APPROVED

Compass Charter Schools

Minutes

Annual Meeting

Date and Time
Monday June 26, 2017 at 5:00 PM

Location
850 Hampshire Road, Suite P, Thousand Oaks, CA 91361

All open session documents that are distributed to the Board of Directors are available for public review in the Compass Charter Schools Central Office located at 850 Hampshire Road, Suite P, Thousand Oaks. Additionally, the agenda and supporting documents are available online at www.compasscharters.org.

Please note the meeting is recorded and live streamed at www.compasscharters.org.

For questions or requests regarding accessibility, please call Miguel Aguilar at (805) 807-8199.

Directors Present
J. Cummings, K. Granger, L. Robotham, M. Koblick, P. McDonald

Directors Absent
None

Ex Officio Members Present
J. Lewis

Guests Present

M. Aguilar

I. Opening Items

A. Call the Meeting to Order

P. McDonald called a meeting of the board of directors of Compass Charter Schools to order on Monday Jun 26, 2017 at 5:07 PM.

B. Record Attendance and Guests

C. Approval of the June 26, 2017 Annual Meeting Agenda

K. Granger made a motion to approve the June 26, 2017 Annual Meeting Agenda.
J. Cummings seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. ORGANIZATION OF THE BOARD OF DIRECTORS

A. Election of the Chairperson

K. Granger made a motion to elect Mr. Matt Koblick as Chairperson.
J. Cummings seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Election of the Secretary

J. Cummings made a motion to elect Ms. Lisa Robotham as Board Secretary.
K. Granger seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Election of the Treasurer

J. Cummings made a motion to elect Dr. Kathy Granger as the Board Treasurer.
L. Robotham seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. CONSENT ITEMS

A. Consent Items

M. Koblick made a motion to approve the consent items.
L. Robotham seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of the March 27, 2017 Regular Meeting Minutes

M. Koblick made a motion to approve minutes from the Board Meeting on 03-27-17 Virtual Board Meeting on 03-27-17.
L. Robotham seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of the June 24, 2017 Public Hearing Minutes

M. Koblick made a motion to approve minutes from the Public Hearing on 06-24-17 Public Hearing on 06-24-17.
L. Robotham seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. RECONVENE FROM CLOSED SESSION

A. Closed Session Report

The board will share comments during two pieces under New Business - Executive Compensation Study and At-Will Contract, both of which were the topic of discussion during Closed Session.

V. COMMUNICATIONS

A. Board Member Communication

- Mr. Joe Cummings mentioned that each board member is doing great and looks forward to seeing the on-going effort.
- Dr. Kathy Granger commends all the hard work shown from Compass Charter Schools staff through the school year and uncertainty from the funding determination.
- Mr. Matt Koblick shared that Mr. Lewis has done a fantastic job navigating through rough waters. He appreciates all the hard work and effort from staff.
- Ms. Lisa Robotham is proud to see the wonderful support between the Board of Directors and Compass Charter Schools staff that then benefits the scholars.
- Mr. Peter McDonald reflected over the growth in the past three years and was impressed with the progress. He shared that Mr. Lewis saved the school as Board President and as President & CEO. He also mentioned his appreciation for the world class resource that Dr. Kathy Granger is to the Board.

VI. REPORTS

A. CEO Report

Mr. Lewis shared the CEO Report. He also introduced the 2017-18 Leadership Team.

Mr. Lewis presented Certificated Employee of the Year Award Honor Mention Certificates to Melissa Blitzstein (Middle School Coordinator) and Jessica Wood (Middle School

Science Teacher), and the Certificated Employee of the Year Award to Kasey Bentley (Head High School Advisor). He presented Classified Employee of the Year Honorable Mention Certificates to Jeanne Hlebo (Vendor Relations Coordinator) and Mae Van Vooren (Director of Strategic Initiatives), and the Classified Employee of the Year Award to David Brasch (IT Coordinator).

He presented the 2016-17 Employee of the Year Award to Kasey Bentley.

Mr. Lewis also presented the Learning Coaches of the Year Awards:

- Elementary School**:** Cherylynn Reyes
- Middle School**:** Crystal Fretz
- High School: Jamie Ellman
- Options Program**:** Heather Schott

B. Academic Affairs Committee Report

Mr. Koblick shared the Academic Affairs Committee Report.

C. Finance Committee Report

Dr. Granger shared the Finance Committee Report.

D. Personnel Committee Report

Mr. Cummings shared the Personnel Committee Report.

E. Parent Advisory Council Report

Ms. Robotham shared the Parent Advisory Council Report.

VII. PUBLIC COMMENT

A. Public Comment

No public comment.

VIII. NEW BUSINESS

A. Review and Discussion of 9th Grade Math Placement Policy Final Report

Mr. Lewis led the Board of Directors in an overview of the 9th Grade Math Placement Police Final Report.

B. Adoption of the 2017-18 Local Control Accountability Plans (LCAP)

J. Cummings made a motion to adopt the 2017-18 Local Control Accountability Plans (LCAP).

M. Koblick seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Review and Approval of Resolution 2017-02 on Executive Compensation

K. Granger made a motion to approve Resolution 2017-02 on Executive Compensation.
J. Cummings seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Review and Approval of the 2016-2019 At-Will Employment Agreement for the President & CEO

Oral report of salary, salary schedule, or compensation paid in the form of fringe benefits to President & CEO by Mr. Cummings:

1. Salary: $134,496
2. Health benefits: Same as provided to all-staff
3. Stipends/Allowances: $500/month auto allowance

K. Granger made a motion to approve the 2016-19 At-Will Employment Agreement for the President & CEO.
M. Koblick seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Review and Approval of the 2017-2020 At-Will Employment Agreement Amendment for the President & CEO

Oral report of salary, salary schedule, or compensation paid in the form of fringe benefits to President & CEO by Mr. Cummings:

1. Salary: $141,220.80, based on salary increase structure in place for all-staff
2. Health benefits: Same as provided to all-staff
3. Stipends/Allowances: $500/month auto allowance

K. Granger made a motion to approve the 2017-2020 At-Will Employment Agreement Amendment for the President & CEO.
M. Koblick seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Adoption of the 2017-18 Annual Budget

Dr. Kathy Granger mentioned she appreciates the conservative budget planning.
M. Koblick made a motion to adopt the 2017-18 Annual Budget.
L. Robotham seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Election of New Board Members

J. Cummings made a motion to elect Matthew Brown to the Compass Charter Schools Board of Directors, with a term starting July 1, 2017 and ending June 30, 2020.
L. Robotham seconded the motion.
The board **VOTED** unanimously to approve the motion.
K. Granger made a motion to elect John Vargas to the Compass Charter Schools Board of Directors, with a term starting July 1, 2017 and ending June 30, 2020.
M. Koblick seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Upcoming Meetings

Mr. Lewis also presented Mr. McDonald with a plaque for his dedication and service to Compass Charter Schools as he completes his three-year term on the Board of Directors; final year as Chairman of the Board.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,
M. Aguilar