



Personnel Committee Report
November 27, 2017

The Personnel Committee met on Monday, October 23, 2017 at 2 pm. Members of the committee consist of Mr. Joe Cummings (Committee Chair) and Mr. John Vargas, both of whom were present at this meeting. Mr. J.J. Lewis, President & CEO, serves as an ex-officio member and secretary, and was also present at this meeting.

Mr. Lewis provided highlights from the Staff Report (the entire Staff Report can be found online, in our Personnel Committee Meeting Packet):

Hiring Update

We continue to update our tracking document, which helps us monitor our recruiting process. This tracks when a position is posted, how many applicants we receive, when we make an offer and when the new employee starts. *See attached.*

Leadership Book Club

We have a quarterly Leadership Book Club series for our coordinators, managers and directors. The first quarter book was *Start With Why Start With Why* by Simon Sinek; the current book is *The Energy Bus* by Jon Gordon.

Public Records Request

We have received a Public Records Request from a law firm, asking for records of every teacher employed. The types of records include employment contracts, lists of teacher's names and title, detail on each teacher's years of service, and a few other documents. We are working with our legal counsel to respond and comply with the request.

Mr. Lewis introduced Ms. Lisa Fishman, Director of Operations, who led the committee through an overview of Recognize, our new recognition and celebration platform.

Mr. Lewis led the committee in a review and discussion on the Personnel Committee charge, which was approved by the Board of Directors at their May 10, 2016 special meeting.

The meeting adjourned at 3:38 pm. The next Personnel Committee meeting is currently scheduled for Wednesday, December 20th starting at 3 pm.

Respectfully Submitted,

Mr. Joe Cummings
Board Member &
Personnel Committee Chair