



COMPASS
CHARTER SCHOOLS



Operations Department Overview Presentation

(855) 937- 4227

CompassCharters.org

COMPASS
CHARTER SCHOOLS



Agenda

- Mission and Vision
- Values
- Introduction
- Meet the team
- Q & A



Our Mission and Vision

MISSION STATEMENT

Our mission is to inspire and develop innovative, creative, self-directed learners, one scholar at a time.



VISION STATEMENT

Our vision is to create a collaborative virtual learning community, inspiring scholars to appreciate the ways in which arts and sciences nurture a curiosity for life-long learning, and prepare scholars to take responsibility for their future success.



Our Values

COMPASS CHARTERS

-  **A**chievement: Engage in and take charge of your learning.
-  **R**espect: Be respectful in all interactions with fellow scholars, learning coaches, faculty, and staff.
-  **T**eamwork: Work cooperatively with all persons involved in your education. *Teamwork makes the Dreamwork*
-  **I**ntegrity: Behave following strong ethical principles, values, and academic honesty.
-  **C**ommunication: Frequently and proactively communicate with all persons involved in your education.



Welcome to the Operations Department for
Compass Charter Schools!

We are diverse subject matter experts
dedicated to data integrity for all internal
and external partners through efficient
processes and a commitment to
collaboration.

I'm excited to share some of the amazing
things our team has accomplished so far
this year as well as give you a glimpse into
who the team members are; self
proclaimed data nerds and true
professionals with a heart for scholars!

-Dr. Danielle Gamez
Director of Operations





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Attendance



Nora Barnhart
**Attendance
Coordinator**

- **What is the most important thing you would like the board to know about your role?**

“I feel that reporting accurate attendance is very important for our school and I take that responsibility very seriously. I want to ensure that we have the best, most accurate attendance and I take pride in having a clean audit each year. I always strive to give my best to the role and want everyone working on attendance to feel confident and supported.”

- **What are some outcomes you are most proud of this year?**

“Our attendance numbers have been higher overall than in past years, especially in CCS-LA. This year in my attendance job aid I included some tips for teachers to try to prepare their parents for the expectations of completing their learning logs on time each month. I've also enabled teachers to sign the learning logs so that would help with our documentation and finalizing attendance each Learning Period. There are other factors also going in to this year with the re-engagement plans and legislation but I am trying to do my part to help contribute to our overall success and the success of our scholars.”

- **What is your favorite Compass memory?**

“I've been working here 9.5 years and it's hard to pinpoint one favorite memory, but I think I have to go with at one of the retreats when we did karaoke and a few of us sang "Don't Stop Believing" by Journey. It was a lot of fun and it's so great to have that time to socialize and get to know the people that we work with. I really appreciate having that when we are all so far apart and work virtually.”



Vanessa Plasencia
**Compliance
Coordinator**

Compliance

- **What is the most important thing you would like the board to know about your role?**

“The most important thing about my role is collaboration and communication across departments at Compass. I strive to engage teams with our data in the SIS and collaborate on ways to ensure compliance and efficiency per state reporting requirements.”

- **What are some outcomes you are most proud of this year?**

“I am proud of my ability to adapt to new changes and added duties. This year, I have added responsibilities: CA Dashboard Coordinator and Civil Rights Coordinator. In the charter world, change is constant. Amongst my already challenging duties as Compliance Coordinator, I think I have excelled in these new responsibilities for my first year.”

- **What is your favorite Compass memory?**

“I have many favorite Compass memories, but I think the one that I always think about is my first all-staff retreat because I had never been part of something like that with a company/ organization. We did a team bonding event that year where we were teamed up at random with staff members that you may not have known since we all work virtually. It was the most fun being goofy with my team!”



Records



Lindsay Woods
Registrar



Arianne Machgan
Records Specialist



Silvia Neri
Records specialist

- **What is the most important thing you would like the board to know about your role?**
“I take tremendous pride in my new role and am excited for the opportunity to lead the Records team in ensuring timeliness and overall compliance in processing CCS records. I am grateful for the support that I have within my department to collaborate and feel that I have been able to take this position on pretty seamlessly.”
- **What are some outcomes you are most proud of this year?**
“So far, some of the outcomes that I am most proud of are that the Records requests have been consistently requested within days of notification and even caught up at some points (which the specialists said has not happened before). I have worked to build trust within the Records team and establish open communication as well as consistent meetings. I am always looking at ways to improve processes and more recently focused on ensuring that our documents are password secured to prohibit them from being modified.”
- **What is your favorite Compass memory?**
“My favorite compass memory is volunteering for field trips with the Reagan Library probably being my favorite. I haven't had the chance to volunteer for one yet but hope to do so soon!”



Enrollment



Vanessa Beyer
**Outreach
Coordinator**

- **What is the most important thing you would like the board to know about your role?**

“My role encompasses working well with my small team, but also being proactive and collaborating with other departments on a regular basis so that processes are refined and smooth. Without those relationships, the image we present to the public would be much more clunky.”

- **What are some outcomes you are most proud of this year?**

“So many! Re-enrollment has been very smooth so our incoming families have been able to get some extra support on their way in. We have also launched a new way of tracking incoming scholars that serves us well when someone is out--this way we never skip a beat.”

- **What is your favorite Compass memory?**

“The answer is easily any time we are all together in person. Wish we could do more of that!”



Dario Eminente
**Enrollment
Specialist**

Eli Velasquez
**Enrollment
Specialist**



Corey Figueroa
**Enrollment
Specialist**





Karla Gonzalez
McKinney Vento
Liaison

McKinney Vento

- **What is the most important thing you would like the board to know about your role?**
“The positive impact that this position offers to our scholars, parents, staff, and communities.”
- **What are some outcomes you are most proud of this year?**
 - Developed relationships with McKinney Vento families
 - Developed internal and external community partnerships relations and resources
 - 100% staff completion of McKinney Vento training
 - Becoming part of the Purple Star program in support of our military scholars
- **What is your favorite Compass memory?**
“I really enjoy our yearly retreats. Compass has become my second family and I enjoy seeing them, bonding and spending time with my colleagues.”



Operations Specialists



**Taylor
Castillo**

- What is the most important thing you would like the board to know about your role?

“The most important thing about our role in Compass is the fact that in our position we can help every department. We are cross trained in many areas of Compass.”



**Brooklynn
Coney**

- What are some outcomes you are most proud of this year?

1. Expanded knowledge in finance, community providers, special education, customer service, enrollment, CalPads, and audits
2. Our skills in the SIS have grown and we are able to assist others across Compass
3. Disney train the trainer!
4. The chance to contribute new ideas for improving and streamlining processes

- What is your favorite Compass memory?

Retreat! Retreat! Retreat!



**Karina
Barbosa**



**Adriana
Escobar**



**Jason
Henry**



Questions?



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