



TEACH Public Schools

TPS Governing Board Regular Meeting

Date and Time

Wednesday June 12, 2019 at 6:00 PM PDT

Location

1846 W. Imperial Highway, Los Angeles, CA 90047 Teleconference: (712) 451-0409 Access Code: 800073#

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting TEACH Public Schools during normal business hours at as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact TEACH Public Schools, 1846 W. Imperial Highway. Los Angeles, CA 90047; phone: 323-872-0808; fax 323-389-4898.

www.teachpublicschools.org

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Lori Butler	
B. Record Attendance and Guests		Shawwna Lawson	1 m

	Purpose	Presenter	Time
C. Public Comment	Discuss	Lori Butler	5 m

Board meetings are meetings of the Board of Directors and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chair of the Board. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must complete a Speaker Request Card and submit it to Matt Brown, Chief Operating Officer of TEACH Public Schools. The Speaker Request Card must contain speaker name, contact number or email, and subject matter and submitted to the COO or Superintendent prior to the start of the meeting. Members of the public may address the Board on any matter within the Board's jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board. The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chair is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board's ability to conduct its business in a timely manner. The Board of Directors may also allow for additional public comment and questions after reports and presentations if it deems necessary.

II. CONSENT ITEMS

6:06 PM

Academic Excellence

	Vote	Presenter	Time
A. Consent Items		Lori Butler	1 m

Consent Items - Items under Consent Items will be voted on in one motion unless a member of the Board requests that an item be removed and voted on separately, in which case the Board Chair will determine when it will be called and considered for action. Due to the set-up of BoardOnTrack, approval of any board meeting minutes will be done through consent and listed as items B-Z (as needed) under "Consent Items".

1. Approval of the June 12, 2019 Regular Board Meeting Agenda
2. Approval of March 6, 2019 Regular Meeting Minutes
3. Approval of April 30, 2019 Special Meeting Minutes
4. 2019 - 2020 Board Meeting Calendar
5. 2019-2020 Fiscal Policy
6. 2019-2020 Teacher Salary Schedule
7. Employer Contribution rates caps to health, dental, vision, life benefits
8. 403b 2.5% Employer Match
9. 2019-2020 Employee Handbook
10. TEACH 17/18 Taxes Form 990 & 568
11. 2019-2020 CharterSAFE Insurance Contract Renewal
12. CMO Management Service Agreements

B. Approval of March 6, 2019 Regular Board Meeting Minutes	Approve Minutes
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C. Approval of April 30, 2019 Special Board Meeting Minutes	Approve Minutes
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D. Board Meeting Calendar 2019-2020	Vote
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The regular board meeting dates for the 2019-2020 school year for TEACH Public Schools.

	Purpose	Presenter	Time
E. 2019-2020 Fiscal Policy	Vote		

Annual review and approval of TEACH Public Schools Fiscal Policy and Procedure.

F. 2019-2020 Teacher Salary Schedule	Vote		
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The 2019-2020 teacher salary schedule is assumed in the 2019-2020 TEACH annual budgets presented for approval (Item C of Items Scheduled for Information and Potential Action)

G. Employer Contribution to Health, Dental, Vision, Life Benefits	Vote		
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Historically, TEACH has paid for 100% of eligible employees health, dental, vision and life insurance coverage. Starting July 1, 2019, employer contribution caps will be placed as described below:

- \$350 per month (non-exempt) or 10% annual (exempt) employer contribution cap towards health, dental, vision and life insurance.

The employer contribution caps are assumed in the 2019-2020 TEACH annual budgets presented for approval (Item C of Items Scheduled for Information and Potential Action)

H. 403B Match	Vote	Matthew Brown	
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Updating our 403b plan to include a 2.5% employer match for exempt employees. Employees will vest in the matching program after completing their third (3) year with TEACH.

The 2.5% match is assumed in the 2019-2020 TEACH annual budgets presented for approval (Item C of Items Scheduled for Information and Potential Action)

I. 2019-2020 Employee Handbook	Vote	Matthew Brown	
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Annual employee handbook update includes changes to:

- employer contribution to health, dental, vision and life insurance
- 403b 2.5% Match
- Professional Dress

J. TEACH 17/18 Taxes Form 990 & 568	Vote		
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The federal and state tax returns for TEACH Inc. as well as the LLC return for Cunningham and Morris LLC for the year ended June 30, 2018. (E-Filed)

K. Charter Safe 2019-2020 Contract Renewal	Vote		
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Annual insurance coverage contract exceeds \$50,000 threshold requiring board approval.

L. CMO Management Service Agreements	Vote		
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Approval of the 19-20 CMO Management Service Agreements. CMO will receive 9.5% from each LEA.

III. ITEMS SCHEDULE FOR INFORMATION & POTENTIAL ACTION

6:07 PM

	Purpose	Presenter	Time
CEO Support And Eval			
A. Board On Track Platform Introduction	Discuss	Matthew Brown	5 m
<p>BoardOnTrack is an intuitive, easy-to-use, all-in-one online platform for your charter board. We provide the intuitive tools to help your board excel, and empower you to measure your performance through your own data, so you can govern for growth at every stage.</p> <p>https://app2.boardontrack.com</p> <p>Invite the board members to participate in the annual board assessment. https://app2.boardontrack.com/boardAssessment/manage/543</p>			
B. Financial Report	FYI	Theresa Thompson	12 m
April 2019 Financial Report			
C. 2019-2020 TEACH Operating Budgets	Vote	Matthew Brown	10 m
2019-2020 Operating Budgets for:			
<ul style="list-style-type: none"> • TEACH Tech Charter High School • TEACH Academy of Technologies • TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School • TEACH Public Schools 			
D. 2019 - 2020 TEACH LCAPs & Federal Addendums	Vote	Matthew Brown	10 m
2019-2020 LCAPS & Federal Addendums For:			
TEACH Tech Charter High School TEACH Academy of Technologies TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School			
E. Executive Compensation	Vote	Matthew Brown	5 m
<p>Executive Compensation (SB 1436/Gov.Code 54953) Prior to the governing board taking final action in open session on executive compensation, the board must orally report a summary of the recommended salary, salary schedule, or compensation paid in the form of fringe benefits. The executive is the chief executive officer, a deputy chief executive officer or an assistant chief executive officer of the local agency.</p>			
F. 2019-2020 Back Office Contract	Vote	Matthew Brown	2 m
Annual back office services contract exceeds \$50,000 threshold requiring board approval.			
G. 2019-2020 Food Services Management Contract	Vote	Enrique Robles	5 m
Annual NLSP Food Service Management Contract exceeds \$50,000 threshold requiring board approval.			

	Purpose	Presenter	Time
H. CompuGroup Medical Inc Service Agreement	Vote	Matthew Brown	5 m

CALIFORNIA's Medi-Cal school billing option program reimburses schools the federal share of the maximum allowable rate for approved health-related services provided by qualified health service practitioners for Medi-Cal eligible students.

Charge a 6% rate for any claims they help file on TEACH's behalf.

I. TEACH Public Schools Foundation	Vote	Matthew Brown	5 m
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Consideration and approval of creation of supporting organization.

J. TEACH Academy of Technologies Renewal Letter of Intent & Resolution	Vote	Matthew Brown	5 m
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In preparation for petition application intake the following is needed from the board:

- Board Resolution
- Governing Board Member Questionnaires
- Resumes

K. Austin Dragon Board Member Application	Vote	Mildred Cunningham	5 m
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The board will vote on the board application of Austin Dragon for a two year board term.

IV. Facilities Report 7:16 PM

A. TEACH Prep Facility Update- 8505 S. Western Ave.	FYI	Jimmy Morales	5 m
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Update on the site work for TEACH Prep future campus. Projected completion in July 2019.

Demolition started May 28th 2019.

V. School Site Reports 7:21 PM

A. TEACH Academy of Technologies	FYI	Greg Perez	5 m
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- Introduction of Dr. Carranza
- 2018-2019 CAASPP Results
- Student Recruitment
- 18-19 CSD Oversight Report

B. TEACH Tech Charter High School	FYI	Frank Williams	5 m
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- Introduction of Dr. Woodley
- 2018-2019 CAASPP Results
- Student Recruitment

	Purpose	Presenter	Time
C. TEACH Preparatory Mildred S. Cunningham & Edith H. Morris Elementary School	FYI	Sharon Rhee	5 m

- PCSGP Higher Grant Award
- Student Recruitment
- 18-19 CSD Oversight Report

VI. Closed Session 7:36 PM

A. Executive Director Evaluation	Discuss	Lori Butler	5 m
B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Gov.Code section 54956.9(d)(1).)	Discuss	Matthew Brown	5 m

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Gov.Code section 54956.9(d)(1).) Case Name Unspecified: (disclosure would jeopardize settlement negotiations)

VII. Closing Items 7:46 PM

A. Upcoming Meetings	FYI	Matthew Brown	1 m
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Wednesday July 24, 2019 at 6pm

- School Site Parent/Student Handbooks
- Site Based Teacher Handbooks
- Attendance Policy
- Independent Study Policy
- Parental Involvement Policy
- Homeless Policy
- ASES Contract
- TEACH Academy of Technologies Renewal Update

B. Form 700	FYI	Shawna Lawson	5 m
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Filing a Form 700 - Statement of Economic Interests (SEI) is a state-mandated requirement for individuals who make decisions or advise on decision making at any government agency in California. The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Under the Act, these individuals are required to disclose assets and income, which may be materially affected by their official actions.

C. BOARD MEMBER COMMENTS	Discuss	Lori Butler	5 m
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Time for board members to make any public comments.

D. Adjourn Meeting	Vote	Lori Butler	
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