APPROVED

Stargate School

Minutes

Governance Board Meeting

Date and Time
Wednesday September 18, 2024 at 6:00 PM

Directors Present
B. Paul, L. Challa, L. Griffin, L. Hosfelt, L. Paquette, M. Faulkner, S. Howorko (remote)

Directors Absent
None

Guests Present
7 attended in person, 4 attended online, M. Anderson, R. Greene

I. Opening Items

A. Call the Meeting to Order

L. Paquette called a meeting of the board of directors of Stargate School to order on Wednesday Sep 18, 2024 at 6:06 PM.

B. Roll Call

C. Reading of Stargate Mission

D. Recognitions and Appreciations

Meryl - Staff who are present outside before and after school keeping the students safe.

Lumakar - Those who held Coffee Chat and parents who attended.
Architects working on the bond proposals.

Lisa G - Terri Smith for being the parent driving force behind the high school boys' soccer team.
Jennifer Gelston for providing significant parent support for high school girls' volleyball team.
Liz Friendenson for supporting the drama program and After Prom for several years.

Bibi - Doug Ryan for taking a call on his day off to provide help at Eagle Fest. Alberto Sanchez for adjusting seats of trikes at Eagle Fest. Danielle Fox for all her work on recruiting.

Lisa - Danielle Fox for her extensive efforts in attracting multiple candidates for the SAC election. Samantha Howorko for spending several hours on a recent CORA request

Lindsey - Samantha for working to fulfill a CORA request. The middle school counselor for setting up the Colorado career fair expo opportunity for middle schoolers

Samantha - Therese Morin for hosting a panel of veteran parents to talk to new parents

E. Board News and Events

LIsa - Eagle fest, cross country meets, high school volleyball game, Coffee Chat, Election Committee meetings

Lumakar - Eagle Fest

Bibi - Eagle Fest, Coffee Chat

LIsa - middle school volleyball games

II. Approve Consent Agenda Items

A. Approve Consent Agenda

L. Paquette made a motion to approve the consent agenda for September 18, 2024.
L. Challa seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Minutes for Governance Board Meeting held August 21, 2024

L. Paquette made a motion to approve the minutes from Governance Board Meeting on 08-21-24.
L. Challa seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Minutes from Governance Board Meeting held September 4, 2024

L. Paquette made a motion to approve the minutes from Special Session (Virtual): Independent Candidate Interview on 09-04-24.
L. Challa seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. School Operations

A. Executive Director of Academics Report

Report

B. Staff Report - Student Recruitment 24-25

Tentative admissions timeline will be finalized after district finalizes choice dates.

Admissions are now open.

Information nights are facilitated by principals. This year MS and HS will be separate. Also added back prospective parent tours (parents only). Also added admissions information night about completing application.

Marketing flyer sent to PreK, 4th, 5th and 8th grade families in district. Flyers will also be available at preschools and community centers.

Received 774 applications without flyers two years ago. Received 940 applications with PreK flyer added last year. Anticipating additional applications this year.

Looking into attending Rocky Mountain early childhood conference to boost awareness of our kindergarten program. Will consider presenting, sponsoring, and hosting a vendor booth.

Will offer additional testing dates this year - hoping to test 400 younger kids, around 120 older kids.

Interpretation and translation services will be available.

IV. Public Comment

A. Public Comment

Parents running for SAC introduced themselves: Lucas Banta, Aye Thu, and Therese Morin

B. Public Comment Response

V. Committee Reports

A. Written Committee Reports

B. Recruiting Committee Report

Report

C. Elections Committee Report

Report

D. SAC Report

Overall not much change in KPIs since last quarter.

With change in survey methodology and thresholds based on old system, some metrics have experienced significant changes. SAC will adjust thresholds.

VI. Action Items

A. Revised Policy 1.16 Public Records Request Second Reading

L. Hosfelt made a motion to approve the second reading of Policy 1.16 Public Records Request.
L. Paquette seconded the motion.
Policy
The board **VOTED** unanimously to approve the motion.

B. 2024-2025 Executive Director Goals

M. Faulkner made a motion to approve the Executive Director evaluation tool and goals for 2024-2025 school year.
L. Challa seconded the motion.
The board **VOTED** unanimously to approve the motion.
L. Hosfelt made a motion to appoint Lindsey Paquette and Lumakar Challa to lead Executive Director evaluations process for the 2024-2025 school year.
M. Faulkner seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 2024-2025 Board Handbook

L. Paquette made a motion to schedule work session to discuss Board Handbook and Policy 1.15 Board Communication and Complaint to finalize and streamline both documents.

B. Paul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Howorko	No
L. Griffin	Aye
L. Hosfelt	Aye
L. Paquette	Aye
B. Paul	Aye
M. Faulkner	Aye
L. Challa	Aye

D. Independent Director Part A: Determine whether to appoint one Independent Director

S. Howorko made a motion to appoint one independent Director.
M. Faulkner seconded the motion.
Reviewed data regarding the issue of having an even number of Board members.

Discussed issue of staggering terms and recognized need to allow for less turnover.

Discussed mix of parents vs independent and implications, considering potential Bylaws changes.

Board is acting within Bylaws and policy in appointing an Independent Director
The board **VOTED** to approve the motion.

Roll Call

L. Griffin	No
L. Paquette	Aye
B. Paul	Aye
L. Challa	Aye
L. Hosfelt	Aye
M. Faulkner	Aye

E. Independent Director Part B: Vote to appoint/not appoint Independent Director Candidate

S. Howorko made a motion to appoint Karla Lindgren as Independent Director.
M. Faulkner seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Faulkner	Aye
S. Howorko	Aye
L. Griffin	No
L. Hosfelt	Aye
L. Challa	Aye

Roll Call

B. Paul Aye
L. Paquette Aye

VII. Discussion Items

A. Plan for Stakeholder Presentation 10-23-24

Plan to incorporate student showcase, 30-year celebration, and mission.

B. Strategic Plan

Assigned roles for leading objectives determined at Strategic Planning session.
Updates on progress will be added to the tracking spreadsheet.

C. Operational Review

Two Board members and Dr. Greene met with a consulting group. After reviewing our needs, timeline, and budget, they decided they would not be able to complete our request.

Two Board members are meeting with another consultant to solicit a proposal.

Dr. Greene has another referral and will contact them to set up a meeting.

Additional contacts may be available from the League of Charter Schools.

D. Mission

This year we will focus on alignment with existing mission, including incorporating mission focus on in-class activities and evaluations.

Samantha, Meryl and Dr Greene will work on communication regarding status of mission, specifically the removal of the word "identified." Further changes will not be made at this time due to the lack of a clear majority. Discussed timing of communication.

VIII. Future Planning

A. Next Board Meeting Agenda and Board Packet

L. Paquette made a motion to add a business meeting to the Board calendar for October 10, 2024.
L. Hosfelt seconded the motion.
meeting to approve UIP
swear in Independent Director
The board **VOTED** unanimously to approve the motion.

B. Next Admin Sync Meeting

C. Upcoming Events

Stakeholder Presentation Oct 23rd

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:11 PM.

Respectfully Submitted,
L. Hosfelt