APPROVED

The Neighborhood Charter Network

Minutes

NCN Board Meeting

Date and Time
Tuesday June 19, 2018 at 9:00 AM

Location
Enlace Academy 3725 N. Kiel Avenue, Indianapolis, IN 46224

The Neighborhood Charter Network is hosting a board meeting on the third Thursday of each month.

Directors Present
D. Casey, L. Turner (remote), M. Dezelan, P. Castaneda, T. Baker

Directors Absent
K. Britt, R. Zavaleta

Ex Officio Members Present
K. Kubacki

Guests Present
B. Anderson, C. Whitesell, D. Castellanos, L. Kuruzar, S. Staples

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Casey called a meeting of the board of directors of The Neighborhood Charter Network to order on Tuesday Jun 19, 2018 at 9:09 AM.
Dennis introduced Aaron Martinez as a potential new board member of Neighborhood Charter Network. Marty made a motion to have Aaron Martinez join the NCN board and Patricia seconded the motion. The board VOTED unanimously to approve the motion.

C. Approve Minutes

P. Castaneda made a motion to approve minutes from the NCN Board Meeting on 04-17-18 NCN Board Meeting on 04-17-18.
M. Dezelan seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Kindezi Academic Update

A. Kindezi Academy Update

Please refer to Strategic Discussion

III. Enlace Academic Update

A. Enlace Academy Update

Please refer to strategic discussion.

IV. Finance

A. Finance

In the April meeting the 18-19 proposed budget was discussed by the board. There were no questions from the board regarding the budget.

- Enrollment goals are necessary to meet the budget. Enrollment projections for Kindezi were lowered.
- We continue to encounter IPS budget issues as it relates to our contract. We were notified on June 18 that our June payment was reduced by $135,000 for custodial services at Kindezi. They were charging for 3 years of custodial services, however Kindezi was not open in 15-16.
- Both schools are in a good financial point.
- $9112 per student all in for 18-18 school year.
- The schools are at 153 days cash on hand at the end of this school year. The Mayor's target is 45 days cash on hand.
- Between now and the next board meeting, Dennis will work with Kevin and reach out to the board on setting up committees.

- Marty made a motion to approve the 18-19 budget as presented. Dennis seconded the motion. The Board VOTED unanimously to approve the motion. Patricia abstained from the motion.

V. Other Business Items

A. Board Assurance Form

The board signed and approved the assurance form from the Mayor's Office. The assurance form will be submitted to OEI before June 30, 2018.

B. Board Position with NCN

Patricia submitted and read an affidavit included with the agenda documents to the board. Patricia stated that she has no conflict of interest between her position as an NCN board member and her position with KeyBank. Furthermore she recuses herself from any discussions or decisions regarding KeyBank.The board understands and fully supports the affidavit submitted by Patricia.

VI. Executive Director Reports

A. Strategic Plan Discussion

Branding campaign:

- The branding goal was to streamline the networks appearance through our logos. The logos reflect the school's connection to the network. The branding roll out will cost $10,000.00.

A year in review:

- Kevin, Shanae, and Andy (Kindezi AP) attended the Relay Graduate School.
- The Enlace school leaders began the school year with maternity leave.
- Both schools began new Interim Assessment cycles.
- Both schools implemented new math curriculum at both schools.
- ELA was adjusted at both schools.
- Transitioned from Brenice as Upper School Leader at Enlace to Cody who took over in the Spring.
- Weekly Data Meetings were implemented at both schools for the first time.
- A new Social-Emotional Learning (SEL) curriculum and saw 76% reduction in lost instructional minutes.
    - Both schools are dealing with trauma related experiences.
    - The curriculum is the highest rated social emotional curriculum.

    - Enlace's lower school is implementing this through morning meeting cell lessons. In the upper school they meet daily in small group advisory.
    - Kindezi is also implementing tier 1 level in morning meetings, with students who need more support get intensive small group support from the support team.
- We changed our meeting cadence for leaders.

Upcoming

- New ELA curriculum to match our math curriculum. This shift will give us the highest rated curricula in both subjects.
- In response to our staff survey data, we will trim the school day length for students in order to increase the amount of planning and development time our teachers have.
- We will implement our SEL curriculum school-wide across the network.
    - This program is very interacting and engaging.
- We will launch NCN | LEAP (Leadership Education and Promotion) with our inaugural cohort of eight participants from across the network.
    - One staff member will attain her masters in education through Marian.

Academic Proficiency

- Preliminary ISTEP scores have been released.
- It is based only on proficiency and not growth. Both schools will be rated in growth.
- Kindezi has a 50% transient rate. Enlace has a less transient community.
    - Martin requested a detailed report by grade data on how things have changed from semester through semester at Kindezi.
    - Community engagement is needed to resolve the transient problem at Kindezi.
- At Enlace the shift in the upper school was very positive.

School Culture Survey at Enlace Academy

- There were significant jumps in areas that were focused on. Overall the results improved in every area.
- In retention Enlace grew 4 points.

Growth Timeline

- The Archdiocese reached out to Kevin and wanted to discuss the St. Andrews building. Kevin will keep the board posted on those meetings.

Kindezi

- Wanted to a better job to partner with the families. This summer they are running a family power series. The goal is to bring 30 families to participate. There is currently 22 families registered at this time.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:01 AM.

Respectfully Submitted,
D. Casey