APPROVED

Next Generation Charter Schools

Minutes

MetLCS Board Meeting

Date and Time
Thursday October 25, 2018 at 6:30 PM

Location
180 W, 165th Street Bronx, NY 10452

Mission

We prepare our students for college through a rigorous arts-infused program.

Vision

All students will be taught by a highly effective teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life-long learning. The impact of our collective efforts will fundamentally change public education.

Trustees Present
A. Khatiwada, L. Williams, S. Nesterova, T. Bryan

Trustees Absent
A. Bothner, J. Haber

Guests Present
Anthony Brown, C. Russell, J. Livingston, Julian Irving, K. Davidson, M. Mustafa (remote), M. Rousseau (remote), Ndidi Opuh, T. Williams

I. Staff Presentation

A. Math Instructional Model

Mr. Davidson introduced math and science teachers: Ndidi Opuh, Julian Irving, and Anthony Brown. Ndidi Opuh went over the programs for the year, specifically over the Emerging Leaders program that helps to build data-driven analysis. Mr. Irving talked about improved interest from the scholars and better teamwork amongst them. Julian Irving mentioned that scholars are more prepared for this year program. Anthony Brown

talked about building skills for scholars that they can use in their life, 'real world skills'. Anthony Brown discussed his curriculum. Anthony Brown mentioned the partnership with NAF. The program allows to acquire credits that are recognized throughout the country. Anthony Brown talked about the need for the lab equipment to allow students to be successful. Ms. Williams mentioned that there was an order placed for equipment and distributed a spreadsheet with orders that were placed.

II. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Khatiwada called a meeting of the board of trustees of Next Generation Charter Schools to order on Thursday Oct 25, 2018 at 7:12 PM.

C. Review the Agenda

Mr. Khatiwada went over the agenda for the meeting.

III. Principal's Report

A. K - 8 Update

Mr. Davidson shared updates on the Design Elements, specifically the Strategic Plan (Attachment: 2018-19 Strategic Plan). Mr. Davidson went over 4 Goals. One of the goals is to increase the percentage of scholars scoring a level 3 to 4 on the ELA state test by 9.5 points. Mr. Davidson went over the solutions and action steps. Mr. Davidson addressed the writing skills of the scholars, writing has become a huge focus in the history classes.

B. 9 - 10 Update

Ms. Williams went over the resume of Alex Williams (Attached to the Board Meeting Packet). Alex Williams is a new hire. Ms. Williams discussed his duties and his start at the Met. Ms. Williams went over the Design Elements for MetCPA and Instructional Goals. Ms. Williams talked about exam preparation and programs that are focused on helping struggling students. In addition, Ms. Williams talked about credit accumulation system. Ms. Williams went over solutions such as creating credit tracker.

IV. Executive Director Update

A. Monthly Update

Ms. Russell went over the updates. Ms. Russell talked about recruitment and applications for K through 11. Ms. Russell, announced a new hire, Tom Gambardella, a principal coach. Ms. Russell mentioned charter renewal preparation, deadlines and materials. Ms.

Russell, also mentioned three candidates for the board positions. In addition, Ms. Russell mentioned Annual Audit and the preparation for the audit.

B. To give power to the finance committee to approve the packet for the audit

A. Khatiwada made a motion to allow the MetLCS Finance Sub-Committee to approve the audit as discussed on the late October phone call.
L. Williams seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Public Comments

A. Public Comments

Mr. Khatiwada led the public comments portion of the meeting. No comments were made.

VI. School Operations

A. Financial Report

Ms. Rousseau went over the financial report (Attachment: Financial Report for September 2018). Ms. Rousseau mentioned compensation by DOE for students enrolled, DOE is not reimbursing for extra scholars that Met enrolled. Ms. Rousseau shared great news on property tax deduction that DOF allowed Met to use. Ms. Rousseau mentioned there is planning in progress for investment options for access cash. Finance Committee of LHA will review and present to the board.

B. Facilities

Mr. Mustafa went over the facilities report (Attachment: Monthly Facilities Report, October 2018). Mr. Mustafa mentioned that the plan to do construction work was moved to summer. The Board inquired if the contractors can provide a plan and schedule for the rooftop project. Ms. Mustafa provided January 2020 deadline for the project to be completed. Ms. Mustafa went over the project with Access Control Contract and rooftop leak repair. Mr. Mustafa talked about temporary rooftop alternatives. Ms. Williams made comments on the alternative spaces. Mr. Livingston mentioned AsphaltGreen program as an alternative for the space. The Board discussed proposed options with Mr. Davidson and Ms. Williams. Ms. Williams and Mr. Davidson will look into Green School space (across the street) and give the update to the board during the next board meeting.

VII. Board Governance

A. Approve Minutes from September 27, 2018 Board Meeting

A. Khatiwada made a motion to approve minutes from the MetLCS Board Meeting from August and September MetLCS Board Meeting on 09-27-18.
T. Bryan seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
S. Nesterova