APPROVED

Next Generation Charter Schools

Minutes

Governance Committee Meeting

Date and Time
Monday March 15, 2021 at 2:00 PM

Location
https://metlcs.zoom.us/j/92201485846?pwd=SlA5cE9MMFVlbkQ1dU9kQVJsWFVLUT09
Meeting ID: 922 0148 5846
Passcode: 877423

Mission

We prepare our students for college through a rigorous arts-infused program.

Vision

All students will be taught by a highly effective teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life-long learning. The impact of our collective efforts will fundamentally change public education.

Committee Members Present
E. Chen (remote), J. Boulet (remote), S. Pressley (remote)

Committee Members Absent
A. Bothner, A. Khanyile, A. Khatiwada, C. Barnes-Watson

Guests Present
M. Russell (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Boulet called a meeting of the Governance Committee of Next Generation Charter Schools to order on Monday Mar 15, 2021 at 2:17 PM.

C. Approve Minutes

Due to low attendance, approval vote will be moved to next month's meeting.

II. Board & School Policies

A. Head of School Review Rubric + Process

Committee will consider the MidYear review process at this month's Board Meeting with an eye to how we may want the Head of School process to go in the future. The Governance Committee will coordinate with MR to ensure that the review/performance rubric for the Head of School and Principal are aligned in terms of organizational goals, values and metrics.

Governance Committee members will review Board on Track resources ahead of next month's meeting to get a more concrete sense of how we may choose to develop the rubric.

B. Self-Assessment Follow-up: Board/CEO Communications

The Committee discussed BoT-suggested metrics for monitoring the relationship between the Board and the Head of School. Committee members and MR were generally aligned on approach: that it shouldn't be too procedural or mired in "checklists," but rather aimed at big-picture alignment and effective ongoing communication.

C. Begin Annual Planning

JB highlighted a few key outcomes from the Board Self-Assessment for the Governance Committee to act on:
1. Developing a bit more clarity around a "job description" and annual plan for the Governance Committee.
2. Supporting the development of individual trustee performance metrics/evaluation/goal-planning.

All agreed that annual planning and performance metrics should generally be high-level and policy-oriented (more like flexible guidelines for discussion and ongoing monitoring). Especially with individual trustees, we want to make sure that we are all keeping ourselves accountable to clear standards, creating a good framework for discussions and professional development, and also avoiding creating any problematic standards or subjective metrics that could leave room for unfair or biased treatment of any trustee. SP asked whether it would make sense to connect evaluations with the A/B class renewals of Board membership that happen biannually for individual trustees. JB suggested that it would probably be better not to tie these reviews too explicitly to whether or not a Trustee's term should be renewed, but rather it would be good to have objective guideposts to consider. (Ultimately, Trustees are voted on by other Trustees, so objective guidance on performance can be helpful.) Committee members discussed certain

situations that such individual goal planning and/or basic performance expectations should help to address: e.g., trustees that are unable to commit sufficient time to their board duties, or trustees that are not following important standards of professionalism. The Committee will also consult with Susan to make sure that our standards are in line with legal best practices.

For next month, the Committee will review BoT guidelines for Governance Committee responsibilities and individual evaluations, and then discuss more concrete ideas about what these documents will look like.

D. Look Ahead

III. Strategic Goals

A. Finance Committee update

Due to low attendance, Committee updates will be postponed to next month.

B. External Relations committee update

C. Education Committee update

D. Diversity Equity and Inclusion work

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:07 PM.

Respectfully Submitted,
J. Boulet