APPROVED

Next Generation Charter Schools

Minutes

MetLCS June 2018 Board Meeting

Date and Time
Tuesday June 26, 2018 at 6:30 PM

Location
180 W. 165th Street Bronx, NY

Trustees Present
A. Bothner, A. Khatiwada, J. Haber, J. Lee, L. Williams, S. Nesterova, T. Bryan

Trustees Absent
None

Guests Present
C. Russell, Cheryl McDowell, Joel Livingston, Kurt Davidson, M. Mustafa (remote), M. Rousseau (remote), T. Brown, T. Williams

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Haber called a meeting of the board of trustees of Next Generation Charter Schools to order on Tuesday Jun 26, 2018 at 6:46 PM.

C. Review the Agenda

Ms. Haber went over the agenda for the meeting.

II. Principal's Report

A. K - 9 Update

Ms. Williams went over a CPA report (Attachment: PAL Board Report). Ms. Williams provided updates regarding District Collaborative and focus on restorative practices. Two

other schools will partner with Met. Mr. Brown emphasized the benefits of the partnership. Ms. Williams gave the updates about the trip of the Met Administration to Austin, Texas. Ms. Williams talked about hiring, Mr. Livingston found some great candidates. Ms. Williams mentioned school events: Board Party, Science Fair, 8th Grade Dance, Graduation, Family Fun Day. Mr. Davidson went over the updates on the candidates for hire.

J. Haber made a motion to to approve the new hire A. Done; A. Johnson; C. Iasello F. Diallo, R. Dobrinski.
J. Lee seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Executive Director Report

A. Monthly Update

Mr. Brown went over the programs with NYU and emerging leaders program. Mr. Livingston provided updates on the candidates and the open positions. Mr. Brown went over the meeting with Mr. Davidson to discuss development and strategy. The Board emphasized the importance of the updates and keeping the Board in the loop.

IV. Public Comments

A. Public Comments

Ms. Haber led the public comments portion of the meeting. No comments were made.

V. Board Governance

A. Approve Minutes from May 22, 2018 Board Meeting

A. Bothner made a motion to approve minutes from the MetLCS May 2018 Board Meeting on 05-22-18 MetLCS May 2018 Board Meeting on 05-22-18.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Annual Meeting

J. Haber made a motion to approve Board Members Terms.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.

Board Calendar

Ms. Haber went over the Board Calendar.

D. Conflict of Interest Form

The forms were passed to the Board.

E. Board Nominations

J. Haber made a motion to approve current nominations.
A. Bothner seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Recruitment for the Board

Ms. Haber went over the recruitment for the Board.

G. Directors and Officers Insurance

Cheryl McDowell went over the insurance policy. McDowell answered questions of the Board about the coverage.

VI. School Operations

A. LHA NY 18 - 19 Personnel Handbook

Ms. Russell went over the handbook and the changes made to it. Ms. Williams provided comments.
J. Haber made a motion to approve handbook.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Financial Report

Ms. Rousseau went over the financial report (Attachment: Financial Report for May 2018). Ms. Rousseau mentioned that the school is in a good position. The report included forecast and bond coverage report.

J. Haber made a motion to approve the Financial Report.
T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. FY19 Budget

The Board discussed the budget. Ms. Rousseau went over the work done with the finance committee and the process for coming up with the budget for the school.
J. Haber made a motion to approve the Budget.

T. Bryan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Investment Policy

The Board discussed the work behind the reviewing and finalizing the investment policy.

J. Haber made a motion to Approve the Investment Policy.
T. Bryan seconded the motion.
The board **VOTED** to approve the motion.

E. Facilities

Mr. Mustafa went over the project of installing security cameras. Mr. Mustafa led a discussion regarding the financial expenses. Mr. Mustafa went over the rooftop construction project. Mr. Mustafa talked about Facilities Management Agreement contract and updated terms of the contract.

J. Haber made a motion to approve the security proposal and securities agreement.
A. Khatiwada seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Education Committee

A. Update on Dashboard

Mr. Khatiwada went over the updates. Mr. Khatiwada discusses weekly check-ins with Ms. Williams, Mr. Davidson and Mr. Brown.
The Board inquired about a dashboard and metrics to measure performance. Ms. Williams went over the possible changes to the dashboard.

VIII. Executive Session

A. Executive Session

Ms. Haber motioned to move into Executive Session. Mr. Bothner seconded the motion.
The executive session was conducted to discuss personnel matters.
Ms. Haber motioned to exit from Executive Session. Mr. Bothner seconded the motion.

IX. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:20 PM.

Respectfully Submitted,
S. Nesterova