



Redesign Schools Louisiana

Regular Board Meeting

Date and Time

Saturday July 19, 2025 at 10:00 AM CDT

Location

Lanier Elementary School

[Redesign Schools Louisiana - YouTube](#)

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:00 AM
Opening Items			
A. Call the Meeting to Order		Pamela Baldwin	1 m
B. Record Attendance and Guests		Pamela Baldwin	1 m
C. Motion to approve the minutes from the May 17, 2025 Regular Board Meeting	Approve Minutes	Pamela Baldwin	1 m
D. Motion to approve the minutes from the Budget Hearing Meeting: May 17, 2024	Approve Minutes	Pamela Baldwin	1 m

	Purpose	Presenter	Time
E. Public Comment on Agenda Items (2 minutes per speaker)	Discuss		10 m
II. Items scheduled for receipt/information			10:14 AM
A. Board Expectations Report	FYI	Candace Lucas	5 m
B. Superintendent Report	FYI	Megan McNamara	5 m
C. Principals Report	FYI	Principals	10 m
D. Calendar Committee Report	FYI	Christopher Richard	5 m
E. Financial Report	FYI	Justin Chatelain	5 m
III. Items Scheduled for Action			10:44 AM
A. Motion to approve unaudited financials through May 31, 2025	Vote	Justin Chatelain	5 m
B. Motion to approve Incentive Plan for 26-27	Vote	Megan McNamara	5 m
C. Motion to approve Enrollment Policy 25-26	Vote	Megan McNamara	5 m
IV. Closing Items			10:59 AM
A. Next Finance Committee Meeting on September 3, 2025	FYI	Pamela Baldwin	
B. Next Regular Board Meeting on September 13, 2025	FYI	Pamela Baldwin	
C. Adjourn Meeting	Vote	Pamela Baldwin	
V. Notice			
A. Accommodations	FYI		
REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY			
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to			

Purpose	Presenter	Time
attend or participate in this meeting of the Governing Board may request assistance by contacting:		

Redesign Schools Louisiana
4705 Lanier Dr.
Baton Rouge, LA 70812
Phone: 225-910-3891

FOR MORE INFORMATION

For more information concerning this agenda, please contact Redesign Schools Louisiana using the information above.

Coversheet

Motion to approve the minutes from the May 17, 2025 Regular Board Meeting

Section:	I. Opening Items
Item:	C. Motion to approve the minutes from the May 17, 2025 Regular Board
Meeting	
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on May 17, 2025

APPROVED



Redesign Schools Louisiana

Minutes

Regular Board Meeting

Date and Time

Saturday May 17, 2025 at 10:00 AM

Location

Dalton Elementary School

Streamed Live at: [Redesign Schools Louisiana - YouTube](#)

Directors Present

C. Richard, G. Pope, J. Chatelain, L. Hebert, M. Mullen, P. Baldwin, S. Banks

Directors Absent

None

Guests Present

A. Beck, Brandi Beal, C. Lucas, Candace Lucas, Georgia Gross, Ikita Black, Latoria Izzard, M. McNamara, Melissa Jordan, Meta Johnson, Nicole Jones, Symeria Robinson

I. Opening Items

A. Call the Meeting to Order

G. Pope called a meeting of the board of directors of Redesign Schools Louisiana to order on Saturday May 17, 2025 at 10:05 AM.

B. Record Attendance and Guests

C. Motion to approve the minutes from the January 25, 2025 Regular Board Meeting

L. Hebert made a motion to approve the minutes from Regular Board Meeting on 01-25-25.

J. Chatelain seconded the motion.

The board **VOTED** to approve the motion.

D. Motion to approve the minutes from the March 22, 2025 Regular Board Meeting

L. Hebert made a motion to approve the minutes from Regular Board Meeting on 03-22-25.

C. Richard seconded the motion.

The board **VOTED** to approve the motion.

II. Items scheduled for receipt/information

A. Superintendent Report

Dr. McNamara presented the Superintendent's report.

B. Financial Committee Report

Justin Chatelain presented Finance committee report.

III. Items Scheduled for Action

A. Motion to approve Unaudited Financials thru March 31, 2025

L. Hebert made a motion to approve.

P. Baldwin seconded the motion.

The board **VOTED** to approve the motion.

B. Motion to accept resignation of board member Kevin George

C. Richard made a motion to accept.

L. Hebert seconded the motion.

The board **VOTED** to approve the motion.

C. Motion to approve Superintendent Job Description

L. Hebert made a motion to approve.

J. Chatelain seconded the motion.

The board **VOTED** to approve the motion.

D. Motion to approve Auditor

M. Mullen made a motion to approve.

P. Baldwin seconded the motion.

Board motioned to approve auditor Kolder, Slaven & Company
The board **VOTED** to approve the motion.

E. Motion to approve 2025-2026 School Calendar

C. Richard made a motion to approve.
J. Chatelain seconded the motion.
Contingent on formation of focus group for further investigation with board
The board **VOTED** to approve the motion.
G. Pope made a motion to approve subcommittee.
C. Richard seconded the motion.
Chris to be chair
Marie and Pam -Members
The board **VOTED** to approve the motion.

F. Motion to approve 2025-2026 Employee Handbook

P. Baldwin made a motion to approve.
G. Pope seconded the motion.
The board **VOTED** to approve the motion.

G. Motion to approve 2025-2026 Student Handbook

L. Hebert made a motion to approve.
G. Pope seconded the motion.
The board **VOTED** to approve the motion.

H. Motion to approve 2025-2026 Budgets

J. Chatelain made a motion to approve.
P. Baldwin seconded the motion.
The board **VOTED** to approve the motion.

IV. Closing Items

A. Next Regular Board Meeting is July 19, 2025 at 10 a.m. at Lanier Elementary School

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:49 AM.

Respectfully Submitted,
C. Lucas

Coversheet

Motion to approve the minutes from the Budget Hearing Meeting: May 17, 2024

Section:	I. Opening Items
Item:	D. Motion to approve the minutes from the Budget Hearing Meeting: May 17, 2024
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Budget Hearing Meeting on May 17, 2025

APPROVED



Redesign Schools Louisiana

Minutes

Budget Hearing Meeting

Date and Time

Saturday May 17, 2025 at 9:30 AM

Location

Dalton Elementary School

Streamed live at:

[Redesign Schools Louisiana - YouTube](#)

Directors Present

C. Richard, G. Pope, J. Chatelain, L. Hebert, M. Mullen, P. Baldwin, S. Banks

Directors Absent

None

Guests Present

A. Beck, Brandi Beal, C. Lucas, Georgia Gross, Ikita Black, M. McNamara, Melissa Jordan, Symeria Robinson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Pope called a meeting to order on Saturday May 17, 2025 at 9:32 AM.

II. Communication

A. Public Comment on Agenda Items

No public comment.

B. Public Comment on Non-Agenda Items

No public comment

III. ITEMS SCHEDULED FOR RECEIPT/INFORMATION

A. Public Budgets for Lanier Elementary and Dalton Elementary

Dr. McNamara presented public budget.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:04 AM.

Respectfully Submitted,
C. Lucas

Next Regular Board Meeting: Sat. May 17, 2025 at 10 am at 3605 Ontario St., Baton Rouge, LA 70805

Coversheet

Financial Report

Section:	II. Items scheduled for receipt/information
Item:	E. Financial Report
Purpose:	FYI
Submitted by:	
Related Material:	RSL - Monthly Presentation - May 2025.pptx RSL - Supplemental Report - May 2025 - Final.xlsx



May 2025 Financials

PREPARED JUL'25 BY



- **Executive Summary**
- **Key Performance Indicators**
- **Redesign Financial Reports – Lanier**
- **Redesign Financial Reports – Dalton**
- **Appendix**

Executive Summary

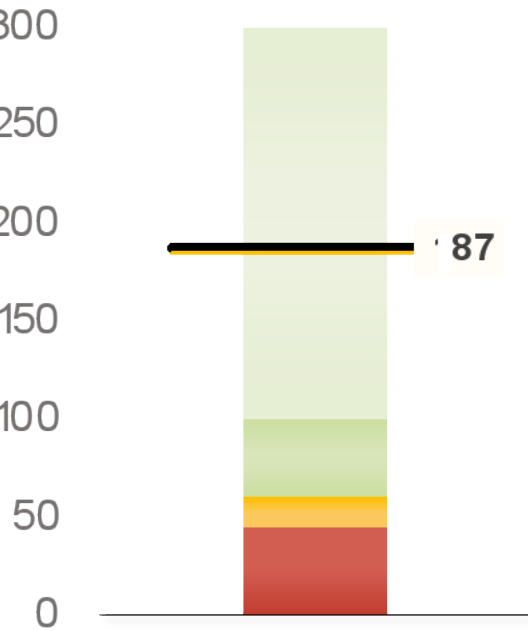
- Currently projecting an operating income of (\$96k) which is \$214k lower than budgeted.
- Enrollment is the leading cause of the operating income variance at both locations. We had budgeted for 250 students for both Dalton and Lanier and have been underenrolled at each site throughout FY25.
- Adjustments to the forecast have been conservative throughout FY25 and it is likely that we will be able to capture some savings on the expense side by year-end when the fiscal year is closed which will reduce the current projected deficit.
- We were able to draw down the remaining FY25 federal grants and also rolled a portion of our FY25 allocation to FY26 to aide in balancing the FY26 budget

Key Performance Indicators



Days of Cash

Cash balance at year-end divided by average daily expenses

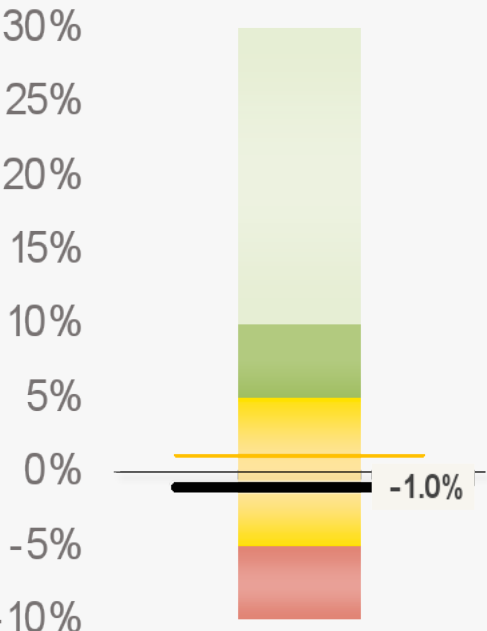


187 DAYS OF CASH AT YEAR'S END

The school will end the year with 187 days of cash. This is above the recommended 60 days

Gross Margin

Revenue less expenses, divided by revenue

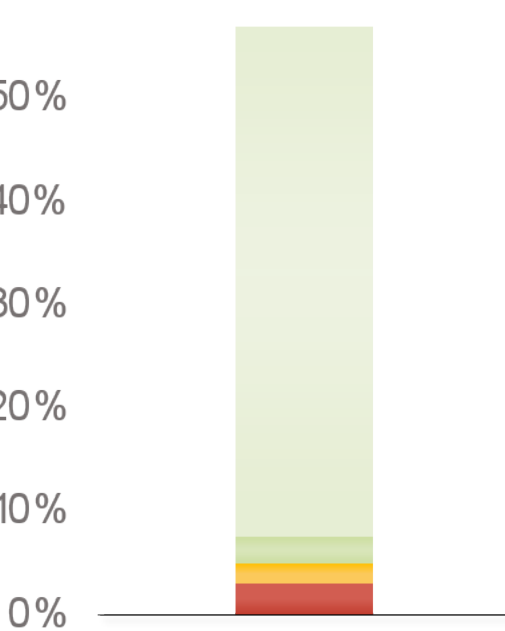


-1.0% GROSS MARGIN

The forecasted net income is -\$96k, which is \$214k below the budget. It yields a -1.0% gross margin.

Fund Balance %

Forecasted Ending Fund Balance / Total Expenses

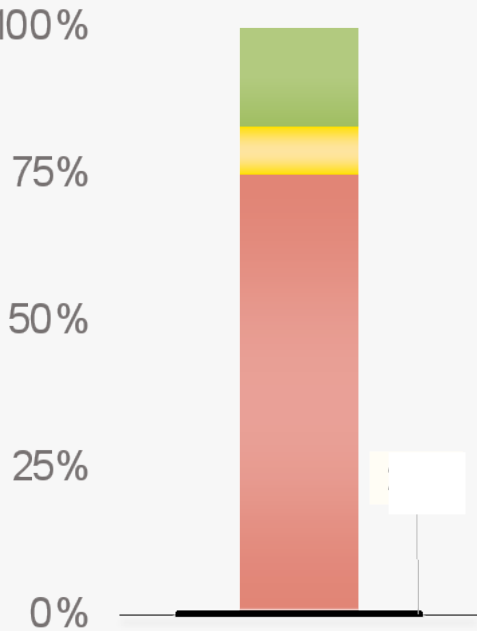


58.92% AT YEAR'S END

The school is projected to end the year with a fund balance of \$5,659,317. Last year's fund balance was \$5,755,795.

Grants Invoiced

Federal grants requested divided by federal grants awarded.



48% GRANTS INVOICED

Drawdowns will occur after the grants are approved.

Redesign Financial Reports – Lanier



Lanier			
Annual			
	Forecast	Budget	Variance
Revenue			
Total State and Local Revenue	3,098,658	3,541,329	(442,671)
Total Federal Revenue	1,982,744	1,713,983	268,761
Total Revenue	5,081,402	5,255,311	(173,910)
Expenses			
Total Salaries	2,098,170	2,387,055	288,885
Total Employee Benefits	513,746	481,854	(31,892)
Total Purchased Professional And Technical Services	755,901	779,382	23,481
Total Purchased Property Services	215,977	205,670	(10,307)
Total Other Purchased Services	761,286	819,143	57,856
Total Supplies	256,610	396,250	139,640
Total Debt Service And Miscellaneous	4,733	71,000	66,267
Total Expenses	4,606,423	5,140,353	533,931
Net Income	(9,420)	114,958	(124,378)

Redesign Financial Reports – Dalton



Dalton			
	Annual		
	Forecast	Budget	Variance
Revenue			
Total State and Local Revenue	2,638,631	3,397,956	(759,325)
Total Federal Revenue	1,788,593	1,708,583	80,010
Total Revenue	4,427,224	5,106,539	(679,315)
Expenses			
Total Salaries	2,021,224	2,335,255	314,031
Total Employee Benefits	483,937	524,318	40,381
Total Purchased Professional And Technical Services	687,670	776,831	89,161
Total Purchased Property Services	203,676	205,670	1,994
Total Other Purchased Services	758,443	794,398	35,955
Total Supplies	239,735	396,250	156,515
Total Debt Service And Miscellaneous	37,907	71,000	33,093
Total Expenses	4,493,899	5,103,723	609,824
Net Income	(87,059)	2,816	(89,874)

	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>	<i>Forecast</i>	<i>Budget</i>	<i>Variance</i>	<i>Remaining</i>	<i>Rem %</i>
Revenue								
State and Local Revenue	5,081,333	6,233,999	(1,152,666)	5,737,289	6,800,726	(1,063,437)	655,956	11%
Federal Revenue	3,087,297	3,380,088	(292,791)	3,771,336	3,582,823	188,513	684,039	18%
Private Grants and Donations	-	-	-	-	-	-	-	
Earned Fees	-	-	-	-	-	-	-	
Total Revenue	8,168,630	9,614,087	(1,445,457)	9,508,625	10,383,549	(874,924)	1,339,995	
Expenses								
Salaries	3,690,265	4,361,878	671,613	4,071,945	4,758,412	686,467	381,680	9%
Employee Benefits	1,364,649	949,970	(414,679)	1,644,881	1,036,331	(608,551)	280,233	17%
Purchased Professional And Technical Services	1,090,158	1,385,737	295,579	1,443,571	1,511,713	68,142	353,414	24%
Purchased Property Services	266,466	377,006	110,540	419,653	411,279	(8,374)	153,187	37%
Other Purchased Services	1,187,796	1,479,079	291,283	1,519,729	1,613,541	93,812	331,933	22%
Supplies	383,015	726,458	343,443	496,345	792,500	296,155	113,330	23%
Debt Service And Miscellaneous	8	130,167	130,159	8,979	142,000	133,021	8,971	100%
Total Expenses	7,982,355	9,410,294	1,427,939	9,605,104	10,265,776	660,672	1,622,748	
Net Income	186,274	203,792	(17,518)	(96,478)	117,774	(214,252)	(282,753)	
Cash Flow Adjustments	878,949	(149,807)	1,028,756	76,321	(399,156)	475,477	(802,628)	
Change in Cash	1,065,223	53,985	1,011,238	(20,157)	(281,383)	261,225	(1,085,381)	

	<i>Previous Year End</i>	<i>Current</i>	<i>Year End</i>
Assets			
Current Assets			
Cash	4,947,742	5,367,390	4,927,585
Accounts Receivable	1,552,047	1,175,592	1,475,727
Total Current Assets	6,499,789	6,542,982	6,403,311
Noncurrent Assets			
Operating Fixed Assets, Net	13,226	0	0
Total Noncurrent Assets	13,226	0	0
Total Assets	6,513,015	6,542,982	6,403,311
Liabilities and Equity			
Liabilities			
Current Liabilities			
Other Current Liabilities	329,578	1,060,291	329,578
Accounts Payable	427,642	185,430	414,416
Total Current Liabilities	757,220	1,245,721	743,994
Total Long-Term Liabilities	0	0	
Total Liabilities	757,220	1,245,721	743,994
Equity			
Unrestricted Net Assets	4,645,215	4,995,030	5,755,795
Net Income	1,110,580	967,051	-96,478
Total Equity	5,755,795	5,962,081	5,659,317
Total Liabilities and Equity	6,513,015	7,207,802	6,403,311

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

RSL - Supplemental Report - May 2025 - Final.xlsx

Coversheet

Motion to approve Incentive Plan for 26-27

Section:	III. Items Scheduled for Action
Item:	B. Motion to approve Incentive Plan for 26-27
Purpose:	Vote
Submitted by:	
Related Material:	Incentive Payout 26-27.docx Incentive_26-27_ ESSAddendum.docx



Incentive Payout 26-27

Position	Criteria
Principal	<p>The principal is eligible to receive incentive pay according to the following:</p> <ul style="list-style-type: none"> School attains an Achieve score of “A” - \$20,000, “B” – \$15,000, or “C” - \$10,000 <p>Or</p> <ul style="list-style-type: none"> School attains overall Letter Grade with LDOE of “C” with an “A” Growth score- \$3000
Curriculum Specialist, Acceleration Coach	<p>The CS and Acceleration Coach are eligible to receive incentive pay according to the following:</p> <ul style="list-style-type: none"> School attains an Achieve score of “A” - \$15,000, “B” – \$10,000, or “C” - \$5,000 <p>Or</p> <ul style="list-style-type: none"> School attains overall Letter Grade with LDOE of “C” with an “A” Growth score- \$2000
Office Manager	<p>The Office Manager is eligible to receive incentive pay according to the following:</p> <ul style="list-style-type: none"> Achieve ADA overall percentage of 98%, 95%, 90% or above <p>And</p> <ul style="list-style-type: none"> Meet 100% of Enrollment targets (20 students minimum per classroom) <p>1) If both criteria are met the staff member will receive 100% - 10,000, 98% - \$7500, 95% - \$5000, & 90% - \$2500.</p>
K-1 st Teachers	<p>Kindergarten and 1st grade teachers are eligible to receive \$2500 per subject area on the assessment:</p>

	<ul style="list-style-type: none"> • If 80% of students in the teacher's class achieve Benchmark or Above on DIBELS <p>Or</p> <ul style="list-style-type: none"> • If 80% of students in the teacher's class achieve > 80th percentile(blue) for Reading, or Math, on MAP assessment <p>Or</p> <ul style="list-style-type: none"> • If 80% of students achieve Benchmark or Above on Numeracy Screener (for future release of numeracy screener by LDOE) <ol style="list-style-type: none"> 1) If both DIBELS and MAP goals are achieved, teachers are eligible for an additional \$3000 in incentive pay 2) If all DIBELS, MAP, Numeracy Screener goals are achieved, teachers are eligible for an additional \$5000 in incentive pay
2 nd Grade Teachers	<p>2nd grade teachers are eligible to receive \$2500 per subject area on the assessments:</p> <ul style="list-style-type: none"> • If 80% of students in the teacher's class achieve Benchmark or Above DIBELS <p>Or</p> <ul style="list-style-type: none"> • If 80% achieve > 80th percentile(blue) for Reading, Science, or Math, on MAP <p>Or</p> <ul style="list-style-type: none"> • If 80% of students achieve Benchmark or Above on numeracy screener (for future release of numeracy screener by LDOE) <ol style="list-style-type: none"> 1) If at least DIBELS and MAP goals are achieved, teachers are eligible to receive \$5000 additional incentive pay
3 rd - 8 th Grade Teachers	<p>3rd through 8th teachers are eligible to receive \$2500 per subject area on the assessments:</p> <ul style="list-style-type: none"> • If at least 70% of students per subject area achieve Advanced or Mastery in Math, Science, Social Studies, or ELA on LEAP 2025 assessment. <ol style="list-style-type: none"> 1) If 70% of students per subject area in the staff member's class achieve Advanced or Mastery in all subjects on LEAP 2025 assessment, teachers are eligible to receive \$5000 additional incentive pay

ESS Teachers	<p>ESS teachers are eligible to receive incentive pay according to the following:</p> <ol style="list-style-type: none"> 1) See (attached previous SY 24-25 value add model) 2) Incentive pay is based on DIBELS or LEAP in subject areas as applicable by LDOE (ELA, Science, Math, Social Studies). 3) LEAP connect students must meet or be above goal, teacher receives \$250 for meets and \$500 for exceeds.
Pre-K Teacher, Custodian, Counselor, I/O, Literacy Assistants, Co-Teachers	<p>Pre-K teachers, Custodians, Counselors, I/O teachers, Literacy Assistants and Co-Teachers are eligible to receive incentive pay according to the following:</p> <ul style="list-style-type: none"> • School attains an Achieve score of “A” - \$2,000, “B” – \$1,500, or “C” - \$1,000 <p>or</p> <ul style="list-style-type: none"> • School attains overall Letter Grade with LDOE of “C” with an “A” Growth score- \$3000

*Incentives are available based on funding availability.



ESS: Incentive Payout Grades 4th -8th (all LDOE tested subjects)

LEAP Score 2024-2025	LEAP Score 2025-2026	Incentive Amount
Unsatisfactory	Advanced	\$150
Unsatisfactory	Mastery	\$125
Unsatisfactory	Basic	\$100
Unsatisfactory	Approaching Basic	\$35
Unsatisfactory	Unsatisfactory	-(\$50)

LEAP Score 2024-2025	LEAP Score 2025-2026	Incentive Amount
Approaching Basic	Advanced	\$125
Approaching Basic	Mastery	\$100
Approaching Basic	Basic	\$75
Approaching Basic	Approaching Basic	-(\$25)
Approaching Basic	Unsatisfactory	-(\$35)

LEAP Score 2024-2025	LEAP Score 2025-2026	Incentive Amount
Basic	Advanced	\$100
Basic	Mastery	\$75
Basic	Basic	\$50
Basic	Approaching Basic	-(\$75)
Basic	Unsatisfactory	-(\$100)

LEAP Score 2024-2025	LEAP Score 2025-2026	Incentive Amount
Mastery	Advanced	\$100
Mastery	Mastery	\$50
Mastery	Basic	-(\$25)
Mastery	Approaching Basic	-(\$100)
Mastery	Unsatisfactory	-(\$125)

LEAP Score 2024-2025	LEAP Score 2025-2026	Incentive Amount
Advanced	Advanced	\$100
Advanced	Mastery	-(\$50)
Advanced	Basic	-(\$100)
Advanced	Approaching Basic	-(\$125)
Advanced	Unsatisfactory	-(\$150)



ESS: Incentive Payout Grade K

EOY DIBELS Score	Incentive Amount
Above Benchmark	\$125
At Benchmark	\$100
Below Benchmark	-\$50
Well Below Benchmark	-\$100

ESS: Incentive Payout Grade 3

LEAP Score	Incentive Amount
Advanced	\$150
Mastery	\$125
Basic	\$100
Approaching Basic	-\$50
Unsatisfactory	-\$100



ESS: Incentive Payout Grades 1 and 2

DIBELS Score 2024-2025	DIBELS Score 2025-2026	Incentive Amount
Well Below Benchmark	Above Benchmark	\$150
Well Below Benchmark	Benchmark	\$125
Well Below Benchmark	Below Benchmark	\$100
Well Below Benchmark	Well Below Benchmark	-\$35

DIBELS Score 2024-2025	DIBELS Score 2025-2026	Incentive Amount
Below Benchmark	Above Benchmark	\$125
Below Benchmark	Benchmark	\$100
Below Benchmark	Below Benchmark	\$75
Below Benchmark	Well Below Benchmark	-\$25

DIBELS Score 2024-2025	LEAP Score 2025-2026	Incentive Amount
Benchmark	Above Benchmark	\$100
Benchmark	Benchmark	\$75
Benchmark	Below Benchmark	\$50
Benchmark	Well Below Benchmark	-\$75

DIBELS Score 2024-2025	LEAP Score 2025-2026	Incentive Amount
Above Benchmark	Above Benchmark	\$100
Above Benchmark	Benchmark	-\$50
Above Benchmark	Below Benchmark	-\$100
Above Benchmark	Well Below Benchmark	-\$125

Coversheet

Motion to approve Enrollment Policy 25-26

Section:	III. Items Scheduled for Action
Item:	C. Motion to approve Enrollment Policy 25-26
Purpose:	Vote
Submitted by:	
Related Material:	Enrollment Policy - RSL Enrollment Policies _ Procedures_ 25-26.docx



Enrollment and Lottery

Policies and Procedures 25-26

Lanier Elementary.....pg. 2

Dalton Elementary.....pg. 6



Lanier Elementary Enrollment Policies and Procedures

Five Year Plan

	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
PreK	20	20	20	20	20
Kinder	40	40	40	40	40
1 st	40	40	40	40	40
2 nd	40	40	40	40	40
3 rd	20	20	20	20	20
4 th	20	20	20	20	20
5 th	20	20	20	20	20
6 th	20	20	20	20	20
7 th	20	20	20	20	20
8 th	20	20	20	20	20

Non-Discrimination Assurance

Lanier Elementary will not discriminate against any student or employee on the basis of ethnicity, national origin, disability, religion, sex and actual or perceived sexual orientation, or any other basis prohibited by law. Harassment under Title IX (sex), Title VI (race, color, or national origin), and Section 504 and Title II of the ADA (mental or physical disability) is a form of unlawful discrimination that will not be tolerated by Lanier Elementary. Harassment is intimidation or abusive behavior toward a student/employee that creates a hostile environment, and that can result in disciplinary action against the offending student or employee. Harassing conduct can take many forms, including verbal acts and name-calling, graphic and written statements, or conduct that is physically threatening or humiliating. This nondiscrimination policy covers admissions or access to, or treatment or employment in, Lanier Elementary programs and activities. The lack of English language skills will not be a barrier to admission to or participation in Lanier Elementary programs or activities.

Eligibility and Application Requirements

Lanier Elementary will serve students in grades PreK-5-8th Grade and participate in the EnrollBR Common Application. Lanier Elementary will require children entering prekindergarten at the beginning of the school session for the first time to be at least four (4) years of age on or before September 30th of the calendar year in which the school year begins. Lanier Elementary will require children entering kindergarten at the beginning of the school session for the first time to be at least five (5) years of age on or before September 30 of the calendar year in which the school year begins. For students entering first grade for the first time at the beginning of the school session, they shall be six (6) years on or before September 30 of the calendar year in which the school year begins. A child younger than the above may be



permitted to enter school provided the child has been evaluated and identified as gifted in accordance with the regulations of the Louisiana Department of Education for such evaluation. A child admitted to kindergarten shall be eligible to enter first grade upon successful completion of kindergarten, provided all other applicable entrance requirements have been fulfilled.

Parent(s)/guardian(s) are encouraged to attend an orientation meeting with their child(ren) to understand the school's vision and policies. Parents who choose to send their children to Lanier Elementary will be asked to complete a form to participate in the lottery which will take place in mid-December (and in conjunction with EnrollBR timelines in the future). Students selected in the lottery will complete the school enrollment procedures.

Marketing/outreach/recruitment Timeline and Activities

Date	Activity
Year Round	Advertise through Yard Signs within the community of Lanier Elementary and Feeder Schools
Year Round	Organize volunteers to distribute literature about the school around the neighborhood.
Year Round	Partner with local PreK/Head Start & Elementary Schools regarding the option to attend Lanier Elementary.
Year Round	The school will engage existing parents and community members regarding a referral campaign for prospective families.
Year Round	The school's promotional materials will be accessible to speakers of other languages including Spanish.
Year Round	The school will publicize through community groups, agencies, neighborhood youth organizations, churches, parks, libraries, and social media.
December through June	Several recruitment meetings will take place each year beginning in the winter.
Year Round	The school will host Open Houses, Back to School Nights, Orientations and School Tours on a regular basis.



Public Random Drawing

Lanier Elementary accepts applications for the lottery via the EnrollBR online system. If parents do not have access to the internet, school staff will make available technology and personnel to assist in the online enrollment procedure. A public random drawing process is implemented if the number of students who wish to attend the charter school exceeds the school's "capacity." Preference is as follows:

1. Pupils who currently attend the school
2. Siblings of students enrolled at the school
3. Children of staff members

Due Dates for Applications

- Intent to re-enroll Next School Year Applications: Accepted Nov. 1st through Jan. 15th
- New applications start: Jan. 15th-Feb. 11th
- Lottery Applications: Accepted through Feb. 11th at 3:00 p.m.
- Lottery occurs: Feb. 25th at 4:00 p.m.
- Open Enrollment: January through September for Next/Current Year Enrollment

Lottery Process and Acceptance

Lanier Elementary in conjunction with EnrollBR will designate a lottery application deadline and only lottery applications received prior to the deadline will be included in the public random drawing. Public notice of the lottery's procedures, timelines, and rules will be posted on the school's website and will be posted in the school's lobby regarding the date, time, and location of the public drawing. The lottery will be conducted in the afternoon so interested parties will be able to attend. Parents do not need to be present at the public random drawing.

Lottery Location

The lottery will take place on school grounds in the afternoon and will be open to the public.

Instructions for Accepting Admission if Chosen in the Lottery

Parents will be contacted by phone and must respond to the Principal or his/her Designee within seven business days to secure admission by completing the enrollment process.

Fair Execution of Lottery Procedures Record Keeping

The school will keep on file the list of all student names entered into the drawing, original applications for enrollment, and a list of students on the waiting list by grade level. The school will also always keep the lottery procedures and fair execution of lottery procedures for review.



Waitlist Procedures

Names of waitlist applicants will be drawn publicly at random. Students who are not admitted via the drawing will be placed on a waiting list. If vacancies occur during the school year, the vacancies will be filled first from the waiting list. Parents of students who have been promoted off the waiting list will be contacted by phone and must respond to the Principal or his/her Designee within two business days to secure admission by completing the enrollment process.



Dalton Elementary Enrollment Policies and Procedures

Five Year Plan

	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Pre-K	20	20	20	20	20
Kinder	40	40	40	40	40
1 st	40	40	40	40	40
2 nd	40	40	40	40	40
3 rd	20	20	20	20	20
4 th	20	20	20	20	20
5 th	20	20	20	20	20
6 th	20	20	20	20	20
7 th	20	20	20	20	20
8 th	20	20	20	20	20

Non-Discrimination Assurance

Dalton Elementary will not discriminate against any student or employee on the basis of ethnicity, national origin, disability, religion, sex and actual or perceived sexual orientation, or any other basis prohibited by law. Harassment under Title IX (sex), Title VI (race, color, or national origin), and Section 504 and Title II of the ADA (mental or physical disability) is a form of unlawful discrimination that will not be tolerated by Dalton Elementary. Harassment is intimidation or abusive behavior toward a student/employee that creates a hostile environment, and that can result in disciplinary action against the offending student or employee. Harassing conduct can take many forms, including verbal acts and name-calling, graphic and written statements, or conduct that is physically threatening or humiliating. This nondiscrimination policy covers admissions or access to, or treatment or employment in, Dalton Elementary programs and activities. The lack of English language skills will not be a barrier to admission to or participation in Dalton Elementary programs or activities.

Eligibility and Application Requirements

Dalton Elementary will serve students in grades K-8th Grade and participate in the EnrollBR Common Application. Dalton Elementary will require children entering prekindergarten at the beginning of the school session for the first time to be at least four (4) years of age on or before September 30th of the calendar year in which the school year begins. Dalton Elementary will require children entering kindergarten at the beginning of the school session for the first time to be at least five (5) years of age on or before September 30 of the calendar year in which the school year begins. For students entering first grade for the first time at the beginning of the school session, they shall be six (6) years on or before September 30 of the calendar year in which the school year begins. A child younger than the above may be permitted to enter school



provided the child has been evaluated and identified as gifted in accordance with the regulations of the Louisiana Department of Education for such evaluation. A child admitted to kindergarten shall be eligible to enter first grade upon successful completion of kindergarten, provided all other applicable entrance requirements have been fulfilled.

Parent(s)/guardian(s) are encouraged to attend an orientation meeting with their child(ren) to understand the school's vision and policies. Parents who choose to send their children to Dalton Elementary will be asked to complete a form to participate in the lottery which will take place in mid-December (and in conjunction with EnrollBR timelines in the future). Students selected in the lottery will complete the school enrollment procedures.

Marketing/outreach/recruitment Timeline and Activities

Date	Activity
Year Round	Advertise through Yard Signs within the community of Dalton Elementary and Feeder Schools
Year Round	Organize volunteers to distribute literature about the school around the neighborhood.
Year Round	Partner with local PreK/Head Start & Elementary Schools regarding the option to attend Dalton Elementary.
Year Round	The school will engage existing parents and community members regarding a referral campaign for prospective families.
Year Round	The school's promotional materials will be accessible to speakers of other languages including Spanish.
Year Round	The school will publicize through community groups, agencies, neighborhood youth organizations, churches, parks, libraries, and social media.
December through June	Several recruitment meetings will take place each year beginning in the winter.
Year Round	The school will host Open Houses, back to School Nights, Orientations and School Tours on a regular basis.



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