APPROVED

Compass Charter Schools

Minutes

Academic Affairs Committee Meeting

Date and Time
Monday October 16, 2017 at 3:00 PM

CCS Central Office: 850 Hampshire Road, Suite P, Thousand Oaks, CA 91361
1846 West Imperial Hwy., Los Angeles, CA 90047
3305 Buckman Springs Road, Pine Valley, CA 91962

Please join my meeting from your computer, tablet or smartphone.
https://www.gotomeeting.com/join/127374365
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For questions or requests regarding accessibility, please call Miguel Aguilar at (805) 807-8199.

Committee Members Present
J. Lewis, K. Granger (remote), M. Brown (remote)

Committee Members Absent
None

I. Opening Items

A. Call the Meeting to Order

M. Brown called a meeting of the Academic Affairs Committee of Compass Charter Schools to order on Monday Oct 16, 2017 at 3:06 PM.

B.

Record Attendance and Guests

II. CONSENT ITEMS

A. Consent Items

K. Granger made a motion to approve the consent items.
M. Brown seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Brown Aye
M. Aguilar Absent
K. Granger Aye

B. Approval of the February 9, 2017 Regular Meeting Minutes

K. Granger made a motion to approve minutes from the Academic Affairs Committee Meeting on 02-09-17 Academic Affairs Committee Meeting on 02-09-17.
M. Brown seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Brown Aye
K. Granger Aye
M. Aguilar Absent

III. COMMUNICATIONS

A. Committee Member Communication

No committee member communication.

IV. REPORTS

A. Staff Report

Mr. Lewis shared that 45 scholars are enrolled in our AVID Elective class. Members of our AVID Site Team have attended numerous trainings to better support our scholars, including training on critical reading and collaborative study groups. Teachers in our Online High School have been incorporating AVID into their classrooms, such as philosophical chairs and the use of Cornell notes. He also shared that both the Counseling Services and Engagement Departments have been hosting a number of workshops, field trips and enrichment activities for our scholars. He also shared that we are hosting synchronous and asynchronous biology, chemistry, and physics labs every month this school year (days, time, and locations to be determined). They will be held in Fresno, Los Angles and Santa Ana. We currently have 42 scholars enrolled in biology, 15 enrolled in chemistry and 5 enrolled in physics.

B. Response to Intervention (RTI) Presentation

Ms. Ashley Daugherty and Mrs. Kasey Wingate, Scholar Success Coordinators, shared a presentation on our Response to Intervention (RTI) program. They walked the committee through an example of the weekly bulletin, which is meant to support teachers in their support for scholars, the new truancy policy, and an overview of RTI. They also shared the indicators for Tier 1 scholars and examples of what the reporting currently looks like.

C. StrongMind Walk-Through

Mr. Lewis provided a walk-through of the new StrongMind system, including the Scholar Information System (SIS) and Learning Management System (LMS) / Parent Scholar Portal (PSP). He shared how staff, especially teachers, can access key information to support our scholars through this unified system. He will share a similar walk-through to the full Board of Directors at the November 27 board meeting.

V. PUBLIC COMMENT

A. Public Comment

No public comment.

VI. NEW BUSINESS

A. Review and Discussion of Committee Charge

Mr. Lewis reviewed the committee charge and opened the floor for discussion. This is the second year of operation for the Academic Affairs Committee, and the first with the current membership. Mr. Brown requested a monthly update on attendance, test data, and other relevant data points. Dr. Granger mentioned monthly would be good to start, and also asked that the report include RTI updates.

B. Review and Discussion of 9th Grade Math Placement Policy Check-Up

Mr. Lewis reviewed the 9th grade math placement checkpoint update from the Counseling Services Department, who performed the 30-day checkpoint for our 9th grade scholars per our 9th Grade Math Placement Policy. The checkpoint resulted in zero (0) scholar course level changes.

VII. Closing Items

A. Upcoming Meetings

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:55 PM.

Respectfully Submitted,
J. Lewis