DRAFT

Next Generation Charter Schools

Minutes

Metropolitan Lighthouse Board Meeting

Date and Time
Thursday June 24, 2021 at 6:30 PM

Location
Join Zoom Meeting
https://metlcs.zoom.us/j/93063062096?pwd=ajlHOXR6QS9hSlJjTk15VmJucjVMdz09

Meeting ID: 930 6306 2096
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Mission

We prepare our students for college through a rigorous arts-infused program.

Vision

All students will be taught by a highly effective teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life-long learning. The impact of our collective efforts will fundamentally change public education.

Trustees Present

A. Bothner (remote), A. Khanyile (remote), A. Khatiwada (remote), C. Barnes-Watson (remote), E. Chen (remote), J. Boulet (remote), K. Brisseau (remote), K. Shabazz (remote), M. Dorrie (remote), S. Huda (remote), S. Pressley (remote), T. Bryan (remote)

Trustees Absent
None

Trustees who arrived after the meeting opened
S. Huda

Ex Officio Members Present
M. Russell (remote)

Guests Present
E. Mew (remote), K. Davidson (remote), K. Perez (remote), L. Hart (remote), Laurance Specht (remote), M. Alston (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Bothner called a meeting of the board of trustees of Next Generation Charter Schools to order on Thursday Jun 24, 2021 at 6:40 PM.

C. Review the Agenda

A. Bothner reviewed the agenda for this evening's meeting.

D. MetLCS Mission/Vision Reflection and Grounding

K. Perez shared her mission and vision for the month.

II. School Update

A. Executive Director Update

M. Russell shared his month's updates for the school.

- Evaluation tool will be presented in July's board meeting.
- All graduations for K, 8, and 12 grades went very well.
- Hiring-Two offers were given and accepted for the College Readiness Position.

- Board Members Retreat- is an opportunity for us to sit down and talk about the school or what a rigorous high, excellent performance school looks like. Also spend time talking about DEI.
- DEI-a term that people use now, why we do this work and why is it important and why we need to make sure that as an organization we are modeling what we want the entire world to look like, why, what we do internally.
- High School Updates- We are still working on finding the best candidate for the high school principal.

S. Huda arrived at 6:56 PM.

B. Head of School Update

K. Davidson updated on this month's school updates.

- Kindergarten, 8th grade and 12th grade graduation were successful.
- Summer Shine-Summer school is over capacity and we do anticipates as always there will be some fall of but it will be strong.
- Only offering in person learning for summer school.
- Highschool-In full contract with the Princeton review for 9-12 and credit recovery courses for 2021 school year.
- Teacher and student meetings are actively happening for attendance. There are 10 seats remaining that we need to fill.
- The EOY Data- has been uploaded in the portal.
- 3-8th grade IA's- ELA scores have great scores. Math scores overall have risen at 75% for each grade.
- 3-5th grade Math scores are critical and will be the major focus this summer.
- Highschool- regents have been going on this week. Living environment and Algebra. We are still waiting for the data.

E. Chen asked how are we progressing through with scholars that are mandated to attend summer school. K. Davidson shared that we are sending permission slips and doing multiple culture reach outs.

C. Operations Update

M. Alston shared her monthly operations update.

- Operational reports are due July/August: Attendance, staff reports, eoy reports.

K. Perez shared that her team has been working very hard this month on enrollment. We have been steady with our number of scholars returning, 479 for K-8th and 198 for our 9-12th grade.

Facilities-An approval has been made for the fire alarm application. So hopefully this is the last step to get the TCO license.

D. Transition Update

M. Alston updated the board with the technology transition that will begin on July 1, 2021. L. Specht works for the technology company for the school. He informed the board that the transition will be very smooth and he is available to assist.

III. Education Committee Updates

A. Education Committee Report

E. Chen informed the board that the school would like more staffing to be in order to transition to our new school.

K. Davidson shared that it was difficult to find staff members for summer school but the challenge will be in the fall.

IV. External Relations Committee Update

A. Fundraising Initiatives

A. Khanyile shared that they are looking for someone who has fundraising experience. A lot of transitions will be happening for FY 21-22.

V. Finance Committee Updates

A. General Updates

Our PPP loan has been forgiven and the money has been returned.

B. May Financials

E. Mew shared the monthly updates.

- Received PPP Loan notification on June 2nd so updates will appear in next month's financial updates.
- Market value of the investment account is slightly higher from the April balance.
- The preliminary audit has begun with June.
- All metrics looking great.
- Forecasting a budget surplus, which includes the PPP forgiveness
- This year's balance sheet compared to the prior years are steady. Our assets are steady and the liabilities have gone down.

- Enrollment- enrollment has been steady throughout the year. We've seen other schools that due to covid have been declining in seats. MET has stayed steady throughout the year.

S. Pressley made a motion to approve May's Financials.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Khatiwada	Aye
A. Bothner	Aye
S. Huda	Aye
E. Chen	Aye
J. Boulet	Absent
A. Khanyile	Aye
C. Barnes-Watson	Aye
S. Pressley	Aye
K. Shabazz	Aye
M. Dorrie	Aye
T. Bryan	Aye
K. Brisseau	Aye

C. Capital Expense Recommendations

M. Alston shared the capital expenses for the following Nuasin transitions.

- Purchases of Promethean Boards and Elmos for the school.
- Painting the Interior and exterior of the building.

M. Alston is requesting an approval of the RFPs. She presented her recommendations for each vendor who will be participating in the transition.
S. Pressley made a motion to move all of the suggested companies into one vote to move forward with the capital improvements for the building.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Huda	Aye
C. Barnes-Watson	Aye
M. Dorrie	Aye
T. Bryan	Aye
E. Chen	Aye
A. Khanyile	Aye
S. Pressley	Aye
K. Shabazz	Aye
K. Brisseau	Aye
A. Bothner	Aye
A. Khatiwada	Aye

Roll Call

J. Boulet	Aye

S. Pressley made a motion to accept all of the recommended companies as presented by the Operations Committee for capital improvement.

J. Boulet seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Shabazz	Aye
K. Brisseau	Aye
A. Bothner	Aye
A. Khanyile	Aye
E. Chen	Aye
S. Pressley	Aye
J. Boulet	Aye
C. Barnes-Watson	Aye
M. Dorrie	Aye
S. Huda	Aye
T. Bryan	Aye
A. Khatiwada	Aye

VI. Public Comments

A. Public Comments

No public members attended.

VII. Board Governance

A. Approve May 2021 Board Meeting Minutes

J. Boulet made a motion to approve the minutes from Governance Committee Meeting on 06-16-21.

E. Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Brisseau	Aye
E. Chen	Aye
A. Khanyile	Aye
C. Barnes-Watson	Aye
K. Shabazz	Aye
A. Khatiwada	Aye
S. Pressley	Aye
J. Boulet	Aye
S. Huda	Aye
T. Bryan	Aye
A. Bothner	Aye

Roll Call

M. Dorrie	Abstain

B. New Nuasin Policies

Nuasin Policies Development- last month of development and we will be voting on them next month ie. Handbook. We'll be seeing Grievance Policy for staff, Complaint Policy for families, Public Comments Policy for board meetings and the Foil Policy, which is very much rooted in the legal requirements.

S. Pressley shared that the view of the Governance Committee, everything is fairly finalized, with the exception of the Grievance Policy. All the other policies should be set. The files are located under the documents.

C. Board Committee Members Nomination

K. Brisseau made a motion to renew.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bothner	Aye
J. Boulet	Aye
M. Dorrie	Aye
A. Khanyile	Aye
S. Huda	Aye
A. Khatiwada	Aye
T. Bryan	Aye
S. Pressley	Aye
E. Chen	Aye
C. Barnes-Watson	Aye
K. Brisseau	Aye
K. Shabazz	Aye

K. Brisseau made a motion to reelect.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Huda	Aye
E. Chen	Aye
C. Barnes-Watson	Aye
K. Shabazz	Aye
K. Brisseau	Aye
A. Khanyile	Aye
A. Khatiwada	Aye
S. Pressley	Aye
T. Bryan	Aye
J. Boulet	Aye

Roll Call

A. Bothner	Aye
M. Dorrie	Aye

D. Board Member Nominations for Slate A

Today the vote is on reelecting board members who are up for renewals, voting for the officers; so that would be the chair, vice chair, treasurer, and secretary. We will attempt to fill all of the committees with members who have expressed an interest with, for joining a committee.

K. Brisseau made a motion to move to vote on reelecting, all board members, roll it into one vote.

A. Bothner seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Shabazz	Aye
T. Bryan	Aye
C. Barnes-Watson	Aye
J. Boulet	Aye
S. Huda	Aye
S. Pressley	Aye
E. Chen	Aye
M. Dorrie	Aye
A. Bothner	Aye
K. Brisseau	Aye
A. Khanyile	Aye
A. Khatiwada	Aye

K. Brisseau made a motion to approve the following board members for reelection. Aaron, Ellen, Jessica, Shanta, Sophia, Khari, and Constance.

A. Khatiwada seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bothner	Aye
K. Brisseau	Aye
J. Boulet	Aye
K. Shabazz	Aye
A. Khanyile	Aye
S. Pressley	Aye
C. Barnes-Watson	Aye
E. Chen	Aye
S. Huda	Aye
T. Bryan	Aye
M. Dorrie	Aye
A. Khatiwada	Aye

E.

Officer Slate

K. Brisseau made a motion to approve Aaron B. as Chair of the Board.
E. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Brisseau	Aye
A. Bothner	Aye
A. Khatiwada	Aye
M. Dorrie	Aye
J. Boulet	Aye
K. Shabazz	Aye
T. Bryan	Aye
E. Chen	Aye
A. Khanyile	Aye
C. Barnes-Watson	Aye
S. Pressley	Aye
S. Huda	Aye

K. Brisseau made a motion to approve Anju K. as Vice Chair of the Board.
J. Boulet seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Shabazz	Aye
C. Barnes-Watson	Aye
A. Bothner	Aye
S. Huda	Aye
E. Chen	Aye
J. Boulet	Aye
A. Khanyile	Aye
T. Bryan	Aye
S. Pressley	Aye
M. Dorrie	Aye
A. Khatiwada	Aye
K. Brisseau	Aye

K. Brisseau made a motion to approve Shanta P. as Treasurer of the Board.
J. Boulet seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bothner	Aye
J. Boulet	Aye
A. Khanyile	Aye
C. Barnes-Watson	Aye
K. Brisseau	Aye
E. Chen	Aye
S. Huda	Aye

Roll Call

A. Khatiwada	Aye
S. Pressley	Abstain
M. Dorrie	Aye
K. Shabazz	Aye
T. Bryan	Aye

K. Brisseau made a motion to approve Jessica B. remaining as secretary for the Board.
E. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Huda	Aye
K. Shabazz	Aye
A. Khatiwada	Aye
A. Bothner	Aye
A. Khanyile	Aye
J. Boulet	Abstain
S. Pressley	Aye
C. Barnes-Watson	Aye
T. Bryan	Aye
E. Chen	Aye
K. Brisseau	Aye
M. Dorrie	Aye

K. Brisseau made a motion to to roll all of the members together into one vote so we can vote for Aluta, Michael, and Aaron onto the Facilities committee.
K. Shabazz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Huda	Aye
A. Khatiwada	Aye
J. Boulet	Aye
A. Bothner	Aye
E. Chen	Aye
S. Pressley	Aye
C. Barnes-Watson	Aye
T. Bryan	Aye
M. Dorrie	Aye
A. Khanyile	Aye
K. Brisseau	Aye
K. Shabazz	Aye

K. Brisseau made a motion to approve to continue or to join the External Relations committee would be A. Khanylie, J. Boulet, S. Pressley, E. Chen, and T. Bryan.
J. Boulet seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Khatiwada	Aye
K. Brisseau	Aye
C. Barnes-Watson	Aye
S. Huda	Aye
J. Boulet	Aye
T. Bryan	Aye
A. Bothner	Aye
E. Chen	Aye
M. Dorrie	Aye
S. Pressley	Aye
A. Khanyile	Aye
K. Shabazz	Aye

K. Brisseau made a motion to approve the committee members A. Khanylie, J. Boulet, S. Pressley, E. Chen and T. Bryan.

E. Chen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Huda	Aye
C. Barnes-Watson	Aye
K. Brisseau	Aye
K. Shabazz	Aye
J. Boulet	Aye
M. Dorrie	Aye
A. Khatiwada	Aye
S. Pressley	Aye
E. Chen	Aye
A. Bothner	Aye
A. Khanyile	Aye
T. Bryan	Aye

K. Brisseau made a motion to roll all of the committee members into one vote.

K. Shabazz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Khanyile	Aye
A. Khatiwada	Aye
S. Huda	Aye
C. Barnes-Watson	Aye
E. Chen	Aye
T. Bryan	Aye
J. Boulet	Aye
K. Shabazz	Aye
K. Brisseau	Aye
A. Bothner	Aye

Roll Call

S. Pressley	Aye
M. Dorrie	Aye

K. Brisseau made a motion to approve K. Brisseau, A. Bothner and E. Chen as Nominating committee members.

S. Pressley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Bryan	Aye
A. Khanyile	Aye
S. Huda	Aye
K. Brisseau	Aye
K. Shabazz	Aye
A. Khatiwada	Aye
C. Barnes-Watson	Aye
E. Chen	Aye
J. Boulet	Aye
S. Pressley	Aye
M. Dorrie	Aye
A. Bothner	Aye

K. Brisseau made a motion to move to roll the vote into one vote, all the Education committee members.

T. Bryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Bryan	Aye
A. Bothner	Aye
A. Khatiwada	Aye
E. Chen	Aye
C. Barnes-Watson	Aye
A. Khanyile	Aye
J. Boulet	Aye
S. Huda	Aye
M. Dorrie	Aye
S. Pressley	Aye
K. Shabazz	Aye
K. Brisseau	Aye

K. Brisseau made a motion to approve E. Chen, A. K. Khatiwada, C. Barnes, K. Shabazz, A. Bothner, S. Huda as Education Committee.

A. Khatiwada seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Bryan	Aye
J. Boulet	Aye

Roll Call

S. Pressley	Aye
K. Shabazz	Aye
E. Chen	Aye
A. Khatiwada	Aye
K. Brisseau	Aye
S. Huda	Aye
A. Khanyile	Aye
C. Barnes-Watson	Aye
A. Bothner	Aye
M. Dorrie	Aye

K. Brisseau made a motion to to move to roll the vote into one vote to vote on the Finance committee members.

A. Khatiwada seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boulet	Aye
A. Khatiwada	Aye
E. Chen	Aye
K. Brisseau	Aye
M. Dorrie	Aye
S. Pressley	Aye
A. Khanyile	Aye
T. Bryan	Aye
K. Shabazz	Aye
A. Bothner	Aye
S. Huda	Aye
C. Barnes-Watson	Aye

K. Brisseau made a motion to approve the following members to join the Finance committee. S. Pressley, A. Bothner, E. Chen, K. Brisseau, and T. Bryan.

A. Khatiwada seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Khatiwada	Aye
S. Pressley	Aye
J. Boulet	Aye
A. Khanyile	Aye
M. Dorrie	Aye
A. Bothner	Aye
C. Barnes-Watson	Aye
K. Brisseau	Aye
T. Bryan	Aye
S. Huda	Aye
E. Chen	Aye
K. Shabazz	Aye

K. Brisseau made a motion to roll all of the Governance committee members into one vote.
S. Pressley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Khatiwada	Aye
C. Barnes-Watson	Aye
S. Huda	Aye
K. Shabazz	Aye
E. Chen	Aye
K. Brisseau	Aye
T. Bryan	Aye
A. Bothner	Aye
S. Pressley	Aye
J. Boulet	Aye
M. Dorrie	Aye
A. Khanyile	Aye

K. Brisseau made a motion to vote the following members onto the Governance committee. J. Boulet, A. Bothner, C. Barnes, E. Chen S. Pressley, K. Shabazz and K. Brisseau.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boulet	Aye
K. Brisseau	Aye
T. Bryan	Aye
E. Chen	Aye
K. Shabazz	Aye
A. Bothner	Aye
M. Dorrie	Aye
A. Khanyile	Aye
S. Huda	Aye
A. Khatiwada	Aye
S. Pressley	Aye
C. Barnes-Watson	Aye

VIII. Executive Session

A. Executive Session to be Proposed Executive Session to discuss matters relating to the employment of a particular employee.

A. Bothner made a motion to enter into Executive Session to be Proposed Executive Session to discuss matters relating to the employment of a particular employee with Malik Russell.
J. Boulet seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Huda	Aye
J. Boulet	Aye
A. Khanyile	Aye
T. Bryan	Aye
E. Chen	Aye
K. Shabazz	Aye
A. Khatiwada	Aye
M. Dorrie	Aye
A. Bothner	Aye
S. Pressley	Aye
K. Brisseau	Aye
C. Barnes-Watson	Aye

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
J. Boulet