APPROVED

# Stargate School

# Minutes

## Governance Meeting

**Date and Time**
Wednesday April 10, 2024 at 6:00 PM

**Location**
Stargate Secondary Library

**Directors Present**
K. Brisseau, L. Hosfelt, L. Paquette, M. Faulkner, R. AuYeung, S. Howorko, S. Schafer

**Directors Absent**
*None*

**Guests Present**
M. Anderson, R. Greene, W. Granger

### I. Opening Items

#### A. Call the Meeting to Order

L. Hosfelt called a meeting of the board of directors of Stargate School to order on Wednesday Apr 10, 2024 at 7:33 PM.

#### B. Roll Call

#### C. Reading of Stargate Mission

Shaun read the mission

### D. Recognitions and Appreciations

Lindsey recognized everyone who helped put on the State of the School - Stacy and Lindsey, Senior Aaron Duong, Jenn, Maggie and Danielle who helped to put together awards.

Ray recognized Lindsey for her work on the State of the School

Meryl recognized those who are proctoring state testing this month

Shaun recognized Apryl Sweat for her work in with the Stargate Foundation

Danielle recognized Lisa Hosfelt for the days of work she's put into the Bylaws, Lindsey for the work she's continually doing with SRL and the time and attention she put into the State of the School presentation, SAC members Therese and Lumakar for their work on putting together the data for the State of the School presentation

Samantha recognized Dr. Rundquist for the work she's putting into the math curriculum adoption, Lumakar and Therese for the work they did in analyzing the long written form of data and putting it into an easy to read form

Lisa recognized Mr. VP and Mr. Holter for hosting elementary running club, The After Prom committee for all their work, especially for preparing a long list of gifts for the drawing that kids are excited about. Shelly Krill, Erin Nerz, and high school student council for receiving the National Council of Excellence award (NATStuco) for implementing a strong leadership program that meets council goals; functioning in an ethical and responsible way; and engaging others in leadership, spirit, civic, and service activities.

### E. Board News and Events

Danielle attended a first grade field trip,

Meryl attended AmeriTown field trip

Shaun attended the Adams 12 Art Show

Lindsey attended the middle school transition presentation

## II. Approve Consent Agenda Items

### A. Approve Consent Agenda

K. Brisseau made a motion to Motion to approve the Consent Agenda for items for Governance Board Meeting, held April 10, 2024.

L. Hosfelt seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Minutes

K. Brisseau made a motion to approve the minutes from Governance Meeting, March 20, 2024 Governance Meeting on 03-20-24.
L. Hosfelt seconded the motion.
The board **VOTED** unanimously to approve the motion.

## III. School Operations

### A. Executive Director Operations and Finance Report

Mr. Granger presented his report

- Radios have been used in the tests the last 2 days
- Lunch: Vegetarian option: There is a disconnect between parents and children, students choose a different option if vegetarian option is used. Creating confusion in numbers.
- Officer Couture did not get the grant for the cameras, as previously mentioned months before. Board suggested purchase cameras regardless of grant status due to priority of safety.
- School Safe is a radio bridge that allows first responders to talk directly to school instead of playing telephone with dispatch. There is a grant through Homeland Security that is open in May. Currently collecting information and beginning conversations with City of Thornton PD to have things ready to apply for this.
- Discussed the need, regardless of the grant.

### B. Executive Director Academics Report

Dr. Robin Greene shared her report

- Secondary teachers for math, physics and english have been hired for the 2024-2025 school year
- Sent offer to elementary counselor, waiting for response
- Currently pulling resumes for middle school principal
    - Will do interviews within the next week or two.
    - Process for interviews:
        - First: Screener
        - Next: Will work with Jenn to get parents involved, at least one parent member and then staff
- Elementary Vice Principal interviews
    - Discussed processed used for hiring the principal position last year
    - Karen Wolfer, staff and Jenn Roach (HR) will sit on this committee

- Purchasing Naglieri test to meet the kids who don't come already identified, but become identified
- Enrollment: Expecting ~10 student attrition, offering additional seats to cover this

## IV. Public Comment

### A. Public Comment

N/A

### B. Public Comment Response

## V. Committee Reports

### A. Written Committee Reports

- Nominations for Spring Board Elections are now open. Communications are set and ready to go out.
- Candidate Forum is April 30th at 7pm.

## VI. Action Items

### A. First Reading of Proposed Amendments to Articles of Incorporation

- Greatest change is in membership
- Change to legal language and referencing bylaws instead of everything in the Bylaws as it was previously. Amendments to these articles will be made in the Bylaws

L. Hosfelt made a motion to approve the first reading of the Proposed Amendments to Articles of Incorporation.
S. Schafer seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. First Reading of Proposed Amendments to Bylaws

- Discussed the individual potential changes to the Bylaws, per the summary document.
- Specific discussion regarding the change in membership numbers with parent and independent directors
    - Intent of change is for board flexibility based on the situation of the school at the time
- Discussed sending survey to community to gauge preference. Determined not to

L. Hosfelt made a motion to approve the first reading of Proposed Amendments to Bylaws, needing Board approval.
S. Howorko seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VII. Discussion Items

### A. Finalize Proposed Amendments to Bylaws for Ballot

Member approvals are in yellow within summary document.

Discussed:

- Individual changes that will need approval from the community (members)
- Specifically discussed the definition of *staff employee* being removed from the Bylaws
  - Handbook will be modified this summer to have updated language and be further discussed in July.
  - Thoughts on how to add language will need to be discussed.
  - Admissions policy - potential implication regarding staff definition regarding priority
- Discussed change in section 4.1: (Change date of membership determination to 10 days)
  - Implication of changing membership from 20 days to 10 days. Attorney changed to 10 to align with state requirements
  - Changed back to 20 days
- Discussion regarding 5.3 and 5.3.2: (Number, Qualifications and Tenure & Parent Director)
  - Preserving board membership numbers, increase number of board members, insufficient number compared to the community population.
  - Need to increase the number of board members, decrease independent directors and create 2 at large positions. Proposed to change to 9 member board with 7 elected members and 2 at-large members who can be independent members.
    - Haven't spent the time in fully searching for independent members, who bring an interesting perspective not having a connections to the School.
    - Focus on how we promote independent members
    - Current proposal creates flexibility.
    - Will be left as it is now
- 5.5.1: Preserve the language that says *shall* instead of *may*
  - Concerned that it will lose the transparency to community vs allows flexibility to future boards to create/combine the two and have a large presentation
  - State statute requires one members meeting per year

    - Don't necessarily need to have this stated in the Bylaws, can be potentially stated in the Board Handbook
    - Concerned over the loss of tradition - tell you a lot about what we will do (Fall) vs what we did (Spring)
    - Change *may* to *shall*
- 5.12: School Accountability Committee (SAC)
- SAC being an elected position
    - Election of a committee such as SAC prevents people who are capable of running
    - Teachers concerned to run against each other
    - Determined that SAC should have the flexibility to determine their committee, staying as proposed
- Discussion regarding separating the Bylaws into sections
    - Have 2 questions, be listed by section names as to not have issues approving one and not the other impacting other areas within the Bylaws.

### B. Strategic Plan Development: Mission/Vision Update

Potential Mission & Vision changes survey with different options was sent to staff, will be sent to community in the next couple weeks.

### C. Reimagine Updates

Updates made within document. Currently making good movement!

### D. Board Complaint Form

Discussed needing to request what Communication Pathways were already followed.

Need to make it more of a robust form, can align with Communication Pathways in a flow chart system.

Meryl and Samantha will work on the form to align with Communication Pathways

### E. Training Update

Trainings need to be completed in time to send finalized form to the District by May 31st

### F. Charter Contract Update

Carleen wants to have all edits by next Monday to discuss with Kathy at the district. Hoping to have to evaluate soon.

### G. Volunteerism

Discussed the need to have an events committee which would be able to provide the increase in events that our community is requesting. Danielle will discuss with CRC and

ED's to come to an understanding on a plan moving forward - if an events committee is necessary or creates redundancy

### H. Legislative Updates

House Bill 1363 will be voted on tomorrow. More information to come based on outcome of vote.

## VIII. Future Planning

### A. Next Board Meeting Agenda and Board Packet

### B. Next Admin Sync Meeting

Samantha and Shaun will attend April 26th at 8:30am

### C. Upcoming Events

## IX. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:35 PM.

Respectfully Submitted,
K. Brisseau

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**Documents used during the meeting**

*None*