APPROVED

Next Generation Charter Schools

Minutes

MetLCS Board Meeting

Date and Time
Thursday July 26, 2018 at 6:30 PM

Location
180 W, 165th Street Bronx, NY 10452

Trustees Present
A. Bothner, A. Khatiwada, J. Haber, J. Lee, L. Williams, S. Nesterova, T. Bryan

Trustees Absent
None

Guests Present
C. Russell, J. Livingston, K. Davidson, M. Mustafa, M. Rousseau (remote), T. Brown, T. Williams

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Haber called a meeting of the board of trustees of Next Generation Charter Schools to order on Thursday Jul 26, 2018 at 6:30 PM.

C. Review the Agenda

Ms. Haber went over the agenda for the meeting.

II. Principal's Report

A. K - 8 Update

Mr. Davidson went over the principal's report (Attachment: MetLCS PAL Board Report). In addition, Mr. Davidson went over the resumes and candidates: Equana Y. Cobb, Kisha

Perez, Kristian B, Douglas, Melissa Leal, Michael Morlino, Shaunte Swinton, Melanie Mena.
J. Haber made a motion to approve new hires.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.
Mr. Davidson went over the School Work Plan and the School Design for 2018-19. (Attachment in the Board Packet) The Board discussed items on the School Work Plan Components and interim assessments. Mr. Brown talked about strategies for the interim assessments and his experience with the tests.

B. 9 - 10 Update

Ms. Williams went over a CPA report (Attachment: PAL Board Report). In addition, Ms Williams went over the tracker for the School Work Plan Components and Design Elements. The Board inquired about tests and a progression of the courses depending on a passage rate. Ms. Williams will be making sure that scholars are prepared for the courses they take. Mr. Davidson and Ms. Williams mentioned that the school is on track for enrollment of scholars.

J. Haber made a motion to approve new hires.
J. Lee seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Executive Director Report

A. Monthly Update

Mr. Brown went over the hiring process: interviewing and candidates. Ms. Russell, Mr. Brown and the Board discussed the issues with sourcing the candidates. Mr. Brown went over the Support Plan for the school. He will be available twice a week and will work with leadership teams. LHA will be providing its network support for leadership teams. Mr. Brown mentioned that there will be executive leadership coaching, the high-level support provided by Bleeker partnership that will help to work on leadership skills. LHA will share goals for all the schools in August.

IV. Public Comments

A. Public Comments

Ms. Haber led the public comments portion of the meeting. No comments were made.

V. Board Governance

A. Approve Minutes from June 26, 2018 Board Meeting

J. Haber made a motion to approve minutes from the MetLCS June 2018 Board Meeting on 06-26-18 MetLCS June 2018 Board Meeting on 06-26-18.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. School Operations

A. Financial Report

Ms. Rousseau went over the financial report (Attachment: Financial Report for June 2018). Ms. Rousseau was pleased to share that financially we ended the year very well. Ms. Rousseau gave a shutout to Ms. Williams for an excellent year.
T. Bryan made a motion to Financial Report.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Facilities

Mr. Mustafa went over the rooftop project progress. Mr. Mustafa estimated that inside works will be done by the August 24th. Ms. Russell mentioned a potential 2-day delay for the start of the school year. The Board talked about bringing it up to the families and addressing their questions and concerns. The Board discussed the delay with Mr. Mustafa. One of the issues discussed was the late start and volatile construction schedule.
J. Haber made a motion to approve the delay of the start of the school year if needed.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.
Mr. Mustafa talked about the insurance and the costs related. The Board inquired about the construction budget and other potential expenses.

VII. Education Committee

A. Education Committee Report

Ms. Haber led the public comments portion of the meeting. No comments were made.

VIII. Executive Session

A. Executive Session

The Board discussed a personnel matter.
J. Haber made a motion to approve compensation.

A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
S. Nesterova