



Memorandum

To: Board of Directors
From: J.J. Lewis, President & CEO
Date: January 30th, 2017
RE: New Board Member

The Board By-Laws call for a parent representative to serve on the Board of Directors. Applications to serve have been open for over a year. During this time, no applications have been received.

In the summer of 2016, the Parent Advisory Council was formed. Ms. Lisa Robotham became the chair of the Council, and has been leading monthly meetings since October 2016.

It would be the start of a great precedence to name the chair of the Parent Advisory Council to serve on the full Board of Directors. This will ensure the parent voice is heard during Council meetings, and shared with the full board during their Board meetings.

Action Requested:

A motion to approve Lisa Robotham as the parent representative to the Board of Directors.

Reviewed and Approved for Submission:

A handwritten signature in black ink, appearing to read "J.J. Lewis".

J.J. Lewis
President & CEO