

## PROCESS



Elizabeth Brenner 8/25/2023 - 6/30/2024

### 1. Preparation



Create the CEO Support and Eval Committee

Achieved: Aug 25,2023

This step is complete when the board chair crea... [Read more](#)

Board Chair



Select the survey

Achieved: Aug 25,2023

This step is complete when the coordinator cho... [Read more](#)



Customize the survey

Achieved: Feb 27,2024

This optional step is complete when the coordi... [Read more](#)

### 2. Self-Evaluation



Start the self-evaluation

Achieved: Feb 26,2024

This step is complete when the coordinator invi... [Read more](#)

Coordinator




Complete the self-evaluation



Achieved: Mar 1,2024

This step is complete when the person being ev... [Read more](#)


CEO

- 3** Share the self evaluation report with the board 11/20/2023
- This step is complete when the coordinator sha... [Read more](#)
-  Coordinator [Share](#)
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### 3. Evaluation

- 1** Start the evaluation 12/12/2023
- This step is complete when the coordinator invi... [Read more](#)
-  Coordinator [Manage participants](#)
- 2** Complete the evaluation 3/11/2024
- This step is complete when all participants com... [Read more](#)
-  Board, Direct Reports
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### 4. Report

- 1** Share the full report with the board 3/11/2024
- This step is complete when the coordinator sha... [Read more](#)
-  Coordinator [Share](#)
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### 5. Documentation

- 1** Create and upload the CEO memo 4/2/2024
- This step is complete when the committee chair... [Read more](#)
-  Committee Chair, Board Chair, Coordinator
- 2** Finalize the CEO memo 4/24/2024
- This step is complete when the CEO Support an... [Read more](#)
-  Board
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- 3** Share the CEO memo with the CEO 4/24/2024  
This step is complete when the committee chair... [Read more](#)  
👤 Committee Chair, Board Chair, Coordinator
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## 6. Goals

- 1** Draft the goals 6/7/2024  
This step is complete when the CEO drafts goal... [Read more](#)  
👤 CEO Mark this done!
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- 2** Approve the goals 6/30/2024  
This step is complete when the full board ratifie... [Read more](#)  
👤 Board, CEO Mark this done!

