APPROVED

Academy of Arts & Sciences

Compass Charter Schools

Minutes

Academic Affairs Committee Meeting

Date and Time
Thursday October 13, 2016 at 1:00 PM

Board of Directors Academic Affairs Committee Regular Meeting Notice
Thursday, October 13, 2016
1:00 PM PST
Go to Meeting
https://global.gotomeeting.com/join/265744141
Locations:
AAS Central Office: 850 Hampshire Road, Suite P, Thousand Oaks, CA 91361
3901 Carpenter Court, Studio City, CA 91604

Academic Affairs Committee Meeting
Thursday, October 13, 2016 1:00 PM - 2:00 PM Pacific Daylight Time
Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/265744141
You can also dial in using your phone.
United States: (312) 757-3121
Access Code: 265-744-141

Addressing the Committee – Committee meetings are meetings of the Board of Directors and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Committee through the Chair of the Committee. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must send a Speaker Request Message through the form of a text message or chat box message to Miguel Aguilar, Executive Assistant to the CEO (805-807-8199). Messaging is available through

the conference service provider, GoToMeeting. Messages must contain speaker name, contact number or email, and subject matter and sent to the Executive Assistant to the CEO prior to the beginning of the Public Comment section of the meeting. Members of the public may address the Committee on any matter within the Committee's jurisdiction and have **three (3) minutes each** to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Committee Member and approved by the Committee.

The Committee may not deliberate or take action on items that are not on the agenda. However, the Committee may give direction to staff following a presentation. The Chair is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Committee meeting. The Academic Affairs Committee may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Committee's ability to conduct its business in a timely manner. The Academic Affairs Committee may also allow for additional public comment and questions after reports and presentations if it deems necessary.

For questions or requests regarding accessibility, please call Miguel Aguilar at (805) 807-8199.

Committee Members Present
J. Lewis, J. Manwarren, M. Aguilar, M. Koblick (remote)

Committee Members Absent
M. Cohen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Koblick called a meeting of the Academic Affairs Committee of Compass Charter Schools to order on Thursday Oct 13, 2016 at 1:04 PM.

II. CONSENT ITEMS

A. Approval of October 13, 2016 Regular Meeting Agenda

M. Koblick made a motion to approve consent items.
J. Manwarren seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Cohen	Absent
M. Koblick	Aye

Roll Call

J. Manwarren Aye

III. PUBLIC COMMENT

A. Public Comment

No public comment.

IV. REPORTS

A. Staff Report

Lewis reported that AAS celebrated its first graduate last month. She is a junior who completed both the 11th and 12th grade curriculum and was able to graduate early. Our Counseling Services Department is hosting two (2) virtual presentations in October, in both English and Spanish. Teams from the Academic Affairs Division participated in a robust curriculum review process. A formal presentation and review is under New Business. AAS is hosting synchronous and asynchronous biology and chemistry labs the first Saturday of every month this school year. They are held at our San Diego and Thousand Oaks Learning Centers, and streamed for those scholars who are unable to attend in person.

B. Summer Remediation Program Presentation

Crystal Villegas, Scholar Intervention Coordinator, shared a presentation on our Summer Remediation Program. This was a 4 week, self-paced independent learning program where scholars used Internet-based instructional programs: Learn Bop and Study Island. The purpose was to allow scholars the opportunity to master middle school content in order to move to next grade successfully.

V. NEW BUSINESS

A. Review and Discussion of Committee Charge

Lewis reviewed the Academic Affairs Committee charge, which was approved at the May 10, 2016 Special Board Meeting, with the committee.

B. Review and Discussion of 9th Grade Math Placement Policy Check-Up

Lewis reviewed the 9th grade math placement track A checkpoint update from the Counseling Services Department, who performed the 30-day checkpoint for our 9th grade scholars per our 9th Grade Math Placement Policy. The checkpoint resulted in one (1) scholar course level change from Honors Algebra to Comprehensive Algebra.

C. Review and Approval of New Curriculum Provider

Lewis reviewed the recommendations from the Admin Team and Curriculum Review Committee. AAS currently uses K12 and FuelEd (a division of K12) as our curriculum providers for Elementary (K12) and Middle and High (FuelEd) schools. Our contract with these providers is up for renewal at the conclusion of the 2016-17 school year. We have reviewed three (3) potential partners: FlipSwitch, K12/FuelEd, and Odysseware. Based on feedback from our Leadership Team, the overwhelming recommendation is to select K12 for our elementary program, and FlipSwitch for our middle and high school program. Based on feedback from our Curriculum Review Committee, the unanimous recommendation is to select FlipSwitch for our middle and high school program.
M. Koblick made a motion to recommend to the full Board of Directors the approval of K12 as the curriculum provider for Elementary School, and FlipSwitch as the curriculum provider for Middle and High School.
J. Manwarren seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Cohen	Absent
J. Manwarren	Aye
M. Koblick	Aye

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:46 PM.

Respectfully Submitted,
M. Aguilar