



# Stargate School

## Governance Board Meeting

Published on October 22, 2024 at 6:34 PM MDT

Amended on October 22, 2024 at 6:44 PM MDT

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### Date and Time

Wednesday October 23, 2024 at 7:00 PM MDT

### Location

Secondary Library

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### Agenda

Purpose

Presenter

#### I. Opening Items

A. Call the Meeting to Order

Lindsey Paquette

B. Roll Call

Lisa Hosfelt

C. Reading of Stargate Mission

Stargate School will provide a differentiated program designed specifically to meet the needs of identified intellectually gifted learners in order to challenge each student's academic abilities, support their unique emotional needs, promote individual character development and encourage a life-long love of learning.

D. Recognitions and Appreciations

Discuss

All Board Members

E. Board News and Events

Discuss

All Board Members

Purpose Presenter

**II. Approve Consent Agenda Items**

- |           |  |                    |                  |
|-----------|--|--------------------|------------------|
| <b>A.</b> | Approve Consent Agenda<br>1) Agenda for October 23, 2024 Governance Board Meeting<br>2) Minutes for Governance Board Meeting held October 10, 2024 | Vote               | Lindsey Paquette |
| <b>B.</b> | Minutes for Governance Board Meeting held October 10, 2024   | Approve<br>Minutes |                  |

**III. School Operations**

- |           |  |     |                |
|-----------|--|-----|----------------|
| <b>A.</b> | Executive Director of Academics Report   | FYI | Robin Greene   |
| <b>B.</b> | Staff Report: Athletics<br>Update on fall athletics and ongoing bussing pilot.   | FYI | Dave Logan     |
| <b>C.</b> | Staff Report: IT and Data Access<br>Recommendations on how we protect Board data and whether committee leads should be issued Stargate emails. | FYI | Richard Raehal |

**IV. Public Comment**

Public Comments Reminder: The board meeting is structured to allow the Governance Board to conduct its business in a timely manner. Comments may not be immediately addressed but may be considered as future agenda items. Anyone wishing to speak must sign-in before the public comment portion of the meeting. Comments are limited to 3 minutes each, and total time allotted for all public comments will not exceed 45 minutes. Those wishing to speak that do not get the opportunity to do so can submit their comments to [governance@stargateschool.org](mailto:governance@stargateschool.org) or may attend the next board meeting to do so. Please note that time may not be donated to others and comments are expected to maintain professional courtesy, civility, and respect.

- |           |                         |     |
|-----------|-------------------------|-----|
| <b>A.</b> | Public Comment          | FYI |
| <b>B.</b> | Public Comment Response | FYI |

**V. Committee Reports**

Purpose Presenter

- A. Written Committee Reports
  - Election Committee
  - Finance Committee
  - Finance Allocation Committee (No meeting)
  - School Accountability Committee (Agenda in lieu of minutes)

FYI

**VI. Action Items**

- A. 2024-2025 Committee Handbook
  - [2024-2025 Committee Handbook](#)
  - Need to finalize communication section, including clarification on use of group email address and whether to assign Stargate emails to Chairpersons.
- B. Committee Charters and Goals
  - Approve changes to Committee Charters:
    - Elections - no change
    - [Finance](#)
    - Fundraising - no change
    - SAC - will not have updated charter ready until Nov meeting due to amount of turnover at October meeting

Vote

Lindsey Paquette

Vote

**VII. Discussion Items**

- A. Data Access Policy
- B. Board Member Assignments
  - [2024-2025 Board Liaison Assignments](#)
  - Review Board member assignments and adjust for new member if necessary.
- C. Strategic Plan Tracking

Discuss

Samantha Howorko

Discuss

Lindsey Paquette

FYI

Lindsey Paquette

**VIII. Future Planning**

- A. Next Board Meeting Agenda and Board Packet
- B. Next Admin Sync Meeting
- C. Upcoming Events

Discuss

Lindsey Paquette

Discuss

Lindsey Paquette

Discuss

Purpose                      Presenter

**IX. Closing Items**

**A. Adjourn Meeting**

Vote                              Lindsey Paquette

# Coversheet

## Minutes for Governance Board Meeting held October 10, 2024

**Section:** II. Approve Consent Agenda Items  
**Item:** B. Minutes for Governance Board Meeting held October 10, 2024  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Governance Board Business Meeting (Virtual) on October 10, 2024

APPROVED



## Stargate School

### Minutes

#### Governance Board Business Meeting (Virtual)

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**Date and Time**

Thursday October 10, 2024 at 7:00 PM

**Location**

Join Zoom Meeting

<https://zoom.us/j/83148823532?pwd=qLJr9OMQdsLBsjht95dyr3CcdC5G4M.1>

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**Directors Present**

B. Paul (remote), K. Lindgren (remote), L. Challa (remote), L. Griffin (remote), L. Hosfelt (remote), L. Paquette (remote), M. Faulkner (remote), S. Howorko (remote)

**Directors Absent**

*None*

**Guests Present**

M. Anderson, R. Greene

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**I. Opening Items****A. Call the Meeting to Order**

L. Paquette called a meeting of the board of directors of Stargate School to order on Thursday Oct 10, 2024 at 7:09 PM.

**B. Roll Call****C.**

## Reading of Stargate Mission

### II. Approve Consent Agenda Items

#### A. Approve Consent Agenda

L. Paquette made a motion to approve the consent agenda for October 10, 2024.

B. Paul seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

L. Hosfelt Aye

S. Howorko Aye

M. Faulkner Aye

L. Griffin Aye

K. Lindgren Abstain

L. Challa Aye

L. Paquette Aye

B. Paul Aye

#### B. Minutes for Governance Board Executive Session held September 18, 2024

Motion to approve the minutes from Executive Session (Executive Director Goals) on 09-18-24.

The board **VOTED** to approve the motion.

##### Roll Call

L. Hosfelt Aye

L. Griffin Aye

M. Faulkner Aye

B. Paul Aye

S. Howorko Aye

L. Paquette Aye

L. Challa Aye

K. Lindgren Abstain

#### C. Minutes for Governance Board Meeting held September 18, 2024

Motion to approve the minutes from Governance Board Meeting on 09-18-24.

The board **VOTED** to approve the motion.

##### Roll Call

S. Howorko Aye

L. Paquette Aye

L. Challa Aye

K. Lindgren Abstain

B. Paul Aye

M. Faulkner Aye

L. Hosfelt Aye

**Roll Call**

L. Griffin     Aye

**III. Board Administrative Items**

**A. Oath of Office**

Swearing in of Karla Lindgren officiated by Lindsey Paquette.

**B. District Conflict of Interest Form**

**IV. School Operations**

**A. UIP Presentation**

[2023-2024 UIP](#)

Utilizing biennial flexibility as a result of having a strong SPF for multiple years.  
UIP will continue to focus on middle school growth and social emotional curriculum.  
Additional metrics will be evaluated to track progress.

**B. Overview of Proposed Bond Budget**

Ms. Whitney presented an update on the bond proposals. The school will need to be prepared to move quickly on authorizations for architects. Should the bonds be approved by voters, the school's share will be approximately \$25.6 million, but will depend on when bonds are sold and what the premiums are. The amount could fluctuate between \$500k and \$1 million. Ms. Whitney reviewed proposed projects and detailed costs, including potential add-ons in the elementary building (gym, office space, and vestibule), expansions in the secondary school (classrooms, performing arts wing). and other upgrades. Drawings will be presented to the community. Contractors have not yet been officially engaged, so there is still flexibility in proposed projects.

**V. Action Items**

**A. Board Handbook and Agreement**

L. Paquette made a motion to approve the 2024-2025 Board Handbook as discussed.  
L. Challa seconded the motion.  
Discussed new guidelines for communication.  
The board **VOTED** unanimously to approve the motion.

**B. Unified Improvement Plan**

L. Paquette made a motion to approve the Unified Improvement Plan, utilizing the 2023-2024 plan, as presented by Dr. Greene.  
S. Howorko seconded the motion.



The board **VOTED** unanimously to approve the motion.

## **VI. Discussion Items**

### **A. Operational Review**

S. Howorko made a motion to allow Dr. Greene to select an individual to conduct an operational review with a budget of up to \$5,000.

L. Paquette seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Future Planning**

### **A. CAGT Conference**

One pass will be arranged for attendance of Board members at the conference.

### **B. Board Meeting Schedule**

Rescheduled November meeting from November 13th to November 21st, to be held remotely.

Discussed possibilities of having separate work sessions to discuss items.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:27 PM.

Respectfully Submitted,  
L. Hosfelt

# Coversheet

## Executive Director of Academics Report

**Section:** III. School Operations  
**Item:** A. Executive Director of Academics Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** EDA Report October 2024.pdf



## Executive Director- Academics Governance Board of Directors Report

**Date:** October 23, 2024

**Prepared by:** Dr. Robin Greene, Executive Director- Academics

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### 30th Anniversary

- Save the Date: 1/11/2025 2-5 PM
- High School StuCo will create invitations and advertisement
- Bibi Paul reached out to Mayor Kulman and the mayor has agreed to do a Proclamation of Stargate's 30th anniversary at 2pm
- Activities for students to participate in each building
  - StuCo generated student activities

### Academics:

- District has Stargate's UIP
- Curriculum Night in Elementary
- Parent/Teacher Conferences October 9 and 10

### Building Operations:

- Lunch
  - Reviewing vendor options for the 25-26 school year
  - Meeting with My Kids Lunch to talk about leftover food
- Website
  - ADA accessibility review in progress

### Finance:

- Finance Committee meeting
  - Presentation by Dave Logan for Athletics' and bussing
- Sponsorship Proposal review ongoing

### Family Engagement:

- Stakeholder Presentation(thank you Lumakar and Lisa G)
- Skate City Event

- Community U
  - November Date TBD
- Coffee Chat
  - November 9

**Admissions:**

- Postcards sent to entire district- PK, 4th, 8th
- Prospective Parent Nights and Tour
- Survey to collect impressions from families

17	SEP 2024, TUE	○ 6 – 7pm	MS Prospective Parent Night
19	SEP 2024, THU	○ 9 – 9:30am ○ 6 – 7pm	6-12 Prospective Parent Tour HS Prospective Parent Night
24	SEP 2024, TUE	○ 9 – 9:30am	Elementary Prospective Parent Tour
30	SEP 2024, MON	● 12:30 – 2pm ● 12:30 – 2pm	Kinder Planning and Prospective Parent Night Karen's Of Kinder Planning and Prospective Parent Night Karen's Of
8	OCT 2024, TUE	○ 9 – 9:30am ● 6:30 – 7:30pm	6-12 Prospective Parent Tour Elementary Prospective Parent Night
22	OCT 2024, TUE	○ 9 – 9:30am ○ 6 – 7pm	Elementary Prospective Parent Tour MS Prospective Parent Night
24	OCT 2024, THU	○ 6 – 7pm	HS Prospective Parent Night
5	NOV 2024, TUE	○ 9 – 9:30am	Secondary Prospective Parent Tour
7	NOV 2024, THU	○ 9 – 9:30am	Elementary Prospective Parent Tour
10	DEC 2024, TUE	○ 9 – 9:30am	Secondary Prospective Parent Tour
12	DEC 2024, THU	○ 9 – 9:30am	Elementary Prospective Parent Tour

**Eagles Landing:**

Status quo

## **Strategic Work:**

**All aspects of the strategic plan are in process, and below are some highlights**

- *Responsible Leadership:*
    - *Org review*
      - *Meeting with John B. week of the 21st*
  - *Financial Stability:*
    - *Build plan to support enrollment targets (including marketing strategy)*
      - *Parent nights, engagement at Early Childhood conference, narrowed list of childcare centers in Thornton, Westminster, Northglenn, and Brighton and will send flier*
      - *Mailer sent to families in English and Spanish*
  - *Engaged Community:*
    - *Volunteering*
      - *Reviewing volunteer database with Stacy and aligning with teacher needs in the classroom*
  - *Exceptional Staff:*
    - *Continue to develop and implement effective teaming structures*
      - *Working with school leaders.*
      - *Leveraging each PD day to implement vertical teaming*
  - *Differentiated Learning Environment:*
    - *Implement Year 2 SEL*
      - *Survey to students going out 3x in the 2024-2025 school year, including questions about SOS*
- 

FYI:

## **Reimagine Report Progress**

- *Priority Recommendation: Facilitate Team Culture Building for Trust*
  - *Team building ongoing*
- *Activating New Mindsets: Collaboration*
  - *Recommendation: Involve staff committees in the decision making process*
    - *Teacher Leadership Teams*
    - *Department Leadership Teams*
    - *Curriculum committees*
  - *Recommendation: Recognize staff in authentic ways*
    - *Staff shout outs through weekly communication*
    - *Staff recognizing staff*
- *Activating New Mindsets: Transparency*
  - *Staff Connection*
  - *Principal book study on difficult conversations*

# Coversheet

## Written Committee Reports

**Section:** V. Committee Reports  
**Item:** A. Written Committee Reports  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** 2024.09.09 SAC Agenda.pdf

Stargate School will provide a differentiated program designed specifically to meet the needs of identified intellectually gifted learners in order to challenge each student's academic abilities, support their unique emotional needs, promote individual character development and encourage a life-long love of learning.

**School Accountability Committee  
Meeting Agenda  
Sep 9th, 2024 (September Meeting)**

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**Google Meet Link** <https://meet.google.com/sed-aumu-xep>

**Join by phone (US) +1 513-839-2981 PIN: 788 906 749#**

**Begin 6:30pm**

**Opening items**

- Reading of Stargate Mission
- Prior meeting minutes approval (August Meeting)

**Regular Business**

- 6/30 KPI Report
- Interested candidates for SAC / Election
- Discuss status of draft UIP
- Discuss survey process
- Training

**Board Deliverable**

- Review Open Board Recommendations (September board meeting 18<sup>th</sup>)

**Close**

- Next Meeting
- 7<sup>th</sup> October 2024 - 6:30 PM
  - Training: Modules