



Personnel Committee Report
January 29, 2018

The Personnel Committee met on Wednesday, December 20, 2017 at 3 pm. Members of the committee consist of Mr. Joe Cummings (Committee Chair) and Mr. John Vargas. Mr. J.J. Lewis, President & CEO, serves as an ex-officio member, and Mr. Miguel Aguilar, Executive Assistant to the CEO, serves as secretary.

Mr. Lewis provided highlights from the Staff Report (the entire Staff Report can be found online, in our Personnel Committee Meeting Packet):

CalSTRS Audit

We have been selected to participate in an audit of CalSTRS by their external auditor, CROWE. Lisa Fishman, Director of Operations, participated in a webinar on the process on December 5th. Our information is due to CROWE by December 31 and our goal is to submit before closing for Winter Break.

Public Records Request

We received a Public Records Request from a law firm in October, asking for records of every teacher employed. The types of records include employment contracts, lists of teacher's names and title, detail on each teacher's years of service, and a few other documents. We worked with our legal counsel to respond and comply with the request, and produced the requested items on November 20.

We also received a Public Records Request from Transparent California in November, asking for records of every employee. The types of information requested include employee name, position, total regular pay, and total retirement and health cost, for the 2016-17 year. We are working with our legal counsel to respond and comply with the request.

Mr. Lewis reviewed the results of the 2017 All-Staff Morale Survey, which was conducted by the Staff Advisory Committee. Results have been shared with the Staff Advisory Committee, who are looking at short and long term solutions to the feedback in the survey, as well as department heads who are looking at short and long term department-specific solutions. This is the first time we have conducted a morale survey, and plan on conducting a second survey in late spring.

The next Personnel Committee meeting is scheduled for Monday, February 21st at 3 pm.

Respectfully Submitted,

Mr. Joe Cummings
Board Member &
Personnel Committee Chair