvement-Parking**
- b. 24,000 s.f.± existing one story wood framed building.
- c. Design similar to Owner provided proposed plan sheet A1.0 dated 9/23/2019.
- d. Change of Use: Convert existing restaurant into administrative offices for the school.
- e. New suspended acoustical tile ceiling throughout.
- f. Add two to three exterior windows.
- g. Add one new mechanical unit on the roof.
- h. Provide new sprinkler system.
- i. New parking layout for accessibility not included in scope of work. Owner to provide boundary and topographical survey if needed.

##### 2. SERVICES INCLUDE ARCHITECTURAL:

- a. Pre Design:
  - (1) Document existing observable Architectural conditions at project location (non-destructive methods), within immediate area of work only, including:
    - (a) Documents- floor, ceiling, and roof plans, section and elevation (in electronic format).
    - (b) Information shall include:
      - (i) Main utility services.
- b. Schematic Design:
  - (1) Assist the Owner with an analysis of development alternatives for the purpose of determining the scope and character of the project.
  - (2) Provide site and floor plans. Two (2) schemes.
  - (3) Verify government restrictions at governing agencies.
  - (4) One (1) meeting Owner's office anticipated.
  - (5) Assist the Owner with obtaining professional services fee proposals from the Owner's consultants, including: Civil, Structural, Mechanical, Electrical, and Plumbing Engineers.
- c. Design Development: N.I.C. (Not in Contract)
- d. Construction Documents:
  - (1) Provide architectural construction documents for permitting purposes with additional detailing.
  - (2) These documents include:
    - (a) Minor site plan modifications and related information.
    - (b) Floor plan and related information;
    - (c) Reflected ceiling plan with suspension system detail.
    - (d) Wall details.
    - (e) Disabled access issue U.N.O. (Unless Noted Otherwise).
    - (f) Generic specifications or as provided by client.
    - (g) Architectural plan check corrections.
  - (3) No meetings anticipated.



DATE: 01/14/2020  
 JOB NO.: 2020-0003

- (4) Assist the Owner with coordination of the Owner’s consultants, including: Civil, Structural, Mechanical, Electrical, and Plumbing Engineers.
  - e. Agency Processing:
    - (1) Standard Approval:
      - (a) Assist the Owner in filing and processing for Government authority approvals.
      - (2) Special Approval: N.I.C.
  - f. Bid Coordination:
    - (1) As requested.
  - g. Construction Administration:
    - (1) As requested.
  - h. Consultation: N.I.C.
3. AGREEMENT EXCLUSIONS: Without limitations to the foregoing, the following items are **not** included in the scope of basic services: project program; LEED design services; topography and boundary surveys; property dedications; radius maps and related information; verifying information (permit) on file at City; zoning and city planning requirements (outside of the building shell); soils and geology conditions; hazardous materials; Utility Company coordination; preparation and expediting for neighborhood or special Government authority approvals i.e. regional planning issues, review boards, Conditional Use Permit (C.U.P.), Administration Adjustments, plot plan reviews, project permits, hearings, variances, code modification requests; health department; off-site conditions including but not limited to public works and engineering department requirements; document recording; ADA/disabled access (except in immediate area of work); preliminary/final energy modeling calculations and analysis; Civil, Structural, Mechanical (including Title 24 energy calculations and all required documentation forms), Plumbing and Electrical Engineering services; photovoltaic/solar hot water systems; lighting design; low voltage systems; Acoustical Consultant; schematic design; value engineering; book or sheet specifications unless required for permitting; fixtures and equipment selection; Interior decorating; furniture plans; arborist/tree reports; Landscape Architect design including: hardscape, softscape and irrigation design; on site water storage/Sanitation/Health Department issues; models; renderings; computerized animated presentations; graphic design; building signs; all city fees, taxes, permits; construction cost estimating; construction bid coordination U.N.O.; construction administration U.N.O.; and commissioning.

**B. COMPENSATION FOR BASIC SERVICES:**

1. Compensation shall be based on hourly rates as noted below

Principal Architect-----	\$225.00	Intermediate Designer -----	\$78.00
-		-	
Senior Architect / Director-----	\$146.00	Junior Designer -----	\$62.00
-		-	
Project Architect / Senior Project Manager---	\$130.00	Senior Manager-----	\$88.00
		--	
Senior Designer 1 / Project Manager-----	\$120.00	Manager -----	\$68.00
-		--	
Senior Designer 2 -----	\$110.00	Assistant Manager-----	\$52.00
-		-	
Senior Designer 3 -----	\$94.00		
-			

Hourly rates are in effect for one calendar year. An annual increase may apply.

- 2. Compensation shall be an Estimated Fee and shall be based on hourly rates as noted in sub-paragraph B.1. and B.7.
- 3. If compensation reaches an Estimated Fee Total of Nineteen Thousand Eight Hundred and no/100 Dollars (\$19,800.00), then prior to exceeding the Estimated Fee Total, the Architect shall issue the Owner an Agreement Services Addendum (ASA) for approval.
- 4. The Fee breakdown by Phase for Architectural:

<u>Phase</u>	<u>Estimated Fee</u>	<u>N.I.C.</u>
a. Pre Design -----	\$ 4,500.00	
b. Schematic Design-----	\$ 3,000.00	
c. Design Development-----		N.I.C.
d. Construction Documents-----	\$ 7,500.00	
e. Agency Processing (1) Standard Approval	\$ 3,300.00	
(2) Special Approval		N.I.C.



DATE: 01/14/2020  
 JOB NO.: 2020-0003

f. Bid Coordination-----	\$ 500.00	
g. Construction Administration-----	\$ 1,000.00	
h. Consultation-----		N.I.C.
<b>i. Total</b>	<b>\$19,800.00</b>	

5. Each phase will not proceed without Owner’s written approval to proceed past previous phase of services.
6. The Estimated Fee of any given phase is approximate and the cap is on the Total.
7. Hourly compensation shall include all time spent including but not limited to administrative, accounting, project management and coordination, meetings, all communications, and portal to portal transportation.

**C. COMPENSATION FOR ADDITIONAL SERVICES:**

1. Compensation shall be based on hourly rates as noted in sub-paragraph B.1. and B.7.

**D. REIMBURSEMENTS:**

1. Printing, deliveries, copies, parking, transportation, and government fees shall be billed at a multiple of 1.15 times the Architect's expense.

**E. PAYMENT:**

1. Initial payment of Three Thousand and no/100 dollars (\$3,000.00) to be credited at final invoicing.
2. All payments are due and payable within Fourteen (14) days of monthly invoicing.
3. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the maximum interest allowed by law.
4. Progress payments shall be made in full for all services completed including, but not limited to: consultants, reimbursements, administrative, and interest on all late payments.
5. No deduction shall be made from payments to this office on account of penalty, liquidated damages, or any other sums withheld from payment to you, the building contractor, or any other persons.

**F. CONDITIONS OF SERVICE:**

1. AGREEMENT SERVICES ADDENDUM (ASA): Authorizations by the Owner, for expanded agreement services, shall be binding on the Owner with written acknowledgment by the Architect in the form of an ‘ASA’.
2. OWNER DEFINED: Owner shall be defined as Client whether Owner or Owner's Representative.
3. CONSTRUCTION COST: No fixed limit of construction costs shall be established as a condition of this agreement.
4. OWNER'S RESPONSIBILITY: Provide project program; legal description; existing building permits; construction standards; Consultants’ services; boundary survey and topographic map with 1<sup>o</sup> intervals on all existing conditions on project site with construction adjacencies within 5 feet of property line and utilities in AutoCAD 2014 electronic format; and a current government approved Geotechnical report.
5. PLAN CHANGES: Owner’s written approval shall be obtained at each stage (Schematic Design, Design Development and Construction Documents) prior to progression to the next stage. All design changes, corrections and meetings after approval at each stage shall be compensated for as Additional Services at the hourly rates as set forth in Sub-section C.
6. CODE CHANGES: The Architect shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of *[the execution of this Agreement, and initial project review requests at governing agencies, as noted in this Agreement]*. Design changes made necessary by newly enacted laws, codes, regulations, and new code interpretations after this date shall entitle the Architect to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement. In the event of a conflict between laws, codes and regulations of various governmental entities having jurisdiction over this Project, the Architect shall notify the Client of the nature and impact of such conflict. The Client agrees to cooperate and work with the Architect in an effort to resolve this conflict.
7. CONSULTANT CHANGES: The Architect shall not be responsible for the accuracy or completeness and suitability of the Owner's or Architect's consultant's work. All changes, corrections and meetings related to the above mentioned shall be based on hourly rates as noted in sub-section C.
8. SCHEDULE: The Architect shall not be responsible for delays or default in performance of design services which are beyond Architect's control. In the event that (i) Owner suspends the Project for greater than sixty (60) days, (ii) the Project is abandoned by Owner for greater than sixty (60) days, or (iii) Architect’s services are not needed for a period of greater than ninety (90) days, then Architect shall be compensated for expenses incurred in the interruption and resumption of Architect’s services and the schedule and compensation hereunder shall be equitably adjusted as per sub-section B.



**JAMES HEIMLER, ARCHITECT, INC.**

DATE: 01/14/2020  
JOB NO.: 2020-0003

9. **OWNERSHIP OF DOCUMENTS:** All documents produced by the Firm under this agreement shall remain the property of the Firm and may not be used by the Client for any other endeavor without the written consent of the Firm.
10. **DOCUMENT PRIORITY:** Hard copy plans shall take precedence over electronic files. Electronic files are for the Client's convenience only. Architect shall not be responsible for the deterioration of data on electronic format beyond 2 months.
11. **LIMITATION OF LIABILITY:** In recognition of the relative risks and benefits of this Project to the Owner and the Architect, the risks have been allocated such that the Owner agrees on its behalf and on behalf of all of its owners, shareholders or principals, to the fullest extent permitted by law, to limit the liability of the Architect, and the Architects' employees and consultants, to the Owner, General Contractor, subcontractors, other consultants, material suppliers, or any other third party, including successors or assigns, owners of the individual units at the Project from and against any and all liability, claims, demands, damages, expenses (including attorneys, expert and administrative fees) (hereinafter "Liability") from any cause or causes, such that the total aggregate liability of the Architect, and its consultants, to all those named shall not exceed Five Thousand and no/100 dollars (\$5,000.00) for services rendered on this Project. This limitation of liability includes, but is not limited to allegations or proof of negligence, indemnity, breach of contract, strict liability or warranty, consequential damages, or any other contract or tort claim plead.
12. **DAMAGE WAIVER:** Neither party shall, under any circumstances, be liable to any other party for consequential, exemplary, or economic loss damages arising out of or related to the transactions contemplated in this agreement or the planning, design and construction of the project.
13. **OPINIONS OF PROBABLE CONSTRUCTION COST:** In providing opinions or estimates of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Consultant's opinions or estimates of probable construction costs are made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Consultant's opinions or estimates of probable construction cost. The Client is strongly encouraged to retain a professional cost estimator.
14. **HOLD HARMLESS STORING DATA ON ELECTRONIC MEDIA:** Any use or reuse of original or altered CADD materials by Owner, agents of Owner, or other parties without the review and written approval of Design Professional shall be at the sole risk of Owner. Furthermore, the Owner, agrees to indemnify, hold harmless and defend James Heimler, Architect, Inc. and its agents, principals and employees from and against any and all claims, costs, suits and damages, including reasonable attorney fees, reasonable expert fees and all reasonable costs of defense arising out of the modification or reuse of these materials.
15. **INSPECTION:** The Owner shall contract an independent inspection and testing agency to review the materials, methods, and means of construction in relation to waterproofing and acoustical compliance to current industry standards. Architect will provide input into the selection of these consultants but they will be retained by and report to the Owner.
16. **VISUAL ON-SITE OBSERVATION SERVICES:** Evaluation of the existing structure requires that certain assumptions be made regarding existing conditions. Some of these assumptions about existing conditions cannot be verified without expending additional sums of money or destroying otherwise adequate or serviceable portions of the building ("unforeseen existing conditions"). The Client agrees to the fullest extent permitted by law, to indemnify and hold the Design Professional harmless from and against any and all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising or allegedly arising out of the professional services that arise from "unforeseen existing conditions" under this Agreement, except for the sole negligence or willful misconduct of the Design Professional.
17. **CERTIFICATE OF MERIT:** The Client shall make no claim for professional negligence either directly or by way of a cross complaint against the Architect unless the Client has first provided the Architect with a written certification executed by an independent Architect currently practicing in the same discipline as the Architect and licensed in the State of California. This Certification shall contain: 1) The name and license number of the certifier 2) Specify the acts or omissions that the certifier contends are not in conformance with the standard of care applicable to an Architect performing professional services under similar circumstances, and 3) State in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. This Certificate shall be provided to the Architect not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any arbitration or judicial proceeding. This Certificate of Merit clause will take precedence over any State law in force at the time of the claim or demand for arbitration.



DATE: 01/14/2020  
JOB NO.: 2020-0003

18. **COMPLIANCE WITH PLANS:** The Owner shall use its best efforts to properly construct project in full compliance with the plans and specifications prepared by the Architect and must repair any substandard, faulty or failing work.
19. **UNAUTHORIZED CHANGES:** In the event the Owner, the Owner's contractors or subcontractors, or anyone for whom the Owner is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents prepared by the Architect without obtaining the Architect's prior written consent, the Owner shall assume full responsibility for the results of such changes. Therefore the Owner agrees to waive any claim against the Architect and to release the Architect from any liability arising directly or indirectly from such changes. In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect from any damages, liabilities or costs, including reasonable attorneys' fees and costs of defense, arising from such changes. In addition, the Owner agrees to include in any contracts for construction appropriate language that prohibits the Contractor or any subcontractors of any tier from making any changes or modifications to the Architect's construction documents without the prior written approval of the Architect and that further requires the Contractor to indemnify both the Architect and the Owner from any liability or cost arising from such changes made without such proper authorization.
20. **CONSTRUCTION ADMINISTRATION:** The definition of terms used in this Paragraph, are as set forth in the current edition of A.I.A. Document A201, General Conditions of the Contract for Construction.
  - a. The Architect shall be a representative of and shall advise and consult with the Owner as requested during construction until final payment to the Contractor is due.
  - b. The Architect shall visit the site as requested, to become generally familiar with the progress and quality of the Work completed and to determine in general if the Work is being performed in a manner indicating that the specific Work in question when completed will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of on-site observations as an architect, the Architect shall keep the Owner informed of the progress and quality of the Work with field reports, and shall endeavor to guard the Owner against defects and deficiencies in the Work.
  - c. The Architect shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility under the Contract for Construction. The Architect shall not be responsible for the Contractor's schedules or failure to carry out the Work in accordance with the Contract Documents. The Architect shall not have control over or charge of acts or omissions of the Contractor, Subcontractors, or their agents or employees, or of any other persons performing portions of the Work.
  - d. Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and initial decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality of either, and shall not be liable for results of interpretations or decisions so rendered in good faith.
21. **WITHHOLDING SERVICES:** The Architect reserves the right to withhold services related to subsequent phases of work until paid, and to stop all work when bills are overdue. Such withholding of services or work stoppage shall be without prejudice and without acceptance for any liability for resultant damage.
22. **MEDIATION:** In addition to and prior to legal action, the parties shall endeavor to settle disputes by mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.
23. **ATTORNEY'S FEES:** In the event that legal action is necessary to enforce the payment terms of this agreement, the Architect shall be entitled to collect from the client any judgment or settlement sums due plus reasonable attorney's fees, court costs and other expenses incurred by Architect for such collection action and, in addition, the reasonable value of the Architect's time and expenses spent for such collection action, computed according to the Architect's prevailing fee schedule and expense policy.
24. **DISPUTE:** In the event of a dispute or legal action between the parties to this agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees, expert fees, and all other reasonable costs incurred, including the time expended by the parties in defending/prosecuting the dispute.



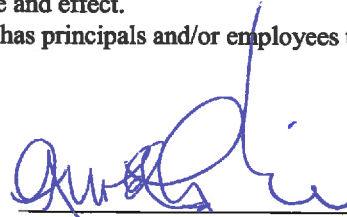
DATE: 01/14/2020  
JOB NO.: 2020-0003

- 27. SEVERABILITY: Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.
- 28. LICENSE: The client understands that the Architect (JHAI) has principals and/or employees that are licensed by the California Architects Board.

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Printed Name, Title)

\_\_\_\_\_  
(Company Name)

  
\_\_\_\_\_  
(Signature) 1/23/20  
(Date)

Arnold LeVine, Senior Architect  
California Architect License # C19816

James Heimler, Architect, Inc. (JHAI)

# Coversheet

## 10045 Parking Change of Use and Shade Structure Proposals

**Section:** IV. Facilities Report  
**Item:** C. 10045 Parking Change of Use and Shade Structure Proposals  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**

James Heimler Architect, Juliana N. Miranda, Shade Canopy. December 2019.pdf  
A-1.4 Lunch Shelter Plan-2.pdf  
QT - 19-3492 - Teach Charter School - ICON - 12.19.19.pdf  
QT - 19-3503 - Teach Charter School - CC - 12.19.19.pdf  
65272\_Coppell Middle School\_20173.jpg  
35208\_J B Wilmeth Elementary School\_2008\_00 (6.jpg  
402.3 SUPERSPAN HIP-Layout1.pdf



16215 Piuma Avenue Cerritos, California, USA 90703-1528  
Phone (562) 402-8335 Fax (562) 924-2233  
Toll-Free U.S. Phone (800) 422-6827  
California State Contractors License 211771  
LA Approved Fabricators License FB01716  
Hawaii Contractors License Board #C 33409, C-44b  
Washington Contractors License #EIDE111893QW  
Arizona State Contractors License: Commercial 133892 Class L-3  
Arizona State Contractors License: Residential 133893 Class C-3  
Calif. Public Works – Eide Industries Registration #1000001648  
Calif. Public Works – Tension Structures Registration #1000003504  
Calif. Public Works – Resort Cabanas Registration #1000003501  
Nevada State Contractors License 68052B-5 Pre-Fabricated Steel Structures (Limit \$1,000,000)  
Nevada State Contractors License 68053 C14H Awnings & Louvers (Limit \$1,000,000)

Date: December 2019

## PROPOSAL

**Sold To:** James Heimler Architect, Inc.  
**Attn:** Juliana N. Miranda, Sr. Arch. Designer  
19510 Ventura Blvd., #210  
Tarzana, CA 91356  
**Phone:** 818 343-5393 x 111  
**Fax:** 818 343-5815  
**E-mail:** jmiranda@jhai-architect.com

**Install:** Teach Academy of Technologies  
**Attn:**  
10000 South Western Avenue  
Los Angeles, CA 90047  
**Phone:**  
**Fax:**  
**Web site:**

### SCOPE OF WORK

Eide Industries, Inc. to provide labor and materials to furnish the following:

### PRODUCT DESCRIPTION AND SIZE

Shade Canopy, 37'-0" x 58'-0" with 10'-0" High Legs – Not DSA Approved

### INCLUDED IN SCOPE OF WORK

### PRODUCT DEVELOPMENT AND ENGINEERING

1. Product and development
2. Calculations for Concrete Caissons
3. Engineering Calculations; (Stamped by a California licensed P.E.) (110 mph, CBC 2010, Exposure "C")
4. Fabrication Shop Drawings
5. General manufacturing will begin upon receipt of customer approved drawings and layouts

Engineering fees do not include the cost of performing or providing Structural Observation Reports. The cost of performing and/or providing Structural Observation Reports will be billed at cost plus 15%.

### PRODUCT AND MANUFACTURING

1. Labor & Materials to fabricate steel frame
2. Frame Finish: Sandblast, primer and powder coat
  - a. Commercial blast clean surface
  - b. Apply primer and polyester powder coat
  - c. Color: Black, White or Bronze
3. Labor & Materials to fabricate fabric cover– Fabric: Ferrari 502
  - a. Fabric Manufacturer’s limited warranty
  - b. Fabric flame retardant certification for NFPA 701 and ASTM E-84 Class A
  - c. Fabric Color: TBD
4. Frame assembly hardware
5. Anchor bolts and templates for base plate (Concrete Caissons by Customer)
6. Product assembly (If installed by Eide Industries, Inc.)
7. One (1) year limited warranty for labor

Initial \_\_\_\_\_

Eide Industries, Inc. Proposal  
 December 24, 2019  
 Page 2 of 6

**PERMITS, FEES, REPORTS**

1. Permit acquisition service, actual permits costs, plan check review

**CONTRACTUAL**

1. Delivery to Site
2. Sales Tax
3. Named Additionally Insured
4. City Business License
5. Assembly Instructions
6. Close-out Processing
7. Customer to Initial Eide Industries, Inc. - Exhibit "A" Limits of Liability
8. Customer to Sign & Initial Eide Industries, Inc. - Exhibit "B" Customer Acceptance And Agreements

**JOB SITE AND INSTALLATION**

1. Jobsite field measurements
2. Installation service (One Mobilization)
3. Removal of Eide Industries, Inc.'s produced dirt or debris
4. One year limited warranty on Eide Industries, Inc.'s installation services
5. All hoisting, access and lift equipment as required for Eide Industries, Inc. work
6. Base plate attachment onto existing Concrete Caissons (Concrete Caissons by Eide)
7. Non-shrink grout under column base plates
8. Use of PPE (hardhat, work boots, eye protection & gloves) as required
9. One (1) 10-hour OSHA trained Eide Industries, Inc. employee at the project site during our scope of work
10. 6-ft Fall Protection included and as required for installers
11. Attendance in all mandatory weekly safety meeting conducted during Eide Industries, Inc.'s jobsite installation
12. Product Assembly (if installed by Eide Industries, Inc.)
13. Customer to provide clear, unobstructed job site and work area access.

**SCHEDULE OF WORK**

<b>TASK</b>	<b>WEEKS</b>
▪ Order Processed	1 week after Receipt of Signed Proposal
▪ Product Drawings	2 weeks
▪ Engineering Calculations	3 weeks after Receipt of Approved Drawings
▪ Concrete Caissons	2 week after Approved Drawings & Engineering Calculations
▪ Frame Manufacturing	4 weeks after Concrete Caissons are Poured
▪ Cover Manufacturing	4 weeks after Concrete Caissons are Poured
▪ Installation	2 weeks after All Manufacturing is Complete

**SCHEDULE OF WORK NOTATION**

1. Stated manufacturing lead-times are approximate and based on standard shop capacity.
2. Job specific lead times will be determined at the time of receipt of Customer: Contract, Purchase Order, Deposit, and/or Notice to Proceed
3. Product Submittals include one (1) iteration. Additional iterations and/or submittals will result in additional costs to the Customer.
4. Field Measurements cannot be taken until the site is ready.
5. Customer responsible for determining location of structure. Eide Industries, Inc. is not responsible for modifications due to customer changes at job site.

Initial \_\_\_\_\_

Eide Industries, Inc. Proposal  
December 24, 2019  
Page 3 of 6

## **SPECIFIC EXCLUSIONS**

### **CONTRACTUAL**

1. Liquidated damages
2. Performance, surety or other bonds
3. Owner Controlled Insurance Policy (OCIP)
4. Contractors Controlled Insurance Policy (CCIP)
5. Project Labor Agreement (PLA)
6. Apprentice program
7. Certified payroll
8. Special safety program certification

### **PRICING**

1. Product mock-up, prototype or first article
2. Cost for use of customer supplied Payment or Project Management System
3. Prevailing wage, Union wage or Union labor
4. Responsibility for customer-required additional travel to/from site or other travel
5. Use Tax, Federal Tax, Discretionary Sales Surtax, import or export duties, fees or assessments
6. Sales Tax increases implemented after execution of contract but prior to completion of work or project
7. Maintenance kit

### **PRODUCT DEVELOPMENT AND ENGINEERING**

1. Costs associated with engineering redesign requirements
2. Engineering of existing conditions
3. Design drawings in excess of one iteration
4. Engineering calculations in excess of one iteration

### **PERMITS, FEES, REPORTS**

1. Inspections or inspector fees required for customer municipality, city, state, federal or other body
2. Soil(s) testing and reports

### **PRODUCT AND MANUFACTURING**

1. Architecturally Exposed Structural Steel (AESS) finish category 3 or 4 compliance (welds contoured and blended)
2. Fabric certifications and/or test reports
3. Plumbing, sprinklers, heaters and/or fire suppression systems
4. Hand holes and electrical access in frame
5. Lights, mounting plates for lights, fans or other accessories
6. Rain diverters, scuppers, drains or downspouts
7. Premium or Custom color match frame finish
8. Two-part or three-part epoxy paint or Tnemec paint finish
9. Product maintenance or service
10. Fabric certifications and/or test reports

### **JOB SITE INSTALLATION**

1. Special Safety Program Certification
2. Building related permissions, street access, installation or governmental fees
3. Concrete caissons, foundation or other concrete work or finishing
4. Electrical wiring and final connection
5. Removal of existing products or debris
6. Backing, Blocking, Painting, Patching or Touch Up of Building or Repairs to Existing Conditions
7. Field Welding
8. Traffic control, street closure, street closure permits or flagman
9. Gutter
10. Traffic control, street closure, street closure permit or flagman

Initial \_\_\_\_\_

Eide Industries, Inc. Proposal  
December 24, 2019  
Page 4 of 6

**PRICING SCHEDULE**

Price per Scope of Work section \$ 142,884.00

**TERMS & CONDITIONS**

- Deposit Due at time of Order \$ 71,442.00
- Payment Due Upon Completion of Manufacturing \$ 35,721.00
- Balance Due Upon Substantial Completion of Installation \$ 35,721.00
- An interest charge of 1.5% per month will apply to all late payments.
- This Quotation is valid for 60 days.

Thank you for this opportunity to submit pricing for your project. Please call if you have any questions.

  
\_\_\_\_\_  
Eide Industries, Inc.  
Angela Tasker, 562 965-3305

12/24/2019  
\_\_\_\_\_  
Date

***THIS PROPOSAL IS VALID ONLY IF SIGNED BY AN OFFICER OF EIDE INDUSTRIES, INC.***

  
\_\_\_\_\_  
Eide Industries, Inc. - Officer Signature

12-24-19  
\_\_\_\_\_  
Date

Eide Industries, Inc. Proposal  
December 24, 2019  
Page 5 of 6

**ALL PAGES OF THIS PROPOSAL MUST BE SIGNED AND/OR INITIAL WHERE REQUIRED**

**EXHIBIT "A"  
LIMITS OF LIABILITY**

**MANUFACTURER'S INSPECTIONS**

The materials used by Eide Industries, Inc. to manufacture its products are known to be First Quality material goods. All value added labor performed by Eide Industries, Inc. has been inspected by Eide Industries, Inc. unless otherwise specified. Eide Industries, Inc. does not inspect roll goods or other products requiring no manufacturing. Eide Industries, Inc. is not responsible for the quality of Customer Furnished Materials (CFM) received or other materials not provided by Eide Industries, Inc.

**CUSTOMER'S INSPECTION**

Customers are advised to inspect all products received from Eide Industries, Inc. to insure accuracy. Eide Industries, Inc. guarantees its products to be dimensionally accurate and in conformance with customer approved and/or customer supplied plans and drawings.

**LIMITS OF LIABILITY / WARRANTY**

Eide Industries, Inc. is responsible for manufacturing products in a manner conforming to customer approved dimensional accuracy, customer approved materials selection and for manufacturing products to Industry Standards. All value added manufacturing labor, materials, installation, freight or other efforts performed by anyone other than Eide Industries, Inc. is the sole responsibility of that person, company, or organization. If a product supplied by Eide Industries, Inc. is found to contain a manufacturing defect, Eide Industries, Inc. will repair or replace only the parts found to be defective. Eide Industries, Inc. is not responsible for any consequential damages incurred or to be incurred in connection with any products sold, including but not limited to the cost of labor, the loss of productivity, delay damages, management time, capital costs, materials, installation, freight, or any other costs incurred or to be incurred, without limitation. The purchaser of Eide Industries, Inc.'s material recognizes and understands that the obligation of Eide Industries, Inc. is to repair or replace only the parts found to be defective and is the sole remedy arising out of this Agreement.

Eide Industries, Inc. warrants its products for a period of one (1) year from the date of original product manufacture. Certain fabrics, materials, and other components used in the fabrication of Eide Industries, Inc.'s products may carry warranties and prorated warranties of differing lengths provided by their manufacturer(s). In all cases, Eide Industries, Inc. warranties do not exceed one (1) year from the date of original product manufacture. Eide Industries, Inc.'s warranties specifically exclude product damage or personal injury due to neglect, improper use, improper installation by others, improper maintenance and for damage or injury due to acts of nature or abuse.

**EIDE INDUSTRIES, INC.**

**Copyright: January 2016**

Eide Industries, Inc. • 16215 Piuma Avenue • Cerritos, CA 90703-1528  
Ph. 562-402-8335 • Fax 562-924-2233 • [www.eideindustries.com](http://www.eideindustries.com)

**ALL PAGES OF THIS PROPOSAL MUST BE SIGNED AND/OR INITIALED WHERE REQUIRED**

Initial \_\_\_\_\_

Eide Industries, Inc. Proposal  
December 24, 2019  
Page 6 of 6

## **EXHIBIT "B"**

### **CUSTOMER ACCEPTANCE AND AGREEMENTS**

**ACCEPTANCE OF PRICE AND TERMS**

I accept the terms & conditions set forth in this proposal and authorize Eide Industries, Inc. to proceed with the scope of work stated above, as well as to the work specified in any and all referenced drawings. In the event of a customer cancellation, the customer is responsible for all materials, administrative and manufacturing work performed, and all associated costs incurred up to the date of cancellation of this order; or 10% of the original contract, whichever is greater. There may also be additional minimum charges for each change order initiated by the customer that requires additional administrative and/or manufacturing effort, and/or a change in the scope of the original contracted work.

**Customer Initial** \_\_\_\_\_

**ACCEPTANCE OF PERMIT REQUIREMENT**

Permits are the responsibility of Eide Industries, Inc. unless specifically excluded from the scope of work. If Eide Industries, Inc. is instructed to proceed with this order prior to or without acquisition of permits (either by Eide Industries, Inc. or by the customer), the customer will take full responsibility in the event of a stop work order issued by local government agencies and/or any other cost impact directly resulting from having not acquired permits.

**Customer Initial** \_\_\_\_\_

**AGREEMENT OF EXCLUDED ITEMS**

Only those products and services specifically stated in this proposal's **Included in Scope of Work** section are included. All other products and services are excluded from this proposal. (Reference [Eide Industries, Inc. Exclusions](#) link (<http://www.eideindustries.com/wp-content/uploads/eide-exclusions.pdf>))

**Customer Initial** \_\_\_\_\_

**AGREEMENT OF WARRANTY**

All products and services are subject to Eide Industries, Inc. Limits and Liabilities. (Reference [Eide Industries, Inc. Limits of Liability](#) link (<http://www.eideindustries.com/wp-content/uploads/eide-liability.pdf>))

**Customer Initial** \_\_\_\_\_

**CUSTOMER ACCEPTANCE**

This Proposal represents the entire and integrated understanding between the parties and supersedes all prior negotiations or representations, either written or oral, between them. This Proposal may be amended or modified only by a written Amendment or Change Order, duly executed by Eide Industries, Inc. and the Customer.

\_\_\_\_\_  
Customer's Name (print or type)

\_\_\_\_\_  
Customer's Signature

\_\_\_\_\_  
Date

**CUSTOMER PAYMENT AUTHORIZATION**

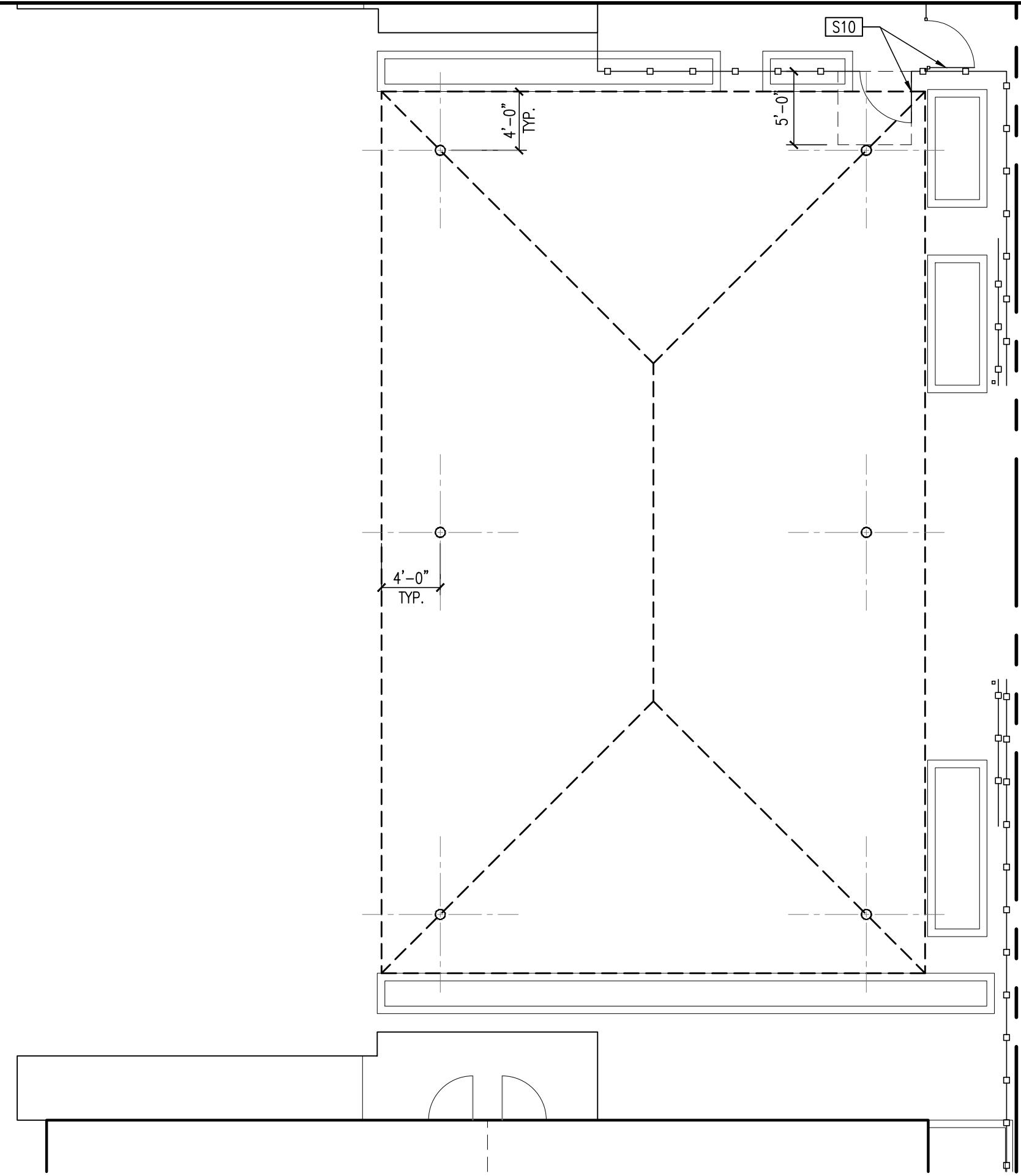
Visa/MasterCard or AmEx # \_\_\_\_\_ exp. \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name & Address of Cardholder: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

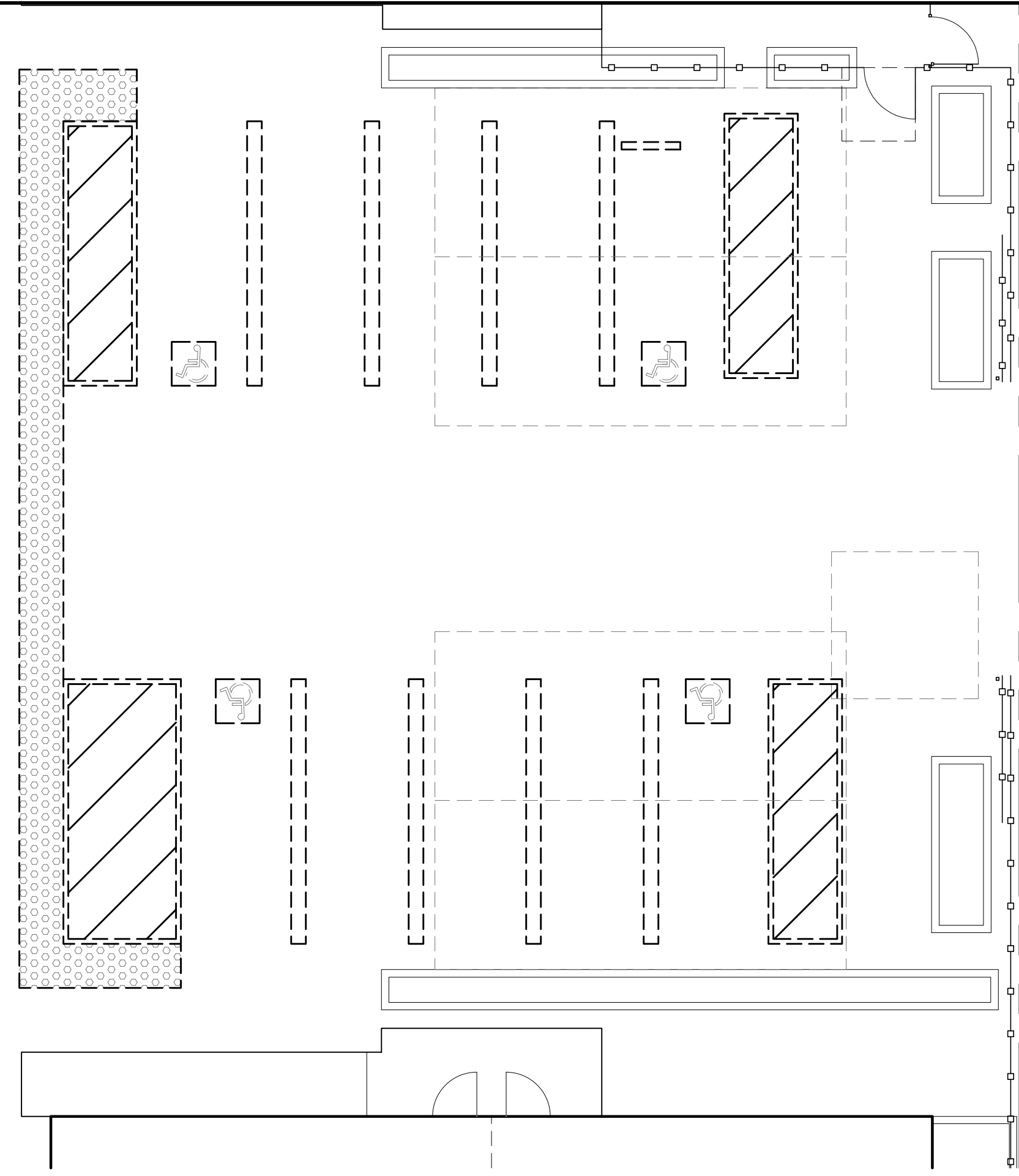
**ALL PAGES OF THIS PROPOSAL MUST BE SIGNED AND/OR INITIALED WHERE REQUIRED**

Initial \_\_\_\_\_

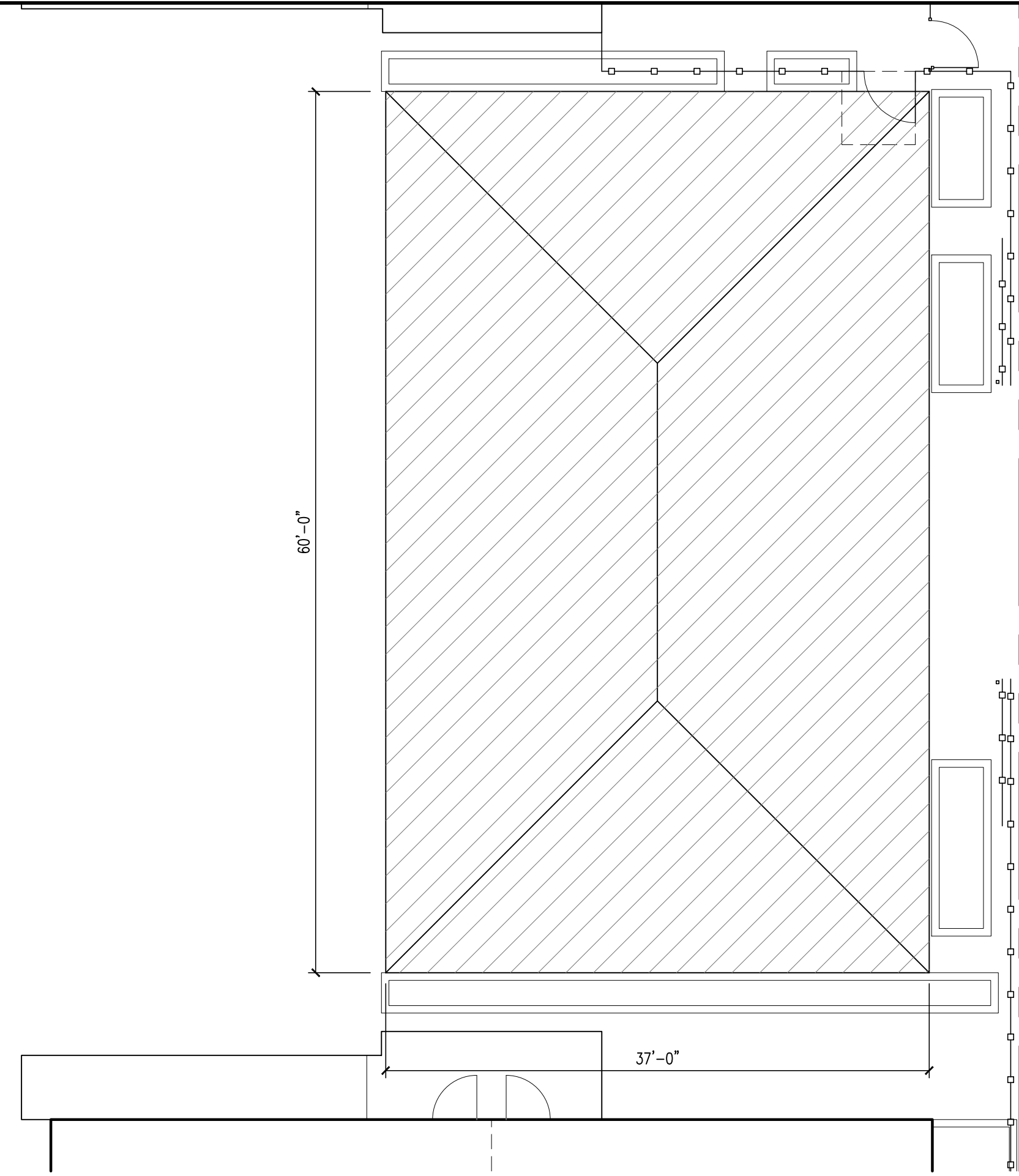
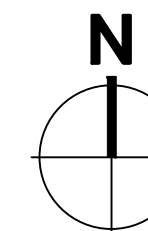
©2019 JAMES HEIMLER, ARCHITECT, INC. ALL RIGHTS RESERVED



**LUNCH SHELTER FLOOR PLAN** SCALE: 1/8" = 1'-0" **13**



**PARKING DEMOLITION PLAN** SCALE: 1/8" = 1'-0" **5**



**LUNCH SHELTER PLAN** SCALE: 1/8" = 1'-0" **7**

**SITE KEY NOTES**  
 S10 (E) GATE TO REMAIN.

Sheet: **A-14**  
 of 8 sheets.

**LUNCH SHELTER PLAN**

**TEACH PARKING & SHADE STRUCTURE**  
 10045 S. WESTERN AVE., LOS ANGELES, CA

**JAMES HEIMLER, ARCHITECT, INC.**  
 19510 VENTURA BLVD., SUITE 210 (818) 343-5393  
 TARZANA, CALIFORNIA 91356 FAX (818) 343-5815  
 www.jhai-architect.com jheimler@jhai-architect.com

DATE REV. DESCRIPTION

Job No.

**2019-9060**

# QUOTE



**Corporate Office**  
 1555 Tahoe Court  
 Redding, CA 96003  
 Tax ID#: 72-1545106

Main#: (877) 473-7619  
 Fax#: (530) 246-0518

**QUOTE TO:**

**James Heimler, Architec Inc.**  
**Juliana N Miranda**  
 19510 Ventura Blvd. #210  
 Tarzana, CA 91356

**DATE:** 12/19/2019

**QUOTE #:** Q19-3492

**REP:** Nate - nate@parkplanet.com

**Main #:** 818-343-5393 x111

**PROJECT:** Teach Charter ES

**Email:** jmiranda@jhai-architect.com

**TERMS:** 50% Ppd - Rem 30dys / Shi...

QTY	VENDOR	MODEL#	DESCRIPTION	RATE	TOTAL
1	ICON	IC-CUST	37' x 60' x 10' RH37X60-10M Rectangular Hip Shelter 24 Ga. Pre-Cut Multi-Rib Metal Roof Panel (Ribs @ 12' Centers) 4:12 Roof Slope 10' Eave Height Posts - 6' Bury Ecoat/Powdercoat Frame Standard Roof & Frame colors (Upcharge for Custom Colors) Anchor Bolts & Templates Rebar Cages NOT included	65,205.00	65,205.00
1	ICON	ENG	Engineering 2 Calculation Books 4 Sets of Drawings Includes Foundation Design *\$500 credit will be applied to project when submitted to fabrication.	1,000.00	1,000.00
		ICF	ICON Freight	7,940.00	7,940.00
		Equip Only	PLEASE NOTE Equipment only. Installation to be supplied by others.		
		Offloading	Offloading & storage of equipment is the customer's responsibility. For most products a forklift rated for 5000lbs or more AND also reach forks is recommended.		
		Eng-1	Engineering is for structure only. Manufacturer's engineer is NOT to be considered 'Design Professional in Charge' of project.		0.00
		Eng-2	Fabrication cannot begin until customer has provided a city approved copy of the structure's engineering or a waiver of release has been signed.		0.00
		Eng-3	Engineering submittal, permit, fees and inspections not included in supplier's quote		0.00
Per telephone conversation with Nate Parker, the installation would cost approximately from 35,000 to 40,000. (Amount of installation not included in the total below)  Juliana James Heimler Architect, Inc.					
				<b>SUBTOTAL</b>	<b>\$74,145.00</b>
ORDER/DELIVERY INFORMATION: (Unless otherwise specified) Offloading and installation are customer's responsibility. Please consult your sales representative for shipping and delivery time line. Time line will depend on equipment ordered. At time of shipment the commercial freight company will call to make a delivery appointment.				<b>SALES TAX (9.5%)</b>	<b>\$6,194.48</b>
				<b>TOTAL</b>	<b>\$80,339.48</b>

**Representative Authorized to Order:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**SIGNED QUOTE REQUIRED TO ORDER** Printed by: BoardOnTrack

# QUOTE



**Corporate Office**  
 1555 Tahoe Court  
 Redding, CA 96003  
 Tax ID#: 72-1545106

Main#: (877) 473-7619  
 Fax#: (530) 246-0518

**QUOTE TO:**

**James Heimler, Architec Inc.**  
**Juliana N Miranda**  
 19510 Ventura Blvd. #210  
 Tarzana, CA 91356

**DATE:** 12/19/2019

**QUOTE #:** Q19-3503

**REP:** Nate - nate@parkplanet.com

**Main #:** 818-343-5393 x111

**PROJECT:** Teach Charter ES

**Email:** jmiranda@jhai-architect.com

**TERMS:** 50% Ppd - Rem 30dys / Shi...

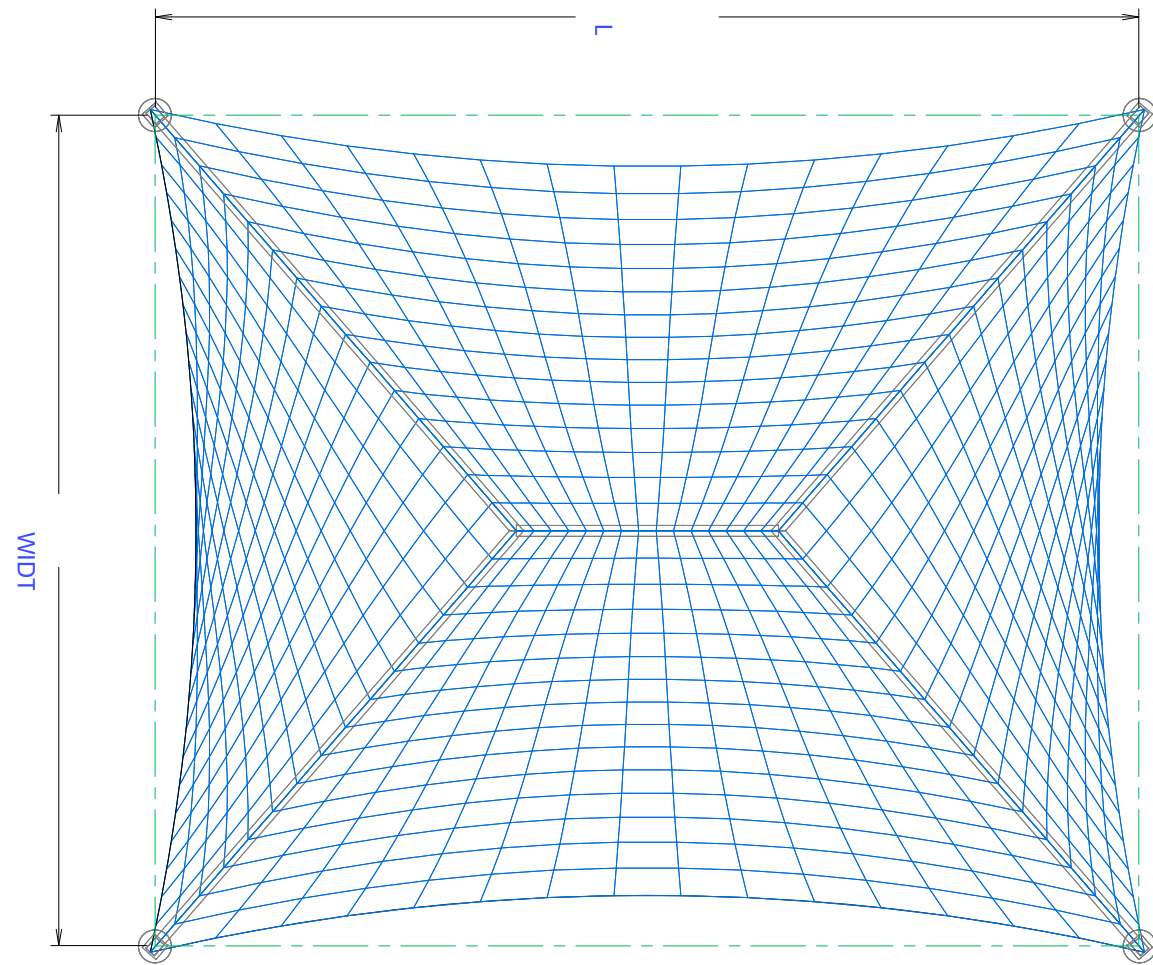
QTY	VENDOR	MODEL#	DESCRIPTION	RATE	TOTAL
1	Custom Canopies	CC CUST	37' x 60' x 8' Hip Roof Shade Canopy 4 - Columns 8' Eave Height CA Fire Marshal Approved Fabric - Fireblock Rebar Footing Cages Engineering	21,970.00	21,970.00
1	Custom Canopies	ENG	Engineering, drawings & calculations	1,640.00	1,640.00
		CCF	Custom Canopies Freight	1,500.00	1,500.00
		Equip Only	PLEASE NOTE Equipment only. Installation to be supplied by others.		
		Offloading	Offloading & storage of equipment is the customer's responsibility. For most products a forklift rated for 5000lbs or more AND also reach forks is recommended.		
		Eng-1	Engineering is for structure only. Manufacturer's engineer is NOT to be considered 'Design Professional in Charge' of project.		0.00
		Eng-2	Fabrication cannot begin until customer has provided a city approved copy of the structure's engineering or a waiver of release has been signed.		0.00
		Eng-3	Engineering submittal, permit, fees and inspections not included in supplier's quote		0.00
			Per telephone conversation with Nate Parker, the installation would cost approximately from 12,000 to 15,000. (Amount of installation not included in the total below)  Juliana James Heimler Architect		
				<b>SUBTOTAL</b>	<b>\$25,110.00</b>
ORDER/DELIVERY INFORMATION: (Unless otherwise specified) Offloading and installation are customer's responsibility. Please consult your sales representative for shipping and delivery time line. Time line will depend on equipment ordered. At time of shipment the commercial freight company will call to make a delivery appointment.				<b>SALES TAX (9.5%)</b>	<b>\$2,087.15</b>
				<b>TOTAL</b>	<b>\$27,197.15</b>

**Representative Authorized to Order:** \_\_\_\_\_

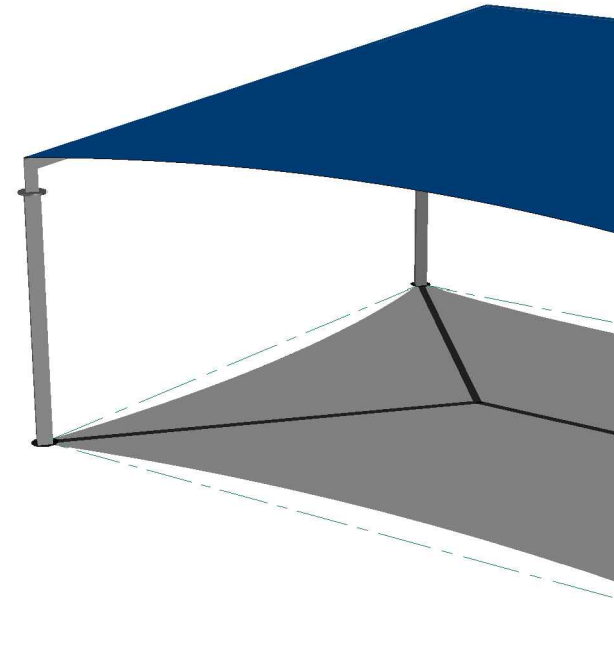
**Date:** \_\_\_\_\_



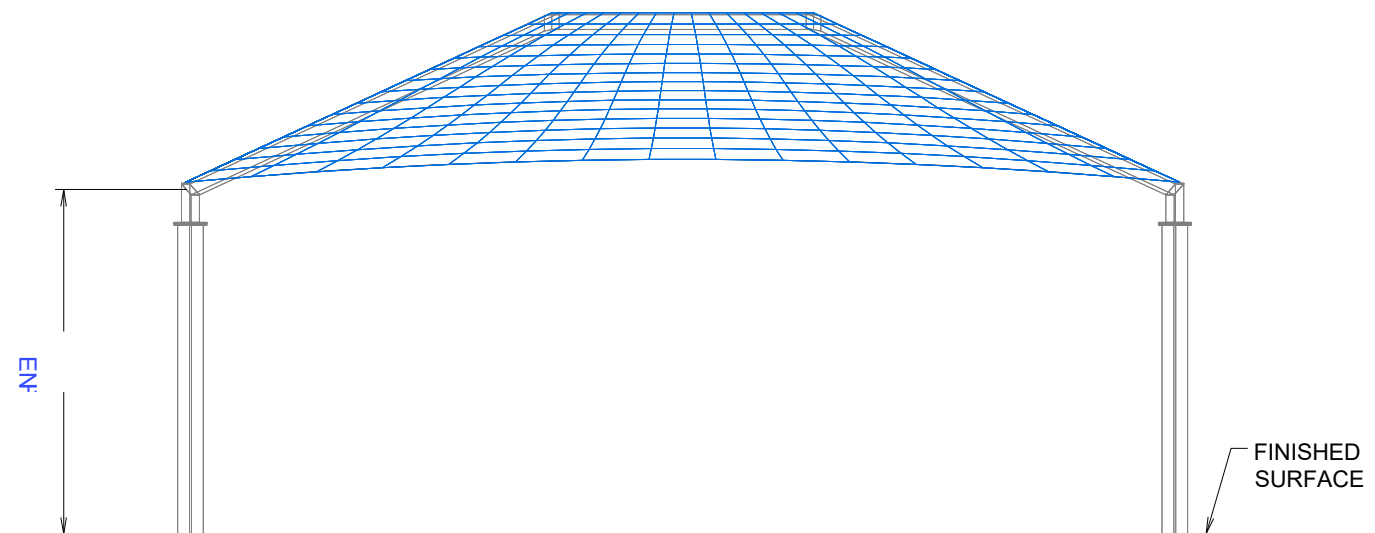




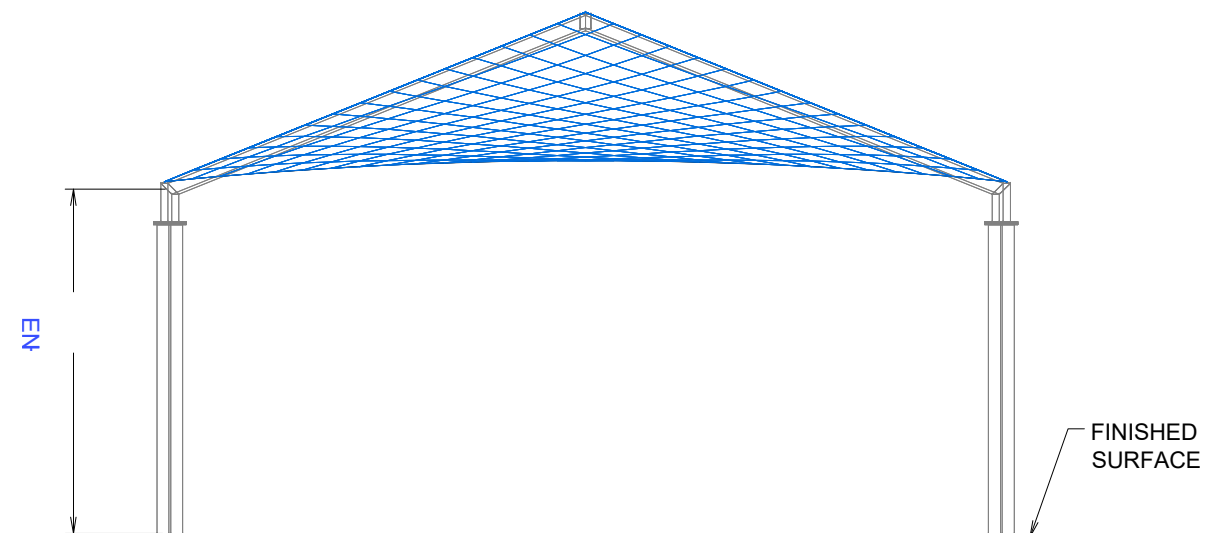
PLAN VIEW



PERSPECTIVE VIEW



FRONT ELEVATION



SIDE ELEVATION

**FOR INTERNAL USE ONLY.  
DELETE THIS NOTE AFTER  
EDITS (blue texts) ARE  
COMPLETE.**

**[402.3] is available in the  
following standard sizes:**

- 40'x50' (W x L)
- 40'x60' (W x L)
- 45'x50' (W x L)
- 50'x50' (W x L)
- 50'x60' (W x L)
- 57'x63' (W x L)

**Entry heights available :**  
• 10' - 16' max.

CUSTOMER:

ADP

PROJECT NAME:

NAM

LOCATION:

ADI

STRUCTURE TYPE:

**SUPER SPAN HIP**

SIZE:

THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF  
USA SHADE & FABRIC STRUCTURES, INC.  
AND SHALL NOT BE REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.



**CORPORATE HEADQUARTERS**  
DFW INTERNATIONAL COMMERCE PARK  
2560 ESTERS BLVD., SUITE 100 DFW  
AIRPORT, TX 75261  
800-966-5005

CERTIFICATIONS:

IAS CERTIFICATION No: FA-428  
CLARK COUNTY MANUFACTURER  
CERTIFICATION NUMBER (NEVADA): 355

Shade Structure:

10'x10' Hip Roof Design  
Model #1010-10H-DSA, #301  
PC#03-106747  
Fabric Roof Color: TBD ;  
Powdercoat Steel Color: TBD ;  
As manufactured and installed by:  
USA SHADE & Fabric Structures  
Contact:  
Patti Abrecht, (949) 466-4592  
pabrecht@usa-shade.com

Drawn By : AZR

Checked By : AZR

Approved By :

DRAWING DESCRIPTION:

**VERSION 402.3**

DWG. **402.3**

NOTES:  
-THESE DRAWINGS ARE NOT FOR CONSTRUCTION, THEY ARE A PICTORIAL REPRESENTATION OF FABRIC AND STEEL ONLY.  
NONE OF THE REQUIRED ATTACHMENT OR CONNECTION DETAILS HAVE BEEN DEPICTED.  
-ALL DIMENSIONS AND HEIGHTS MUST BE FIELD VERIFIED PRIOR TO ANY FINAL DESIGN, FABRICATION OR INSTALLATION WORK.

# 402.3 - SUPER SPAN HIP

# Coversheet

## TEACH Academy of Technologies

**Section:** V. School Site Reports  
**Item:** A. TEACH Academy of Technologies  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** TEACH\_Academy\_MonthlyBoardReport\_19-20 (December 2019).pdf

**CONFIDENTIAL**

**TEACH Public Schools  
TEACH Academy of Technologies  
Monthly Board Report**

**For the Month of:  
December 2019**

**CONFIDENTIAL**

## Enrollment and Turnover

**Goal:** Maintain minimum enrollment level of 450 students and keep attrition below 3 students

**Summary Status:** Currently increasing recruitment effort to target 450 and maintain ADA

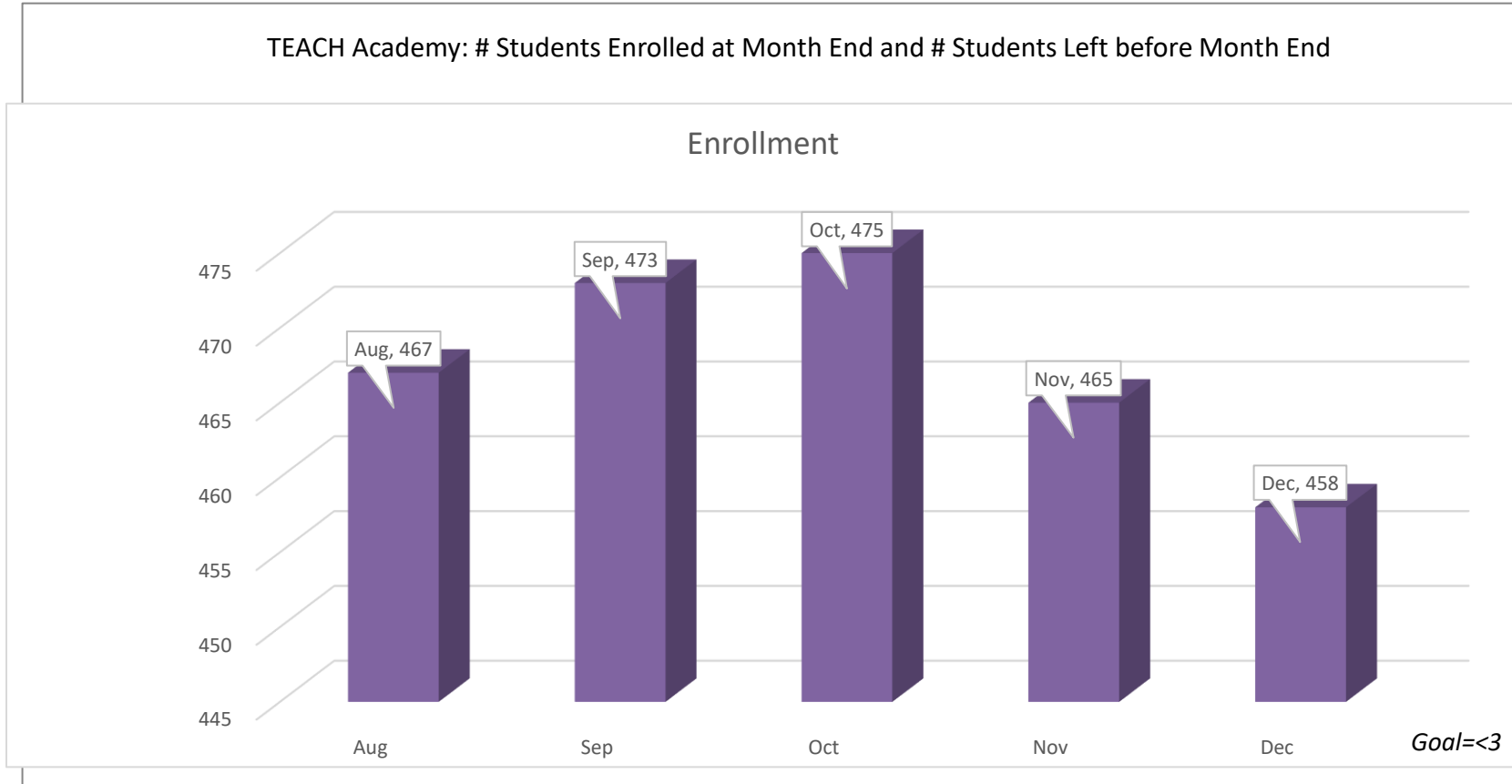


Chart Notes: 19-20 Annual is an average across months year to date.

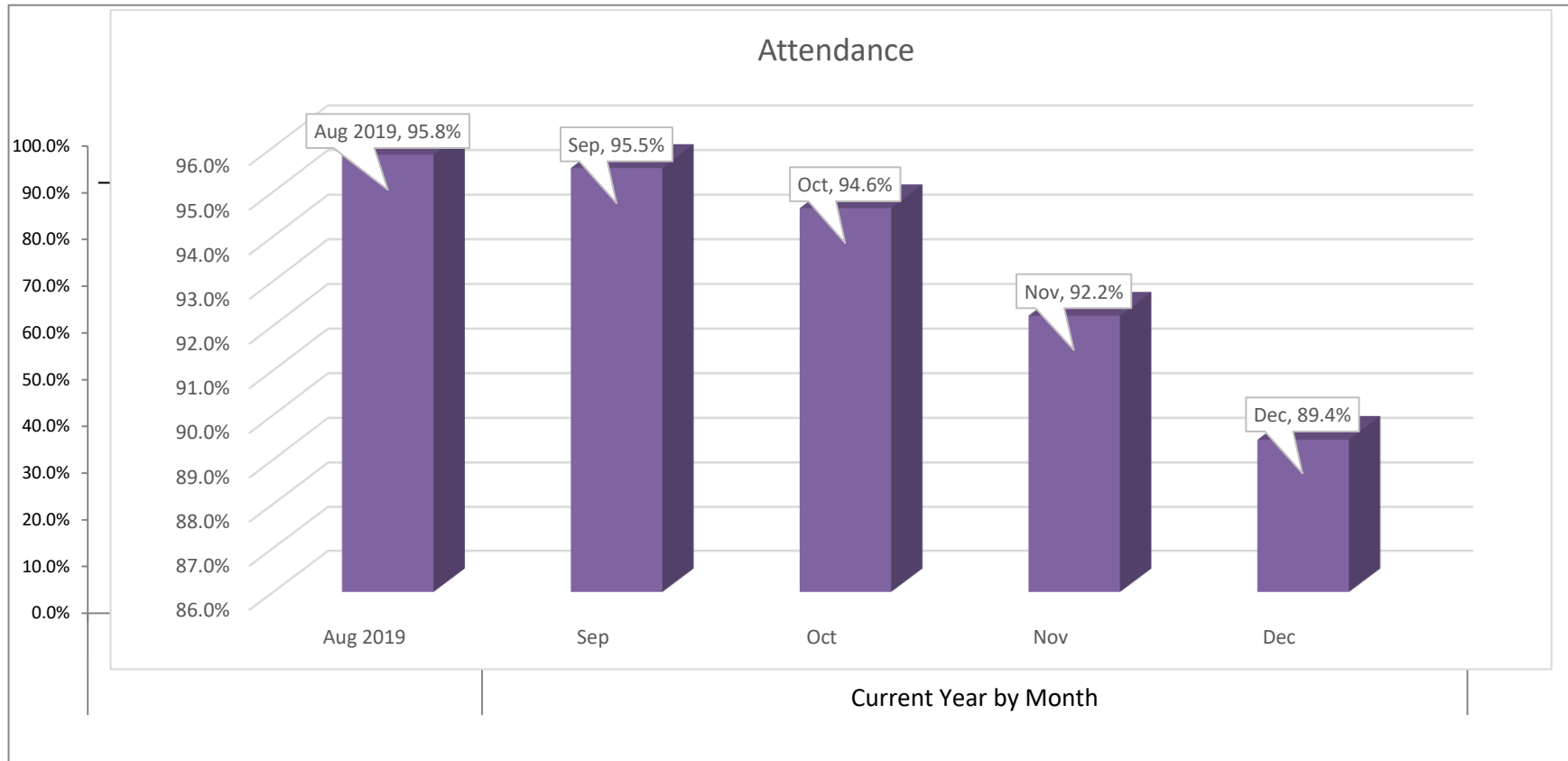
### Notes (Implemented Strategies &/or Challenges):

- Students have moved to a different city or out side of the country.
- 
-

## Student Attendance

**Goal:** Maintain a 96% or above average daily attendance (LCAP Goal 4)

**Summary Status:** Will focus on declines utilizing parent square



*Chart Notes: 17-18 Annual is included for comparison purpose; 18-19 Annual is an average across months year to date.*

### Notes (Implemented Strategies &/or Challenges):

- a)
- b)
- c)

## Academics - Student Grades

**Goal:** 90% of students receive passing grades in all core class subjects

**Summary Status:** Increase of passage of classes

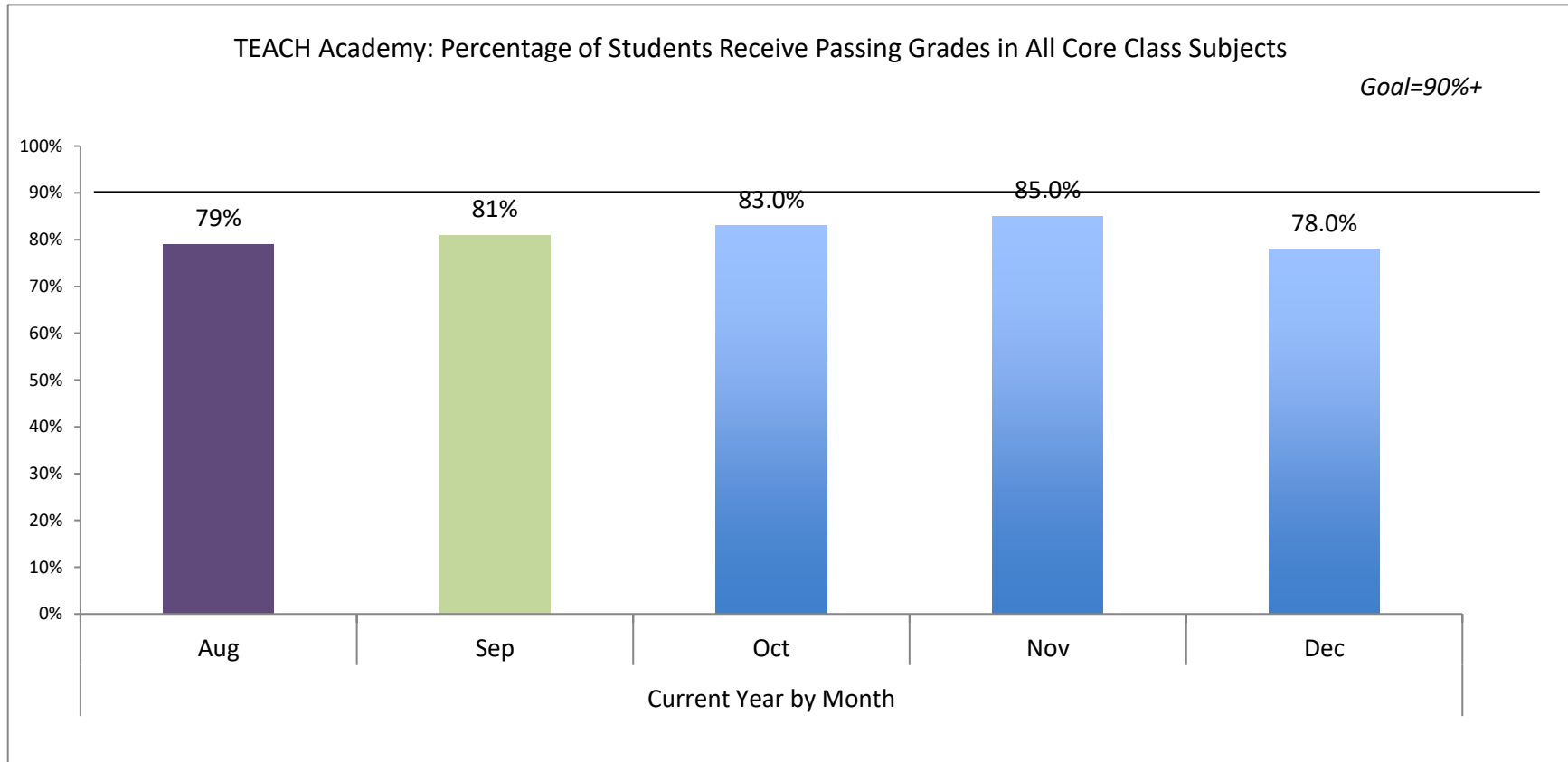


Chart Notes: Passing grade is defined as 2 or higher

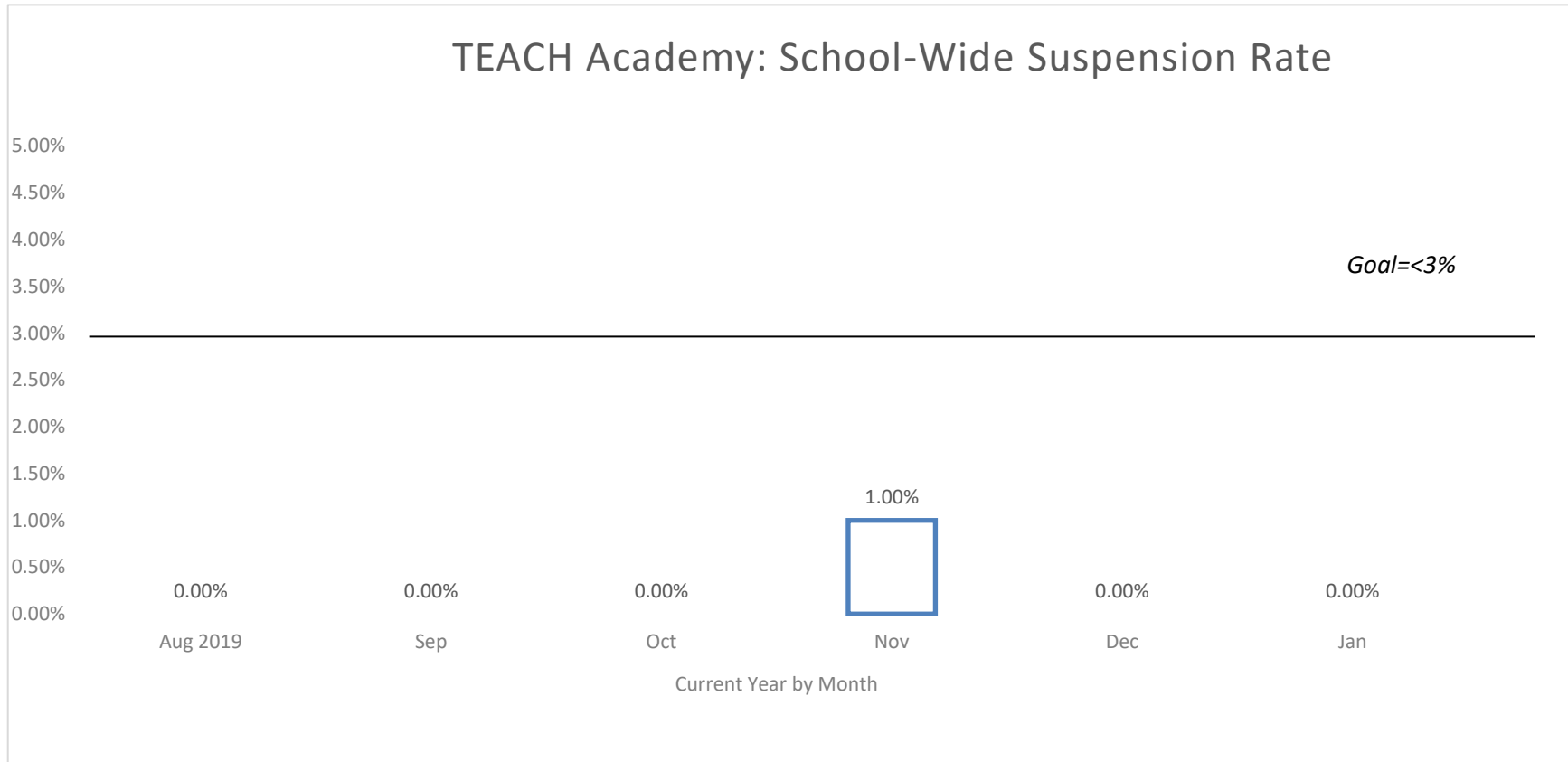
### Notes (Implemented Strategies &/or Challenges):

- a)
- b)
- c)

## Student Suspensions

**Goal:** Maintain a suspension rate below 3% (LCAP Goal 6)

**Summary Status:** Working with LACOE on alternatives to suspension



*Chart Notes: 18-19 Annual is an average across months year to date. 18-19 Annual is an average across months year to date.*

### Notes (Implemented Strategies &/or Challenges):

- a) School will continue to work with LACOE's PBIS support
- b)
- c)

# Coversheet

## TEACH Tech Charter High School

**Section:** V. School Site Reports  
**Item:** B. TEACH Tech Charter High School  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** JanuaryTEACH\_TechMonthlyBoardReport\_192011.pdf

**CONFIDENTIAL**

**TEACH Public Schools  
TEACH Tech Charter High School  
Monthly Board Report**

**For the Month of:  
Jan-20**

**CONFIDENTIAL**

## Enrollment and Turnover

**Goal:** Maintain minimum enrollment level of 420 students and keep attrition below 3 students

**Summary Status:** Currently increasing recruitment effort to target 404 and maintain ADA

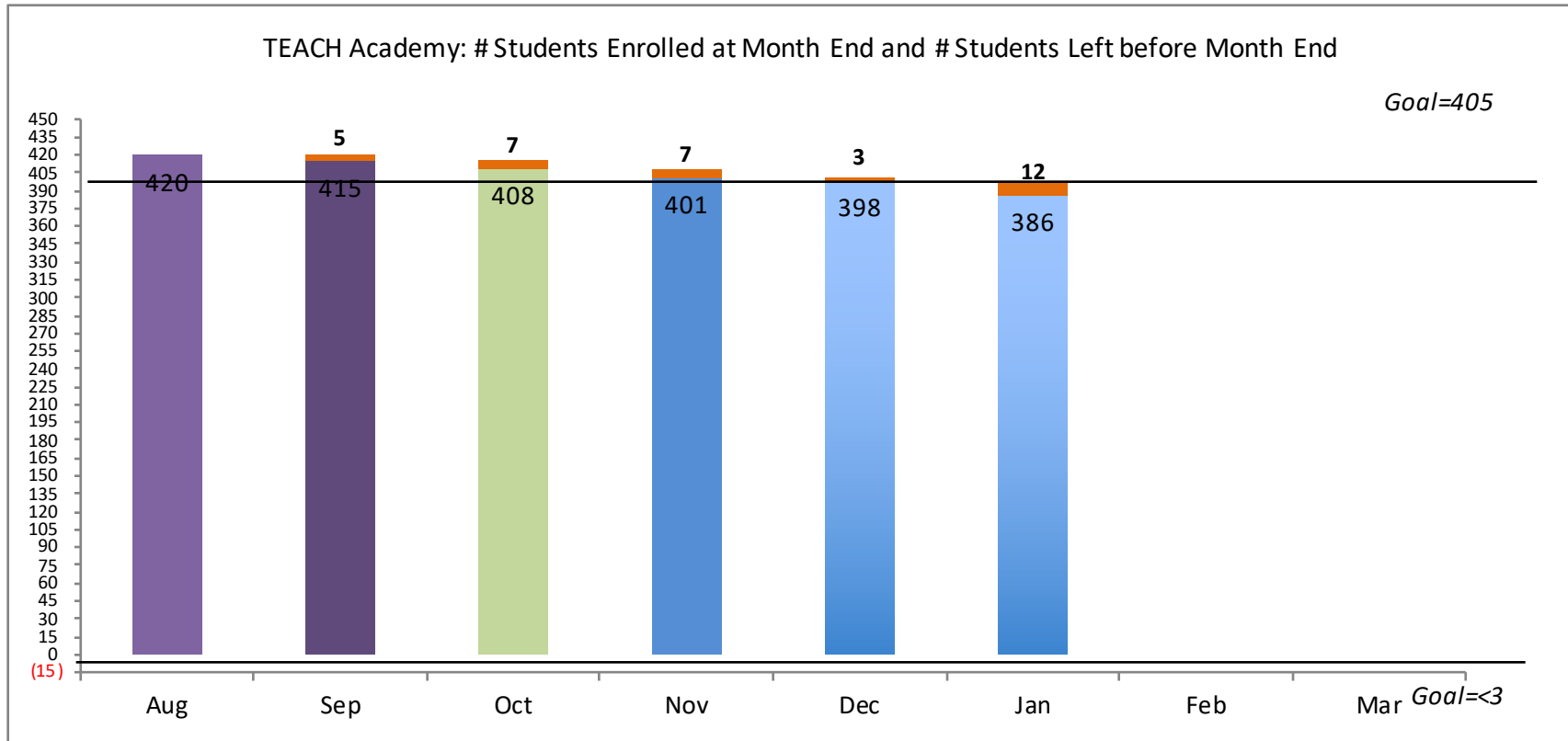


Chart Notes: 19-20 Annual is an average across months year to date.

### Notes (Implemented Strategies &/or Challenges):

- We are still providing free uniform shirts and jackets sweaters for families.
- 9th Grade enrollment is decreasing (for various reasons) - we have a waitlist to include enrollment .
- Students leave to be home schooled

## Student Attendance

**Goal:** Maintain a 96% or above average daily attendance (LCAP Goal 4)

**Summary Status:** Will focus on declines utilizing parent square to contact parents

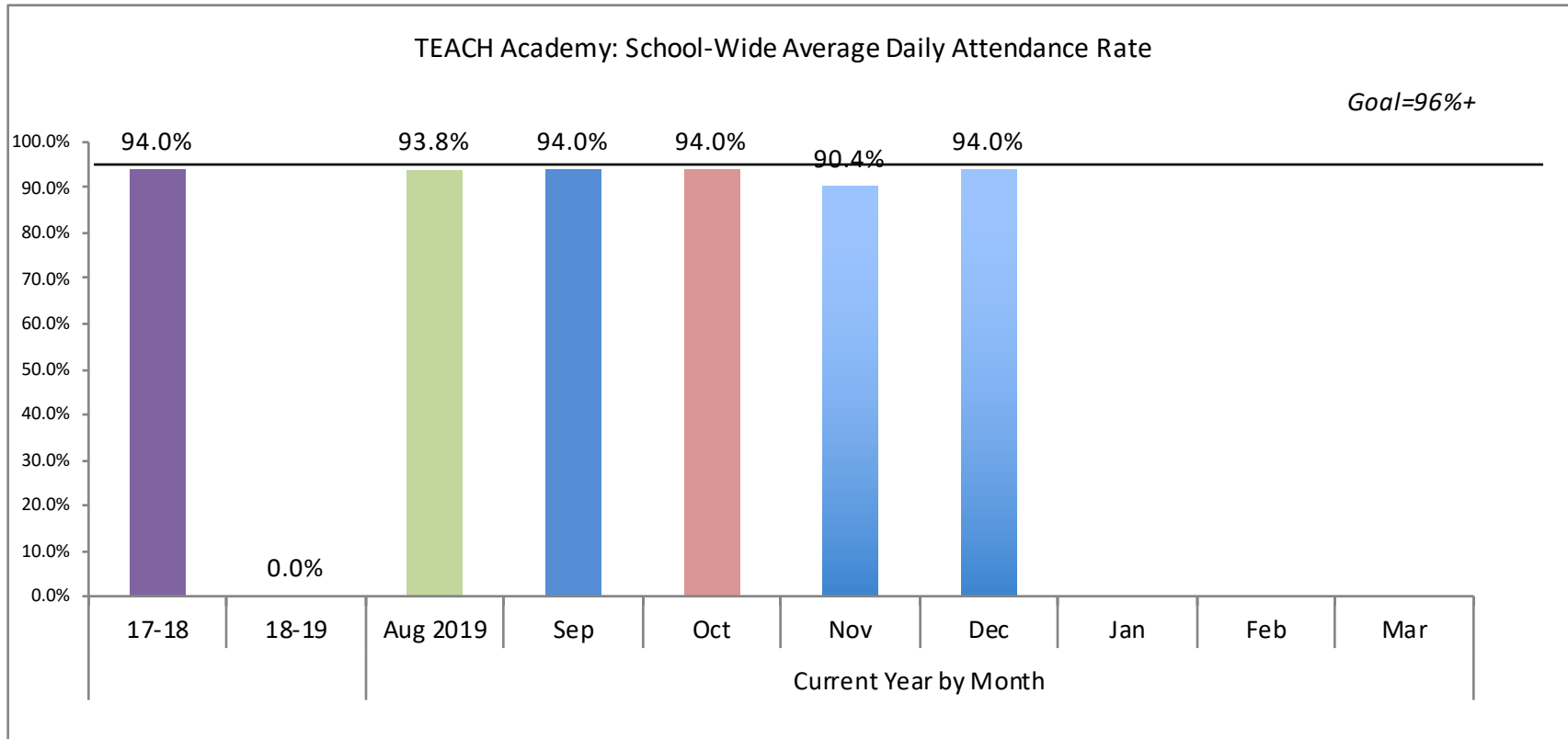


Chart Notes: 17-18 Annual is included for comparison purpose; 18-19 Annual is an average across months year to date.

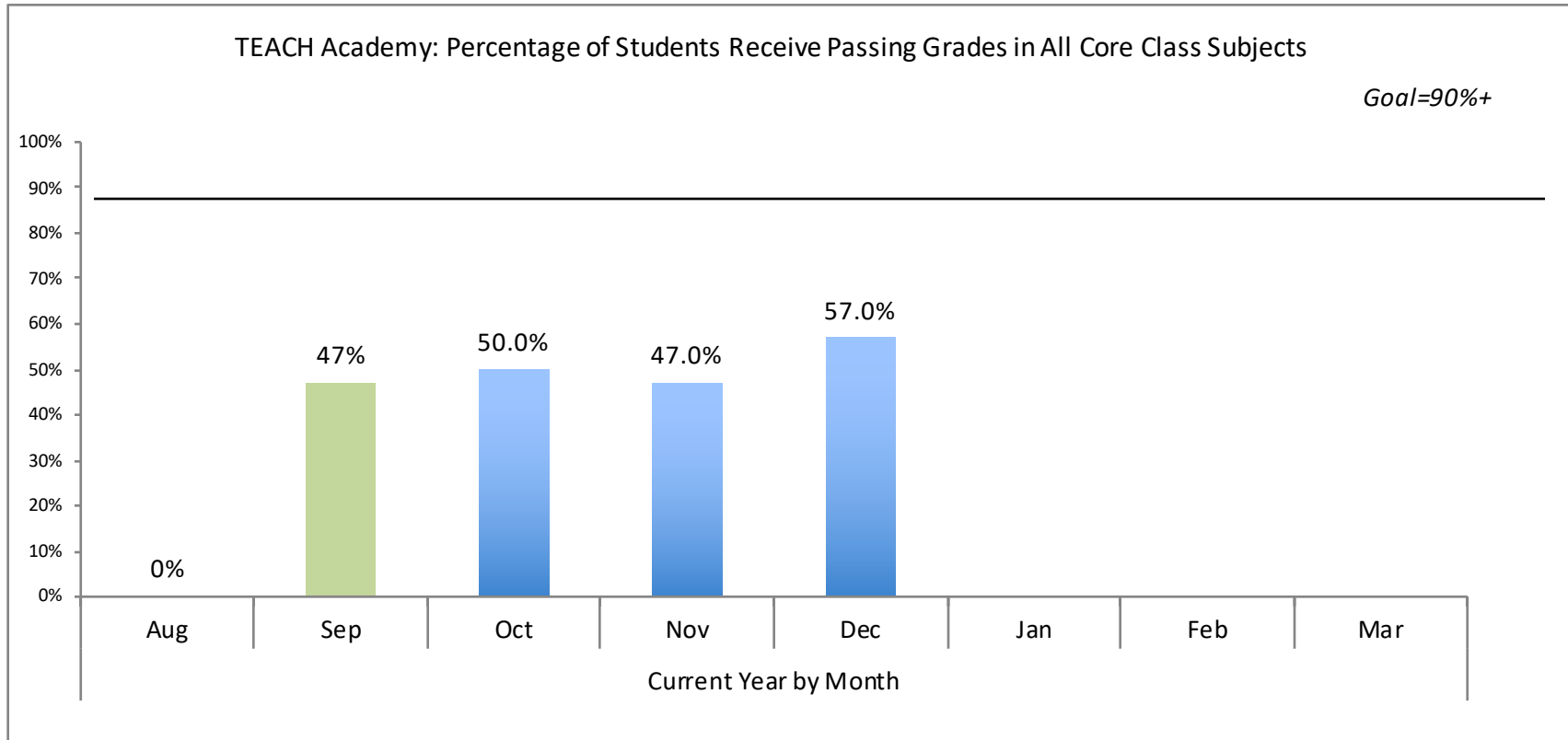
### Notes (Implemented Strategies &/or Challenges):

- a) We actively call students with multiple absences.
- b) We have two students that have illness that prevent them from coming to school and therefor will need to be placed on an Independent Studies program
- c) We have started a "SART"like process. (Send mailers, meet with parents and placing students on an attendnace agreement.)

## Academics - Student Grades

**Goal:** 90% of students receive passing grades in all core class subjects

**Summary Status:** Increase of passage of classes



*Chart Notes: Passing grade is defined as 2 or higher*

**Notes (Implemented Strategies &/or Challenges):**

- a) We encourage students to attend tutoring.
- b) As a note, 49% of students made honor roll.
- c)

## Student Suspensions

**Goal:** Maintain a suspension rate below 3% (LCAP Goal 6)

**Summary Status:** Working with LACOE on alternatives to suspension

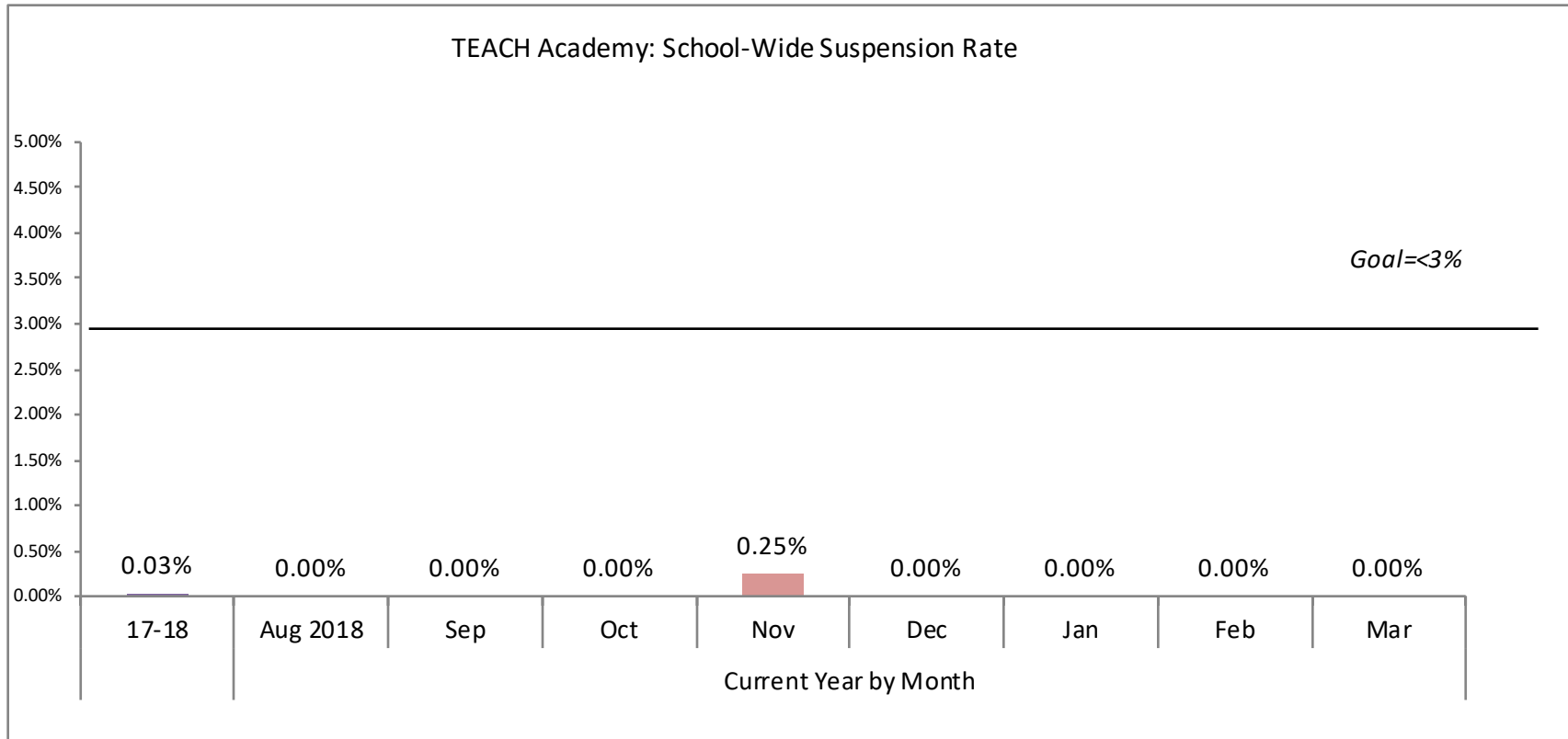


Chart Notes: 17-18 Annual is an average across months year to date. 18-19 Annual is an average across months year to date.

**Notes (Implemented Strategies &/or Challenges):**

- a) School will continue to work with LACOE's PBIS support
- b)
- c)

## TEACH Tech Charter High School - Advanced Placement Action Plan

**Goal 1: Increase the number of AP course offerings at TEACH Tech with at least 3-4 available A.P course options for students.**

**Data Driven Rationale/Critical Need:**

**I. College Ready students express a desire to take more AP classes.**

**II. Historical AP Course Offerings**

- 2019-20
  - AP Calculus - 7 Students
  - AP English Lit. - 15 Students
  - AP Government - 16 Students
  - AP Spanish and Language Exam - 6 students
- 2018-19
  - AP Calculus - 14 students
  - AP English Lit. - 17 students
  - AP Government - 11 students
- 2017-18
  - AP Spanish and Language - 10 students
  - AP English Lit. - 16 students
  - AP Government - 18 students
- 2016-17
  - AP Biology - 1 student

**III. AP Passage Rates**

- 2018-19
  - AP English Lit. - One 3
  - AP Government - One 3
- 2017-18
  - AP Spanish and Language -Two 3's, six 4's and two 5's

**Timeline**

- Action Plan completed - January 7, 2020
- Present plan to board - January 2020
- Present plan to teachers - January 2020
- Present plan to parents at SSC - January 2020
- Survey students - January 2020
- Create Master schedule - March 2020
- Submit AP Course Audits - September 2020
- Train Teachers - Summer 2020

**Monitor Progress**

- Operational: AP Course Audits
- Governance: Monthly board meetings
- Counselor will report progress monthly board meeting.
- A.P teachers will revisit the action plans meetings.
- A.P passage rates



**10th, 11 and 12th grade**

2020  
0  
020  
uary 2020  
  
20  
ber 2020

during Principal's report.  
to the principal in preparation for the  
s tasks at their monthly department



# Coversheet

## TEACH Preparatory Elementary School

**Section:** V. School Site Reports  
**Item:** C. TEACH Preparatory Elementary School  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** TEACH\_Prep\_MonthlyBoardReport\_Month 5 (Autosaved).pdf

**CONFIDENTIAL**

**TEACH Public Schools  
TEACH Prep Elementary  
Monthly Board Report**

**For the Month of:  
Month 5**

**CONFIDENTIAL**

## Enrollment and Turnover

**Goal:** Maintain minimum enrollment level of 405 students and keep attrition below 3 students

**Summary Status:** Currently increasing recruitment effort to target 405 and maintain ADA

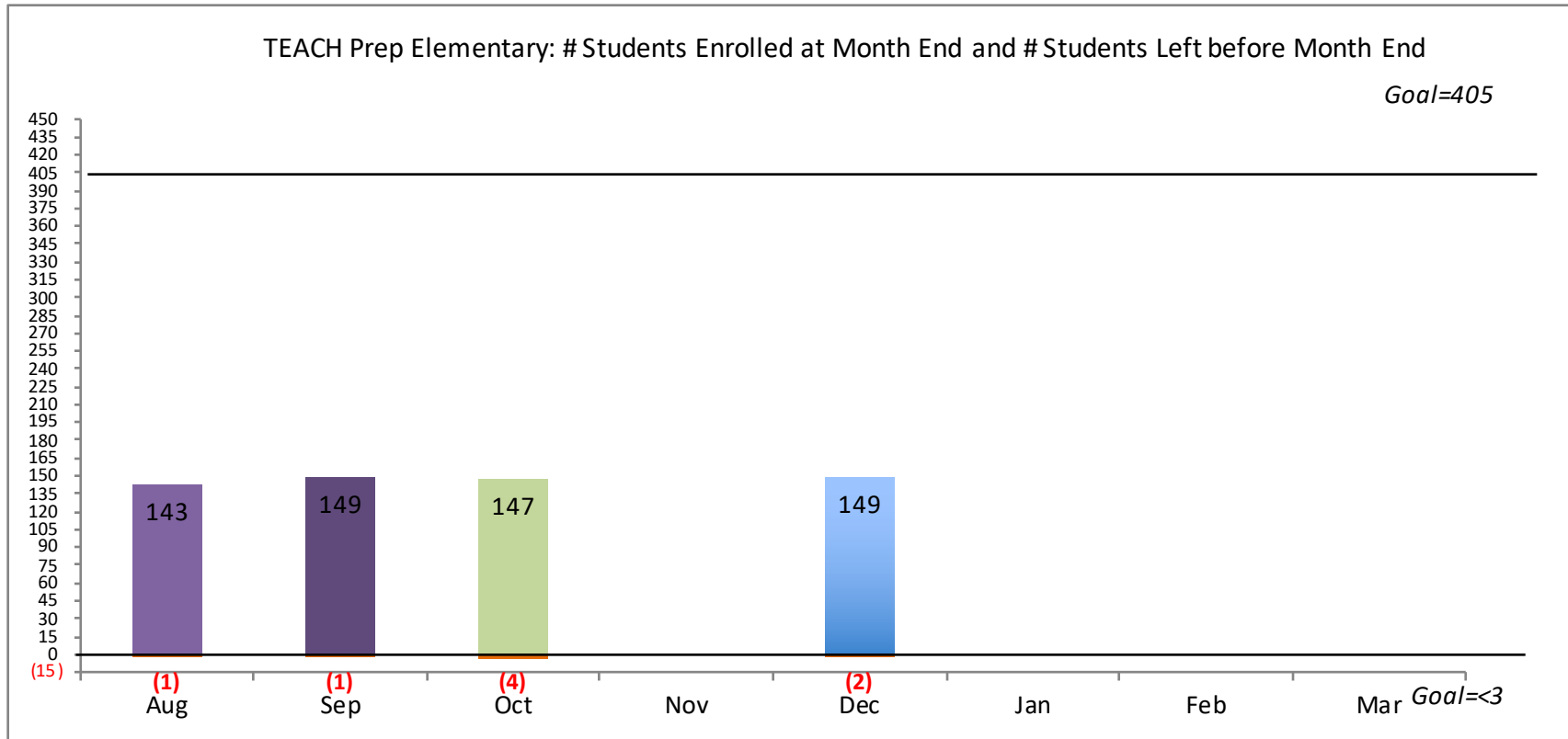


Chart Notes: 18-19 Annual is an average across months year to date.

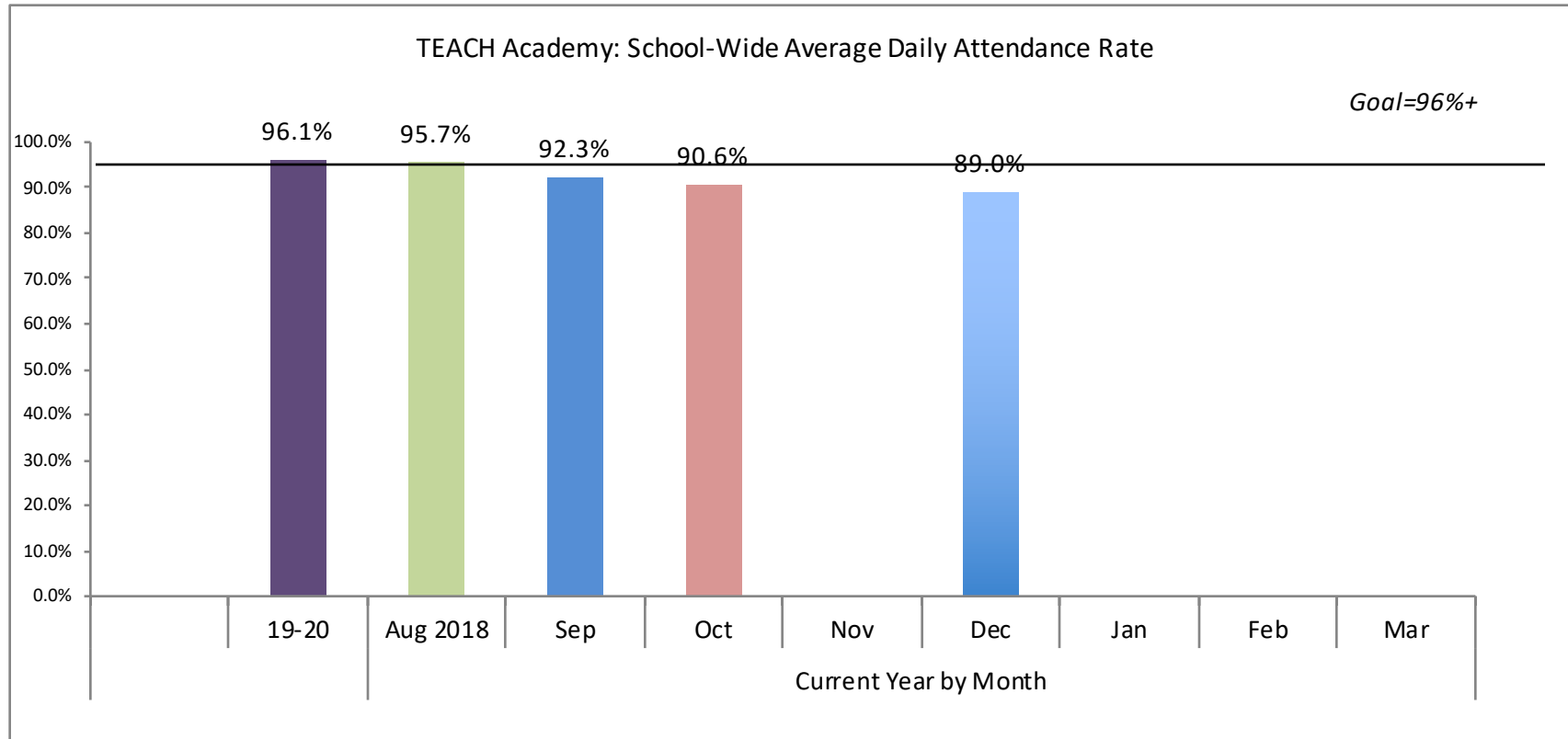
### Notes (Implemented Strategies &/or Challenges):

- a) TEACH maintained its enrollment top close out the school year
- b) Enrollment by grade: TK= 13, Kinder= 46, 1st = 54, 2nd= 36
- c)

## Student Attendance

**Goal:** Maintain a 96% or above average daily attendance (LCAP Goal 4)

**Summary Status:** Will focus on declines utilizing parent square



*Chart Notes: 17-18 Annual is included for comparison purpose; 18-19 Annual is an average across months year to date.*

### Notes (Implemented Strategies &/or Challenges):

- a) Attendance by grade: TK= 89.07%, Kinder=84.42%, 1st =92.45%, 2nd=89.50%
- b)
- c)

## Academics - Student Grades

**Goal:** 90% of students receive passing grades in all core class subjects

**Summary Status:** Increase of passage of classes

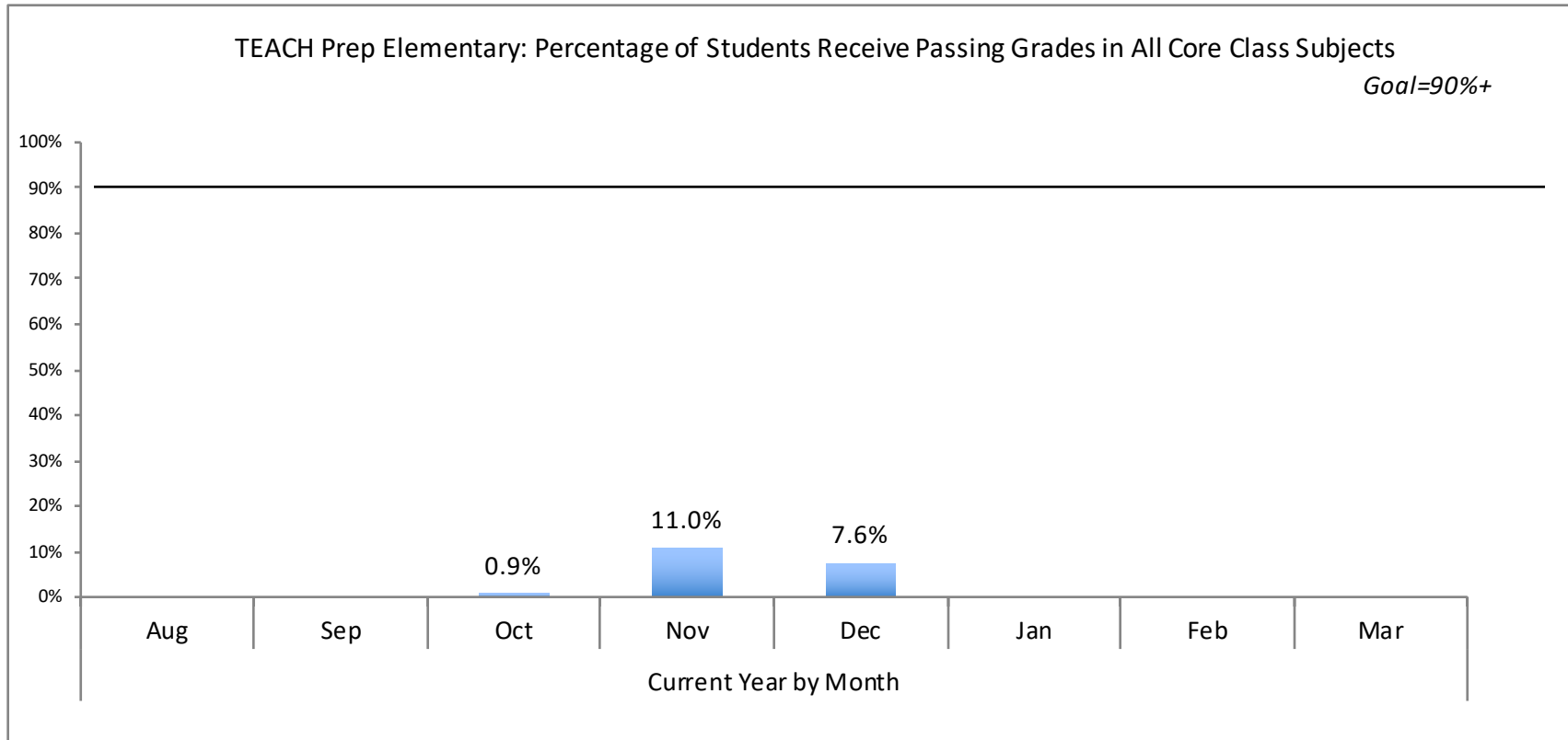


Chart Notes: Passing grade is defined as 2 or higher

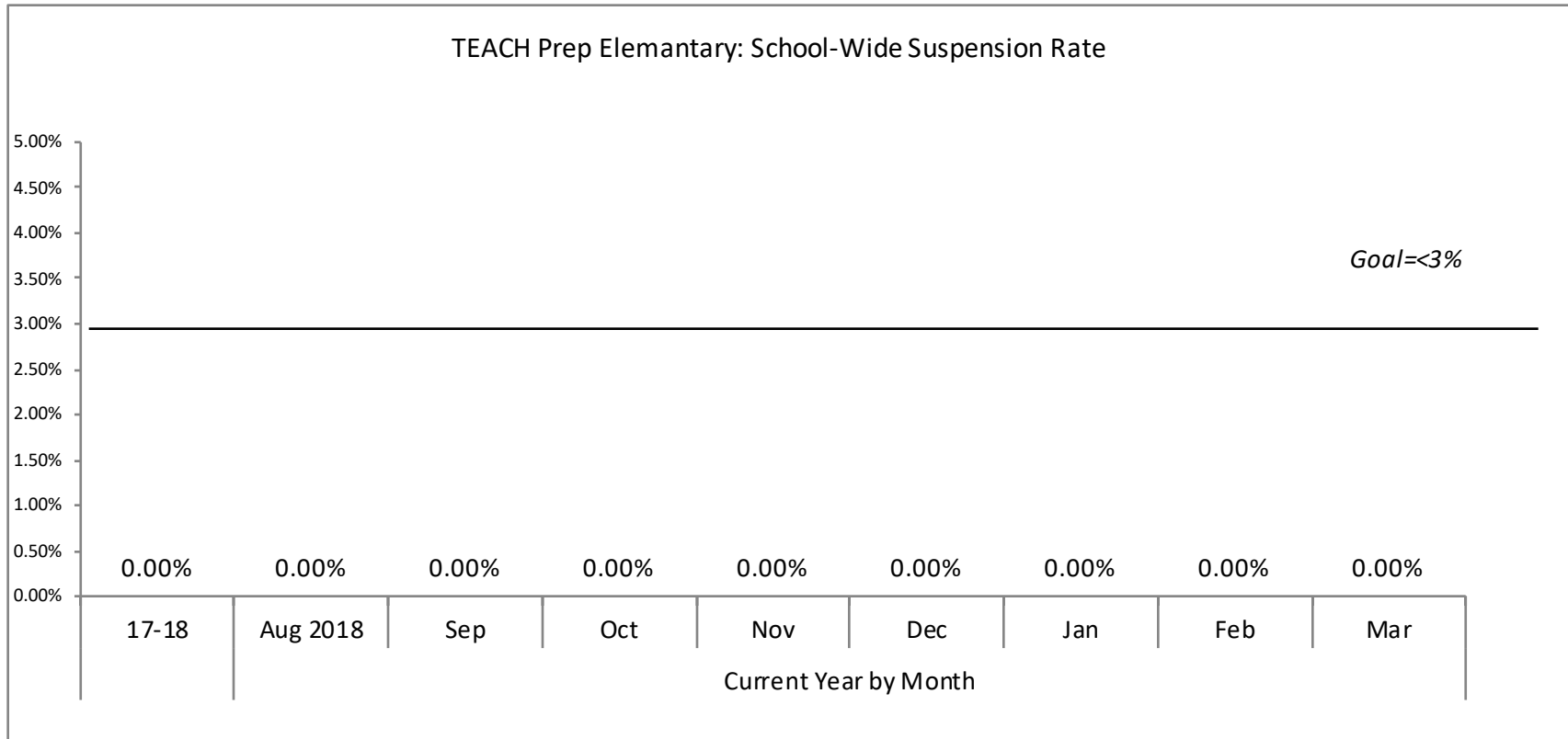
### Notes (Implemented Strategies &/or Challenges):

- a)
- b)
- c)

## Student Suspensions

**Goal:** Maintain a suspension rate below 3% (LCAP Goal 6)

**Summary Status:** Working with LACOE on alternatives to suspension



*Chart Notes: 17-18 Annual is an average across months year to date. 18-19 Annual is an average across months year to date.*

**Notes (Implemented Strategies &/or Challenges):**

- a) School will continue to work with LACOE's PBIS support
- b)
- c)