

# Next Generation Charter Schools

## Minutes

### Education Committee Meeting

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#### Date and Time

Wednesday March 25, 2020 at 1:00 PM

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#### Mission

We prepare our students for college through a rigorous arts-infused program.

#### Vision

All students will be taught by a highly effective teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life-long learning. The impact of our collective efforts will fundamentally change public education.

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#### Committee Members Present

A. Khatiwada (remote), E. Chen (remote)

#### Committee Members Absent

J. Boulet, M. Dorrie

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

E. Chen called a meeting of the Education Committee of Next Generation Charter Schools to order on Wednesday Mar 25, 2020 at 1:00 PM.

E. Chen made a motion to approve the minutes from MetLCS Board - Monthly Education Call on 02-25-20.

A. Khatiwada seconded the motion.

The committee **VOTED** to approve the motion.

##### C. Approve Minutes

## II. Education Updates

### A. K - 8 Principal Updates

1. Kurt: similar to Tyra + parent communication on expectations and standards; mindset on remote learning and engaging students; family interruptions; learning new technological capabilities and learning business tools; staying close to the families; educating the families and support;

### B. 9 - 11 Principal Updates

1. Tyra: continuity plan – timeline of the last three week – feels good w/ where we are

Staffing – roles and responsibilities are communicated; lesson plans; virtual lesson plan template; how will they grade their students; special learners on virtual support; English language learners are heavily supported; Culture team; scheduling and training; checking in with teachers; documentation; concern on % of students logging on; grading assessments and attendance (standards – 2x a week); setting cadence on support; course credit expectations; testing (i.e. AP online; state cancelled; regents tbd); virtual teaching and transition to come back; plan to assess how students are performing and plan to move forward; transcript discussions

## III. Other Business

### A. Other Business

1. Karin: documentation will be presented at the board meeting
2. Jessi: what does a day of instruction look like for the students?
  1. CPA: TUE pd 1,3,5,9 classes on zoom; THU pd 2,4,6,8 zoom; MON FRI zoom w/ homeroom teacher; MON, WED, FRI – students logging on to check for assignment
  2. K-8: calendar of staff meetings; 3 days a week to connect w/ students
2. LHA Updates: provided by Karin above

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,  
E. Chen