APPROVED

Stargate School

Minutes

Governance Meeting

Date and Time
Wednesday June 12, 2024 at 7:00 PM

Location
Stargate Secondary Library

Directors Present
K. Brisseau, L. Hosfelt, L. Paquette, R. AuYeung, S. Howorko, S. Schafer

Directors Absent
M. Faulkner

Guests Present
Dave Logan, M. Anderson, R. Greene, Stacy Tempas, W. Granger

I. Opening Items

A. Call the Meeting to Order

L. Hosfelt called a meeting of the board of directors of Stargate School to order on Wednesday Jun 12, 2024 at 7:01 PM.

B. Roll Call

C. Reading of Stargate Mission

D.

Recognitions and Appreciations

Shaun recognized long time volunteer Lisa Griffin for her work over the last 12 years.

Samantha recognized the outgoing board members for all their work and Lynne for her work for the staff to receive their bonuses.

Lisa recognized Robin Greene for all her work on getting state waivers approved for our charter contract. Shaun Schafer for his deep passion for Stargate students and staff, his many hours of volunteer service and engagement with activities and the community, for giving of his time to serve on the Board, and for his sense of humor that lightened Board meetings. Ray AuYeung for his commitment as an Independent Director and constant willingness to contribute, for sharing his expertise in finances, and for his thoughtful and well-balanced comments at meetings. Danielle Fox for her many hours spent volunteering not only on the Board, but also in many other capacities as well, for working hard to build positive relationships and trust, and for always being willing to jump in and learn new things. Samantha Howorko for spending countless hours over the years in serving the Board, for being willing to take on many responsibilities, and for providing her financial expertise.
Staff members who planned a wonderful graduation.

Ray recognized the entire Stargate community for the opportunity to serve and gave a special shoutout to folks on the finance committee, Mike, Apryl, Derek, Will, and Matt for the pleasure to work closely with such a wonderful team and sounding board that they are.

Danielle recognized the community and staff for trusting her to help guide the school throughout the last 3 years, the Executive Directors who she's been so thankful to work with and the challenges that have helped her to grow in her time on the Board.

Lindsey recognized outgoing Board members for their free time committed to a difficult job, Anne DeFino for taking on Eagles Landing, Summer sports team and PE coaches for summer camps, Student Council leads for Dodgeball Tournament, and Robin for attending the Board meeting on her birthday.

E. Board News and Events

Lindsey attended Doug Day, 5th grade field trip, Dodge Ball Competition, 5th grade picnic. Elementary JamFest

Danielle attended Doug Day, various Staff Appreciation Week events and Volunteer Tea

Lisa attended Doug Day, Senior walk, 5th grade picnic, Volunteer Tea and Graduation

Shaun attended teacher appreciation and high school girls soccer team state playoff games

II. Approve Consent Agenda Items

A. Approve Consent Agenda

K. Brisseau made a motion to approve the Consent Agenda for items for Governance Board Meeting on June 12, 2024.
L. Hosfelt seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Minutes from Governance Board Meeting May 8, 2024

K. Brisseau made a motion to approve the minutes from Governance Meeting on 05-08-24.
L. Hosfelt seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. School Operations

A. Communications Manager Report

Stacy Tempas, Communications Manager shared about the new website

- New site going live Friday, June 14th - working link will be sent to the community
- New look and more user friendly
- Changes include:
  - Navigation tools with additional information to make sections more robust,
  - Videos done by Adams Video Project
  - Athletics pages for individual athletics/grades/sports
- Context of information is the same with a different look

B. Athletics Director Report

Dave Logan, Athletics Director, shared about this sports year in review

- There were 250 high school students that played at least one sport, either at Stargate or their district assigned home school

C. Executive Director Operations and Finance Report

Mr. Wayne Granger presented his report

- Stargate did not receive the SAFER grant, more applicants than funds available. Can re-apply in May, 2025
- Cameras around the campus are outdated and poor quality. System would upgrade to 16 megapixel cameras. This is a large project to upgrade. Have sent out RFP, awaiting responses
- Will bring DNS and Firewall in-house instead of outsourcing, as done so before.

Org Chart:

- Discussed potential changes within the organizational chart of leadership for the 2024-2025 school year.
- Discussed where HR should fall within the org chart - dotted line verses solid line
- Discussed if contract employees should be on the org chart

Lynne Whitney shared the May KPIs:

- Biggest implication from bonus and Sick Time Payout:
    - Cash on hand 150, projecting that at the end of the year will be 155
        - Crossed threshold of 150 days cash on hand, will discuss implications of funds at July meeting
        - $280k sick time payout, $425k for bonus, $10k for original budget
- Budget Approval
    - All revenues are trued up to the current date
    - Will approve updated budget below
    - Discussed changes to Fund 23

D. Executive Director Academics Report

Dr. Greene presented her report

- No change to the number of Principals/Assistant Principals, just allocating them differently
- Current enrollment is 1555
    - Still sending out offers to other grades to meet number
- Senior lounge will be moved to house MS Principal and Assistant Principal upstairs
    - Senior lounge will be relocated to maintain student culture

IV. Community Member Presentation

A. Athletics Busing

Amy Cottrell presented on the importance of student safety and busing to and from sports events

V. Independent Director Interviews

A. Candidates

Candidate was not present.

B. Interview Questions

N/A

VI. Public Comment

A. Public Comment

Parents shared their opinions with transition within the basketball program

B. Public Comment Response

N/A

VII. Committee Reports

A. Written Committee Reports

Tien Tong, election chair, shared the results of the election

Lisa Hosfelt, recruiting liaison, shared the Recruiting report with future plans of non-elected board candidates as well as how independent candidates were recruited.

Lumakar Challa shared the SAC Community Survey Results

VIII. Action Items

A. Math Curriculum Adoption

L. Hosfelt made a motion to approve the 5 year contract for Into Math curriculum.
S. Schafer seconded the motion.

- Voted to approve Into Math as the chosen math curriculum last meeting.
- The curriculum team shared they are in-favor of a 5-year contract. Both budget and teachers support the 5-year contract.
- Should we use this curriculum for less than the 5 years, and decide we are unable to continue on, we can revisit and have budget support then, as well.

The board **VOTED** unanimously to approve the motion.

B. Instructional Materials Policy

L. Hosfelt made a motion to approve the second reading of updated Instructional Materials Policy, 1.19.
K. Brisseau seconded the motion.
Policy
Need to put disclaimer on change of links
The board **VOTED** unanimously to approve the motion.

C. Admissions Policy

L. Hosfelt made a motion to approve the Admissions Policy, as discussed.
S. Schafer seconded the motion.

- Policy
- Future applications will gather data on current grade, grade seeking, age and body of evidence to determine the acceleration process to determine proper placement.

The board **VOTED** unanimously to approve the motion.

D. Bond Advisory Committee

S. Howorko made a motion to create a bond advisory ad-hoc committee.
K. Brisseau seconded the motion.
A. Sweat put together information on the last bond and the timeline on the committee.

- Need to send email to community to share their desire to see where funds go, those who have desires will be asked to join the committee.

The board **VOTED** unanimously to approve the motion.

E. Bond Advisory Committee Charter

S. Howorko made a motion to approve the Bond Advisory Committee Charter, as presented.
S. Schafer seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. 2024-2025 Final Budget

S. Howorko made a motion to approve the 2024-2025 Final Budget.
R. AuYeung seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. 2023-2024 Supplemental Appropriations

S. Howorko made a motion to approve the 2023-2024 Supplemental Appropriations, as presented.
R. AuYeung seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Independent Director Positions

L. Hosfelt made a motion to appoint Bibi Paul as Independent Director with her term starting July 2024.
L. Paquette seconded the motion.
Michelle Chambers was not present at tonight's meeting for initial interview.

Discussed what we were trying to fill with our candidates and the needs of the board.
The board **VOTED** unanimously to approve the motion.
L. Hosfelt made a motion to appoint Samantha Howorko beginning July 10, 2024.
L. Paquette seconded the motion.
Samantha Howorko

- Shared that the finance committee has expressed a need to have her remain on the board at this time. Feels that re-running would help the school be in a really good place.
- Discussed the impact of her historical knowledge.

The board **VOTED** to approve the motion.

Roll Call

S. Howorko	Abstain
L. Hosfelt	Aye
M. Faulkner	Absent
K. Brisseau	Aye
L. Paquette	Aye
S. Schafer	Abstain
R. AuYeung	Aye

I. Revised Policy 1.15 Board Communication and Complaint First Reading

L. Hosfelt made a motion to approve the revised Policy 1.15 Board Communication and Complaint First Reading.
S. Howorko seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Discussion Items

A. Reimagine Updates

B. Board Complaint Form

Need to tie to the pathways and ensure that all links work between the two

C. Charter Contract Update

Charter contract was approved by the District

D. 2024 Policy Review

Discussed plan to ensure all policies are reviewed next school year, focusing on priority policies first.

E. Volunteerism

Discussed the need to have a position that is specific to serve our community and the need to increase volunteerism

X. Future Planning

A. Next Board Meeting Agenda and Board Packet

- SAC KPI's will be presented in August
- Discussed the difficulty new Board members may have in electing officer positions at their first meeting.

B. Next Admin Sync Meeting

Samantha and Lisa will attend, date/time TBD

C. Upcoming Events

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:11 PM.

Respectfully Submitted,
K. Brisseau

Documents used during the meeting

None