APPROVED

Next Generation Charter Schools

Minutes

Metropolitan Lighthouse Charter School Board Meeting

Date and Time
Thursday September 26, 2019 at 6:30 PM

Location
180 W, 165th Street Bronx, NY 10452 Call In # 813-967-8308 Passcode # 74216

Mission

We prepare our students for college through a rigorous arts-infused program.

Vision

All students will be taught by a highly effective teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life-long learning. The impact of our collective efforts will fundamentally change public education.

Trustees Present
A. Bothner, A. Khatiwada, E. Chen, J. Haber, K. Brisseau, S. Nesterova, S. Pressley, T. Bryan

Trustees Absent
None

Guests Present
C. Russell, Daniel Williams, J. Boulet, Joi Culler, K. Davidson, K. McGuire, Kim Perillo, Lauren Thurmond, M. Alston, M. Rivera (remote), M. Rousseau (remote), T. Williams

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Haber called a meeting of the board of trustees of Next Generation Charter Schools to order on Thursday Sep 26, 2019 at 6:37 PM.

C.

Review the Agenda

Ms. Haber went over the agenda for the meeting.

II. Staff Presentation

A. Staff Presentation

Mr. Davidson introduced staff members:
Joi Culler, Kim Perillo, Lauren Thurmond and Daniel Williams
Ms. Culler, Ms. Perillo and Ms. Thurmond talked about the strategies they use in their classes, how they track progress and implement intervention plans.
Mr. Williams talked about intervention strategies applied to scholars.

III. Principal's Report

A. K - 8 Update

Mr. Davidson presented the Instructional Strategic Plan for 2019-2020. Mr. Davidson talked about what ELA and Math scores are. Mr. Davidson discussed goals and plans set for the year and how to achieve them.

B. 9 - 10 Update

Ms. Williams presented her Instructional Strategic Plan for 2019-2020. Ms. Williams explained her goals and how they will be supported.
Ms. Williams and Mr. Davidson talked about the SpecEd scholars and updated the Board on the current efforts on how to support new enrolled SpecEd students.

IV. Education Committee

A. Education Committee Report

Mr. Khatiwada went over the updates, there were no comments from the Board.
Education Dashboard will be provided in October.

V. LHA Updates

A. Enrollment Update

Ms. Alston provided an update on the enrollment.

B. Approve new hires for MetLHA

J. Haber made a motion to approve new hires.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.

School Leadership Succession Plan

Ms. Russell and Ms. Haber explained DOE's requirement to develop a succession plan for school leadership.

D. Delegate the creation of succession planning to Education Committee

J. Haber made a motion to approve delegating succession planning to the Education Committee.
K. Brisseau seconded the motion.
The board **VOTED** unanimously to approve the motion.
Education Committee will share a draft in October

VI. Public Comments

A. Public Comments

Ms. Haber led the public comments portion of the meeting. No comments were made.

VII. School Operations

A. Facilities

Ms. Rivera received an updated funding proposal for the rooftop.

B. Approve funds for rooftop project

A. Bothner made a motion to approve 1.4 million to complete rooftop project.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Financial Report

Ms. Rousseau went over the financial report (Attachment: Financial Report for July and August 2019).
Ms. Rousseau will provide investment update in October.

D. Approve funds for a computer lab

A. Bothner made a motion to approve exact amount ($134,292.45) for a computer lab to be funded from the operation reserve.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve financials

J. Haber made a motion to approve financials for July and August of 2019.
T. Bryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Lottery Preferences

Ms. Russell provided updates.

G. LHA Board PD

Ms. Russell and the Board discussed the best way to conduct PD.

VIII. Board Governance

A. Approve Minutes from August 2019 Meetings

J. Haber made a motion to approve minutes from the Metropolitan Lighthouse Charter School Board Meeting on 08-22-19 Metropolitan Lighthouse Charter School Board Meeting on 08-22-19.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. MetLCS Board Elections

J. Haber made a motion to nominate Anuj as the Vice-Chair of the Board in accordance with the Bylaws.
E. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Vote to assign classes to the new board members

J. Haber made a motion to to assign Ms. Boulet and Ms. Pressely members to Class A and Ms. Brisseau to Class B Terms are as follows: Classes and Term Renewals Name Term Number Class Begins Ends Bothner, Aaron 1st A 7/1/2019 6/30/2021 Bryan, Tim 3rd B 7/1/2018 6/30/2020 Haber, Jessica 3rd A 7/1/2019 6/30/2021 Khatiwada, Anuj 1st B 7/1/2018 6/30/2020 Ellen Chen 1st A 7/1/2019 6/30/2021 Nesterova, Svitlana 1st B 7/1/2018 6/30/2020 Boulet, Jessica 1st A 7/1/2019 6/30/2021 Brisseau, Kamaria 1st B 7/1/2019 6/30/2020 Pressley, Shanta 1st A 7/1/2019 6/30/2021.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. 180 W. 165th Street LLC Board Elections

J. Haber made a motion to assign Anuj Khatiwada, as Chair of LLC and Treasurer of Support Corporation of 180 W. 165th Street LLC Ownership Structure.
E. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. LHA Service Agreement

Ms. Haber provided updates for the Board.

F. Review of Complaint to the Board

J. Haber made a motion to create a sub-committee to address a complaint to the Board. The members are Ms. Nesterova, Ms. Pressely, and Ms. Boulet contingent on her approval from DOE. In addition, to approve DLA Piper as an independent investigator.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.
The Board received a complaint and had an opportunity to review the complaint ahead of the meeting. The Board has decided to create a committee to communicate and have an independent investigation by DLA Piper. DLA Piper will be independently investigating the matters addressed in the complaint.

G. Board Bylaws

Aaron Bothner provided a redlined version of the proposed changes to the bylaws and the board decided to review and discuss for approval in October.

IX. Executive Session

A. Executive Session

J. Haber made a motion to move into Executive Session to go over Principal Evaluation.
E. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Executive Session

The Board discussed the principal evaluation.

C. Executive Session

J. Haber made a motion to finish Executive Session.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:17 PM.

Respectfully Submitted,
J. Haber