APPROVED

Stargate School

Minutes

Governance Board Meeting

Date and Time
Wednesday May 14, 2025 at 6:00 PM

Directors Present
B. Paul, K. Lindgren, L. Challa (remote), L. Griffin, L. Hosfelt, L. Paquette, M. Faulkner, S. Howorko

Directors Absent
None

Guests Present
1 Community Member (remote), Finance Committee Member (remote), M. Anderson, R. Greene, Recruiting Committee Chair (remote), SAC Member

I. Opening Items

A. Call the Meeting to Order

L. Paquette called a meeting of the board of directors of Stargate School to order on Wednesday May 14, 2025 at 6:05 PM.

B. Roll Call

C. Reading of Stargate Mission

D.

Recognitions and Appreciations

Lisa H. - All Board, members, Dr. Greene and Maggie Anderson for all their work in support of the Board and the school.
Karla - Dr. Greene for always providing the information needed and for her support.
Samantha -Richard Raehel for his effort in putting together school-provided chromebook plans.
High school staff members for tracking post-graduation plans.
Meryl - Parents who are volunteering in last month of school.
Lisa G - Class of 2025 for being exceptional group of kids and parents
Staff members who have been around for the entire time with 2025 class - including Noelia Klingman - and for their strong influence on the students.
Election Committee for all the time put into this election cycle.
Bibi - Danielle Fox for her exceptional efforts with Recruiting, working through vacation, organizing the Candidate Forum, and spending so many hours getting ready for the election.
Therese Morin and HyunSoon Song for helping with Candidate Forum.
Lumakar - Graduating students for their example. Teachers for their hard work during finals. The new chemistry teacher for their hard work and support of students. Election Committee and all volunteers getting ready for elections.
Lindsey - Election Committee and Recruiting Committee for their work on this election cycle. Teachers who are prepping kids for finals and coming up with creative ways for kids to prepare for finals. The elementary staff for a successful dismissal during the storm.
The CRC for all the meals and treats provided during staff appreciation week.
Lisa Hosfelt for her years of service on SAC and the Board.
Community member - Dr. Greene and the elementary admin and staff for quickly pivoting elementary dismissal plans during a storm and calmly guiding elementary students safely to parents.

E. Board News and Events

Lindsey - elementary music program, 8th grade presentations, 2nd grade field trip
Lisa - Couture send off, 4th grade wax museum, Volunteer Appreciation, Candidate Forum
Karla - Volunteer Appreciation
Meryl - secondary choir performances
Lisa - Mamma Mia, art show, choir concert, Coffee Chat, both Community U sessions, Election Committee meetings, Candidate Forum, soccer games, volleyball games, track meet, senior walk, senior awards, Adams 12 American Indian graduation event
Bibi - high school new student night, elementary new student night, Candidate Forum, Volunteer Appreciation
Lumakar - Candidate Forum

II. Approve Consent Agenda Items

A. Approve Consent Agenda

L. Paquette made a motion to approve the consent agenda.
S. Howorko seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Minutes for Governance Board Meeting held April 9, 2025

L. Paquette made a motion to approve the minutes from Governance Board Meeting on 04-09-25.
S. Howorko seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. School Operations

A. Executive Director of Academics Report

Dr. Greene presented her monthly report (attached).

B. Finance Report

Representative from D.A. Davidson presented an overview of the bond financing situation (attached).
In the case that the district does not appropriate bond money until 2028, Stargate will need to seek $19 million in financing to proceed with construction plans. Davidson is seeking to arrange a long-term financing structure that can be paid off in 3 years and amortized over 40 years. The 40- year amortization ensures that in a worst-case scenario where the district does not appropriate the funds, the school would be able to pay the financing over the long term. The first 3 years would be interest only. The proposal was sent to several banks. If banks do not respond to the RFP, the financing can be pursued through the bond market.

Ms. Whitney reviewed the financial documents (attached).
PPR is up about $300 per student. Staff will receive 2.5% salary increase for next year.
Staff bonuses will be given at the same levels as last year.
Budget will be finalized and approved at the June meeting.

Mrs. Mischke reviewed the financial KPIs (attached). She also shared the 2023 990 forms.

IV. Public Comment

A. Public Comment

no public comment

B. Public Comment Response

V. Committee Reports

A. Written Committee Reports

See attached Election Committee report

B. SAC: 3/31/25 KPI Report

Lucas Banta presented the quarterly KPI report (attached).

C. Recruiting Committee Report

Danielle Fox presented the Recruiting Committee report (attached).

VI. Action Items

A. Healthy School Meals for All Program

S. Howorko made a motion to discontinue participation in Healthy Meals for All in the 2025-2026 school year.
L. Paquette seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Bond Financing

No vote needed at this time.

C. 2025-2026 Budget

S. Howorko made a motion to approve staff bonus for 2024-2025 school year as discussed.
K. Lindgren seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. 2023 Form 990s

S. Howorko made a motion to approve 2023 990 forms for Stargate School and Foundation as discussed.
K. Lindgren seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Updated Financial Policies and Procedures (including full text of Board Policies 2.4 and 2.6)

S. Howorko made a motion to approve the Financial Policies and Procedures as presented.

L. Paquette seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. 1.22 Governance Workspace Management Policy - Second Reading

L. Hosfelt made a motion to approve Policy 1.22 Governance Workspace Management Policy 2nd Reading as presented.
S. Howorko seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Board On Track Contract Renewal

L. Paquette made a motion to approve the one-year contract with BoardOnTrack for $4,995.
K. Lindgren seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Discussion Items

A. Board Self-Evaluation Results

Discussed results and plans for areas of improvement.

B. Strategic Plan Tracking

Discussed takeaways from this year, including limiting scope of initiatives in future years.

C. League of Charter Schools Legislative Update - FYI only

See attachment

D. Board transition plan pending outcome of Bylaws changes

If Section 5.3 of the Proposed Amendments to the Bylaws passes, new members will start in June. Existing members will attend in June to conduct actions, then new members will be sworn in at the end of the meeting.

VIII. Future Planning

A. Next Board Meeting Agenda and Board Packet

Dr. Greene's evaluation will be June 11.

B. Next Admin Sync Meeting

Lindsay and Lumakar will meet with Dr. Greene.

C. Upcoming Events

Graduation

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:13 PM.

Respectfully Submitted,
L. Hosfelt

Documents used during the meeting

- EDA Report May 2025.docx
- 2023 - 990 Return Stargate Foundation.pdf
- 2023 - 990 Return Stargate Charter School.pdf
- Board Expenses FY2025.xlsx
- Stargate School Fee Summary 2024-25.pdf
- Board Consolidated Detail w KPI's 2025.04.pdf
- Financials 2025.04 (1).pdf
- Stargate Charter Academy_DADCO Presentation_FINAL.pptx
- Election Committee Report to Board_5.14.25.docx
- May Board Report.pdf
- BoardonTrack communication.pdf
- 2024-2025 Board Evaluation 1-pg CDE Format.xlsx
- 2025 Legislative Wrap-Up.pdf