

APPROVED



# The Neighborhood Charter Network

## Minutes

### NCN January Board Meeting

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#### Date and Time

Tuesday January 9, 2024 at 3:00 PM

#### Location

Enlace Media Center

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The Neighborhood Charter Network is hosting a board meeting on the second Tuesday of every other month.

Public comment sign up:

<https://docs.google.com/spreadsheets/d/15VVz3ERFJWi9gwMakDFqTWNnKYj80LU8j6dqfQb2V9w/edit#gid=142841103>

Public Comment:

- Speakers are allowed two (2) minutes to offer comments to the board.
- A timer will start when you begin; please briefly conclude your remarks when you hear the timer go off.
- Comments should be directed to the board collectively, should not be abusive or disruptive, and should not address a topic that might be of a confidential nature or that would compromise the impartiality of the board.
- While the board is happy to receive your comments, we will not respond or answer questions.

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#### Directors Present

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A. Segarra-Hansen, B. Delk (remote), C. Byczko (remote), J. Servaas, J. VanDeWalle, K. Britt, P. Castaneda, R. Hall (remote), R. Zavaleta (remote)

**Directors Absent**

*None*

**Guests Present**

B. Anderson (remote), D. Castellanos (remote), Dorothy Wedelka, Emma Kersey, Hailey Butchart, Hailey Pollard, K. Dulay, Mark Mosias

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

J. Servaas called a meeting of the board of directors of The Neighborhood Charter Network to order on Tuesday Jan 9, 2024 at 3:17 PM.  
No public comment request was made.

**C. Approve Minutes**

R. Zavaleta made a motion to approve the minutes from NCN November Board Meeting on 11-14-23.  
A. Segarra-Hansen seconded the motion.  
The motion approved the November and December board meeting minutes.  
The board **VOTED** to approve the motion.

**Roll Call**

B. Delk	Aye
R. Zavaleta	Aye
J. Servaas	Aye
R. Hall	Abstain
J. VanDeWalle	Aye
A. Segarra-Hansen	Aye
P. Castaneda	Abstain
C. Byczko	Aye
K. Britt	Aye

**II. Community Outreach**

**A. Mission Moment**

Katie reported that the social workers started a food pantry at Enlace Academy.

- Hailey reported that many families at Enlace faced food insecurity.

- The social work team applied for grants and was awarded a 10k grant per year.
- The humanitarian Grant also provides food and toiletries.
- The Gleaners Food Bank approved us for \$350 per month for food and toiletries.
- One of Dorothy's friends donated a food freezer to store the food.
- The food pantry is open on Thursdays from 11 am to 1 pm.
- Enlace is also supporting families in need of food at school 96.
- So far 363 families have been supported by the food pantry.
- The food pantry has a high need for toiletries.

Katie reported that Cathedral hosted Enlace at Christmas on the Hill.

- Each Enlace student was partnered with a Cathedral senior.
- Students had fun and received gifts.
- Overall, it was a wonderful event and a reflection of the strong partnership.

### III. Finance

#### A. Finance updates

- Brian reported that there aren't a lot of changes as far as finances. He provided the board with finance summaries through November.
- Katie, Denise, and Brian will kick off the 24-25 budget cycle this month.
- 476k over revenue due to exceeding projections. Investment income is higher yielding. Finances overall are in great shape.

### IV. Governance

#### A. Board Elections

Katie went over the NCN By-Laws regarding elections and board terms. She provided board members with a summary of their year-to-date terms. Terry Baker has now rolled off as president.

The recommendation for the 2024 Board Elections

President - Joan SerVaas

Vice-President - Jamie VanDeWalle

Secretary - Rob Hall

Board Treasurer - Brandon Delk

R. Zavaleta made a motion to approve the recommended slate of candidates.

K. Britt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Zavaleta	Aye
C. Byczko	Aye
A. Segarra-Hansen	Aye
J. VanDeWalle	Aye
K. Britt	Aye
B. Delk	Aye
P. Castaneda	Absent
R. Hall	Absent
J. Servaas	Aye

**V. Academic Excellence**

**A. Academic Updates**

- Katie reported that in August a board dashboard was shared which included an iRead goal that was consistent with the OEI goal to increase iRead by 10%. The iLearn goal was to increase by adjusting iLearn to a 5% increase in combined proficiency. 10% in math and ELA. Other goals have stayed consistent from years past.
- Financial goals are all met. We are close to hitting the 95% attendance goal.
- The work continues to be academic outcomes, we are at 50%. Our goal as an organization is 70% or higher. Focusing heavily on iRead. 37% and projected to 40%
- ELA and Math have seen a nearly 10% growth.
- A foundational literacy update we have been working with Marian University for the Science of Reading. For the past years, we have been measuring it with phonics inventory. Part of a cohort, coaching, and development alongside the work.

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:31 PM.

Respectfully Submitted,  
J. Servaas