APPROVED

Alta Public Schools

Minutes

Emergency Telephonic Meeting of the Alta Public Schools Board

Date and Time
Friday March 13, 2020 at 6:00 PM

Location
5033 Shipley Glen Ct., Los Angeles, CA 90042
16133 Ventura Blvd., Encino, CA 91436
16503 Chanera Ave., Torrance, CA 90504
2410 Broadway, Walnut Park, CA 90255
4130 E. Gage Ave., Bell, CA 90201

Directors Present
A. Chavarria (remote), G. Tanner (remote), M. Porras (remote), R. Carranza (remote)

Directors Absent
J. Pelayo

Guests Present
Adam Warren, Cecilia Marquez, G. Mendez, J. Valenzuela-Mumau, Ed.D., Kayleen Rudd, L. Vargas, Rachel Villalobos, Victor Aguirre, X. Reyes

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

G. Tanner called a meeting of the board of directors of Alta Public Schools to order on Friday Mar 13, 2020 at 6:00 PM.

II. Public Comment

A. Public Comment

No public comment.

III. COVID-19 Coronavirus Actions Plan - Potential School Closures

A. COVID 2019 Action Plan Approval

APS proposed that the school remain closed during from Monday, March 16, 2020, to April 10, 2020. All APS staff were provided guidance regarding the expectation. Families were notified via various platforms to ensure that all received the message.
R. Carranza made a motion to approve the COVID 19 Action Plan.
M. Porras seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Consent Agenda

A. Approve Board meeting Minutes of 2/11/20

M. Porras made a motion to approve the minutes from 2/11/2020 Meeting of the Alta Public Schools Board on 02-11-20.
R. Carranza seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve APS Credit Card Reconciliation

R. Carranza made a motion to Approve the APS Credit Card Reconciliation.
M. Porras seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

G. Tanner	Aye
M. Porras	Aye
R. Carranza	Aye
A. Chavarria	Aye

C. Approve APS Check Register

M. Porras made a motion to Approve APS Check Register.
R. Carranza seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Action Items

A. February 2020 Financial Reports

M. Porras made a motion to Approve the February 2020 Financial Reports.
R. Carranza seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approve Second Interim Reports – Final approval for the payroll allocation between the HS and MS

G. Tanner made a motion to approve Second Interim Reports – Final approval for the payroll allocation between the HS and MS.
R. Carranza seconded the motion.
The board **VOTED** to approve the motion.

C. Update Fiscal Policy: Define "Stale Checks" in Policy

A. Chavarria made a motion to approve the update of the Fiscal Policy: Define "Stale Checks" in Policy.
M. Porras seconded the motion.
The board **VOTED** to approve the motion.

D. Update Fiscal Policy: Staff Reimbursements Threshold/Limit and Time Frame

M. Porras made a motion to approve the update Fiscal Policy for Staff Reimbursements Threshold/Limit and Time Frame.
R. Carranza seconded the motion.
The board **VOTED** to approve the motion.

E. Update Fiscal Policy: Define Nepotism

M. Porras made a motion to approve the update Fiscal Policy: Define Nepotism.
G. Tanner seconded the motion.
The board **VOTED** to approve the motion.

F. Approve SELPA for PTLAHS to LACOE

A. Chavarria made a motion to Approve SELPA for Prepa Tec Los Angeles High School to LACOE.
M. Porras seconded the motion.
The board **VOTED** to approve the motion.

G. Approve SELPA for PTLAMS to LACOE

A. Chavarria made a motion to Approve SELPA for Prepa Tec Los Angeles Middle School to LACOE.
M. Porras seconded the motion.

The board **VOTED** to approve the motion.

H. Approve SELPA for AMES to LACOE

A. Chavarria made a motion to Approve the SELPA for Academia Moderna to LACOE.
M. Porras seconded the motion.
The board **VOTED** to approve the motion.

I. PTLA High School Big Bear Overnight Field Trip

G. Tanner made a motion to approve the PTLA High School Big Bear Overnight Field Trip.
R. Carranza seconded the motion.
The board **VOTED** to approve the motion.

J. Approve Moving Payroll to Charter Impact and Cancelling ADP Contract

R. Carranza made a motion to Approve Moving Payroll to Charter Impact and Cancelling ADP Contract.
M. Porras seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:41 PM.

Respectfully Submitted,
G. Tanner

B. NEXT BOARD MEETING: April 14, 2020