APPROVED

Next Generation Charter Schools

Minutes

MetLCS Board Meeting

Date and Time
Monday June 10, 2019 at 6:30 PM

Location
180 W, 165th Street Bronx, NY 10452

Mission

We prepare our students for college through a rigorous arts-infused program.

Vision

All students will be taught by a highly effective teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life-long learning. The impact of our collective efforts will fundamentally change public education.

Trustees Present
A. Bothner, A. Khatiwada, E. Chen, J. Haber, L. Williams, S. Nesterova, T. Bryan

Trustees Absent
None

Guests Present
K. Davidson, M. Alston, M. Rousseau (remote), T. Williams

I. Opening Items

A. Record Attendance and Guests

A. Khatiwada, E. Chen, S. Nesterova and T. Bryan were present by video conference.

B. Call the Meeting to Order

J. Haber called a meeting of the board of trustees of Next Generation Charter Schools to order on Monday Jun 10, 2019 at 6:48 PM.

C.

Review the Agenda

Ms. Haber went over the agenda for the meeting.

II. Principal's Report

A. K - 8 Update

Mr. Davidson went over the principal's report (Attachment: MetLCS PAL Board Report). Mr. Davidson talked about building new partnerships, specifically with Ramapo for Children - the partnership will help to develop teacher-scholar relationships. Mr. Davidson reviewed the areas of planning he will focus on this summer.

B. 9 - 10 Update

Ms. Williams went over a CPA report (Attachment: PAL Board Report). Ms. Williams gave an update on staffing, what positions need to be filled and discussed planning for the next year courses. The Board asked Ms. Williams to lay out the plan for summer work to plan for the next academic year.

III. LHA Updates

A. Enrollment Update

Melissa Alston gave an update on enrolment.

IV. Public Comments

A. Public Comments

Ms. Haber led the public comments portion of the meeting. No comments were made.

V. Board Governance

A. Approve Minutes from May 23, 2019 Meeting

J. Haber made a motion to approve minutes from the MetLCS Board Meeting on 05-23-19 MetLCS Board Meeting on 05-23-19.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Board Recruitment

Aaron Bothner gave an update on recruiting for the board. The Board welcomed Ellen Chen to her first meeting as a board member.

C. LHA Service Agreement

Ms. Haber provided an update regarding the negotiations with LHA for a new service agreement. The current agreement expires in June.

D. Handbooks

Ms. Rousseau talked about the handbook and explained that there were no significant changes to the handbook. The handbook is specific to NY State rules and regulations. Principals will give the final review.
J. Haber made a motion to approve the handbook, subject to the final review by principals.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Extending LHA Service Agreement

The Board discussed an extension of the current LHA service agreement for a 90-day period to allow time for negotiation of a new agreement.
J. Haber made a motion to delegate J. Haber, L. Williams and A. Bothner to finalize an agreement to document the 90 day extension of the LHA service agreement.
S. Nesterova seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Operations

A. Financial Report

Ms. Rousseau went over the financial report (Attachment: Financial Report for May 2019).
Waiting for the report from the bank about investments and the account. Ms. Rousseau will follow up with the bank.

B. Investment Policy Update

Ms. Rousseau sent the investment policy to the Finance Committee for review.

C. FY20 Budget Update

Ms. Rousseau went over the Budget Narrative (attached in the meeting packet) and explained the changes and adjustments in the budget. In addition, Ms. Rousseau talked about the impact of the rooftop project on the budget and the reserve.
The Board asked Ms. Rousseau to follow up with Courtney Russell regarding rental assistance program.

J. Haber made a motion to approve 2020 Budget.

T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Facilities

Ms. Rousseau discussed the gymnasium rooftop project. The details of the cost and financing of the project were provided in the meeting packet. In addition, Ms. Rousseau discussed the timeline for the project.

VII. Education Committee

A. Education Committee Report

Mr. Khatiwada will provide the updates during the next boarding meeting.

VIII. Annual Meeting

A. Trustee Elections

T. Bryan made a motion to approve Aaron Bothner for a new trustee term.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Trustee Elections

J. Haber made a motion to approve Tim Bryan for a new trustee term.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Trustee Elections

A. Bothner made a motion to approve Jessica Haber for a new trustee term.
S. Nesterova seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Trustee Elections

J. Haber made a motion to approve Anuj Khatiwada for a new trustee term.
E. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Trustee Elections

J. Haber made a motion to approve Ellen Chen for a new trustee term.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

F.

Trustee Elections

J. Haber made a motion to approve Leslie Williams for a new trustee term.
E. Chen seconded the motion.
The motion did not carry.

Roll Call

A. Khatiwada	No
T. Bryan	No
E. Chen	Aye
J. Haber	No
L. Williams	Abstain
S. Nesterova	No
A. Bothner	No

Leslie Williams' term was not renewed.

G. Officer Elections

A. Bothner made a motion to approve Jessica Haber for Chair of the Board.
E. Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Officer Elections

J. Haber made a motion to approve Aaron Bothner for Vice Chair of the Board.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Officer Elections

J. Haber made a motion to approve Svitlana Nesterova for Secretary of the Board.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Officer Elections

J. Haber made a motion to approve Tim Bryan for Treasurer of the Board.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Committee Appointments

S. Nesterova made a motion to appoint executive committee members: A. Bothner; J. Haber; A. Khatiwada.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Committee Appointments

J. Haber made a motion to appoint finance committee members: T. Bryan; A. Bothner; S. Nesterova.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Committee Appointments

J. Haber made a motion to appoint education committee members: A. Khatiwada; E. Chen.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

N. Ad Hoc Work Groups Appointments

J. Haber made a motion to appoint: Facilities work group members: J. Haber; A. Khatiwada; A. Bothner. Board recruitment work group members: A. Khatiwada; A. Bothner; S. Nesterova.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:43 PM.

Respectfully Submitted,
S. Nesterova